

Fiscal Year 2009

# CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER)

October 1, 2008—September 30, 2009

**DRAFT**



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**November 2009**

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## ABBREVIATIONS

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ADAP	AIDS Drug Assistance Program
ADDI	American Dream Down-payment Initiative
AFHMP	Affirmative Fair Housing Marketing Plan
AI	Analysis of Impediments to Fair Housing Choice
AMI	Area Median Income
CAPER	Consolidated Annual Performance Evaluation Report
CBDOS	Community-Based Development Organizations
CDBG	Community Development Block Grant
CDC	Centers for Disease Control
CHDO	Community Housing Development Organization
CIP	Capital Improvement Program
CPP	Citizen Participation Plan
DCHA	D.C. Housing Authority
DCRA	Department of Consumer and Regulatory Affairs
DFD	DHCD's Development Finance Division
DHCD	Department of Housing and Community Development
DHS	Department of Human Services
DMPED	Deputy Mayor for Planning and Economic Development
DOES	Department of Employment Services
DOH	Department of Health
DSLBD	Department of Small and Local Business Development
EAHP	Employer Assisted Housing Program
EMSA	Eligible Metropolitan Statistical Area
ESG	Emergency Shelter Grant
FHIP	Fair Housing Initiatives Program
FRPAP	First Right Purchase Assistance Program
FY2009	Fiscal Year 2009
HAHSTA	HIV/AIDS, Hepatitis, STD, and Tuberculosis Administration
HAP	Homeownership Assistance Program
HCVP	Housing Choice Voucher Program
HDS	Housing Development Software
HoDIF	Home Ownership Developers Incentive Fund
HoFEDD	Housing Finance for the Elderly, Dependent, and Disabled
HOME	HOME Investment Partnerships Program
HOPWA	Housing Opportunities for Persons with AIDS
HPAP	Home Purchase Assistance Program
HPTF	Housing Production Trust Fund
HQS	Housing Quality Standards
HUD	U.S. Department of Housing and Urban Development
IDIS	Integrated Disbursement and Information System
LAHDO	Land Acquisition for Housing Development Opportunities
LBP	Lead-Based Paint
LIHTC	Low-Income Housing Tax Credit
LISC	Local Initiatives Support Corporation
LSDBEs	Local, Small, and Disadvantaged Business Enterprises
LSW	Lead Safe Washington
NCRC	National Capital Revitalization Corporation



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NIF	Neighborhood Investment Fund Target Areas
NOFA	Notice of Funding Availability
NRSAs	Neighborhood Revitalization Strategy Areas
OPM	DHCD's Office of Program Monitoring
PART	Pre-Apprenticeship Readiness Training
RCS	DHCD's Residential and Community Services Division
RFA	Request for Applications
RFP	Request for Proposals
SAFI	Site Acquisition Funding Initiative
SFRRP	Single Family Residential Rehabilitation Program
TBRA	Tenant Based Rental Assistance
TPTAP	Tenant Purchase Technical Assistance Program
URA	Uniform Relocation Act
WASA	Water and Sewer Authority
WIC	Workforce Investment Council

## EXECUTIVE SUMMARY

The Fiscal Year 2009 Consolidated Annual Performance and Evaluation Report (the “FY2009 CAPER”) is a summary of the accomplishments under the District of Columbia’s Fiscal Year 2009 Annual Action Plan (the “FY2009 Annual Action Plan”). The FY2009 CAPER consists of narrative statements which explain the progress made in carrying out the activities and achieving the objectives and priorities set forth in the FY2009 Annual Action Plan. It also describes the methods used to comply with federal regulations. Appendices with tables and reports supply additional details about the use of federal entitlement funding for the District of Columbia (“DC”). All of this information serves to document the significant amount of work contributed by the DC Department of Housing and Community Development (“DHCD”) and community partners in an effort to carry out the priorities of the District’s Five-Year Consolidated Plan (“Consolidated Plan”).

The CAPER is submitted in accordance with regulations governing Consolidated Submissions for Community Planning and Development Programs (24 CFR 91.520) and Consolidated Annual Performance and Evaluation Reporting requirements as directed by the U.S. Department of Housing and Urban Development (“HUD”). The purpose is to report on DHCD’s use of federal entitlement funding allocated from HUD and related program income. The federal entitlement funding and related program income sources, listed below, are from the Community Development Block Grant Program (“CDBG”), the HOME Investment Partnerships Program (“HOME”), the Emergency Shelter Grant Program (“ESG”), and the Housing Opportunities for Persons with AIDS Grant Program (“HOPWA”). DHCD has been designated by the District of Columbia to receive and administer the entitlement funds allocated through the Consolidated Plan. However, the HOPWA grant is received directly by, and is administered by, the HIV/AIDS, Hepatitis, STD, and Tuberculosis Administration (previously known as the HIV/AIDS Administration) of the DC Department of Health (“DOH”).

### Fiscal Year 2009 Federal Funding:

CDBG Entitlement Allocation	\$18,033,221
CDBG Program Income	10,397,559
HOME Entitlement Allocation	8,452,914
Home Program Income	2,904,393
ESG Entitlement Allocation	808,603
HOPWA Entitlement Allocation	<u>11,541,000</u>
<b>Total:</b>	<b>\$52,137,690</b>

### Fiscal Year 2009 Actual Expenditures:

CDBG	\$25,763,537
HOME	12,741,237
ESG	1,316,109
HOPWA	<u>13,428,894</u>
<b>Total:</b>	<b>\$53,249,777</b>

DHCD is pleased to report solid performance across all priority areas and specific objectives in FY2009. Although performance in some program areas was directly impacted by the national recession, DHCD’s performance in other areas met or exceeded targets despite the austere resource environment. This exemplifies the broad array of programs offered and evidences

DHCD’s continuing efforts to be effective stewards of federal funds in the service of District’s residents.

DHCD has continued to be successful in providing and expanding affordable housing opportunities for District residents while facing a very challenging housing and economic market. In previous years, high land and construction costs a great demand to live in the District, and intense competition from private housing developers all contributed to the difficulty of creating and maintaining affordable units. In FY2009, while the high land and construction costs did not decrease, the District, like many jurisdictions, faced an environment characterized by rapidly diminishing local resources and availability of credit/private financing options. Despite these challenges, DHCD still created, preserved or assisted in the rehab of 1,599 affordable ownership or rental units. The availability of HUD resources to leverage funds from other public and private sources were essential in the achievements of the objectives and priorities set forth in the Consolidated Plan and the FY2009 Annual Action Plan.

Table 1 is a summary of DHCD’s accomplishments relative to the objectives and priorities set forth in the FY2009 Annual Action Plan.

**Table 1: Summary of Accomplishments, FY2009**

Total affordable housing units funded	1,599	Number of technical assistance services provided to small businesses	2,113
Total special needs housing units funded	147	Total affordable housing units rehabilitated	789
Total new ownership units and households funded	403	Number of loans or grants by the Single Family Rehab Program	66
Number of first-time homebuyers funded by the Home Purchase Assistance Program (HPAP)	320	First Right Purchase Assistance Program (Tenant Purchase) units funded	59
Comprehensive housing counseling	12,532	Number of storefront façades improved	32

Other accomplishments in FY2009 include the following:

- In the first quarter of FY2009, DHCD worked with community leaders to improve the First Right Purchase guidelines and requirements to effectively address our affordable housing and applications flow needs. These requirements and underwriting guideline became effective during the second quarter of FY2009.
- In January 2009, DHCD launched the District’s new housing locator service, [www.DCHousingSearch.org](http://www.DCHousingSearch.org). The new service allows people to locate available affordable housing that best fits their individual and family needs using a wide variety of search criteria, including number of bedrooms and baths; rent and deposit information; location (with map link); special amenities; and accessibility features for people with disabilities.



- In February 2009, DHCD moved to Ward 8 and celebrated the grand opening of our Housing Resource Center, a new one-stop shop for quality affordable housing services for low and moderate-income families and individuals in the District. The new housing resource center serves as DHCD's central source of services, programs, and information that help the District's low and moderate-income families and individuals purchase and rehabilitate homes and prevent mortgage default and foreclosure.
- In April 2009, DHCD, in partnership with the DC Office of Human Rights (OHR) and the Equal Rights Center (ERC), hosted the District's 8th Annual Fair Housing Symposium. The Symposium called attention to issues relevant to advancing equality and fairness in housing: "Accessibility in New Construction is Your Right," "The Face of Housing Discrimination: Impediments to Fair Housing for Immigrants," and "Foreclosure and Predatory Lending: The Fair Housing Link."
- In June 2009, DHCD, in partnership with the Greater Washington Urban League, the DC Housing Finance Agency, the DC Housing Authority and the Department of Insurance, Securities and Banking, held the "DC Homeownership Expo and Foreclosure Clinic" at the Washington Convention Center. This was just one of several clinics held by DHCD as part of the Foreclosure Prevention/Mitigation Initiative started to fight increasing rate of foreclosures in the District.
- In July 2009, The U.S. Treasury Department announced that the District of Columbia will receive \$33.7 million in American Recovery and Reinvestment Act (ARRA) funding to spur the continued development of affordable housing units. As the District designated agency, DHCD will use the grant funds to finance construction or acquisition and rehabilitation of qualified low-income building for low-income housing in lieu of low-income housing tax credits.

Despite challenging times, on FY2009, DHCD funded 1,599 total units of affordable housing, slightly above the 1,425 units initially projected. This unit count included units financed for acquisition, rehabilitation and new construction, as well as lead multi-family and Home Purchase Assistance Program units. Focusing on infrastructure and efficiency, DHCD was able to use creative and resourceful methods to fund as many affordable housing units as possible. In addition, the Department also met community development goals in the areas of neighborhood-based activities, including housing counseling, small business technical assistance façade improvement and crime prevention and youth programs. Housing counseling was a particular focus in FY2009, as DHCD worked with other agency partners, non-profit and private sector partners and community-based grantees to enhance outreach, education and counseling around foreclosure prevention and loss mitigation.

## A. Assessment of the Five-Year Goals and Objectives

FY2009 marked the fourth year of the District of Columbia's current Consolidated Plan. The Five-Year Consolidated Plan for Fiscal Year 2006 – 2010 includes specific objectives and priorities regarding Suitable Living Environment, Decent Housing and Economic Development activities to be achieved during the five-year period. These objectives and priorities, designed to assist persons of low- and moderate-income, are identified on a yearly basis in the five Annual Action Plans, and they include:

1. Creation and retention of affordable homeownership and rental housing through new production, preservation, and rehabilitation; comprehensive housing counseling; and eviction prevention and homeless assistance;
2. Expansion of homeownership through first-time homebuyer financial assistance, and technical assistance and counseling to convert rental properties to affordable homeownership; and
3. Support of neighborhood-based economic and community revitalization activities through business expansion and retention services.

In an effort to prioritize needs and efficiently allocate resources, DHCD collaborated with citizens, elected officials, public/private agencies, and nonprofit organizations to determine community development needs for FY2009. The main areas of need acknowledged were affordable housing, economic development, and homelessness prevention and social service goals for the District of Columbia. DHCD is pleased to report solid performance across all priority areas and specific objectives.

During FY2009, DHCD focused on three strategic areas: (1) preserving and increasing the supply of affordable housing through new construction and rehabilitation; (2) increasing homeownership opportunities; and (3) revitalizing neighborhoods, promoting community development, and providing economic opportunities. To help meet the diverse housing needs of the District's low- to moderate-income residents, DHCD operated programs for individuals, developers, and community groups. In addition, completing the second year of integration of the local Housing Regulation Administration into its organizational structure, DHCD also worked to ensure the preservation and maintenance of affordable rental housing by regulating building sales and conversion, administering the DC Rental Housing Act of 2006, and by enforcing the DC Tenant Opportunity to Purchase Act (TOPA).

Affordable housing construction projects spur neighborhood revitalization and local economic development. Over the past year, DHCD provided funding for the pre-development, rehabilitation and construction of 1,599 affordable units for both multi-family and single-family developments.

With respect to homeownership, DHCD provided loans for down-payment and closing costs for 320 new first-time homeowners through our Home Purchase Assistance Program (HPAP). DHCD also converted 59 rental units into home ownership by assisting tenants in acquiring their rental units for condominium or co-op ownership under the District of Columbia's First Right to Purchase Assistance Program. DHCD assisted 339 families to remain in their homes by providing loans and grants for rehabilitation, including repairs to eliminate code violations, accessibility improvements, lead remediation and the replacement of lead water pipes. DHCD

also provided housing counseling to 12,532 tenants, home buyers and new homeowners to increase access to housing and stable homeownership.

In connection with neighborhood revitalization and addressing community needs, DHCD activities ranged from small business technical assistance to individual assistance to prevent homelessness. As part of our neighborhood investments over the past year, DHCD funded technical assistance for 2,113 small neighborhood businesses and completed construction on façade improvement projects for 32 small businesses. As part of efforts to prevent homelessness, with ESG funds, emergency assistance was provided to prevent 183 households from becoming homeless and shelter was provided for 114 families in a family shelter.

The following Table 2 shows the District’s progress from FY 2006 through 2010 in addressing the priorities set by the community.



**Table 2: Outcome Performance Measurements (FY06 – FY10)**

<b>OBJECTIVE: SUITABLE LIVING ENVIRONMENT</b>	<i>Expected FY06</i>	<i>Actual FY06</i>	<i>Expected FY07</i>	<i>Actual FY07</i>	<i>Expected FY08</i>	<i>Actual FY08</i>	<i>Expected FY09</i>	<i>Actual FY09</i>	<i>Expected FY10</i>	<i>Actual FY10</i>	<i>5-Year Goal</i>	<i>5-Year Total</i>	<i>5-Year % of Total</i>
<b>Outcome: Availability/Accessibility</b>													
Support homeless families.	55	103	45	76	60	115	70		55		315	294	93.33%
Promote home ownership through the reclamation of abandoned properties.	5	5	6	27	10	29	15		20		56	61	108.93%
<b>Outcome: Sustainability</b>													
Support property management	94	34	75	187	75	176	100		150		495	397	80.20%
Enhance function and apperarence of business facilities to strengthen commercial corridors.	100	120	50	25	39	45	90	32	50		330	222	67.27%
Conduct program monitoring activities	60	90	68	73	70	71	75		80		350	234	66.86%

<b>OBJECTIVE: ECONOMIC DEVELOPMENT</b>	<i>Expected FY06</i>	<i>Actual FY06</i>	<i>Expected FY07</i>	<i>Actual FY07</i>	<i>Expected FY08</i>	<i>Actual FY08</i>	<i>Expected FY09</i>	<i>Actual FY09</i>	<i>Expected FY10</i>	<i>Actual FY10</i>	<i>5-Year Goal</i>	<i>5-Year Total</i>	<i>5-Year % of Total</i>
<b>Outcome: Sustainability</b>													
Support retention and growth of local neighborhood businesses.	1500	1205	1500	3292	1450	3106	700	2113	2000		7500	9716	129.55%



A. Assessment of the Five-Year Goals and Objectives

OBJECTIVE: DECENT HOUSING	Expected FY06	Actual FY06	Expected FY07	Actual FY07	Expected FY08	Actual FY08	Expected FY09	Actual FY09	Expected FY10	Actual FY10	5-Year Goal	5-Year Total	5-Year % of Total
<b>Outcome: Availability/Accessibility</b>													
Provide counseling to tenants in assisted housing with expiring subsidies, to prevent involuntary displacement.	1883	1637	3000	4782	1800	5371	2500	2500		11683	11790	100.92%	
Provide housing information services to persons living with HIV/AIDS.	1450	2173	1850	5844	1850	6917	3200	3000		11350	14934	131.58%	
Provide supportive services to HOPWA assisted housing	2000	3170	2098	3695	2000	4373	2000	2000		10098	11238	111.29%	
Provide operating support to housing for persons living with HIV/AIDS.	30	38	478	305	400	221	400	350		1658	564	34.02%	
Provide Comprehensive housing counseling services to low/moderate income households	7992	15528	15000	19079	15000	17338	15000	15000		67992	51945	76.40%	
<b>Outcome: Affordability</b>													
Preserve and increase rental housing supply for low-moderate income, extremely low and very low-income residents.	1800	1402	1800	1526	1800	1990	1700	1700		8800	4918	55.89%	
Increase supply of new single and multi-family ownership housing units.	200	1178	200	1247	200	305	1000	1000		2600	2730	105.00%	
Support tenants through tenant organizations with first right to purchase assistance to convert rental units to ownership units.	1700	9657	1700	2688	1700	8170	2000	2500		9600	20515	213.70%	
Increase homeownership opportunities for first time low-moderate income residents	240	278	250	513	475	508	500	320	300	1765	1619	91.73%	
Preserve and Increase homeownership opportunities for very low and low-income residents who are HOME income eligible.	25	59	38	100	30	161	40	45		178	320	179.78%	
Preserve existing homeownership through assistance with rehabilitation to code.	60	86	60	125	60	142	70	75		325	353	108.62%	
Assist conversion of rental units to condominium / co-op ownership units.	150	691	150	149	250	282	200	100		850	1122	132.00%	
Prevent increases in homelessness	190	220	176	232	200	115	200	111		877	567	64.65%	
Provide TBRA rental subsidies to person with HIV/AIDS	739	563	817	616	790	749	700	700		3746	1928	51.47%	
Provide short-term rental, mortgage and utility assistance to persons with AIDS.	600	996	500	386	500	428	500	500		2600	1810	69.62%	



## B. Affirmatively Furthering Fair Housing

As an entitlement jurisdiction under HUD, DHCD is a recipient of federal funding and therefore it must adhere to Section 808(e)(5) of the Fair Housing Act which provides for Affirmatively Furthering Fair Housing (“AFFH”). As part of its responsibility for implementing the Consolidated Plan, DHCD is committed to promoting fair housing choice for all residents of the District. In 2005, DHCD conducted an Analysis of Impediments (the “2005 AI”), and has since taken appropriate actions to overcome the adverse effects of impediments identified through the analysis and maintained records reflecting actions taken in this regard. The document included a comprehensive review of the District’s “rules, regulations, business practices, administrative policies practices, and procedures, laws, legislation, and other factors created by the private and government sectors” which could directly or indirectly affect or create an impediment to “fair housing choice” in the District of Columbia. In addition, in accordance with Section 104 of the Housing and Community Development Act of 1974 (24CFR Part 570.496(a), DHCD certifies that it will *affirmatively further fair housing*.

