

Appendix I HOPWA FY2008 Action Plan

DISTRICT OF COLUMBIA EMA

HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA)

CONSOLIDATED PLAN (Fiscal-Year 2008) AND FY2008 ANNUAL ACTION PLAN



**PREPARED BY THE D.C. DEPARTMENT OF HEALTH
HIV/AIDS ADMINISTRATION**

**On behalf of the
Washington, D.C. Eligible Metropolitan Area (EMA):
District of Columbia, Suburban Maryland,
Suburban Virginia, and Suburban West Virginia**





PART I. INTRODUCTION

A. Lead Agency and EMA Jurisdictions

DHCD is the HOPWA Formula Grantee for the Washington, DC Eligible Metropolitan Statistical Area (EMA). The District's, Department of Health, Administration for HIV Policy and Programs (AHPP) is the sub-recipient of the HOPWA funds received by the District. The regional HOPWA allocation is administered through and monitored by the D.C. Department of Health, HIV/AIDS Administration (HAA). Funds are distributed through HAA's various program.

HAA will provide sub-grants to Project Sponsors in the District of Columbia and Suburban Jurisdictions that, in turn, will sub-contract with local service providers. HAA sub-grant Project Sponsors include:

HAA sub-grant Project Sponsors include:

□ **Prince George County Department of Housing and Community Development (suburban Maryland)**

The HOPWA Program in Suburban Maryland (P. G. County, Calvert & Charles) will play a vital role in assisting Marylanders who are challenged by HIV/AIDS. While expanding housing resources for this population, the Counties will also provide clients access to health-care and other services offered through the Ryan White Care Act and other programs. Suburban Maryland jurisdictions operate HOPWA programs in collaboration with the nonprofit organizations that help clients meet the daily needs for housing, mental health, substance abuse and other supportive services. Each HOPWA agency assists participants move toward self-sufficiency by providing referrals to job training and rehabilitation programs. All of the HOPWA agencies in Suburban Maryland participate in their respective County's *Continuum of Care* Plan. The priorities and allocations of the Suburban Maryland region correlate with those of the Washington, D.C. Eligible Metropolitan Area.

□ **Northern Virginia Regional Commission (NVRC)**

The Suburban Virginia portion of the EMA will serve 16 counties and cities in rural and urban areas, and comprises two distinct service areas for HOPWA planning purposes. The Northern Virginia Regional Commission (NVRC) is the Project Sponsor on behalf of Suburban Virginia and will sub-grant HOPWA funds to county housing agencies and non-profit organizations throughout the Suburban Virginia region on behalf of the District of Columbia grantee.

The *Northern Virginia* service area of Suburban Virginia includes Arlington, Fairfax, Loudoun and Prince William counties, and the cities of Alexandria, Falls Church, Manassas, Manassas Park, and Fairfax. The *Northwest Virginia* service area includes the City of Fredericksburg, and Clarke, Fauquier, King George, Spotsylvania, Stafford, and Warren counties. Over 2,300 persons are currently living with AIDS in Suburban Virginia.

The cities of Alexandria and Fredericksburg and the counties of Arlington, Fairfax, and Prince William are HUD Entitlement Jurisdictions, and as such engage in their own Consolidated Planning Process. Loudon County conducts its own Modified Consolidated Planning Process. All other jurisdictions in Suburban Virginia jurisdiction are included in the Consolidated Planning process for the Commonwealth of Virginia.

□ **West Virginia AIDS Network of the Tri-State Area**

The AIDS Network of the Tri-State Area (ANTS) is the administrative agent for the Ryan White Title I and HOPWA funding for the West Virginia jurisdiction of the Washington DC EMA. ANTS provides HOPWA services for Jefferson County. In the West Virginia's Statewide Coordinated Statement of Need, current and emerging needs in housing were identified as increasing the availability of safe and affordable assisted living housing, permanent housing and public housing for all Persons Living With HIV/AIDS (PLWHAs) and their families. The housing should offer support services to those PLWHAs who have been multiply diagnosed and have substance abuse or mental health issues. Barriers and gaps to these services were identified as situations unique to the geography of the state of West Virginia, such as a lack of transportation infrastructure, and the lack of housing with support services. Support services needed in the state of West Virginia were identified as better access to medical care, mental health care and entitlement programs. The barriers to access are the lack of a transportation infrastructure. West Virginia is presently experiencing a medical crisis, which includes rising medical malpractice insurance rates and qualified medical personnel leaving the state. This crisis has also prevented the state from attracting qualified medical personnel to care for those infected with HIV.

