



Office of the State Superintendent of Education

Higher Education Financial Services

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## **DC ONEAPP REQUIRED SUPPORTING DOCUMENTS - CHECKLIST**

Incomplete supporting documents will be returned to you and your DC OneApp will be incomplete. **You will not be considered for an award if your DC OneApp is incomplete.**

### **PARENT/LEGAL GUARDIAN DOMICILE VERIFICATION** Please provide **ONE** of the following:

- Certified D-40 Tax Return ([Electronic via DC ONEAPP](#))
- Certified D-40 Extension and Certified D-40 Tax Return from previous tax year
- 12-month Temporary Assistance for Needy Families (TANF) or DC Food Stamps
- 12-month Child Support Document
- 12-month history of Retirement/Annuity Document
- 12-month history of Social Security Disability Income (SSDI) or Social Security Income (SSI) Document
- 12-month history of Unemployment Benefits/Worker's Compensation Disability Document
- Ward of Court Letter

### **DC ONEAPP FORM** You may obtain this document from [www.dconeapp.dc.gov](http://www.dconeapp.dc.gov)

- Affirmation/Legal Disclaimer Statement

### **CURRENT UTILITY BILL** (Please bring **ONE** of the following, not more than 45 days old)

- Utility Bill (no cell phone bills)
- Bank Statement or Mortgage Statement
- Pay Stub
- Utility Letter, from landlord or on rental office letterhead, stating utilities are included in rent

### **SAR** (From [www.fafsa.ed.gov](http://www.fafsa.ed.gov))

- PDF Version, Option 2 of the Print Summary on FAFSA website

### **CITIZENSHIP DOCUMENTATION** (You will need **ONE** of the following **ONLY** if you are **NOT** a US citizen)

- Permanent Residence Card/Alien Registration Receipt Form I-151/551
- Certificate of Citizenship/Naturalization
- I-94 Arrival Departure Record or computer generated I-94A

## **3 Steps into completing the DC ONEAPP**

1. Complete the DCONEAPP online [www.dconeapp.dc.gov](http://www.dconeapp.dc.gov)
2. Complete your FAFSA [www.fafsa.ed.gov](http://www.fafsa.ed.gov)
3. Submit your Supporting Documents

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**DC OneApp Deadline ... June 30<sup>th</sup>**

**DC OneApp completed after June 30<sup>th</sup> will be placed on the Wait List  
Wait List status significantly reduces your chances of funding**

202-727-2824 [www.dconeapp.dc.gov](http://www.dconeapp.dc.gov)