### Actions Taken to Affirmatively Further Fair Housing

#### Analysis of Impediments:

The 2005 AI looked at actions that could have a restricting effect on housing choice and it also provided recommendations for the District to address the impediments noted. Two years later in 2007, DHCD supplemented the 2005 AI by providing further guidance on implementation of the recommendations consequently assisting DHCD to increase fair housing choice among the District’s residents.

One of the recommendations noted in the AI was to preserve and increase affordable housing supply through new construction and rehabilitation. During the past year, District activities to increase housing opportunities for the general public and persons with disabilities have included the following:

- Partnerships – DHCD has partnered with the Department of Mental Health to increase funding for affordable housing units which will house DC Department of Mental Health Consumers including persons with disabilities.
- Inclusionary Zoning – DHCD, working with the DC Deputy Mayor for Planning and Economic Development and with the DC Department of Consumer and Regulatory Affairs, implemented the DC Inclusionary Zoning Program. This innovative regulatory program requires that developers of 10 or more units set aside up to 10 percent of their residential projects for affordable housing. In return, they receive a density bonus to build the affordable housing, plus additional market rate housing.
- DCHousingSearch.org – DHCD launched its interactive website where individuals can browse up-to-date, detailed listings of available for rent and for sale properties to include those developed or renovated with funding provided by DHCD and DC Housing Finance Agency, as well as privately managed properties affordable to households with incomes up to 120% of AMI and properties managed under the DC Housing Authority's Housing Choice Voucher Program. In addition to providing a search criteria such as number of bedrooms and baths; rent and deposit information; location (with map link); special amenities; it also includes accessibility features for people with disabilities.

- Community-Based Organization (CBO) partnerships – DHCD partnered with CBOs and other institutions to implement an integrated legal assistance, housing counseling and financial assistance program to constituents.

Several activities were accomplished during the past year and continue to bear importance in serving the various communities the agency targets, such as:

1. Holding monthly meetings with the R-HOME consortium of industry, government and community based organizations to discuss the effects of predatory lending on District constituents ,ways to assist homeowners with potentially troubled mortgages, and how to offer responsible and safe home financing products to lower income households;
2. Working with local and national organizations, where feasible, to ensure their low- and moderate-income services to homebuyers are fully accessible to District residents; and
3. Identifying high interest first trust loans in its portfolio and proactively work with these borrowers to avoid foreclosure. Names are forwarded to a partner housing counseling agency to contact and counsel if necessary, in an effort to prevent default.

### **Affirmative Marketing**

DHCD instituted and continues to enforce an internal certification process for all of its housing projects (new construction, rehabilitation and acquisition) as well as its service programs. The certification process ensures compliance with federal and local laws and regulations and ensures that housing construction projects and service programs are affirmatively marketed and accessible to groups least likely to know about the services or housing.

As the agency charged with ensuring compliance with AFFH, DHCD aims to ensure that prospective buyers, tenants and service recipients, regardless of their protected category, are given an opportunity to be informed about programs and prospective housing development(s) across the District, and feel welcome to apply. Through the certification process, DHCD can (1) bring greater diversity to areas that are suspected of having been subjected to housing discrimination based on the residents’ protected class; and (2) inform target communities not likely to apply for the housing without special outreach efforts due to (a) self or forced segregation, (b) linguistic isolation, (c) neighborhood racial or ethnic composition and patterns, (d) location, and or the (e) price of housing, about the availability of housing.

In the program arena, the certification process is standard for all HUD jurisdictions. This certification ensures that non-housing activities, a stand alone program or associated with new current construction or rehabilitation project also abide by the affirmative marketing principle. DHCD requests completion of an Affirmative Marketing Plan (“AMP”) certification form for those types of projects. For housing projects, the AFHMP certification is submitted with accompanying information on residential housing projects of five units or more, whether these are located in one parcel or a scattered multi-family project.

## Language Access Act

The DC Language Access Act of 2004 (LAA) is designed to provide greater access and participation by Limited or No-English Proficiency (LEP/NEP) communities in public services, programs, and activities. The District's implementation and monitoring of the LAC supports the Fair Housing Act's affirmatively furthering fair housing by ensuring equal opportunity and accessibility to program and services to all District residents.

Since 2001, DHCD has partnered with both the Mayor's Office on Latino Affairs and the Mayor's Office on Asian and Pacific Islander Affairs, and more recently with the Mayor's Office of African Affairs to ensure the Department's programs and information are available in the appropriate languages.

The agency has implemented the approved 2009–2010 Bi-annual Language Access Action Plan by adhering to the LAC's five action objectives:

1. A thorough review of each agency's mechanisms for data collection in order to design better outreach programs for target LEP communities;
2. The use of oral language (interpretation) services to ensure agency's message on how to access the programs and services is reaching and understood by these communities;
3. The translation of vital documents in the appropriate language of the community targeted which depicts agency information on how services are acquired or vital information which could have a direct impact on health or safety;
4. Ensuring cultural competency, awareness and sensitivity training is provided to staff; and
5. The creation of targeted LEP/NEP community educational outreach material to ensure language barriers do not impede District residents from accessing programs and services.

Each District agency reports on its LAC achievements to the DC Office of Human Rights ("OHR") on a quarterly basis. These results are analyzed yearly and are the basis for the agency's bi-annual plans and changes as recommended by OHR.

DHCD holds an annual diversity and LAA training to ensure its public contact personnel are well apprised of the law and compliance measures.

DHCD proactively ensures that all LEP/NEP Communities have the agency's information through its sub-recipients and directly through the agency's website where a fact sheet about the pertinent programs can be found for easy download. The program information is available in Amharic, Chinese, Spanish, and Vietnamese. DHCD has also ensured that a bilingual interpreter is available at its public hearings.

The addition of the Housing Regulation Administration to the Department and the establishment of the enhance Housing Resource Center in FY2009 have greatly increased the opportunities to further engage and do outreach to the LEP community on DHCD programs and housing services.

## Impediments Identified in the Analysis

The District continues to address the four (4) major areas of impediments to fair housing choice found in the 2005 AI. These were:

1. Lack of compliance of fair housing laws by the real estate and housing industry (real estate, lending/mortgaging, insurance/appraisals, etc.).
2. Decreasing number of affordable housing units for low and moderate-income households and special needs residents in target neighborhoods already experiencing a shrinking market.
3. Information on full range of housing available across many District neighborhoods offering affordable housing is not made available to individuals and families seeking homes due to segregated residential patterns.
4. Low levels of home buying literacy among particular protected classes and a high degree of home seekers with no or blemished credit history.

Locally, the complaint evidence from the D.C Office of Human Rights shows that discrimination continues at its current pace and in some instances, it has increased (awaiting data from OHR). The real estate and mortgage abuses have aggravated the situation for low-income families, as they are much more susceptible to scams that promise to get them into a home with limited income.

## Efforts to Remove Barriers to Affordable Housing

The District, through DHCD and other agencies, maintains and continues to implement strong measures that remove potential barriers to fair housing. Several of our efforts are list below:

1. The District continue to maintain a dedicated source of local funding for housing production through its Housing Production Trust Fund (HPTF) that is managed at DHCD.
2. While the impact of the current economic and housing environment has created new challenges in efforts to preserve homeownership in diverse communities, the Department has partnered with community-based, private sector and nonprofit partners such as the Fannie Mae Corporation and the Urban Institute to ensure effective analysis and targeting of scarce resources to maximize outreach and education to empower residents about their choices. For example, Housing Counseling Services, Inc., one of the organizations funded through DHCD, provides a bi-weekly [?] foreclosure prevention training so that residents can be prevented from losing their home. The training, provided in English and Spanish, seeks to provide individualized counseling, assess the delinquency status, and provide options and a work out plan to alleviate the situation.
3. DC continues to enforce the “*Rental Housing Conversion and Sale Amendment Act of 2005*” – this strong First Right of Refusal law is now administered out of DHCD, more effectively aligning the purpose of the law with the Department charged with creating and preserving affordable housing opportunities.
4. The Housing Regulations Administration (HRA) which includes the Rental Accommodations Division, the Rental Conversion and Sale Division and the Housing Resource Center, continues to administer the District’s rental housing regulations and now implement the District’s Inclusionary Zoning program. The HRA is able to provide



- a faster response to apartment building conversion concerns which can affect low income and disenfranchised tenants since the notification process is fluid within the agency and displacement can be avoided or stopped altogether.
5. The FY2010 Request for Applications (RFA) by the Residential and Community Services Division (RCS) addressed the needs in underserved areas by providing funds for housing counseling organizations targeting various communities. Through the Program Monitoring Division's fair housing unit, DHCD provides technical assistance and training to sub-recipients on fair housing and accessibility compliance for construction projects. As well, DHCD continues to monitor all its sub-recipients to ensure compliance with fair housing and equal opportunity laws and regulations.
  6. The District held its Eighth Annual Fair Housing Symposium in April 2009. This year, DHCD partnered with the DC Office of Human Rights and the Equal Rights Center to bring DC residents and service providers a day full of experts in the areas of accessibility, policy, predatory lending, language access and immigration as it relates to fair housing. This year's theme, "Yes We Can! Prevent Housing Discrimination," and the program's panel discussions echoed the national sentiment of change.
  7. The Department partners with non-profit and private sector housing advocates and practitioners to affirmatively further fair housing and provide greater education coverage of housing and fair housing issues to target communities. This is accomplished by funding community based organizations to provide outreach and education to District residents who are tenants and homeowners on topics such a purchase programs for first time homeowners, comprehensive homeownership and housing counseling, foreclosure prevention and assistance for relocation, and location of apartments. DHCD has contracted with Marshall Heights Community Development Organization, University Legal Services, Latino Economic Development Corporation, Lydia's House and the Central American Resource Center, among others, to provide comprehensive housing services.
  8. During the past five years, DHCD has held an annual mandatory Section 504 of the Rehabilitation Act of 1973, the Fair Housing Act as Amended, and the Americans with Disabilities Act accessibility compliance training program for staff and sub-recipients. This year, the sixth annual training is scheduled for December 15, 2009. The training covers practical and regulatory actions concerning accessible features for multifamily and single family housing according to local building codes and its parallels in the local municipal and federal regulations.

Likewise, other housing agencies and non-profit community development corporations also offer tools for assisting first time homebuyers and residents in crisis. The DC Housing Finance Agency has a Home Resource Center dedicated to education and training to first time homebuyers on homeownership opportunities; Manna, Inc., a non-profit housing corporation which builds affordable housing, also has its own first time home buyer training program and mortgage assistance program, through a sister organization, for low income residents citywide.



### C. Affordable Housing

The challenges in FY2009 continue to be the increasing cost of housing, competition for a shrinking pool of affordable units, the impact of housing costs on the most vulnerable populations, the need for a well-educated and well-paid workforce to match living costs, regional employment trends, lack of access to transportation to regional employment opportunities, and the threat of displacement due to rising rents and/or the expiration of federally subsidized housing.

DHCD administers a number of programs that create and preserve opportunities for affordable housing and economic development, and revitalize underserved communities. DHCD continues to utilize its competitive funding process to target specific projects to meet achieve this mission, by issuing RFPs for development and acquisition projects and RFA for service-oriented grants. Additionally, DHCD works with partner organizations—including private, non-profit or semi-governmental development and financing entities—to provide housing and economic opportunities for low-to-moderate income residents.

For each fiscal year, based on community consultation, experiences within the marketplace, U.S. Census and other data, DHCD establishes objectives to meet the District’s priority needs. These objectives are identified in the Department’s Annual Action Plan and Performance Plan. Table 3 presents a summary of DHCD’s specific objectives for FY2009 within the categories specified by HUD and consistent with the District’s priorities.

#### Specific Housing Goals and Objectives

During FY2009, DHCD assisted 320 first-time homeowners with loans from the Home Purchase Assistance Program (HPAP), and assisted another 59 units in the conversion from rental units to ownership as condominiums or co-ops. DHCD also provided housing counseling assistance to 12,532 individuals. This goal was revised during the year to reflect the actual level of activity and demand for services.

DHCD increased the supply of affordable housing by funding rehabilitation of multi-family and single-family units or pre-construction of new units for a total of 1,599 units. Among the affordable units supported were 789 rehabilitated multi-family or single-family units and 810 new construction multi-family or single-family units. Of the units funded in FY2009, 731 units were affordable to very low-income residents, 681 units were affordable to low-income residents, and 187 units were affordable to low-to-moderate income residents.

**Table 3: Summary of Specific FY2009 Objectives**

Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/ Objective*
<b>Rental Housing</b>					
Preserve and increase rental housing supply for low-moderate income, extremely low and very low-income residents.	CDBG, HOME, HPTF	<ul style="list-style-type: none"> <li>• No. of affordable units</li> <li>• No. of Section 504 accessible units</li> <li>• No. of years of affordability</li> <li>• Units in compliance with Lead Safe Housing Rule</li> </ul>	1,700	789	DH-2 DH-1
Support tenants through tenant	CDBG,	<ul style="list-style-type: none"> <li>• No. of tenants receiving</li> </ul>	2,000		DH-2



Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/Objective*
organizations with first right to purchase assistance to convert rental units to ownership units.	HOME	counseling for unit purchase			
Provide counseling to tenants in assisted housing with expiring subsidies, to prevent involuntary displacement	CDBG	<ul style="list-style-type: none"> <li>No. of tenants receiving counseling</li> </ul>	2,500		DH-1
<b>Owner Housing</b>					
Increase homeownership opportunities for first time low-moderate income residents	CDBG, HOME, LOCAL	<ul style="list-style-type: none"> <li>No. of first-time homebuyers</li> <li>No. receiving down-payment assistance/ closing costs</li> </ul>	425	320	DH-2
Increase homeownership opportunities for very low- and low-income residents who are HOME-income eligible	HOME	<ul style="list-style-type: none"> <li>No. of first-time homebuyers</li> <li>No. receiving down-payment assistance/ closing costs</li> </ul>	30	113	DH-2
Preserve existing home-ownership through assistance with rehabilitation to code standards.	CDBG, HOME, HPTF	<ul style="list-style-type: none"> <li>No. of owner-occupied units rehabilitated or improved</li> </ul>	70		DH-2
Increase supply of new single and multi-family ownership housing units	CDBG, HOME, HPTF	<ul style="list-style-type: none"> <li>No. of affordable units</li> <li>No. of Section 504 accessible units</li> <li>No. of years of affordability</li> </ul>	1,000		DH-2
Assist conversion of rental units to condominium /co-op ownership units.	CDBG, HPTF	<ul style="list-style-type: none"> <li>No. of units</li> <li>No. of affordable units</li> <li>No. of years of affordability</li> </ul>	200		DH-2
Promote home ownership through the reclamation of abandoned properties.	CDBG	<ul style="list-style-type: none"> <li>No. of units</li> <li>No. of affordable units</li> <li>No. of years of affordability</li> </ul>	15		DH-2
Provide comprehensive housing counseling services to low/moderate-income individuals.	CDBG	<ul style="list-style-type: none"> <li>No. of low/moderate income individuals served.</li> </ul>	15,000	12,532	DH-1
<b>Community Development</b>					
Support retention and growth of local neighborhood businesses	CDBG	<ul style="list-style-type: none"> <li>No. of businesses assisted</li> </ul>	700	2,113	EO-3
<b>Economic Development</b>					
Enhance function and appearance of business facilities to strengthen commercial corridors.	CDBG	<ul style="list-style-type: none"> <li>No. of businesses assisted</li> </ul>	90	32	SL-3
<b>Planning/Administrative</b>					
Conduct program monitoring activities	CDBG, HOME	<ul style="list-style-type: none"> <li>No. of monitoring activities</li> </ul>	70		N/A

### Section 215 Housing Opportunities

Section 215 of the Affordable Housing Act contains eligibility requirements for affordable housing as well as a definition, specifically pertaining to the HOME program. Sections 92.252

and 92.254 under Title 24 Code of Federal Regulations, Part 92 (24 CFR 92) further explains rental and owner-occupied HOME housing criteria necessary to qualify as Section 215 housing.