These three (3) sub-grant project sponsors are responsible for their counties and jurisdictions.

PART II. SUPPORTIVE SERVICES

The Washington, DC EMSA will address the needs of Persons living with HIV/AIDS (PWA's) who are not homeless, but required supportive services by continuing to implement the following services:

Home Purchase Readiness Empowerment Program (Home PREP)

Housing Counseling Services will offer homebuyer education classes that will cover budgeting; maintaining a good credit rating; the basics of the home buying process; how to obtain financing; and saving for a down payment. The goal is to work with an organization to address the housing needs of low- to moderate-income PWAs and their families, with the main objectives of financial security and dignity.

Housing Case Management

Provision of specific housing related case management services to PWAs receiving housing assistance (HOPWA) to facilitate the transition to permanent housing within a three (3) year time frame where possible. These services include, but are not limited to:

1. Ensure housing assessments are completed for all PWAs residing in HOPWA or S+C funded housing. The assessment at minimum shall include:
 - a. Client's appropriate housing type;
 - b. Current and potential income;
 - c. Credit and rental histories;
 - d. Health status;
 - e. Substance abuse and mental health history; and
 - f. Familial, social and community support; and any other factors needs consideration or disqualifier from certain types of housing assistance in the community.
2. Conduct monthly home visits and inspections.
3. Submit monthly home visit reports to the Housing provider and Gatekeeper.
4. Develop an integrated service plan including housing goals and objectives in collaboration with the primary case manager and client.
5. Conduct reassessment of client's housing needs every 6 months.
6. Conduct housing plan updates every 6 months.
7. Housing case manager must meet with the primary case manager monthly and document in client's file.

Job Readiness

HAA has identified two (2) qualified providers to design/administer a Job Readiness Initiative to HAA funded housing program clients. The purpose of the program is to increase access to existing District, Federal, and private sector job training and placement programs. In addition to improving linkage to existing job training and placement programs, this program will provide career planning, resume writing, interview preparation, and post-employment placement support.

The job readiness services include, but are not limited to:



1. establishing linkages with existing local and federal job training and placement programs;
2. establishing MOUs with the Gatekeeper and HAA funded housing providers for referrals;
3. developing or utilizing the Gatekeeper Individual Service Plan for employment objectives;
4. responsibility for the following components: job readiness, job training, placement, transportation stipends, childcare, and clothing referrals /clothing vouchers (the individualized plan for employment will include employment outcomes, needed vocational rehabilitation services and referral to providers of employment services);
5. conducting a survey and needs assessment of job training and placement service needs to persons with HIV/AIDS;
6. providing for a third party evaluation of the program; and
7. developing outcome measures to indicate the success of the program in serving the PWA target population in linkages to job readiness, training, and eventually job placement.

Re-Entry PWA Job Training

Stable housing promotes improved health status, sobriety or the decreased substance abuse, and the ability for some persons with HIV/AIDS to undertake productive work activities. Even though stable housing is a necessary link to supportive services, PWAs must also be provided the opportunity to quickly enter, or re-enter, the job market and earn higher salaries and better benefits than would otherwise be possible.

The number of "engageable" Re-entry PWAs is increasing and many of those generally have lower educational levels, less work experience and a higher degree of physical and mental health problems than those who have become employed. The HIV/AIDS Administration's plan provides Re-entry PWAs to be assessed and an employability plan to be prepared based on the outcome of the assessment with appropriate job training assignment.

Assessments will be comprehensive and performed by trained professionals. Those who perform the assessments will be provided with a model assessment tool that helps Re-entry PWAs residing in emergency and/or transitional housing to identify their skills, aptitudes and personality type and also be required to screen, identify, and address the following needs: mental health services, substance abuse & medical treatment, domestic violence services, education/ training, English as a second language classes, transportation, child care, cultural concerns and housing assistance. Because the quality of assessments is the key first step to moving recipients onto a path to a job, persons who perform assessments will also receive specialized training to help them to identify less obvious barriers not directly disclosed by the recipient.

The provider will further demonstrate the ability and capacity, to provide the target population with specific disciplines for job training.

Multi-Service Day Treatment

HAA will continue to fund Multi-Service Day Treatment Services to provide PWAs linkages to health care, housing, intensive case management services, and improved self-sufficiency and stabilization.