As such, during FY 2009, three types of assistance qualified as Section 215 housing:

- A total of 113 households received down payment assistance using HOME dollars through our HPAP program, which are allowable under HOME laws, regulations, and guidelines;
- 6 single-family owner occupied households were rehabilitated using HOME funds under the single-family rehabilitation program; and,
- 400 multifamily units were rehabilitated or constructed using HOME funds.

### **Efforts to Address Worse Case Needs**

In FY2009, the District took several steps to address worse case housing needs, which are defined as low-income households who live in seriously substandard housing or have been involuntarily displaced.

The most important step taken by the District government was to use a dedicated source of local funding for the production of affordable housing. The Housing Production Trust Fund (HPTF or “Fund”), authorized by the Housing Production Trust Fund Act of 1988 as amended by the Housing Act of 2002, is a local source of money for affordable housing development. Capital for the HPTF is supplied from the legislated share of DC deed recordation taxes and real estate transfer taxes, currently 15%. The Fund is designed to direct assistance toward the housing needs of the most vulnerable District residents—very low- and extremely low-income renters. Pending the receipt of feasible project proposals, the statute requires that:

- A minimum of 40 percent of all Fund monies disbursed each year must benefit households earning up to 30 percent of the area median income (AMI);
- A second minimum of 40 percent of the Fund monies must benefit households earning between 31 and 50 percent of the AMI;
- The remainder must benefit households earning between 51 and 80 percent of the AMI; and
- At least 50 percent of the Fund monies disbursed each year must be used for the development of rental housing.

The rest of the funds may also be used for for-sale housing development, and loans associated with our other programs such as First Right Purchase Assistance Program and Lead Safe Washington.

Another step the District has taken to address worse case housing needs is by discouraging projects that involve the displacement of persons. However, if displacement of persons should occur in a project, DHCD will make provisions for the appropriate relocation assistance as established by federal regulations. It is DHCD’s policy to minimize displacement in all of its projects. Each program officer in the Development Finance Division (DFD) keeps track of any relocation required for a project. Project managers review developers’ plans and revise those plans as necessary to minimize displacement. Where relocation is required, the project

managers ensure, as part of the underwriting process, that the relocation plans are adequate and are funded as part of the project development costs. A number of DFD project managers have received training in the Uniform Relocation Act (URA). OPM has convened a team to oversee project compliance, including URA compliance, and to update the Division's operating protocols to ensure that all specialized monitoring disciplines are being addressed.

In FY 2009, eight (8) residential properties required submission and approval of temporary and/or permanent relocation plans. These projects were Elizabeth Ministries, 1835 3<sup>rd</sup> Street, NE (DASH), St Martin's House (Apartments), 1255 Mt. Olivet Road, NE, GW Carver 2000, Daffodil House, 1029 Perry Street and 4212 Foote Street. In addition, three (3) non-residential properties required submission and approval of permanent relocation plans. These projects were housed at the Skyland Shopping Center. They were Mystery Productions Entertainment (aka Ron & Dee Clancy), United States Post Office (Anacostia Station Sorting Facility), and Shoe City. Many of the developers were able to temporarily relocate tenants to other vacant units on their project sites to the extent possible in order to avoid relocation to off-project sites. Other developers housed residents permanently off-site in comparable units that were decent, safe and sanitary and inspected by DHCD. Any required relocation generated by DHCD's single family rehabilitation projects is incorporated into each project work plan, and associated costs are factored into the budget.

### **Non-Homeless Special Needs Population**

Addressing the non-homeless special needs population, which includes the elderly and people with disabilities, is an important aspect of DHCD's Annual Action Plan. During the past fiscal year, to address the needs of this population, DHCD utilized five (5) programs to fund projects for the special needs population. These were the Home Purchase Assistance Program (HPAP), Single Family Residential Rehabilitation Program, Multi-Family Housing Construction and Rehabilitation Program, First Right Purchase Program, and the Handicapped Accessibility Improvement Program. In FY2009, DHCD funded a total of one-hundred and forty-seven (147) special needs housing units.

## D. Continuum of Care

HUD encourages communities to address housing and homelessness through a comprehensive, collaborative, and strategic approach that it has promoted since 1994. HUD's Continuum of Care concept facilitates this process and is designed to help communities envision, organize, and plan comprehensive and long-term solutions to address the problem of homelessness.

The District's current homeless and homeless special needs' housing efforts are coordinated and managed by the Community Partnership for the Prevention of Homelessness (the Partnership). The Partnership serves as the lead agency for the District's Continuum of Care program under a FY2005 contract from the Department of Human Services (DHS) – renewable for up to four option years based upon achievement of the contract's performance objectives and the decision of the District. The contract funds the Partnership to address the needs of the District's homeless population, including other special needs subpopulations of the homeless (e.g., the frail elderly, chronically mentally ill, drug and alcohol abusers, and persons with HIV/AIDS).

The Partnership, with the approval of DHCD, determines annually which services will be funded with the ESG Grant to address the most pressing emergency and prevention needs. In FY2009, the ESG funds paid for prevention and shelter operations. Table 11 describes the uses of ESG funds in FY2009.

### Actions Taken to Address Homeless Needs

Numerous activities are undertaken in the District to address the needs of homeless persons, and the special needs of persons that are not homeless but require supportive housing. Many of these activities are undertaken with the use of ESG and/or local funds.

The ESG program supports the District's homeless Continuum of Care program and the related objectives of the Consolidated Plan that provide for homeless or special needs populations. In FY2009 ESG funds continued to support prevention efforts and facilities operating at the entry point of the Continuum of Care, in order to maintain and improve those facilities even while the District works to build the permanent affordable and supportive housing that will end homelessness over time.

Improvements to the Continuum have been ongoing. The District's plan to end homelessness includes new efforts designed to support the Continuum of Care concept.

The District's plan to end homelessness rests on three centerpiece policies:

1. Increase homeless prevention efforts within local and federal government,
2. Develop and/or subsidize at least 6,000 units of affordable, supportive permanent housing to meet the needs of D.C.'s chronically homeless and other very low-income persons at risk of homelessness, and
3. Provide wraparound mainstream supportive services fully coordinated with Continuum of Care programs and special needs housing.

In short, the goals focus on 1) keeping as many people as possible from becoming homeless in the first place through direct prevention efforts and increasing the supply of affordable housing; and 2) enriching the homeless Continuum at all levels with supportive services that

rapidly re-house persons with and without special needs. This refocuses the District's efforts over time from a "shelter first" to a "housing first" model that ends homelessness.

Within this general context, ESG funds continue to be used to support policy goal #1, which is to prevent homelessness and to maintain and improve the entry level of the Continuum of Care. Efforts to prevent homelessness in the District of Columbia have been enhanced by local funding of a rental assistance program in FY2009, but ESG prevention funds which are distributed through a network of neighborhood based organizations, continues to be the backbone of the District's prevention efforts.

#### **Actions Taken to Prevent Homelessness**

Prevention funds for the DC Emergency Assistance Fund are awarded through a Memorandum of Agreement that established a mutually beneficial partnership wherein ESG funds are supporting a citywide homeless prevention effort managed by the Foundation for the National Capital Region, which receives other prevention funds from the Fannie Mae Walkathon that occurs each November. DHCD also exceeded the FY2009 Action Plan Goal of assisting 154 individuals/families with emergency eviction prevention by providing prevention grants to 82 families and 101 individuals for a total of 183 cases.

## E. Other Actions

The District continued to support and use several methods to remove possible barriers to affordable housing such as: a dedicated source of local funding for housing production through its Housing Production Trust Fund (HPTF); improving programs and processes to make project funding more efficient; targeting investment by type of project and geographically; using inter-agency coordination and public-private partnerships to leverage public funding; and by increasing outreach and marketing of programs and funding opportunities.

DHCD worked to improve its various programs to effectively address underserved needs. The Department continued to fund outreach and assistance programs for tenants in buildings with expiring Section 8 and/or other federal programs. Tenants were provided information on purchase options under the District's First Right statute, comprehensive housing counseling and assistance for relocation, location of apartments, and for first-time home ownership.

DHCD hosted and participated in a number of outreach and community participation events specifically focused on homeownership and foreclosure prevention. In June 2009, DHCD, in partnership with the Greater Washington Urban League, the DC Housing Finance Agency, the DC Housing Authority and the Department of Insurance, Securities and Banking, held a Homeownership Expo and Foreclosure Clinic at the Washington Convention Center. The event provided residents with access to a variety of housing resources. Approximately 1,000 people attended the free event and took advantage of the many educational opportunities offered, including workshops, credit and foreclosure counseling, exhibitors and free credit reports.

During FY2009, DHCD allocated its funds based on the determination of priority needs identified in the Consolidated Plan and the Annual Action Plan and by the suitability of activities that are planned to meet those needs. Actions taken to address those needs are as follows:

### Address Obstacles to Meeting Under-Served Needs

DHCD addressed obstacles to meeting under-served needs in the District through the following activities:

- Funded homeless providers for shelter operational costs and provision of essential services for homeless persons and for transitional housing.
- Funded a broad range of housing counseling services, including program intake, community outreach, and citizen participation, with an emphasis on home ownership, eviction and mortgage default prevention, and preservation of existing housing placements.
- Conducted and participated in meetings with community agencies, neighborhood groups, and concerned citizens to discuss needs, available grants, the grant process, and other relevant information.
- Conducted site visits of target areas to assess/confirm needs and consider appropriate actions.
- Utilized a variety of funding sources to assist with rehabilitation of owner-occupied housing of low-income residents.
- Provided information on housing discrimination and landlord-tenant laws to low-income families, nonprofit organizations, local realtors, and property owners.

### **Foster and Maintain Affordable Housing**

The Department has collaborated/partnered with non-profit and for-profit developers to preserve existing and offer new affordable housing opportunities to those residents unable to meet the current cost demands of the District's escalating real estate market. The Department offers programs that help first-time homebuyers purchase homes and assist current homeowners with home repairs. In addition, the District provides funding for housing counseling services to assist residents in moving towards home ownership and self-sufficiency. The District also funds commercial and economic development initiatives that help revitalize our communities and provide employment opportunities to the unemployed and underemployed residents. The Department makes special needs housing, preservation of affordable units with expiring Low Income Housing Tax Credit use agreements, and retention of Section 8 rental properties a specific funding priority in our RFPs.

### **Eliminate Barriers to Affordable Housing**

In FY2009, the District took several steps to ameliorate the negative impacts of the current housing market, but realizes the fact that resources produced fewer units in an atmosphere characterized by pricing pressures.

The most important step taken by the District government is adding a dedicated source of local funding for housing production through its Housing Production Trust Fund (HPTF). In FY2009, the HPTF budget was \$108,679,538. The "Fund" is a local source of money for affordable housing development. DHCD combines all its eligible funding sources, federal and local, in its competitive funding process to maximize its support for affordable housing and community development projects. The HPTF is aimed at assisting the most vulnerable District residents. The Housing Act of 2002 requires that 80% of funds benefit households earning up to 50% of Area Median Income (AMI), and that 50% of funds disbursed each year must be used for the development of for-sale housing.

The District also uses other methods to remove possible barriers to affordable housing such as: targeting investment by type of project and geographically in its funding processes; using inter-agency coordination and public-private partnerships to leverage public funding; and increasing outreach and marketing of programs and funding opportunities.

### **Institutional Structure and Coordination**

Another way to remain competitive in the District's "hot market" is to maximize the leverage of public investment by working with other agencies and/or stakeholders. The District of Columbia government's institutional structure facilitates internal coordination and cooperation.

In the District of Columbia, executive functions are organized under the Mayor, City Administrator and two Deputy Mayors who supervise "clusters of agencies." This Deputy Mayor structure facilitates consultation across responsibility areas, and maximizes leveraging of public investments.



DHCD reports to the Deputy Mayor for Planning and Economic Development along with the following agencies: the Office of Planning (OP), the Department of Consumer and Regulatory Affairs (DCRA), the Department of Employment Services (DOES), the Department of Small and Local Business Development (DSLBD), the Department of Insurance, Securities, and Banking (DISB), the Office of the Tenant Advocate (OTA), and the Office of Cable Television. DHCD also works closely with the DC Housing Authority (DCHA) and the DC Housing Finance Agency (DCHFA) to maximize dollars available for housing opportunities for all income levels from extremely low to moderate income.

### **Improve Public Housing and Resident Initiatives**

DHCD has partnered with the DC Housing Authority (DCHA) in redevelopment of the Frederick Douglass/Stanton Dwellings (Henson Ridge), the New East Capitol public housing communities and the Arthur Capper/Carrollburg Dwellings and the Eastgate Public Housing sites through the HOPE VI Program.

The HOPE VI Program redevelopment plan for Frederick Douglass/Stanton Dwellings, renamed Henson Ridge, calls for a new, 600-unit community with all new infrastructure (streets, sidewalks and alleys), a new community center, new parks and open spaces, as well as significant investment in neighborhood schools. The development includes 320 homeownership units targeted to households with a range of incomes. The 280 rental units will serve a mix of public housing and moderate-income families. The housing mix also includes 42 senior bungalows, 28 stacked-flat apartments and 530 townhouses.

To date, DHCD has committed \$8 million for infrastructure improvements, including \$5 million in CDBG funds (disbursed) and \$3 million in capital funds (disbursement in progress). In FY2008, DHCD began underwriting a \$2.9 million HPTF loan to DCHA for assistance in the acquisition of 22 three and four bedroom townhouses at Henson Ridge for modification as accessible UFAS units. Due to a shortage of HPTF funding in FY 2008, the underwriting and funding of the loan was completed in FY 2009. The contract approval package is being forwarded to DC Council for approval. Immediately after getting Council approval, the contract will be executed by DHCD and the funds disbursed.

The New East Capitol HOPE VI project, renamed Capitol Gateway Estates (formerly East Capitol Dwellings and Capitol View Plaza along with a HUD-foreclosed property), originally was to include 555 units of newly constructed mixed-income units. One hundred ninety-six units were to be public housing, 214 affordable and market rate rental units and 145 homeownership units; utilizing both lease-to-purchase and Section 8 home ownership rules thus ensuring home ownership for a number of current residents.

However, DCHA acquired Capitol View Plaza II from the Federal Housing Administration (FHA) and has developed a new redevelopment plan for Capitol Gateway Estates that received final approval from HUD. The new redevelopment plan, with a total 761 units includes 152 units of senior housing, 221 tax credit housing units, 177 market rate units, and 211 units of public housing replacement. In 2007, DCHA modified the new redevelopment plan, with permission from FHA, to permit demolition of the recently acquired high-rise buildings to be replaced by mixed income housing units.



At the end of FY 2008, DHCD began reprogramming, at the request of DCHA, \$3,000,000 of CIP funds to fund the demolition. The reprogramming was completed and the contract was executed in April 2009. Demolition of the buildings began in June 2009 and will take approximately nine months to complete. Demolition of the buildings will facilitate obtaining a final commitment from a national grocery store for the shopping center across the street, expedite the sale of homeownership units elsewhere in Capital Gateway, and eliminate the blight and vandals in the buildings. To date, DCHA has committed \$10 million in funding for this project for infrastructure improvements; \$3 million in CDBG funds (disbursed), and \$7 million in capital funds (disbursement was completed in FY2006). DHCD also committed \$789,666 in Low-Income Housing Tax Credits in FY2003 to assist the construction of 151 new senior housing apartment units in the Senior Building.