PART III. METHOD OF SELECTING SPONORS

In the District of Columbia, project sponsors are selected through a competitive Request for Application (RFA) process. This is to ensure that a fair and equitable process continues. It is the intent of HAA to continue funding for existing HOPWA tenant-based rental assistance.

In order to facilitate the management and delivery of the HOPWA program, the grant monitors in the Grants and Contract Management Division at HAA provide monitoring of HOPWA programs in the District of Columbia. Two HIV/AIDS Housing Program Specialists in the Health and Support Services Division provide programmatic oversight for all HOPWA providers in the District of Columbia and the jurisdictions. Project Monitors conduct monthly reviews and desk audits of all source documentation submitted and monthly reimbursement requests. In addition, monitors and program staff conduct regular onsite visits to assess the implementation of programs.

In the District of Columbia, the geographical distribution of funding priorities is performed after a detailed analysis of epidemiological data has taken place including a thorough review of AIDS incidence data. Once a specific area is identified as a "priority point" in terms of need and lack of availability of community or governmental resources, every effort is made to allocate additional resources intended to address those identified needs. For example; although we have identified African American women of child-bearing age with and without children as a group in continuous need of prioritization, after recent analysis we have been able to establish wards 7 and 8 (both east of the Anacostia river) as an investment priority.

Additionally, by use priority, HOPWA funds: 1) rental assistance through qualified HIV/AIDS service agencies, 2) supportive housing for low-income HIV-infected and affected individuals and families in need of emergency or permanent housing, 3) housing information, resource identification, and outreach programs, and 4) other existing support service facilities that enhance the quality of life for persons infected and affected by HIV/AIDS.

The actual process of awarding and distributing of HOPWA funding in the District of Columbia is done through a legally sanctioned and overseen competitive grant application process. Once the determination is made of the amount of available funds as well as priority areas and services, notice is published in legal registers as well as community based media outlets. a pre-application conference takes place in order to clarify and facilitate the application process as well as to encourage the participation of previously unfunded CBO's. Once the 30 to 60 day application process is completed, the resulting applications are collected and submitted to an impartial panel of experts that read, analyze and rate them. Incomplete as well as late applications are not forwarded to the review panel. A final award recommendation report is prepared, signed and forwarded to the District of Columbia Department of Health (DOH), HIV/AIDS Administration (HAA) including scoring sheets, applications and any other materials used in the process. A DOH Director of Grants and Contracts Management proceeds to certify the results of the process and forwards that certification to HAA.

In order to facilitate the management and delivery of the HOPWA program, the grant monitors in the Grants and Contract Management Division at HAA provide monitoring of HOPWA programs in the District of Columbia. Two HIV/AIDS Housing Program Specialists in the Housing Services Division provide programmatic oversight for all HOPWA providers in the District of Columbia and

the jurisdictions. Project Monitors conduct monthly reviews and desk audits of all source documentation submitted and monthly reimbursement requests. In addition, monitors and program staff conduct regular onsite visits to assess the implementation of programs.

For FY2008, HAA has identified the following indicators to be monitored:

- Identifying and tracking programs and project results;
- Assessing the performance of sub-contractors through site visits;
- Ensuring timely expenditure of funds;
- Documenting compliance with program rules;
- Prevention of fraud and abuse; and
- Identification of innovative tools and techniques that support program goal.

PART IV. FY2008 ANNUAL GOALS

<p style="text-align: center;">HOPWA Performance Charts 1 (planned goal) and 2 (actual)</p>		Outputs Households				Funding		
		HOPWA Assistance		Non-HOPWA		e.	f.	g.
		a.	b.	c.	d.			
		Goal	Actual	Goal	Actual	HOPWA Budget	HOPWA Actual	Leveraged Non-HOPWA
1.	Tenant-based Rental Assistance	780						
2.	Units in facilities supported with operating costs: <u>Number of households supported</u>	258						
3.	Units in facilities developed with capital funds and placed in service during the program year: <u>Number of households supported</u>	0						
4.	Short-term Rent, Mortgage and Utility payments	495						
Housing Development (Construction and Stewardship of facility based housing)		Output Units						
5.	Units in facilities being developed with capital funding but not yet opened (show units of housing planned)							
6.	Stewardship (developed with HOPWA but no current operation or other costs) Units of housing subject to 3- or 10- year use agreements							
7.	Adjustment to eliminate duplication (i.e., moving between types of housing)							
Total unduplicated number of households/units of housing assisted								
Supportive Services		Output Households						
8.	i) Supportive Services in conjunction with <u>HOPWA</u> housing activities ¹	1795						
	ii) Supportive Services <u>NOT</u> in conjunction with <u>HOPWA</u> housing activities ²							
9.	Adjustment to eliminate duplication							
Total Supportive Services		1795						
Housing Placement Assistance³								
10.	Housing Information Services	1850						
11.	Permanent Housing Placement Services	120						
Total Housing Placement Assistance		1970						
Housing Development, Administration, and Management Services								
12.	Resource Identification to establish, coordinate and develop housing assistance resources							
13.	Grantee Administration (maximum 3% of total) (i.e., costs for general management, oversight, coordination, evaluation, and reporting)							
14.	Project Sponsor Administration (maximum 7% of total) (i.e., costs for general management, oversight, coordination, evaluation, and reporting)							
Total costs for program year								

**PART V. ASSESSMENT****Existing Housing Resources – EMSA**

The following housing resources will be utilized to provide opportunities for those living with HIV/AIDS throughout the region. Additional resources will be sought or developed during the FY07 period.

Tenant Based Rental Assistance Program

- Building Futures
- Community Family Life Services
- DC CARE Consortium
- EFFORTS
- Greater Washington Urban League
- Homes for Hope
- La Clinica del Pueblo
- Our Children
- Perry School Community Service Center
- Terrific, Inc.

Facility Based-Housing w/Supportive Services

- Coates and Lane
- Damien Ministries
- EFFORTS
- Hill's Residential Community
- Joseph's House
- Learn and Urn
- Miriam's House
- RIGHT, Inc.
- Transgender Health Empowerment

Facility Based Emergency Housing w/Supportive Services

- Miracle Hands
- RAP, Inc.
- Our Place, Inc.

Multi-Service Day Treatment Program

- Miracle Hands

In Suburban Maryland, the following are HOPWA community partners:

- Prince George's County Housing Authority
- Southern Maryland Tri-County Action Committee.

In Suburban Virginia, the following are HOPWA community partners:

- Northern Virginia Regional Commission (NVRC)
- Arlington Partnership for Affordable Housing;

- ❑ Birmingham Greene;
- ❑ Fairfax-Falls Church CSB;
- ❑ Homestretch;
- ❑ RPJ Housing Development Corporation,
- ❑ Wesley Housing Development Corporation.

In West Virginia, the following are HOPWA community partners:

- ❑ Community Networks (member of WV Coalition for People with HIV/AIDS)

Strategies and Objectives EMSA

To meet its needs to serve Persons with HIV/AIDS, the EMSA will employ the following strategies:

- ❑ Continued implementation and review of the EMSA’s Strategic Spending Plan 2006 – 2010;
- ❑ Establish a diversified housing continuum of care through program development and access to non-AIDS specific housing resources;
- ❑ Increase participation, collaboration and leveraging with Ryan White, local DHCD Block Grant, mental health, and substance abuse programs;
- ❑ Improved reporting and client tracking;
- ❑ Empower clients toward self sufficiency through vocational, home ownership and/or other rehabilitation;
- ❑ Provide housing information and referral;
- ❑ Direct all major rehabilitation, repair and acquisition projects to target local CDBG, HOME and ESG grants for funding. For year 16, HOPWA funding will be used on a small scale and/or as the funding of last resort for rehabilitation, repair and acquisition projects;
- ❑ Establish housing plans and method to transition clients who are willing and able off assisted housing subsidies within a 30-month period;
- ❑ Establish select housing demonstration programs for targeted groups such as women;
- ❑ Develop Strategic Housing Plan for DC EMSA;
- ❑ Provide housing mediation services for tenants and landlords; and
- ❑ Provide HUD Quality Standard Inspections and Environmental Reviews for tenants.

PART VI. JURISDICTIONAL PRIORITIES AND PLANS**DC Priorities –FY2008**

The District of Columbia utilizes its HOPWA funds to support emergency housing, supportive housing, permanent housing, housing for recovering substance abusers, re-entry inmates, short-term utility, rent, and mortgage assistance, and tenant-based rental assistance. Additionally, HOPWA funds are distributed for supportive services such as job/empowerment training, multi-service day treatment services, housing information resource and referral, and building the capacity of housing providers.