In FY2005, DHCD requested capital funding for the following additional DCHA public housing projects on DCHA's behalf as part of the FY2006 capital project funding call:

1. Arthur Capper HOPE VI—\$4,075,000 (in 2006 and 2007) for construction of site infrastructure associated with further phases of the multi-phase construction (disbursement for construction began in FY2006 and was completed in FY2008);
2. Eastgate HOPE VI—\$5,000,000 (in 2006 and 2007) for construction of site infrastructure associated with the project (disbursement for construction began in FY2006 with final disbursement of \$2,500,000 completed in FY 2008; the remaining \$2,500,000 was reprogrammed to Capital Gateway);
3. Langston Terrace Public Housing—\$1,500,000 (in 2010 and 2013) for rehabilitation to selectively replace infrastructure and restore the exterior integrity of this historic landmark property;
4. Lincoln Heights Public Housing—\$4,000,000 (in 2007, 2009, 2010 and 2013) for partial demolition of existing public housing and construction of new site infrastructure associated with new replacement townhouses (these funds were transferred in FY2008 to the Office of the Deputy Mayor for Planning and Economic Development as part of the District's New Communities Initiative);
5. Potomac Hopkins Plaza Public Housing—\$3,250,000 (in 2010 and 2013) for redevelopment of the existing public housing development and one-for-one replacement of all the existing units in a new on-and off-site development; and
6. Parkside Public Housing—\$3,000,000 (in 2009 and 2010) for site infrastructure associated with the one-for-one replacement of public housing units with townhouse units.

DHCD received funding authorization for all of the above funding requests during FY2005 and expenditures began in FY2006 for the FY2006 authorizations as indicated above. Expenditures continued in FY2008 for the FY2007 portions of the allocations.

During 2007, DHCD received requests for \$5,000,000 of CDBG funding for site infrastructure and pre-development expenses associated with five DCHA projects. The projects and funding requests were as follows:

1. Arthur Capper HOPE VI - \$500,000;
2. Eastgate HOPE VI - \$2,500,000;
3. Highland Dwellings Redevelopment - \$500,000;
4. Williston Apartments - \$500,000; and
5. Oak Street Apartments - \$1,000,000.

All five requests were granted and contracts were executed in FY2007 for the funding amounts listed above. The disbursement of funds for these projects was completed in FY2008.

### **Evaluate and Reduce Lead-based Paint Hazards**

The District of Columbia Department of Housing and Community Development, Lead Safe Washington Program (LSW) applied for a Lead Hazard Reduction Demonstration Grant in 2008 and in May 2009 through the American Recovery and Reinvestment Act of 2009, was awarded \$2,616,843.00 with a District match of \$2,162,619.00 to render a total of 210 units lead safe during a three year period under Grant number DCLHD0193-08. The Program completed the initial training requirements and has received city wide environmental clearance from HUD to begin lead construction.

The LSW program has successfully completed two prior Lead Hazard Removal Grants. Grant activities were concluded on March 30, 2009, within the timeframe of a 12-month no-cost extension in the term of the Grant, which had been issued on March 31, 2008 by the Office of Healthy Homes and Lead Hazard Control (OHHLHC) of the US Department of Housing and Urban Development (HUD).

The following is a summary of the key accomplishments of the programs and activities under Grant DCLHB0242-03 and DCLHD0012-03:

- Lead risk assessments were conducted on more than 500 housing units in the District of Columbia.
- Lead-safe construction was completed and subsequent lead-safe clearance was achieved for more than 450 housing units in the District of Columbia for which lead-based paint hazards were identified.
- Program activities were accomplished within the original budget of \$2,997,743 of grant funding under DCLHB0242-03 and \$2,000,000 under DCLHD0012-03. Costs were incurred in the specific expense line items of the original budget.
- The District of Columbia provided matching funds of more than \$2.6 million, exceeding the requirement for matching funds dictated by the original budget.
- The Lead Safe Washington program accomplished all requirements under Grant DCLHB0242 following a very slow start to program activities and from a point at which OHHLHC had expressed grave concerns about LSW's ability to complete production requirements on a timely basis. But upon completion of the Lead Hazard Demonstration Grant DCLHD0012-03 where the full production requirement for 175 units cleared by March 30, 2008 a 12-month extension was granted to complete the Lead Hazard Control Grant DCLHB0242-03. The full production requirement of 225 cleared units was exceeded by March 31, 2009.

The full implementation of Lead Safe Washington's Lead Hazard Reduction Demonstration Grant (DCLHD0012-03) and Lead Hazard Control Grant (DCLHB0242-03) programs has had a major impact on the extent to which Title X activities are a reality in the District of Columbia. For example:

- Largely as a result of Lead Safe Washington, the Department of Housing and Community Development has played a leadership role in the District's overall activities on eliminating

lead-based paint hazards. LSW was one of the original members of the Mayor's Interagency Lead Task Force and has provided consistent leadership in that group since 2006.

- Because of the ability for property owners to access lead hazard abatement funding through Demonstration Grant DCLHD0012-03 and Lead Hazard Control Grant DCLHB0242-03, the regulatory authorities within District Government—namely, the Departments of Health, the Environment, Consumer and Regulatory Affairs, and the Office of the Attorney General—have had much greater leverage in litigating cases of lead hazards involving a child with an Elevated Blood Level (EBL) for lead. The “carrot and stick”—lead hazard funding vs. the potential for significant consequences from the judiciary—has been a useful approach for ensuring that property owners whose housing units have lead-based paint hazards move swiftly to eradicate those hazards from their properties.
- Within the Department of Housing and Community Development, the full implementation of the Lead Safe Washington Initiative strengthened and formalized the requirements for lead safety already in place within the Department's multifamily affordable housing development and single family residential rehabilitation programs.
- As LSW's Lead Hazard Reduction Demonstration Grant program and Lead hazard Control became increasingly visible in the community, the field of District-certified lead abatement entities (risk assessors, contractors, clearance inspectors) became more formally and completely engaged in addressing lead hazards within the constraints of the federal Lead Hazard Control/Lead Hazard Reduction Demonstration program. This has led to a more responsive field of contractors and more competitive pricing for lead hazard control activities.
- Since January 2008, Lead Safe Washington has seen a significant growth in the number of property owners, especially multifamily rental property owners, approaching the program with interest in making application for funding to render those units lead-safe. Owners representing more than 200 units are now in discussion with Lead Safe Washington about application for lead-safe financing.
- Comprehensive housing counseling agencies and other community-based organizations under grant agreement to the Department of Housing and Community Development have been provided training on the Lead Safe Washington Initiative and routinely address both the dangers of lead hazards and the benefits of funding available from Lead Safe Washington in all individual and group client contacts.

It should be noted that the grant agreements under HUD's Lead Hazard Control and Lead Hazard Reduction Programs have certain restrictions on units for which lead hazard remediation activities may be counted toward grant accomplishments; and the completed and cleared unit figures above reflect those restrictions. As a result, those figures do not reflect the full extent to which the Department has promoted remediation of lead-based paint hazards, or the extent to which the Department's financing of affordable housing has secured lead-safe housing units.

Over the past year, DHCD has actively engaged public agencies and private entities in its efforts to address lead-based paint hazards. The following actions are outreach efforts over the past year.

- DHCD's Lead Safe Washington team participated in several fairs where attendees were able to access Lead Safe Washington program information. Additionally, DHCD displayed posters of chipping and peeling paint at each event to alert families of what these

conditions represent visually. Some of the fairs attended include DHCD's Sidewalk Fair, Chartered Health Plan DC's Health Fair, and Union Temple Men's Health Fair.

- DHCD Lead Safe Washington team continued routine letter mailing to property owners and their tenants who are reported by the Department of Environment as having a child with an Elevated Blood Level residing in the property. These outreach efforts brought into the program a multifamily unit as well as many single family residences throughout this past year.
- DHCD held monthly contractors meetings to provide outreach to lead abatement contractors licensed in DC. These outreach sessions focused on the Departments efforts and policies regarding the Lead Safe Washington Program.
- DHCD reached out to five property management firms due to the large number of rental units under their control. All of the management companies were briefed on the Lead Safe Washington program and four are now working with Lead Safe Washington staff to address lead-based paint hazards in their properties.
- In October of 2006, DHCD partnered with the Department of Health and a number of non-government organizations to convene a kick-off for Lead Awareness Week called the "D.C. Lead Safe Fair: Healthy Homes-Healthy Children." The Fair offered information on lead-related health screenings, government programs and services, and businesses or organizations that provide products or services to populations most affected by the effects of lead-based paint.

In addition, DHCD continues to meet with contractors, community groups, and other interested stakeholders to ensure the dissemination of lead-safe information through an extensive Outreach and Education Campaign funded under the Grants.

### **Compliance with Program and Comprehensive Planning Requirements**

To ensure compliance with program requirements, Program Monitoring Division conducts site monitoring and compliance reviews annually of all agencies receiving CDBG, HOME, and ESG funding. The Program Monitoring Division focuses on accountability and reviews agency records and financial practices to determine compliance with grant regulations. DHCD made changes to its forms at the end of the year to better capture needed data and facilitate tracking of funds.

For comprehensive planning purposes, DHCD staff works closely with the Office of Planning on local affordable housing issues. DHCD assisted with the updating of the District's Comprehensive Plan during the past year.

### **Antipoverty Strategy**

By funding housing for extremely low, very-low and low-income residents, DHCD contributes to the District's anti-poverty strategy by lifting families out of poverty and providing them with stable lodging and a means to build equity for the future. DHCD also supports other DC Government initiatives in reducing poverty and utilizes its federal and local funds to help residents improve their financial stability through housing and financial counseling programs conducted by a network of community-based organizations. DHCD also provides funds to CBOs to assist small businesses with technical assistance and to improve their physical appearance to retain and expand neighborhood job opportunities.

The comprehensive housing counseling services funded by DHCD provide tenants and prospective homeowners with assistance in such matters as household/home management and maintenance, improving credit, and household budgeting, all geared toward improving residents' opportunities to obtain and retain decent housing with the prospect of moving toward ownership and the development of equity. Residents of buildings with expiring Section 8 protections are provided targeted assistance in locating housing options, and are introduced to the DHCD-sponsored Tenant First Right to Purchase Program to move toward ownership.

The Tenant First Right to Purchase Program provides technical assistance, seed funds and "earnest" money to tenant groups to assist them in organizing so they are prepared to take advantage of their first right of refusal when a building is for sale. The program also provides new tenant owner groups with management/technical assistance. Converted buildings are also eligible to apply to DHCD for rehabilitation funding. During FY2009, DHCD provided 1,248 tenant households with these services through one technical service contracts with University Legal Services.

DHCD provides education and outreach to ensure that Fair Housing Laws are understood and that all residents are provided with information on their rights of access to housing in the District of Columbia. Assistance is provided in several languages. During FY2009, DHCD reached over 3,000 residents with fair housing information and/or assistance. In addition, DHCD also contributes to the District's anti-poverty strategy by encouraging developers to meet Section 3 requirements, providing funding for crime prevention, supporting youth counseling, and funding job training.

Other agencies play the roles in the reduction of poverty. The Department of Human Services administers income support, welfare to work and a range of programs to support families and individuals. The Community Partnership for the Prevention of Homelessness provides emergency support from ESG funds to prevent eviction. The Office on Aging provides support services to seniors and partners with DHCD in the development of senior housing.

The Department of Employment Services (DOES) provides extensive job training opportunities through its city-wide "One Stop Service Centers." The Workforce Investment Council (WIC) brings together private and public sector stakeholders to develop strategies to increase employment opportunities for DC residents and to support and to assist DOES in its employment mission. The DC Public School Administration has created career-oriented high schools in a number of specialized areas, including the Technology and Hospitality Industries to facilitate students progressing from school to real jobs in the DC market.

DMPED manages the New Communities and Great Streets initiatives that address both physical and socio-economic-educational needs of targeted areas by combining government resources with those of private and non-profit developers or organizations to bring long-term and comprehensive revitalization to the designated area. "New Communities" is a comprehensive partnership to improve the quality of life for families and individuals living in distressed neighborhoods. DHCD administers one of the key resources for New Communities, the Housing Production Trust Fund. The companion program to New Communities is "Great Streets." Great Streets is a strategy to revive the local commercial corridors bordering the new communities so that the balance of services that neighborhoods need are restored along with the housing and social fabric.

These two initiatives are a new and aggressive approach to fighting poverty that includes current residents and businesses in the planning for an inclusive neighborhood that attracts a mixture of incomes and families, singles, and elders into the revitalized neighborhoods.

**Neighborhood Revitalization Strategies**

As part of the Five-Year Consolidated Plan, DHCD continued the designation of its two Neighborhood Revitalization Strategy Areas (NRSA): 1) Georgia Avenue NRSA; and 2) Carver/Langston Terrace-Ivy City/Trinidad (CLTICT) NRSA.

For the Georgia Avenue NRSA, the District continues to address economic development along the almost 5-mile corridor by approaching it as a single linear neighborhood. The Georgia Avenue Corridor has a distinct identity because it is one of the major north-to-south transportation routes connecting Maryland to downtown DC. The targeted area includes the 39 census blocks that abut Georgia Avenue from Florida Avenue, NW to Eastern Avenue, NW.

The NRSA development strategy for Georgia Avenue includes housing and commercial development, employment and entrepreneurial training, and infrastructure improvements. A combination of projects and program activities has been identified in the NRSA supporting these initiatives to serve as the core tools for revitalizing the Corridor. Table 4 show the output achieved during FY2009 along Georgia Avenue.

**Table 4: Georgia Avenue NRSA Performance Data**

Goal	Lead Entity	Description	2009 Accomplishments
<b>Housing and Community Development</b>	DHCD,DCHA,DCHFPA	<ul style="list-style-type: none"> <li>• Rehabilitate 25 single-family homes by 2007;</li> <li>• Provide loans to assist in the rehabilitation of multifamily units</li> <li>• Provide Lead-Safe Washington services</li> <li>• Provide down payment assistance for first time homebuyers</li> </ul>	<ul style="list-style-type: none"> <li>• HPAP had 36 home purchases</li> </ul>
<b>Small Business Development Center</b>	DHCD, DC Chamber of Commerce Foundation, DC Main Street Program	<ul style="list-style-type: none"> <li>• Entrepreneurial training;</li> <li>• Small Business management and training</li> <li>• Counseling</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Sidewalk and infrastructure Improvements</b>	DDOT	Resurfacing/ redevelopment of sidewalks and infrastructure	<ul style="list-style-type: none"> <li>•</li> </ul>

For the CLTICT NRSA, the District continues to address the need for more affordable housing development within the almost residential area by approaching it as a single community. The CLTICT NRSA includes five census tracts defined by New York Avenue, Florida Avenue and Bladensburg Road, and includes Gallaudet University and the Farmer’s Market, as well as major residential and light industrial developments.

The NRSA development strategy for CLTICT NRSA includes housing and commercial development, employment and entrepreneurial training, and infrastructure development. A comprehensive set of projects and programs has been developed around these four areas to serve as the core tools for revitalizing the neighborhood over the next five years. Table 5 show the output achieved during FY2009 within Carver, Langston, Ivy City, Trinidad.

**Table 5: Carver, Langston, Ivy City, Trinidad NRSA Performance Data**

Goal	Lead Entity	Description	2009 Accomplishments
<b>Housing and Community Development</b>	DHCD, Home Again Program	<ul style="list-style-type: none"> <li>• Increase Home Ownership Opportunities</li> <li>• Single Family Residential Rehabilitation Program</li> <li>• Provide Lead-Safe Washington services In Ivy City/Trinidad</li> </ul>	<ul style="list-style-type: none"> <li>• HPAP had 3 home purchases</li> </ul>
<b>Employment and Entrepreneurial Training</b>	DOES, NSI	<ul style="list-style-type: none"> <li>• Training and employment for 75 individuals</li> <li>• Conduct 2 career fairs each year</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Infrastructure improvements</b>	DDOT, DPR, DMPED, NSI	<ul style="list-style-type: none"> <li>• Improvements to two community parks in the area</li> <li>• Proposed Redevelopment of Alexander Crummell School</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

**Section 3**

Section 3 of the Housing and Urban Development Act of 1968 requires that recipients of the US Department of Housing and Urban Development (HUD) funds (and their contractors and subcontractors), to the greatest extent feasible, provide job and other economic opportunities to low and very-low income persons (Section 3 residents) and Section 3 Business Concerns. The Section 3 program helps in creating employment opportunities for Section 3 residents and provides contracting opportunities for businesses that are owned by low-income persons or that provide employment to low-income persons. Recipients are required to either hire Section 3 residents or subcontract with Section 3 business concerns.

DHCD, as a recipient of HUD funding, must ensure that all its recipients, and the contractors they hire, provide employment opportunities to low and very-low income residents in particular public housing residents and recipients of public assistance.

DHCD implemented a comprehensive compliance program to ensure the compliance of its recipients and their contractors. DHCD reviewed all housing construction, housing rehabilitation and public construction projects for Section 3 applicability. Recipients for covered projects were required to submit a detailed plan stating their Section 3 goals and how they would comply prior to receiving funds, the first prong of DHCD compliance approach. Additionally, covered contractors were required to submit plans detailing their Section 3 goals, how they notify the community of opportunities and efforts to comply. They were then monitored during the life of their project for compliance; this monitoring included site visits, reviews of documents and quarterly reporting.

Education is the second prong of DHCD's compliance approach; DHCD conducted its second annual mandatory training on Section 3 policy and procedure for recipients and their contractors. General contractors, local businesses, community groups, YouthBuild organizations, and representatives from the housing authority were attendance. Partners in DHCD's Section 3 efforts from the District of Columbia Housing Authority including the Resident Services Manager and Section 3 Compliance Coordinator were introduced and given an opportunity to discuss their programs. Additionally, YouthBuild representatives and certified Section 3 business concerns were also introduced. This training was designed to provide a refresher on agency policy and procedure but also to apprise non-recipients on the Section 3 program and opportunities that are available.

DHCD implemented the third prong of its compliance approach: Section 3 Business Concern certification. The certification was designed to facilitate compliance with Section 3 among DHCD recipients and their contractors. The certification is an application process that required any business wishing to receive the preferences available to businesses under 24 CFR §135.36 to submit an application based upon the requirements listed in the regulations. Recipients and their contractors were notified of certified Section 3 Business Concerns limiting the opportunity for them to assert that there were in fact not any bona fide Section 3 businesses for them to contract with.

Additionally, DHCD planned an orientation event for fiscal year 2010 on the Section 3 Business Concern certification. The orientation targeted local businesses, small business assistance groups, minority contractor groups, and Certified Business Enterprise<sup>1</sup> to apprise them of Section 3 related opportunities at the agency and DHCD policy.

DHCD will submit all Section 3 information required under 24 CFR §135.90 to HUD Headquarters on or before January 10, 2010 in order to assist in meeting reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. The data will indicate the efforts made to direct the employment and other economic opportunities generated by HUD Financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low -income persons, particularly those who are recipients of government assistance for housing.

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<sup>1</sup> Certified Business Enterprise "business certification registers a company into a DC agency database and labels it as as a Certified Business Enterprise (CBE) (formerly Local, Small and Disadvantaged Business Enterprise (LSDBE)). The District directs spending to these DC-based businesses that support and contribute to job creation and the city tax base, which in turn results in a much stronger local economy."  
[http://olbd.dc.gov/olbd/cwp/view,a,1403,q,640636,olbdNav\\_GID,1747,olbdNav,%7C34049%7C.asp](http://olbd.dc.gov/olbd/cwp/view,a,1403,q,640636,olbdNav_GID,1747,olbdNav,%7C34049%7C.asp)



## F. Leveraging Resources

The District's housing and community development programs requires, whenever possible, the maximum use of private financial resources. Because DHCD uses its funds to "close the gap" of needed financing for its selected projects, the private financing sector provides the bulk of each project's funds. Banks and other financial institutions serve as the private financing sources of all housing production, rehabilitation, or capital improvements and ongoing operations.

Many banks have special community lending operations, partly in response to the provisions of the Community Reinvestment Act, which encourages local lenders to invest in affordable housing and other community support projects. Several local banks have been active in supporting nonprofit affordable housing development. The District's public dollars leverage these private funds.

DHCD also works in tandem with non-profit and semi-governmental development organizations to leverage funds for affordable housing and economic opportunity. In addition, the District government and nonprofit developers have actively reached out to capture foundation grants. Many nonprofit organizations seek foundation funding to provide social support services, especially to special needs populations. Among the organizations that are active in this area are the Fannie Mae Foundation, Meyer Foundation, Local Initiatives Support Corporation (LISC), and the Enterprise Foundation.

### Matching Funds

Three HUD programs require matching funds: HOME, ESG, and Lead Safe Washington. The Lead Safe Washington program is funded by the lead-based paint grants received in FY 2003: the Lead Hazard Control Grant and the Lead Hazard Reduction Demonstration Grant. The District's FY2009 local match requirement for the Lead-Based Paint grants was \$XXXXXX.

Under 24 CFR 92.218 *et. seq.*, the District must provide a matching contribution of local funds to HOME-funded or other affordable housing projects as a condition of using HOME monies. The District's FY2009 local match requirement for HOME was \$XXXXXX.

DHCD meets its HOME obligation through contributions from the Housing Production Trust Fund, which is described on page 21. Eighty percent of all HPTF monies must benefit households earning up to a true 50 percent of the area median income, which is below the HOME income eligibility maximum; moreover, HPTF-assisted rental projects must be affordable for 40 years, which exceeds the HOME affordability period requirement. In FY2009, the Department's HPTF budget was \$108,679,538. As the Department incurs HOME match-eligible expenses, it will ensure that adequate funding is provided for the matching contribution.

In addition to its federal ESG funds, the District of Columbia provided local match dollars to support outreach and prevention services; support shelter operations and fund renovation of shelter space. The District worked to provide assistance for the homeless through community-based organizations, faith-based organizations and other non-profit service providers. The FY2009 local match for ESG is \$1,278,487 in cash and fair market value of free shelter rent.





## G. Citizen Comment

To ensure general citizen participation in the District of Columbia's 2009 CAPER process, DHCD followed its adopted Citizen Participation Plan. Information on the public hearing and public review period was developed and delivered to neighborhood associations, social services agencies, local non-profits, churches, civic service clubs, advisory councils, District staff, City Council, and interested citizens. Notice of the hearing was published in the D.C. Register and local newspapers on or about November 13, 2009. (See Appendix E) The CAPER was made available for a 30-day review and comment period in accordance with HUD guidelines and the Citizen Participation Plan.

The purpose of the public hearings was to provide citizens with an update on the implementation of the current CDBG, HOME, HOPWA and ESG activities and offer the CAPER for public review.

DHCD took the following actions to make the Notice of Public Review available and to invite public comment on the CAPER for FY2009:

### 1. Direct Mailings to:

Office of the Mayor, City Administrator and Deputy Mayor for Planning and Economic Development; the Council of the District of Columbia; Advisory Neighborhood Commissioners (ANC); ANC Chair offices; Community Development Corporations and Community-Based organizations; Special Needs Housing Organizations; Non-profit Housing Groups; Latino, Asian and Pacific Islander Community Organizations and groups; and private citizens.

### 2. E-Mail Distribution to:

DHCD's housing partners, community leaders and neighborhood-based list-serves.

### 3. Website Access:

The draft CAPER was posted on DHCD's website for review.

### 4. Media:

Notice of 15-day Public Review was provided to diverse media outlets:

- D.C. Register
- The Washington Times
- The Afro-American
- El Tiempo Latino

At the end of the public review period, DHCD had received **XXX** public comments on the CAPER. A summary of these comments are listed below.

## Public Hearing

Listed below are summaries of comments on the Department of Housing and Community Development's performance for Fiscal Year 2009, from witnesses during a public hearing regarding the programs covered in the District's FY 2009 Consolidated Annual Action Plan.

**INFORMATION PENDING**





## H. Self Evaluation

The District responds to questions, concerning the self evaluation of the District's overall performance in implementing the Five Year Consolidated Plan, and in particular, its performance during FY2009 in the following manner:

### 1. Are activities and strategies having an impact on identified needs?

Yes: The District, through its neighborhood-based activity programs, strategically invests funds through housing development and community-based non-profit organizations to support the enhancement of economic opportunities, affordable housing preservation and development for the benefit of the District's low-to-moderate income residents. The District funds an array of activities that are tailored to meet/satisfy the needs of each service community only limited by the capacity of the non-profit organization that serves that particular community. Over the past few years, the variety of activities funded from year to year has changed to meet the changing priorities and the availability of funds.

In FY2009, the Department's Property Acquisition and Disposition Division (PADD) combined local capital funds and federal funds to support the ability of non-profits to acquire property in the District in a timely, affordable manner in order to be better able to serve their and the Department's affordable housing mission. The strategic neighborhood focus of our RFPs has permitted the Department to focus and concentrate affordable housing and community facilities in strategic neighborhoods to create better revitalization synergies in those neighborhoods.

### 2. What indicators would best describe overall results?

During FY2009, the District effectively utilized a comprehensive set of key performance indicators (KPIs) to track the progress of each program and activity identified in the Consolidated Plan. Several of DHCD's measurements include activities and services that are linked directly to the Consolidated Plan. Examples of such records kept indicate the number of low-to-moderate households assisted in becoming first-time homeowners and the number of low-to-moderate income households served through our neighborhood based activities.

The number of affordable housing units funded is a critical measure that indicates the revitalization of our neighborhoods and how the need for affordable rental and ownership housing to low and moderate-income households is being addressed.

### 3. Are major goals on target?

Yes: Over the past few years, DHCD has made a tremendous amount of progress in meeting the priorities set forth in the Consolidated Plan. DHCD increased the supply of affordable housing; expanded homeownership opportunities; and contributed to economic and community revitalization.

In FY2009, DHCD increased the supply of affordable housing by 1,599 units through funds provided for multi-family rehabilitation and/or for pre-development loans for new multi-family and single-family construction projects. ESG funds provided emergency assistance to prevent 183 households from becoming homeless and to provide shelter for 114 families in a family

shelter. DHCD also provided housing counseling to 12,532 tenants, home buyers and new homeowners to increase access to housing and stable homeownership.

DHCD's affordable housing construction projects spurred neighborhood revitalization and local economic development. As part of its neighborhood investments over the past year, DHCD funded technical assistance for 2,113 small neighborhood businesses to assist in their retention and expansion, and completed construction on façade improvement projects for 32 small businesses.

The District maintains goals and targets for the priority needs of the communities it serves. Progress continues to meet newly established goals: creation new affordable housing, preservation of existing affordable housing, expansion of homeownership opportunities and meeting the needs of the homeless and those at-risk of becoming homeless. In FY2009, the District's annual allocation of CDBG and HOME grants were supplemented by funding from competitive federal and state grants, as well as our local Housing Production Trust Fund, local operating funds, and capital improvement program funds. Efforts to house special needs populations such as the elderly and people with physical and intellectual disabilities continue to improve through close partnerships with other District agencies.

#### **4. What barriers may have a negative impact on fulfilling strategies and achieving the overall vision?**

The number one barrier that prevents the District from fulfilling its vision for District households is the scarcity of resources. Even after leveraging the District's annual Federal entitlement funding of approximately \$39 million with almost \$109 million in local Housing Production Trust Fund dollars, the District's affordable housing and neighborhood economic and community revitalization needs continue to outpace resources. Further, the local Housing Production Trust Fund is funded by revenue from deed and recordation taxes. Generation of this revenue has been negatively impacted by the changed real estate market in FY2009 and projected for FY2010. Therefore, for at least the next two years, dramatically fewer local dollars will be available to leverage the shrinking federal resources.

Moreover, the high cost of housing in the District of Columbia continues to be a barrier as the median home sales price for the District is \$375,000, which is down from last year's median price of \$409,000 but higher than the national median price of \$169,000. The FY2009, the national mortgage foreclosure crisis impacted the District in a serious way, heightening the need for the District to maximize resources for foreclosure prevention and the acquisition of vacant and abandoned properties to prevent neighborhood blight.

#### **5. Based on this evaluation, what adjustments or improvements to strategies and activities might meet the identified needs more effectively?**

In the face of declining revenues on the local level and diminishing federal fund balances, the District will evaluate all of its strategies for FY2010 to maximize available resources for affordable housing.

## **I. Monitoring and Compliance**

During FY2009, DHCD continued to improve its sub-recipient monitoring program and procedures. DHCD developed its annual sub-recipient monitoring plan, and conducted monitoring reviews of DHCD programs and sub recipients, including the Neighborhood Based Activities (NBA) sub-recipients and the RLA Revitalization Corporation. The Program Monitoring Division issued monitoring reports that included specific findings and recommendations to be addressed.

The Program Monitoring Division continued to use its tracking database to monitor DHCD and sub-recipient corrective action for reports issued by OPM and by external agencies such as HUD, the D.C. Office of the Inspector General, and respective A-133 auditors. Several findings/recommendations were closed due to the division's tracking and follow-up. The Program Monitoring Division also regularly monitors the Integrated Disbursement Information System (IDIS) for CDBG, HOME, HOPWA and ESG commitment and spending requirements. The division issues monthly spending reports for the above programs.

### **Community Housing Development Organizations (CHDOs)**

During FY2009, DHCD recertified all CHDOs in accordance with the CHDO definition stated in 24 CFR 92.2. The Department also requires that all CHDOs certify their compliance with that definition prior to issuing CHDO funds to them. To maximize the use of CHDO funds, the Office of Program Monitoring monitors the CHDO reservation requirement (in IDIS) on an ongoing basis, and DHCD both advertises technical assistance opportunities to the CHDOs and solicits CHDO participation from nonprofit organizations.

### **Community-Based Organizations (CBOs)**

DHCD monitors the CBO's three times a year. (November, April and September) Our on-site monitoring review is focused on the following areas of program administration and regulatory compliance: (This monitoring depends on the program the CBO is working on.)

- Program performance review (national objective, eligible activities, contract objectives, scope of work, contract schedule , contract budget)
- General management practices (procurement practices, conflict of interest)
- Financial management practices (accounting system, internal controls)
- Recordkeeping/reporting practices
- Anti-discrimination compliance
- Activity-specific monitoring

### **Status of Grant Programs**

Most services and activities are conducted within the planned time frame of one to two years. All CDBG, HOME, HOPWA and ESG funded activities are managed and completed well within established schedules except for the activities that have been delayed due to changed circumstances and service areas and populations. DHCD has implemented a policy that projects must be ready for funding within three months of the application date.



## J. CDBG Program and Use of Funds

During FY2009, Community Development Block Grant (CDBG) activities were conducted in accordance with the priority goals and objectives identified in the Consolidated Plan. DHCD’s total CDBG program allocation for FY2009 was \$18,033,221. Funds were distributed among homeownership and home rehabilitation assistance, affordable housing/real estate development, neighborhood investment, economic and commercial development, and administration costs. As stated in statutory requirements, DHCD did not spend more than fifteen percent (15%) of its allocated grant amount on public services and no more than twenty percent (20%) on administrative costs, irrespective of actual expenditures during the program year.

According to the Integrated Disbursement and Information System (IDIS) PR26 Financial Summary Report, DHCD spent **XXX%** of its allocated FY2009 grant amount on public services and **XXX%** of its allocated grant amount on administration costs.

In FY2009, \$10,397,559 was generated in program income through the CDBG Program. In terms of actual expenditures versus the budgeted amount during FY2009, DHCD spent \$25,763,537 of CDBG funds. The actual expenditure amounts as well as budgeted amounts are listed below.

**Table 6: FY2009 CDBG Program (CD-29) Budget**

	Budget	Cash/Accrued Expenditures
<b>1. Homeownership and Home Rehabilitation Assistance</b>		
a. Home Purchase Assistance Program (HPAP)	8,569,405	2,319,547
b. Residential Rehabilitation Programs	1,922,917	106,103
<b>Subtotal</b>	<b>10,492,322</b>	<b>2,425,649</b>
<b>2. Affordable Housing/Real Estate Development</b>		
a. Property Acquisition and Disposition	748,698	0
b. Development Finance Division Project Funding	10,663,944	4,425,282
c. Tenant Purchase Technical Assistance	930,000	52,192
<b>Subtotal</b>	<b>12,342,642</b>	<b>4,477,474</b>
<b>3. Neighborhood Investment</b>		
a. Public Safety and Crime Prevention	1,039,071	
b. Storefront Façade Development	1,578,857	
c. Housing Counseling	2,337,643	
d. Commercial Corridor/Small Business Development	1,998,214	
e. Affordable Housing Preservation – Tenant Intervention	1,039,072	
<b>Subtotal</b>	<b>7,992,857</b>	<b>7,860,404</b>
<b>4. Economic and Commercial Development</b>		
a. Economic Development	200,000	0
b. Real Estate & Property Management	102,320	0
c. DMPED	10,000,000	3,044,860
<b>Subtotal</b>	<b>10,302,320</b>	<b>3,044,860</b>
<b>5. Agency Management and Financial Operations</b>	<b>3,990,087</b>	<b>6,837,791</b>
<b>6. Program Monitoring and Compliance / Portfolio Mgt.</b>	<b>1,216,557</b>	<b>1,117,359</b>
<b>Total CDBG Program</b>	<b>46,336,785</b>	<b>25,763,537</b>

On the subject of timeliness, the District met expectations when an analysis of timeliness ratio was computed for the CDBG program on July 31, 2005, the required statutory day that a jurisdiction cannot have more than 1 ½ times its most recent grant amount unspent. The DHCD's ratio was **XXXX**. As of September 30, 2007, the District had **\$XXXXX** of CDBG money that remained unspent; however, this amount is committed to a wide array of activities.