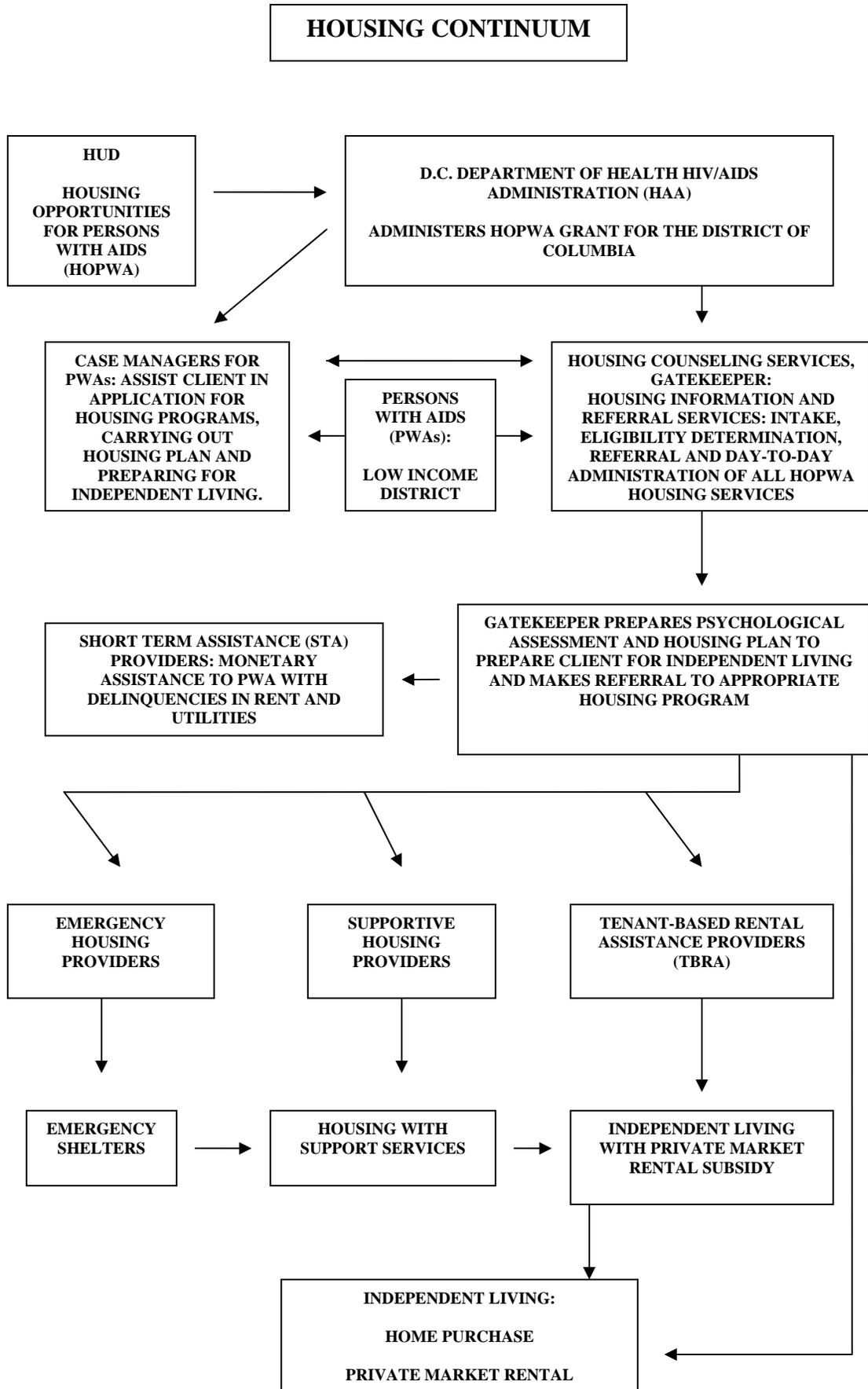
The HOPWA eligible activities funded in the District of Columbia Action Plan Table will maintain and support the existing diverse housing continuum.

During FY2008, HAA District of Columbia priorities are to:

- ❑ Decrease the current waiting list for TBRA and Supportive Housing;
- ❑ Continue to provide opportunities to empower clients to self sufficiency;
- ❑ Provide housing information and referral;
- ❑ Develop and implement standardized program policies; and
- ❑ Ensure quality-housing options.