CDBG housing activities undertaken by the DHCD addressed the following Consolidated Plan goals: encouraging revitalization of low-income neighborhoods, housing repairs for elderly persons, and support services to low-income elderly and disabled persons. DHCD's CDBG housing activities for FY2009 were:

- Multi-family rehabilitation,
- Tenant purchase,
- Home purchase assistance,
- Single family rehabilitation, and
- Housing for people with special needs.

Public service activities were focused on the needs of the District's very low to moderate-income residents by assisting with high priority needs. These included, but are not limited to, housing counseling services, crime prevention, neighborhood services, and support for tenants. Other needs listed in the Consolidated Plan and accomplished over the past program year were employment training, small business technical assistance, and façade improvement.

### **Changes in Program Objectives**

While DHCD has used CDBG successfully to carry out its programs, DHCD nonetheless makes changes to its programs as needed.

- DHCD continues to strengthen the monitoring protocols for its Development Finance Division (DFD) programs and for the Neighborhood Investments Program
- DHCD has completely revamped the Department's first-time homebuyer assistance programs, by determining levels of assistance that more strongly relate to household income and prevailing real estate market prices; lowering requirements for the homebuyer's contribution of cash toward the home purchase; and providing more favorable terms for loan repayment. The changes had an immediate positive impact on the Department's homebuyer assistance programs. This was a dramatic improvement in the Department's success toward facilitating homeownership, which had been on the decline for the prior three years as a result of rapidly escalating home sale prices in the District of Columbia.

DHCD's programs have been designed to meet the HUD national objectives of benefiting low- and moderate-income persons, and elimination of slums and blight (through, for example, acquisition, disposition and rehabilitation).

## K. HOME Program and Use of Funds

DHCD’s HOME Program for FY2009 was designed to address both rental housing activities as well as owner-occupied housing activities, which deal with the Consolidated Plan’s housing goals of increasing the availability of affordable rental units targeted to extremely low, very low-, and low-income families and to encourage revitalization of low-income neighborhoods through housing rehabilitation.

HOME activities implemented in FY2009, which adhere to the Consolidated Plan goals, were:

- Multifamily development, including rehabilitation;
- Down payment assistance through the HPAP program; and,
- Single family rehabilitation.

In FY2009, \$2,904,393 was generated in program income through the HOME Program. In terms of actual expenditures versus the budgeted amount during FY2009, DHCD spent \$12,741,237 of HOME funds. The actual expenditure amounts as well as budgeted amounts are listed below.

**Table 7: FY2009 HOME Program Budget**

	<b>Budget</b>	<b>Cash/Accrued Expenditure</b>
<b>1. Homeownership and Home Rehab Assistance</b>		
a. Home Purchase Assistance Program	5,725,194	6,175,850
b. Residential Rehabilitation Programs	30,000	24,761
<b>Subtotal</b>	<b>5,755,194</b>	<b>6,200,610</b>
<b>2. Affordable Housing/Real Estate Development</b>		
a. DFD Project Financing	9,017,573	
b. Community Housing Development Organization	1,261,274	
<b>Subtotal</b>	<b>10,278,847</b>	<b>5,792,657</b>
<b>3. Neighborhood Investment</b>		
a. CHDO Operating Grants	420,000	95,831
<b>Subtotal</b>	<b>420,000</b>	<b>95,831</b>
<b>4. Agency Management Program</b>	<b>214,778</b>	<b>367,899</b>
<b>5. Program Monitoring and Compliance / Portfolio Mgt.</b>	<b>392,685</b>	<b>284,240</b>
<b>TOTAL HOME Program</b>	<b>17,061,505</b>	<b>12,741,237</b>

### HOME Match Requirement

Under 24 CFR 92.218 et. seq., the District must provide a matching contribution of local funds to HOME-funded or other affordable housing projects as a condition of using HOME monies. The District’s FY2009 local match requirement for HOME was \$XXXXXX, which was covered by the excess match from the prior year. DHCD provided this match through Housing Production Trust Fund-financed investments in housing that met the HOME definition of affordable housing. (See HOME Match Report, Appendix E)

## HOME MBE and WBE Report

Submittal of each annual CAPER must also include Part III of HUD Form 4107, otherwise known as HOME Annual Performance Report. Specifically, this report is used to report on the contracting and subcontracting opportunities with MBEs and WBEs for any HOME projects completed during FY2009. While there are no statutory requirements for contracting with a MBE or WBE, HUD uses this report to determine the outreach efforts of the Agency to MBEs and WBEs. (See HUD Form 4107, Appendix E)

In terms of Affirmative Marketing, DHCD has established measures to guarantee compliance with affirmative marketing guidelines, including providing prospective funding recipients and all other affected stakeholders, i.e. developers, non-profits, the general public and tenants, with information on such fair housing requirements. The grantees are informed of their responsibility to make good faith efforts to provide information and otherwise attract eligible persons from racial, ethnic, familial composition, and gender groups in the District to occupy the available housing units who otherwise would not be aware of such programs or projects. Following are some actions mandated to assure affirmative marketing:

- All housing related programs and projects must display the “Equal Housing Opportunity” logo/slogan or statement in any advertising or solicitation for tenants or participants.
- Management companies of multifamily funded projects must display the fair housing posters wherever applications are accepted.
- Inform and solicit applications for vacant units for persons in the housing market who are least likely to apply for housing unless special outreach is completed.
- Inform targeted community agencies of the availability of units in order to reach the ethnically/racially/linguistically isolated community.
- Accept referrals from the D.C. Housing Authority that match the affirmative marketing requisites.
- Obtain information about apartment buildings occupied by community organizations and churches whose members are non-minority and are located in the various neighborhoods in which the program operates.

DHCD also continues to ensure that all its public documents have the District’s Non-Discrimination clause as mandated by the Mayor’s Executive Order 11246 and the implementing regulations at 41 CFR Chapter 60. This clause provides that:

In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code Section 2-1401.01 et seq., (Act) the District of Columbia does not discriminate on the basis of actual or perceived: race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity or expression, familial status, family responsibilities, matriculation, political affiliation, genetic information, disability, source of income, status as a victim of an intra-family offense, or place of residence or business. Sexual harassment is a form of sex discrimination which is prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

## L. HOPWA Program and Use of Funds

The District of Columbia Department of Housing Community Development (DHCD) is the Formula Grantee for the Housing Opportunity for Persons with AIDS (HOPWA) for the Washington, DC Eligible Metropolitan Statistical Area (EMSA). The mission of DHCD is to create and preserve opportunities for affordable housing and economic development and to revitalize underserved communities in the District of Columbia. HOPWA is administered by the HIV/AIDS, Hepatitis, STD & TB Administration (HAHSTA), formerly the HIV/AIDS Administration, of the District of Columbia Department of Health. The mission of HAHSTA is to prevent HIV/AIDS, STDs, Tuberculosis and Hepatitis, reduce transmission of the diseases and provide care and treatment to persons with the diseases. The HOPWA program goals are to reduce homelessness, minimize the risk of homelessness, increase housing stability and promote the general health and well-being of residents with HIV and their families.

The EMSA for the Washington DC Regional Metropolitan area includes the District of Columbia; portions of northern and northwest Virginia, three counties in suburban Maryland and Jefferson County, West Virginia, and represents a subset of the CARE Act Part A eligible metropolitan area, also administered by HAHSTA. This puts HAHSTA in the unique position of administering housing programs across four states each operating within unique local housing and medical continuums of care.

HAHSTA directly administers funding and oversees services for residents of the District of Columbia, and supports housing programs in each of the neighbor jurisdictions through individual service agreements with a designated administrative agent.

Each of the three neighboring jurisdictions is administered in a different way.

- Northern and Northwest Virginia. A quasi-governmental organization, the Northern Virginia Regional Commission (NVRC), serves as the administrative agency for northern and northwest Virginia. The service area includes the counties of Arlington, Clarke, Fairfax, Fauquier, Loudoun, Prince William, Spotsylvania, Stafford, and Warren and the cities of Alexandria, Fairfax, Falls Church, Fredericksburg, Manassas, and Manassas Park.
- Suburban Maryland. The Prince George's County Housing Authority serves as the administrative agency for residents of Prince Georges County, Calvert County and Charles County.
- Jefferson County. The AIDS Network of the Tri-State Area (ANTS) serves the dual role of administrative agency and housing service provider for this region. Unusually, ANTS is located in Berkley County, but oversees the use of HOPWA funds for Jefferson County.

Services supported among the four jurisdictions vary somewhat based upon client need and the availability of other sources of funding for housing and housing-related services. The administrative agent in each jurisdiction is responsible for working within their community in conjunction with the HAHSTA to implement HOPWA funding to augment the regional housing continuum. Services for each jurisdiction in fiscal year 2009 were as follows:

The District of Columbia:

- Tenant Based Rental Assistance (TBRA)
- Project Based Rental Assistance (PBRA or Supportive Housing)
- Short-Term, Rent, Mortgage, and Utility Assistance (STRMU)
- Housing Information and Referral Services: Intake, Assessment, and linkage services
- Support Services: Housing case management, a job readiness program, and a day program

Northern and Northwest Virginia:

- TBRA
- STRMU
- Facility Operations
- Housing Information and Referral Services: Internet housing resource database, intake, assessment and linkage services
- Support Services: Legal services and transportation

Suburban Maryland:

- TBRA
- STRMU

Jefferson County, West Virginia

- TBRA
- STRMU
- Support Services: Housing case management and transportation services

**Table 8: FY2009 Housing for Persons With AIDS Program EMSA-Wide Budget**

	<b>Budget</b>	<b>Cash/Accrued Expenditures</b>
1. Housing Information Services	\$419,829	733,150.15
2. Resource Identification	0	0
3. Acquisition, Rehab., Conversion, Lease, and Repair of Facilities	254,327	0
4. New Construction, Dwellings and Community Residences	0	0
5. Project-based Rental Assistance	1,119,038	1,839,515.02
6. Tenant-based Rental Assistance	6,656,312	6,689,027.37
7. Short-Term Rent, Mortgage, and Utility Payments	576,129	929,586.69
8. Supportive Services	1,299,718	2,185,937.94
9. Operating Costs	10,682	8,313.00
10. Technical Assistance	50,865	0
11. Administrative Expenses – 7% Cap	807,870	733,631
12. Administrative Expenses/Grantee 3% Off the Top Total HOPWA Formula Award	346,230	346,230
<b>TOTAL HOPWA Program</b>	<b>11,541,000</b>	<b>13,465,391.17</b>

## Distribution of HOPWA across the Washington DC EMSA

The District of Columbia Department of Housing and Community Development (DHCD) is the HOPWA Formula Grantee for the Washington, DC EMSA. The District's Department of Health, HIV/AIDS, Hepatitis, STD & TB Administration (HAHSTA) is the agency within the District of Columbia responsible for the fiscal and programmatic administration and oversight of the HOPWA award. In FY 2009, the HOPWA program in the Washington DC EMSA spent \$13,465,391 in support of housing services. Notably, this amount represents more than the \$11,541,000 awarded through the HOPWA formula grant in the EMSA in FY 2009. As HAHSTA in conjunction with community partners maximized the fiscal accountability and implementation of HOPWA programming, HAHSTA was able to utilize unexpended dollars from previous years to address the increased needs of clients. HAHSTA expects that by the end of FY 2010 those unexpended dollars from prior years will have been fully spent.

HAHSTA awards sub-grants to project sponsors in the District of Columbia through a competitive Request for Application (RFA) process. In 2009, HAHSTA spent \$ 8,246,133 to support 24 agencies. These agencies provided the following services in the District of Columbia:

- Tenant Based Rental Assistance (TBRA)
- Project Based Rental Assistance (PBRA or Supportive Housing)
- Short-Term, Rent, Mortgage, and Utility Assistance (STRMU)
- Housing Information and Referral Services: Intake, Assessment, and linkage services
- Support Services: Housing case management, a job readiness program, and a day program

In the District, HAHSTA monitors these programs both fiscally and programmatically to ensure coordination within the overall housing continuum of care, efficiency in service delivery, and compliance with federal and local regulations. This is done through both remote and on-sight monitoring.

HAHSTA contracts out with sub-recipients in each of the Suburban Jurisdictions comprised in the EMSA. The sub-recipients, in turn will sub-contract with local service providers based on the community needs and in conjunction with statewide housing Action Plans applicable to the region. The sub-recipients responsible for planning in the jurisdictions are as follows:

- *Prince George County Department of Housing Authority (Suburban Maryland)*

The HOPWA Program in Suburban Maryland incorporates services to Prince George's, Calvert, and Charles Counties. Maryland sub-contracts out with two project sponsors to delivery the following services:

- TBRA
- STRMU

In FY 2009, Maryland expended \$2,365,972 in support of these services. HOPWA programs in Suburban Maryland are operated in collaboration with a broader continuum of care that helps clients to meet their daily needs for housing, mental health, substance abuse and other supportive services. The priorities and allocations of the Suburban Maryland region correlate with those of the Washington, D.C. Eligible Metropolitan Area.

- *Northern Virginia Regional Commission (NVRC)*

The Northern and Northwest Virginia portion of the EMSA serves the counties of Arlington, Clarke, Fairfax, Fauquier, Loudoun, Prince William, Spotsylvania, Stafford, and Warren and the cities of Alexandria, Fairfax, Falls Church, Fredericksburg, Manassas, and Manassas Park. NVRC spent \$1,368,560 to fund 6 sub-grants to community-based organizations and local housing authorities to provide the following services:

- TBRA
- STRMU
- Facility Operations
- Housing Information and Referral Services: Internet housing resource database, intake, assessment and linkage services
- Support Services: Legal services and transportation

Besides being the sub-recipient for HOPWA services in the Virginia jurisdiction, NVRC is also the administrative agent for the distribution of Ryan White CARE Act Part A funding in the region. As a result, the NVRC is able to broadly assess the comprehensive needs of clients in the region and coordinate housing and medical services into fuller continuum of care for residents of the region.

- *West Virginia AIDS Network of the Tri-State Area*

The AIDS Network of the Tri-State Area (ANTS) is sub-recipient for HOPWA services in Jefferson County, West Virginia. In FY 2009, ANTS expended \$107,211 in the delivery of the following services:

- TBRA
- STRMU
- Support Services: Housing case management and transportation services

ANTS acts as the administrative agent for the Ryan White CARE Act Part A as well as the sub-recipient for HOPWA funding for the West Virginia jurisdiction of the Washington DC EMSA. Uniquely, ANTS operates both as a sub-recipient and as a project sponsor providing administrative oversight for the region and direct services to clients. Currently Jefferson County, West Virginia is the only jurisdiction in the EMSA not experiencing waiting lists for TBRA and STRMU.

**Table 9: Summary of Specific HOPWA Objectives for FY2009**

Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/ Objective*
Provide housing information services to persons living with HIV/AIDS	HOPWA	• No. of persons assisted	1,850	11,400	DH-1
Provide short-term rental, mortgage and utility assistance to persons with HIV/AIDS	HOPWA	• No. with short-term rental assistance	500	288	DH-2
Provide supportive services to HOPWA-assisted housing	HOPWA	• No. of persons assisted	2,098	2472	DH-1



Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/Objective*
Provide operating support to housing for persons living with HIV/AIDS	HOPWA	<ul style="list-style-type: none"> <li>No. of persons assisted</li> </ul>	478	274	DH-1
Provide TBRA rental subsidies to persons with HIV/AIDS	HOPWA	<ul style="list-style-type: none"> <li>No. of persons assisted</li> </ul>	817	680	DH-2
Acquisition, rehabilitation, conversion, lease, and repair of facilities (24 CFR 574.300.B.3)	HOPWA	<ul style="list-style-type: none"> <li>No. of housing units</li> <li>No. of affordable units</li> <li>No. of units designated for persons with HIV/AIDS</li> </ul>	30	0	DH-2

The actual expenditures outlined in the CAPER exceed the formula allocation to the EMSA. HAHSTA worked with community partners during FY 2009 to maximize fiscal capacity. As a result, HAHSTA was able to fully expend the annual award and utilize unexpended funds from prior years to address increased client needs. As of the end of FY2010 all funds unexpended in prior years are primarily spent.

The EMSA was unable to serve the number of clients TBRA and Supportive Housing clients projected in the FY 2009 Action Plan. In 2009, the unemployment rate in the District of Columbia rose from 7.1% in October 2008 to 11.4% in September 2009 (DC Dept. of Employment Services). The result of this unexpected downturn in the economy and increased unemployment rate was an increase in demand on all HOPWA funded housing programs. Through outreach to local governmental partners and improved education within the HIV/AIDS continuum of care improved the ability of the program to access clients in need of housing assistance and to make them aware of HOPWA programs.

In addition, the HAHSTA in conjunction with its community partners improved the systemic supports necessary to maintain individuals on TBRA and in supportive housing, thereby, increasing the length of time individuals remained in these programs. So, despite increased need clients enrolled on TBRA in the District remained on TBRA throughout the year. In fact, during FY 2009 only 11 individuals moved off of the waiting list into the TBRA program. So while fewer individuals were served, TBRA dollars were utilized effectively in assisting the families supported to remain continually housed throughout the fiscal year. While these numbers most certainly reflect a lack of exit strategies for individuals receiving TBRA services, it also reflects the effectiveness of targeted support services for individuals stabilized through TBRA. This shift directly impacted the ability of the EMSA to service the number of clients projected.

### Summary of Achievements

Over FY 2009, HAHSTA working with the our partners in Maryland, Virginia and West Virginia made significant strides in meeting the program priorities outlined in the FY 2009 Annual Action Plan:

#### **Priority #1: Decrease the current waiting list for TBRA and Supportive Housing**

During FY 2009, the Washington DC EMA experienced a dramatic increase in the waiting list. Several factors contributed to this increase.

- In 2009 the unemployment rate in the District of Columbia rose from 7.1% in October 2008 to 11.4% in September 2009 (DC Dept. of Employment Services, Oct. 21, 2009, <http://newsroom.dc.gov/show.aspx/agency/does/section/2/release/18391>). The result of this unexpected downturn in economy and increased unemployment rate was an increase in demand on all HOPWA funded housing assistance programs.
- HAHSTA through outreach to local governmental partners and improved education within the HIV/AIDS continuum of care improved the program's ability to access clients in need of housing assistance and to make them aware of HOPWA programs.
- In addition, the HAHSTA in conjunction with its community partners improved the systemic supports necessary to maintain individuals on TBRA and in supportive housing, thereby, increasing the length of time individuals remained in these programs.
- Finally, long-term programs funded by the U.S. Department of Housing and Urban Development (HUD) such as the Housing Choice Voucher Program (formerly Section 8) designed to provide more permanent housing support options for low-income individuals also experienced increased demand resulting in long waitlists. The lack of exit strategies into these more permanent housing programs for clients on TBRA and in Supportive Housing programs led to a stagnancy in HOPWA programs. In the District only 11 new clients moved off of the waiting list to receive a TBRA voucher, 28 new clients were enrolled in northern and northwest Virginia, and no new clients were moved from the waiting list into TBRA in Suburban Maryland.

In FY 2010, without more resources, HAHSTA expects the waiting list for TBRA and Supportive Housing programs to continue to grow. HAHSTA will continue to improve coordination with other programs in the housing continuum of care and to work with clients on the waitlist to maximize access to other housing resources.

**Priority #2: Continue to provide opportunities to empower clients to self-sufficiency**

In FY 2009, HAHSTA made a series of strategic programmatic changes to improve clients' ability to manager their own housing needs and to maximize their access to housing services.

- HAHSTA worked with community partners to increase the flexibility of the application process for HOPWA assistance programs by eliminating the need to apply through case management systems and by providing universal access to applications through Internet links and expanded application assistance through the Metropolitan Housing Access Program (MHAP), formerly known as the "Gatekeeper".
- HAHSTA also worked with MHAP to increase program support for clients in the District of Columbia to begin actively managing clients on TBRA and Supportive Housing waiting lists with the goal of expanding access to services beyond HOPWA funded programming and providing homeless prevention services for clients not currently able to access TBRA or Supportive Housing programs.
- In FY 2009 HAHSTA helped to improve coordination client by linking the websites for the MHAP to District of Columbia's Department of Housing and Community Development's (DHCD) affordable housing search engine [www.DCHousingsearch.org](http://www.DCHousingsearch.org) and encouraged both landlords and clients to use the system.
- In Northern and Northwest Virginia, the Northern Virginia Regional Commission similarly increased active support for clients on the TBRA waitlist through the HIV Resources Project (<http://www.novaregion.org/index.aspx?nid=684>), an Internet resources center that includes an affordable housing search engine and links to local

housing and medical resources. The HIV Resources Project now includes staff to actively engage and support clients on the waiting list through increased contact, on-going needs assessment and resources linkage.

- In FY 2009 HAHSTA eliminated the case management requirement for all TBRA clients in the District and targeted case management services to those most in need. First, HAHSTA improved linkage for support services to non-HAHSTA funded support services to include such as Ryan White Case Management and District of Columbia Dept of Employment Services. In addition, HAHSTA tied housing need and assessment to the newly developed Ryan White medical case management acuity scale. By incorporating housing into the medical case management acuity scale, HAHSTA ensures that clients needing housing support are adequately linked to medical services and that the scale incorporates each client's ability to access safe, affordable housing into the level of case management services received.

**Priority #3: Provide housing information and referral.**

Across the EMA housing information and referrals services includes a broad spectrum of programs that provide information exchange around housing and housing-related services; assessments for individual client needs; and referral and linkage to alternate support and housing services for clients both engaged in housing services and on the TBRA and Supportive Housing waiting list;

- The focus in the District of Columbia shifted to include an active management process for clients on the waiting list. These services include increased provider contact to ensure clients remain engaged in services, to assess clients' current housing needs, and to facilitate resource linkages.
- Universal access for clients increased to include increased access to programming in the District of Columbia and to Suburban Maryland through the MHAP website: <http://www.housingetc.org/gatekeep.htm>.
- In Virginia, housing information services were expanded to include improved services to clients on the waitlist for TBRA, Supportive Housing and STRMU. Staff from the HIV Resource Project maintains monthly contact with clients on the waitlist to assess risk and provide linkage to non-HOPWA funded services within the continuum of care.

**Priority #4: Develop and implement standardized housing programs policies**

As demand for housing support increased across the Metropolitan Washington Area, HAHSTA and its administrative partners worked together to coordinate effort to streamline programs, maximize efficiency, and improve access for clients.

- In the District of Columbia, HAHSTA consolidated payment and entry systems for TBRA, STRMU, and PBRA programs into a single point of payment and single point of entry respectively which lead to a more standardized delivery system and decreased administrative expense.
- In the District of Columbia during FY 2009, HAHSTA modified policies and procedures around budget modifications to allow programs more flexibility to manage programs.
- Dramatic increases in the usage of our programs, led HAHSTA to analyze the fiscal management and impact of our housing programs. As a result, HAHSTA has shifted the focus of support services for FY 2010 to leverage support service providers outside of HAHSTA rather than directly funded support service. Over the course of FY 2010 policies and procedures around support services will continue to be refined to support systemic changes and maximize program efficiency.

- Policy and procedure across the EMSA will continue to be updated regularly based on identified need for changes in the delivery of housing across the jurisdictions; consultation with clients and stakeholders; and formalization of revised policies.

**Priority #5: Ensure quality housing options.**

Despite increased demand for all forms of HOPWA funded housing assistance, HAHSTA and its administrative partners were able to ensure quality housing options for those engaged in HOPWA programs and to improve access for those on the waiting lists.

- In FY 2009, the EMSA was able to maintain the level of supported housing options to clients across all jurisdictions.

Although the combination of increased need and decreased transitioning of clients into long-term, non-HAHSTA funded permanent housing programs has led to an increase in waiting lists, the restructuring of support services completed in FY 2009 will ensure that in FY 2010 clients receiving a TBRA or Supportive Housing subsidy remain housed.

## M. ESG Program and Use of Funds

DHCD exceeded its FY2009 Action Plan goal under the ESG to provide shelter for 55 families. Shelter was provided for 114 families by supporting operations of a family shelter at 1448 Park Road NE. DHCD also exceeded the FY2009 Action Plan Goal of assisting 154 individuals/families with emergency eviction prevention by providing prevention grants to 82 families and 101 individuals for a total of 183 cases.

**Table 10: Summary of Specific Homeless Objectives for FY2009**

Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/Objective
Homeless Objectives					
Prevent increases in homelessness	ESG	<ul style="list-style-type: none"> <li>No. of households that received emergency financial assistance to prevent homelessness</li> </ul>	154	183	DH-2
Support homeless families	ESG	<ul style="list-style-type: none"> <li>No. of homeless families given overnight shelter.</li> </ul>	55	114	SL-1
Maintain the quality of shelter provided to homeless persons	ESG	<ul style="list-style-type: none"> <li>Emergency Housing:</li> <li>No. of beds created in an overnight shelter or other emergency housing.</li> </ul>	0	0	SL-1

In FY2009, funds reported on are from the ESG 2007 award that was given to DHCD in a grant agreement dated November 19, 2008. All ESG funds were expended within the required 24-month spending period, which will expire on February 28, 2010. In addition, a portion of the ESG 2006 funds which were funds awarded to DHCD on December 2006 were expended in FY2009. (Tables 10 and 11 show the ESG expenditures and accomplishments for FY2009.)

**Table 11: ESG Program Expense, FY2009**

ACTIVITY/SERVICE	PLANNED	ACTUAL	ESG EXPENSE
Homeless Prevention/Emergency Assistance Grants	154*	183	\$246,873.00
Shelter Renovation	NA	NA	\$195,223.33
Shelter Operations	55	114	\$557,254.59
Administration Cost	NA	NA	\$28,794.04
<b>Total</b>	<b>209</b>	<b>297</b>	<b>\$1,028,144.96</b>

\*families/adults

### Distribution of Funds by Goals

In FY2009, using 2006 and 2007 ESG funds, the Community Partnership paid for the following activities as planned per its FY2009 spending plan though the FY09 action plan was based on ESG 2008 budget figures:

1. Homeless Prevention/Emergency Assistance Grants for Families and Adults-

- Goal: Grants were to be made to 183 recipients through the Emergency Assistance Fund and neighborhood-based Family Support Collaborative for a total amount of \$246,873.00.
- Actual: 82 families and 101 adults were assisted using \$129,504.00 in ESG 2006 funds and \$117,369.00 in ESG 2007 funds.

Sponsor: The Community Partnership for the Prevention of Homelessness

Funding Source: ESG

Budget Amount: \$242,000.00 (2008ESG)

Total Expenditure: \$129,504.00 (2007ESG)

\$117,369.00 (2008 ESG)

Anticipated Outcome Measure: 148 clients served

Actual Outcome Measure: 183 clients served (82 families and 101 adults )

The ESG 2006 agreement with The Community Partnership was not executed until November 15, 2008. Prevention activity began again October 1, 2008. The program has exceeded its goals and the amounts of the 2006 and 2007 ESG grants were fully expended prior to their respective expiration dates.

## 2. Shelter Operations

- GOAL: Grants were to be made for the cost of rent at the Park Road Family Shelter (45 units) for a total of \$557,245.59
- Actual: A total of \$165,640.59 of ESG 2006 funds and \$391,614.00 of ESG 2007 (equaling a total expenditure of 557245.59) were paid in expenses for Shelter Operations which funded the rent for the 45-unit shelter at the Park Road Family Shelter which was expected to serve 55 different families. The shelter served 114 families during the fiscal year.

Sponsor: The Community Partnership for the Prevention of Homelessness

Funding Source: ESG

Budget Amount: \$375,773.00 (2008 ESG)

Total Expenditure: \$165,640.59 (2006 ESG)

\$391,614.00 (2007 ESG)

Anticipated Outcome Measure: 55

Actual Outcome Measure: 114 families

In FY2009, The 114 families served at the Park Road Family Shelter greatly exceeded the target of 55. The target was set based on experience with families moving slowly out of emergency shelter due to lack of transitional housing. At the end of FY2008 and for all of FY2009, the District has been moving families into the System Transformation Initiative program, a scattered site transitional program which has eased the burden on emergency shelter by providing more transitional housing options for families. In FY2009, the System Transformation Initiative which is funded by the DC Department of Human Services and coordinated by The Community Partnership, housed 281 families. The size and scope of this program created additional movement for families residing in all of the shelter programs in the District including Park Road.

3. Renovation and Rehabilitation

- **GOAL:** Funds in the amount of \$195,923.33 were included in the ESG 2006 recitals to fund repairs to emergency shelters in the DC Continuum of Care.
- **Actual:** No ESG funds were expended in FY09 for shelter renovations. This project was completed before the expiration of the ESG 2006 award.

Sponsor: The Community Partnership for the Prevention of Homelessness  
 Funding Source: ESG  
 Budget Amount: \$150,000.00 (2008 ESG)  
 Total Expenditure: \$195,923.33  
 Anticipated Outcome Measure: N/A  
 Actual Outcome Measure: N/A

4. Staff, Operating Costs and Administration

- **GOAL:** Funds in the amount of \$28,794.04 were included in the ESG 2008 recitals to cover a portion of administrative costs for the Community Partnership’s staff involved in the ESG program and for fiscal monitoring of ESG-funded activities.
- **Actual:** The Community Partnership for the Prevention of Homelessness spent \$28,794.04 of the budgeted amount for administration.

Sponsor: The Community Partnership for the Prevention of Homelessness  
 Funding Source: ESG  
 Budget Amount: \$40,430.00 (2008 ESG)  
 Total Expenditure: \$20,000.00 (2006 ESG)  
   \$8794.04 (2007 ESG)  
 Anticipated Outcome Measure: N/A  
 Actual Outcome Measure: N/A

**ESG Matching Funds**

In addition to its federal ESG funds, the District provided local matching dollars to support outreach and prevention services and support shelter operations. The District works to provide assistance for the homeless through community-based organizations, faith-based organizations and other non-profit service providers.

**Table 12: Local ESG Match Expenditures for 2008**

<b>PREVENTION/EMERGENCY ASSISTANCE GRANTS</b>		
<b>Nonprofit Organization</b>	<b>Funding Source</b>	<b>Funding Level</b>
Virginia Williams Family Resource Center (Family Central Intake) – operated by the Coalition for the Homeless	TANF block grant allocated by DHS, funding staff salaries	\$522,561.85
The Community Partnership Emergency Rental Assistance Program Team	Screening applicants for local rent subsidy program, preparing requests for ESG funded prevention and locally funded rental assistance program	\$35,000
<b>Total Prevention</b>		<b>\$557,561.85</b>



<b>ESSENTIAL SERVICES/SHELTER OPERATIONS</b>		
<b>Shelter Operations</b>	<b>Funding Source</b>	<b>Funding Level</b>
Park Road Family Shelter, 1448 Park Rd NW	TANF and local funding, DHS Appropriation funding program costs	\$720,924.72
<b>Total Shelter Operations</b>		<b>\$720,924.72</b>

### Method of Distribution

In FY2009, DHCD worked directly through the Community Partnership for the Prevention of Homelessness and its sub-grantees to carry out the intent of the ESG program.

The Partnership utilizes three categories of procurement to establish or expand services from District and federal funding sources.