Leveraging with non-HOPWA Housing

A myriad of services are provided by local government community-based organizations, including traditional human services as well as those funded specifically for PWAs through Titles I, II, III, and IV of the Ryan White CARE Act. Some HIV/AIDS clients are also served through local and state government housing programs, including real estate tax relief, local rental assistance programs, rehabilitation, and local housing trust funds, tax credit funding streams, and the like. Section 8, Section 811, and public housing are also used by PWAs residing in Suburban Virginia.



HOPWA ACTION PLAN 2008

PART VII. CONSOLIDATED PLANS

The total HOPWA formula grant for the Washington, D.C. EMSA HOPWA Year 16 or Federal FY2008 is \$11,118,000. A formula based on the cumulative number of reported AIDS cases is used for the distribution of funds to each jurisdiction and a .4% contribution from the District of Columbia to Suburban West Virginia. The HOPWA allocation for Year 16, FY2008 will be distributed as follows:

The District's .4% contribution to West Virginia is necessary to prevent this jurisdiction from receiving less than 1% of the HOPWA grant. HOPWA regulations and guidance indicate that funding for EMSA's administrative charges are limited to 10% of the total grant award, or 2,800. Three percent (3%) or \$282,840 off the top leaves \$659,960 or 7% of the total award for proportional the EMSA.

HOPWA YEAR 16 FORMULA

	100%	58.90%	3%	97%	100%
D.C.	\$11,118,000.00	\$6,548,502.00	\$196,455.06	\$6,352,046.94	\$6,548,502.00
MARYLAND		23.53%	3%	97%	100%
Prince George Co.		\$2,616,065.40	\$78,481.96	\$2,537,583.44	\$2,616,065.40
VIRGINIA		16.57%	3%	97%	100%
NVRC		\$1,842,252.60	\$55,267.58	1,786,985.02	\$1,842,252.60
WEST VIRGINIA		1%	3%	97%	100%
AIDS Network		\$111,180	\$3,335.40	\$107,844.60	\$111,180.00
		100%			
		\$11,118,000	\$333,540	\$10,784,460	\$11,118,000
SUBTOTAL		\$10,784,460			
REGIONAL GRANTEE		\$333,540			
EMSA TOTAL		\$11,118,000			

District of Columbia EMSA– FY 2008 Plan

HOPWA Eligible Activity	General Location of Service Provision	Number of People to be Served	Costs
1. Housing Information Services <i>24 CFR 574.300.b.1</i>	District of Columbia Northern VA	1800	\$350,000
2. Resource Identification - <i>24 CFR 574.300.b.2</i>	District of Columbia		
3. Acquisition, Rehabilitation, Conversion, Lease, and Repair of Facilities - <i>24 CFR 574.300.b.3</i>	District of Columbia		\$250,000
4. New Construction (for single room occupancy (SRO) dwellings and Community residences - <i>24 CFR 574.300.b.4</i>	District of Columbia		
5a. Project-based Rental Assistance - <i>24 CFR 574.300.b.5</i>	District of Columbia	258	\$1,100,000
5b. Tenant-based Rental Assistance - <i>24 CFR 574.300.b.5</i>	EMSA	790	\$6,411,617.50
6. Short-term rent, Mortgage, and Utility payments - <i>24 CFR 574.300.b.6</i>	EMSA	495	\$524,688
7. Supportive Services – <i>24 CFR 574.300.b.7</i>	EMSA	1795	\$1,277,606
8. Operating Costs – <i>24 CFR 574.300.b.8</i>	District of Columbia N. Virginia	8	\$10,500
9. Technical Assistance – <i>24 CFR 574.300.b.9</i>	District of Columbia		\$50,000
10a. Admin. Expenses - 7% cap – <i>24 CFR 574.300.b.10</i>	EMSA		\$747,363.00
10b. Admin. Expenses – Grantee 3% off the top - <i>24 CFR 574.300.b.10</i>	EMSA		\$333,540.00
Total		5,146	\$11,118,000

The number projected in this table is an estimate based on current AIDS cases. The District begins its HIV reporting in FY2007 and a substantial increase in the number of HIV cases is expected. HAA has implemented several rapid testing initiatives, in light of this, HAA will be requesting additional HOPWA funding to meet the needs based on the anticipated increase of new infections.

DC EMSA FY2008 Action Plan: Major Goals and Activities :

- Provide 1,800 units of housing information and referral services for PWAs
- Provide and maintain 790 tenant-based rental assistance slots for PWAs
- Provide 258 PWAs with supportive/permanent housing services;
- Provide 495 PWAs with short-term rent, mortgage and utility assistance; and
- Increase the availability and/or utilization of support services for 1795 persons.



AP Table 3 District of Columbia – FY2008 Action Plan

HOPWA Eligible Activity	General Location of Service Provision	Number of People to be Served	Costs
1. Housing Information Services <i>24 CFR 574.300.b.1</i>	District of Columbia	900	\$350,000
2. Resource Identification - <i>24 CFR 574.300.b.2</i>	District of Columbia		
3. Acquisition, Rehabilitation, Conversion, Lease, and Repair of Facilities – <i>24 CFR 574.300.b.3</i>	District of Columbia		\$250,000
4. New Construction (for single room occupancy (SRO) dwellings and Community residences - <i>24 CFR 574.300.b.4</i>	District of Columbia		
5a. Project - based Rental Assistance - <i>24 CFR 574.300.b.5</i>	District of Columbia	250	\$1,100,000
5b. Tenant-based Rental Assistance - <i>24 CFR 574.300.b.5</i>	District of Columbia	336	\$3,049,528
6. Short-term rent, Mortgage, and Utility payments - <i>24 CFR 574.300.b.6</i>	District of Columbia	220	\$250,000
7. Supportive Services – <i>24 CFR 574.300.b.7</i>	District of Columbia	1570	\$857,876
8. Operating Costs – <i>24 CFR 574.300.b.8</i>	District of Columbia		
9. Technical Assistance – <i>24 CFR 574.300.b.9</i>	District of Columbia		50,000
10a. Admin. Expenses - 7% cap – <i>24 CFR 574.300.b.10</i>	District of Columbia		\$444,643.29
10b. Admin. Expenses – Grantee 3% off the top - <i>24 CFR 574.300.b.10</i>	District of Columbia		\$196,455.06
Total		3,279	\$6,548,502

Major Goals toward implementing the FY2008 Action Plan in the District of Columbia are to:

- ❑ Provide tenant-based rental assistance for about 336 PWAs;
- ❑ Provide project-based rental assistance for approximately 250PWAs;
- ❑ Provide supportive services to about 1570 PWAs;
- ❑ Provide housing information services to about 900 PWAs;
- ❑ Continue to work with local health departments to obtain services through Ryan White and other funds;
- ❑ Enhance the capacity of service providers to link with other agencies and strengthen the effectiveness of their programs;
- ❑ Continue to monitor activities to ensure efficient program operation and administration, coordination with other agencies and timely expenditure of HOPWA funds; and
- ❑ Ensure that each HOPWA agency will continue to assist participants move toward self-sufficiency by providing referrals to job training and other rehabilitation programs.

AP Table 4 Suburban Maryland – FY2008 Action Plan

HOPWA Eligible Activity	General Location of Service Provision	Estimated Number of People to be Served	Costs
1. Housing Information Services 24 CFR 574.300 b.1			
2. Resource Identification 24 CFR 574.300.b.2			
3. Acquisition, Rehabilitation, Conversion, Lease, and Repair of Facilities 24 CFR 574.300.b.3			
4. New Construction (for single room occupancy (SRO) dwellings and Community Residences 24 CFR 574.300.b.4			
5. Project- or Tenant-based Rental Assistance 24 CFR 574.300.b.5	Charles, Calvert, and Prince Georges	260	\$2,237,455
6. Short-term Rent, Mortgage, and Utility payments 24 CFR 574.300.b.6	Charles, Calvert, and Prince Georges	60	\$122,498
7. Supportive Services 24 CFR 574.300.b.7			
8. Operating Costs 24 CFR 574.300.b.8			
9. Technical Assistance 24 CFR 574.300.b.9			
10. a. Administrative Expenses – Project Sponsors 7% 24 CFR 574.300.b.10			\$177,630.80
10. Administrative Expenses – Project Sponsors 3% 24 CFR 574.300.b.10			\$78,481.96
TOTAL		320	\$2,616,065.40

Major goals and activities toward accomplishing the Suburban Maryland FY2008 Action Plan are to:

- ❑ Provide tenant-based rental assistance for about 260 persons living with HIV/AIDS;
- ❑ Provide housing related emergency assistance to about 60 persons living with HIV/AIDS;
- ❑ Work with local health departments to obtain services through Ryan White and other funds;
- ❑ Enhance the capacity of service providers to link with other agencies and strengthen the effectiveness of their programs;
- ❑ Monitor activities to ensure efficient program operation and administration, coordination with other agencies and timely expenditure of HOPWA funds; and
- ❑ Ensure that each HOPWA agency will assist participants move toward self-sufficiency by providing referrals to job training and rehabilitation programs.



Suburban Virginia Action Plan Table – 2008 Northern Virginia Regional Commission – Year 16
HOPWA

HOPWA Eligible Activity	General Location of Service Provision	Estimated Number of People to be Served	Costs
1. Housing Information Services 24 CFR 574.300 b.1	Suburban Virginia	900	\$62,686.60
2. Resource Identification 24 CFR 574.300.b.2			
3. Acquisition, Rehabilitation, Conversion, Lease, and Repair of Facilities 24 CFR 574.300.b.3			
4. New Construction (for single room occupancy (SRO) dwellings and Community Residences 24 CFR 574.300.b.4			
5. Project - or Tenant-based Rental Assistance 24 CFR 574.300.b.5	Suburban Virginia	176	\$1,084,634.50
6. Short-term Rent, Mortgage, and Utility payments 24 CFR 574.300.b.6	Suburban Virginia	200	\$140,000
7. Supportive Services 24 CFR 574.300.b.7	Suburban Virginia	200	\$364,075
8. Operating Costs 24 CFR 574.300.b.8	Northern Virginia	12	\$10,500
9. Technical Assistance 24 CFR 574.300.b.9			
10. a Administrative Expenses - Project Sponsors 7% 24 CFR 574.300.b.10	Suburban Virginia		\$125,088.96
10. a Administrative Expenses - Project Sponsors 3% 24 CFR 574.300.b.10	Suburban Virginia		\$56,520.27
TOTAL		1488	\$1,842,009

Northern Virginia refers to the cities of Alexandria, Fairfax, Falls Church, Manassas and Manassas Park, and Arlington, Fairfax, Loudoun, and Prince William counties.

Suburban Virginia refers to all Virginia cities and counties located within the Washington, DC EMSA.

Updated Goals for Year 16/FY2008, Suburban Virginia

Major goals and activities toward accomplishing the Suburban Virginia Action Plan are to:

- ❑ Provide an estimated 176 units of tenant-based rental assistance to persons living with HIV/AIDS in year 15;
- ❑ Provide short-term housing assistance to approximately 200 persons living with HIV/AIDS in year 16;
- ❑ Provide information and referral services to over 900 persons a year 16;
- ❑ Provide support services to 200 persons in year 16;

- ❑ Evaluate opportunities for establishing additional HOPWA services and vendors through allocation of funds to resource development; and
- ❑ Monitor activities to ensure efficient program operation and administration, coordination with other agencies and timely expenditure of HOPWA funds.

AP Table 6 West Virginia, FY2008 Action Plan

HOPWA Eligible Activity	General Location of Service Provision	Client Target	Budget
Tenant-based Rental Assistance 24 CFR 574.300.b.5	Jefferson County	8	\$40,000
Short-term Rent, Mortgage, and Utility Payments 24 CFR 574.300.b.6	Jefferson County	15	\$12,190
Support Services 24 CFR 574.300.b.7	Jefferson County	25	\$55,655
Administrative/Indirect 24 CFR 574.300.b.10	Jefferson County	N/A	\$3,335.40
Total		25	\$111,180

Major goals and activities toward accomplishing the West Virginia Action Plan are to:

- ❑ Provide an estimated 8 units of tenant-based rental assistance to persons living with HIV/AIDS;
- ❑ Provide STRU to 15 PWAs;
- ❑ Provide support services to approximately 25 persons; and
- ❑ Monitor activities to ensure efficient program operation and administration, coordination with other agencies and timely expenditure of HOPWA funds.

Grantee Administrative Agencies:

District of Columbia (Grantee):
HIV/AIDS Administration

Suburban Maryland:
Prince George's County Health Department

Northern and North West Virginia:
Northern Virginia Regional Commission (NVRC)

West Virginia:
AIDS Network of the Tri-State Area (ANTS)



Adrian M. Fenty, Mayor
Government of the District of Columbia

Neil O. Albert, Acting Deputy Mayor for
Planning and Economic Development

Leila Finucane Edmonds, Director
Department of Housing and Community Development

For further information, contact
Alan R. Bray, Community Planner
(202) 442-7273