1. Open Competition is the most frequently used method. The Partnership issues Requests for Proposals (RFPs) for desired services. The RFPs define in detail the services required. Draft RFPs are reviewed in a public conference prior to the issuance of a final RFP in order to insure maximum understanding and participation by potential providers. The Partnership accepts competitive applications from any interested organization. Applications submitted in response to RFPs are evaluated and ranked, according to the ranking criteria outlined in the RFP, by panels of three to five persons consisting of Partnership Board members and outside reviewers who have been determined to have no personal or financial interest in the provision of services under the various programs to be funded. The review panel makes recommended selection of awardees to the Partnership's Executive Director who, in consultation with the Board, is responsible for determining which proposals shall be funded.
2. Limited Competition is used to competitively bid within a limited pool of qualified providers. The basic criteria for inclusion in such procurement include: long standing and unique experience, capacity to implement a special project for a limited period of time, and/or capacity to provide a unique and specialized service under extenuating circumstances.
3. Sole Source Contracts are used primarily for interim contracts for projects that may be subject to an open competition at a later date; collaborative agreements with substantively qualified agencies that can advance a particular initiative; or personal services and consultant contracts to achieve limited objectives.
4. HUD SuperNOFA McKinney-Vento Continuum of Care Funds: Annual submissions to HUD for Continuum of Care funding utilize the open competition method of procurement. The application considers both new permanent housing proposals and renewals of existing transitional housing, permanent supportive housing and supportive services only (employment, healthcare, childcare). Once HUD announces the SuperNOFA competition, the Partnership issues an email blast to more than 125 programs and city leaders announcing the availability of HUD funding. Following this communication, several meetings are held to discuss the application process for new projects and to rank existing projects. The following criteria have been established by the Community Partnership in ranking applications:



- a. Performance on achieving past measurable objectives
- b. Demonstrable and credible outcomes on Housing, Income, Occupancy and Self-Sufficiency performance indicators
- c. Leveraging of public and private resources
- d. Cost effectiveness
- e. Project readiness for new proposals
- f. Access to mainstream services for clients
- g. Local and Federal policy priorities

**Activity and Beneficiary Data**

The FY2009 Action Plan states that the District and Community Partnership will continue to seek McKinney-Vento Act “Continuum of Care” funds to maintain and build its system of care for homeless people. In FY2009, the Community Partnership received notice of awards in the amount of \$17,447,828 from its FY2008 “Continuum of Care” application to HUD. The annual competition for McKinney-Vento funds in FY2009 was extended with a submission deadline of November 25, 2009. The 2009 Continuum of Care application prepared and submitted by the Community Partnership will be in the amount of, at least, \$18.8 million in McKinney-Vento funds, as follows:

**Table 13: 2009 Continuum of Care Project Priorities**

Applicant	Project Sponsor	Project Name	Numeric Priority	Requested Project Amount	Term of Project	SHP New	SHP Renewal	S+C
The Community Partnership	Community Connections, Inc.	Veterans Connections	1	\$933,137	2	PH		
The Community Partnership	Anchor Mental Health	Samaritan Housing/CHI 5	2	\$477,676	1		PH	
The Community Partnership	The Community Partnership	FOCUS/CH Exp	3	\$123,530	1		PH	
The Community Partnership	Community Connections, Inc.	Youth Families	4	\$420,000	1		PH	
The Community Partnership	Community of Hope	Housing Families First	5	\$541,313	1		PH	
The Community Partnership	New Endeavors by Women	New Horizons	6	\$414,029	1		PH	
The Community Partnership	Transitional Housing Corporation	Housing with Care	7	\$430,837	1		PH	
The Community Partnership	The Community Partnership	HMIS Expansion	8	\$75,000	1		HMIS	
Catholic Charities	Catholic Charities	St. Martin's at Tenants Empowerment Network	9	\$171,840	1		TH	
The Community Partnership	House of Ruth	Hope Rising	10	\$239,506	1		PH	
The Community Partnership	Catholic Charities	Families In Transition	11	\$201,038	1		TH	
Sasha Bruce Youthwork, Inc.	Sasha Bruce Youthwork, Inc.	Olaiya's Cradle	12	\$189,057	1		TH	
House of Ruth	House of Ruth	Domestic Violence Transitional Housing Programs	13	\$321,806	1		TH	
The Community Partnership	Community Council for the Homeless at Friendship Place	Bridges Project 1 (B4)	14	\$110,674	1		PH	
Transitional Housing Corporation	Transitional Housing Corporation	Partner Arms 1	15	\$127,720	1		TH	
The Community	Catholic Charities	St. Mathias Mulumba House	16	\$245,421	1		TH	



M. ESG Program and Use of Funds

Applicant	Project Sponsor	Project Name	Numeric Priority	Requested Project Amount	Term of Project	SHP New	SHP Renewal	S+C
Partnership								
Families Forward, Inc.	Families Forward, Inc.	Stable Families 1	17	\$234,862	1		TH	
Families Forward, Inc.	Families Forward, Inc.	Stable Families 3	18	\$207,041	1		TH	
The Community Partnership	Christ House	Kairos House	19	\$899,866	1		TH	
The Community Partnership	Community Connections, Inc.	Dual Diagnosed-Girard	20	\$121,727	1		PH	
The Community Partnership	Latino Transitional Housing Partnership	Latino Transitional Housing Partnership	21	\$592,184	1		TH	
The Community Partnership	House of Ruth	H of R-New Beginnings	22	\$134,834	1		TH	
The Community Partnership	The Community Partnership	Chronic Homeless Initiative 2	23	\$285,457	1		PH	
Catholic Charities	Catholic Charities	Tenants Empowerment Network	24	\$261,004	1		TH	
The Community Partnership	Community Connections, Inc.	C&L-Supportive Housing	25	\$350,173	1		PH	
Pathways to Housing DC	Pathways to Housing DC	Serial Inebriates	26	\$514,025	1		PH	
The Community Partnership	Catholic Charities	Mt. Carmel House	27	\$189,000	1		TH	
Community Family Life Services, Inc.	Community Family Life Services, Inc.	Trinity Arms	28	\$140,205	1		TH	
The Community Partnership	Transitional Housing Corporation	Partner Arms 2	29	\$148,924	1		TH	
The Community Partnership	Rachael's-Permanent Housing	Rachael's-Permanent Housing	30	\$165,819	1		PH	
The Community Partnership	Community Connections, Inc.	Trauma-Suitland	31	\$109,725	1		TH	
House of Ruth	House of Ruth	Unity Transitional Housing Program	32	\$114,586	1		TH	
SOME, Inc.	SOME, Inc.	Exodus House	33	\$323,673	1		TH	
The Community Partnership	Miriam's House	Miriam's House	34	\$141,214	1		PH	
The Community Partnership	New Hope Ministries	Safe Haven	35	\$232,879	1		TH	
House of Ruth	House of Ruth	Reunified Families Transitional Housing Program	36	\$84,383	1		TH	
The Community Partnership	Community Council for the Homeless at Friendship Place	Bridges Project 2 (B5)	37	\$141,366	1		PH	
The Community Partnership	Calvary Women's Services	Calvary-Transitional Program	38	\$143,742	1		TH	
Coalition for the Homeless	Coalition for the Homeless	Spring Road Family Apartments	39	\$171,453	1		TH	
The Community Partnership	Community Connections, Inc.	HIV-G St	40	\$132,300	1		PH	
The Community Partnership	Coalition for the Homeless	Blair House	41	\$204,747	1		TH	
The Community Partnership	Neighbor's Consejo	Casa Paz (HUD 1)	42	\$149,203	1		TH	
Community Connections, Inc.	Community Connections, Inc.	Transitional Living Communities	43	\$106,863	1		TH	
The Community Partnership	Bethany, Inc.	Good Hope House	44	\$78,342	1		TH	
The Community Partnership	Gospel Rescue Ministries	Gospel Rescue Minsitries	45	\$100,905	1		TH	
The Community Partnership	New Endeavors by Women	New Expectations	46	\$211,621	1		TH	
The Community Partnership	Community Connections, Inc.	Permanent Families	47	\$188,313	1		PH	



## M. ESG Program and Use of Funds

Applicant	Project Sponsor	Project Name	Numeric Priority	Requested Project Amount	Term of Project	SHP New	SHP Renewal	S+C
SOME, Inc.	SOME, Inc.	Mickey Leland Transitional Housing Program for Homeless Men	48	\$101,333	1		TH	
The Community Partnership	Green Door	Green Door	49	\$144,758	1		PH	
The Community Partnership	New Endeavors by Women	New Generations	50	\$181,025	1		TH	
Community Connections, Inc.	Community Connections, Inc.	Training Apts	51	\$98,751	1		TH	
The Community Partnership	US Vets-DC	US Vets-DC	52	\$102,199	1		PH	
The Community Partnership	Neighbor's Consejo	Casa Libertad (HUD 2)	53	\$150,000	1		TH	
Hannah House, Inc	Hannah House, Inc	THEIRS Program for Family Reunification	54	\$148,115	1		TH	
The Salvation Army, A Georgia Corporation	The Salvation Army, A Georgia Corporation	The Harbor Light Center	55	\$475,935	1		TH	
SOME, Inc.	SOME, Inc.	Women's Transitional Housing Addictions Program	56	\$513,940	1		TH	
The Community Partnership	Woodley House	Holly House	57	\$86,003	1		PH	
House of Ruth	House of Ruth	Madison Transitional Housing Program	58	\$144,083	1		TH	
The Community Partnership	Access Housing	Chesapeake House	59	\$275,106	1		TH	
The Community Partnership	Covenant House Washington	My Place	60	\$257,261	1		PH	
Sasha Bruce Youthwork, Inc.	Sasha Bruce Youthwork, Inc.	Independent Living Program 1	61	\$67,628	1		TH	
Sasha Bruce Youthwork, Inc.	Sasha Bruce Youthwork, Inc.	Independent Living Program 2	62	\$129,593	1		TH	
<b>Subtotal: Requested Amount for CoC Competitive Projects</b>				<b>\$14,778,750</b>				
Department of Housing & Community Development	The Community Partnership	Shelter Plus Care SRA		\$2,761,740	1			S+C
Department of Health	Community Connections, Inc.	Shelter Plus Care - SRA		\$217,152	1			S+C
Department of Housing & Community Development	The Community Partnership	Shelter Plus Care TRA		\$800,208	1			S+C
Department of Health	Community Connections, Inc.	Shelter Plus Care - TRA		\$287,592	1			S+C
<b>Subtotal: Requested Amount for S+C Renewal Projects</b>				<b>\$4,066,692</b>				
<b>TOTAL CoC REQUESTED AMOUNT</b>				<b>\$18,845,442</b>				





## Appendix A Development Finance Division FY2009 Funded Activities

**Project:** The Oakmont/Mt. Lebanon Community Development Center

**Project Type/Description:** Community Facility with rental housing, submitted in the RFP competition (under the DFD Project Financing Community Facility of the Program) for rehabilitation construction assistance.

**Address:** 225-227 Morgan Street NW

**Ward:** 6

**Sponsor:** Mount Lebanon Community Development Center

**Anticipated Outcome:** community facility and 6 affordable housing units

**Actual Outcome:** ? housing units

**Beneficiaries:** 6 Households at 61-80% AMI

**Total Development Cost:** \$2,942,213

**DHCD Budget Funding:** \$1,140,272

**Total Expenditure:** \$838,506.73

**Funding Source:** CDBG

**Closing Date:** Oct - 08

**IDIS #:** 1506

**Project:** Foote Street Renovation (Phase II)

**Project Type/Description:** Construction assistance for multi-family rental rehab.

**Address:** 4212 Foote Street NE

**Ward:** 7

**Sponsor:** Marshall Consulting

**Anticipated Outcome:** 6 affordable housing units

**Actual Outcome:** 6 affordable housing units

**Beneficiaries:** 6 households at 61-3-80% AMI

**Total Development Cost:** \$863,125

**DHCD Budget Funding:** \$595,125

**Total Expenditure:** \$450,774

**Funding Source:** HOME (RFP Competition)

**Closing Date:** Oct.-08

**IDIS #:** 983

**Project:** Jubilee Housing - Phase II (The Euclid and The Sorento)

**Project Type/Description:** Construction assistance for complete rehabilitation of 74 units in two buildings. Construction notice to proceed given in October 2009 and should be finished in Dec. 2010.

**Address:** 2233 18<sup>th</sup> Street NW & 1740 Euclid Street NW

**Ward:** 1

**Sponsor:** Jubilee Housing LP (CHDO)

**Anticipated Outcome:** 74 affordable rental units

**Actual Outcome:** 0 affordable rental units

**Beneficiaries:** 61 at 0-30% of AMI, 5 at 31-50 AMI, 4 at 51-60 AMI

**Total Development Cost:** \$8,000,000

**DHCD Budget Funding:** \$2,800,000

**Total Expenditure:** \$877,724.10

**Funding Source:** HOME

**Closing Date:** Oct-08

**HDS #:** 1014

**Project:** Jubilee Housing – Phase I Additional Funding (The Ritz Building)

**Project Type/Description:** Multi-family rehabilitation assistance- submitted through the RFP competition process (under the DFD Project Financing Rental Housing portion of the Program)

**Address:** 1631 Euclid Street NW

**Ward:** 1

**Sponsor:** Jubilee Housing LP

**Anticipated Outcome:** 60 affordable rental housing units

**Actual Outcome:** 60 affordable rental housing units

**Beneficiaries:** 41 at 0-30% AMI, 16 at 31-50% AMI, 3 at 51-60% AMI

**Total Development Cost:** \$9,879,985

**DHCD Budget Funding:** \$950,000

**Total Expenditure:** \$950,000

**Funding Source:** HOME

**Closing Date:** Oct – 08

**HDS #:** 628



<b>Project:</b> 1703 Euclid Street NW – Phase I	
<b>Project Type/Description:</b> construction assistance for the rehabilitation of 3 affordable condo units..	
<b>Address:</b> 1703 Euclid Street NW	<b>Total Development Cost:</b> \$771,719
<b>Ward:</b> 1	<b>DHCD Budget Funding:</b> \$286,147 HPTF, \$378,572 HOME
<b>Sponsor:</b> New Columbia Community Land Trust (CHDO)	<b>Total Expenditure:</b> \$163,647 HPTF only
<b>Anticipated Outcome:</b> 3 affordable condo units	<b>Funding Source:</b> HPTF; HOME
<b>Actual Outcome:</b> 3 affordable rental units	<b>Closing Date:</b> Oct-08
<b>Beneficiaries:</b> 3 households 31-50% of AMI	<b>IDIS/HDS #:</b> 1011, 09-HPTF-EUCLID-5

<b>Project:</b> Artist Live/Work Demonstration Initiative: Arts and Housing DC	
<b>Project Type/Description:</b> Pre-development assistance for development of artist live/work affordable rental housing project initiated by DHCD as a Director’s Demonstration Project.	
<b>Address:</b> 3305-3313 8 <sup>th</sup> Street NE	<b>Total Development Cost:</b> \$50,000
<b>Ward:</b> 5	<b>DHCD Budget Funding:</b> \$50,000
<b>Sponsor:</b> Arts & Housing DC , LLC	<b>Total Expenditure:</b> \$50,000
<b>Anticipated Outcome:</b> 39 affordable artist live/work rental units	<b>Funding Source:</b> CDBG
<b>Actual Outcome:</b> Pre-development studies completed	<b>Closing Date:</b> Dec -08
<b>Beneficiaries:</b> 21 at 41-50% AMI, 18 at 51-60% AMI	<b>IDIS #:</b> 1402

<b>Project:</b> Hyacinth’s Place	
<b>Project Type/Description:</b> Construction assistance for new construction of 15 affordable housing units for homeless women submitted in the RFP competition (under the DFD Project Financing Rental Housing portion of the Program). Construction is proceeding and will be completed in June 2010.	
<b>Address:</b> 1058-1060 Bladensburg Road NE	<b>Total Development Cost:</b> \$2,443,652
<b>Ward:</b> 5	<b>DHCD Budget Funding:</b> \$1,753,652 – HPTF, \$690,000 DMH
<b>Sponsor:</b> Institute for Urban Living/Mission First	<b>Total Expenditure:</b> \$600,371.89
<b>Anticipated Outcome:</b> 15 affordable housing units	<b>Funding Source:</b> HPTF/DMH
<b>Actual Outcome:</b> 0 housing units	<b>Closing Date:</b> Dec -08
<b>Beneficiaries:</b> 15 at 0-30% AMI,	<b>HDS #:</b> 08-HPTF-HPP-5

<b>Project:</b> Northwest Church Family Network,, Inc Refinance	
<b>Project Type/Description:</b> Refinancing of a special needs rental rehabilitation of 30 affordable units.	
<b>Address:</b> 216 NY Ave. NW, 1151 NJ Ave. NW	<b>Total Development Cost:</b> \$266,392
<b>Ward:</b> 6	<b>DHCD Budget Funding:</b> \$266,392
<b>Sponsor:</b> Northwest Church Family Network,, Inc	<b>Total Expenditure:</b> \$266,392
<b>Anticipated Outcome:</b> 30 affordable rental units	<b>Funding Source:</b> Unified Fund
<b>Actual Outcome:</b> 30 housing units	<b>Closing Date:</b> Jan -09
<b>Beneficiaries:</b> 30 at 0-30% of AMI	<b>HDS#:</b> 09-UNIF-NWCFN-13



<b>Project:</b> The Community Builders Scattered Sites – Acquisition Takeout (Phase II)	
<b>Project Type/Description:</b> Multi-family rental rehabilitation acquisition takeout	
<b>Address:</b> 2700 Blocks of Q & R Streets SE, 5000 Block of Call Place SE	<b>Total Development Cost:</b> \$20,162,500
<b>Ward:</b> 7	<b>DHCD Budget Funding:</b> \$5,000,000 – HPTF, \$420,000 - DMH
<b>Sponsor:</b> Community Builders, Inc	<b>Total Expenditure:</b> \$5,420,000
<b>Anticipated Outcome:</b> 98 units of affordable ownership units	<b>Funding Source:</b> HPTF/DMH
<b>Actual Outcome:</b> 98 units of affordable ownership units	<b>Closing Date:</b> Jan -09
<b>Beneficiaries:</b> 48 at 0-30% AMI, 50 at 51-60% AMI	<b>HDS #:</b> 08-HPTF-CBII-5

<b>Project:</b> District Alliance for Safe Housing (DASH)	
<b>Project Type/Description:</b> Acquisition and construction assistance for special needs rental rehabilitation.	
<b>Address:</b> 1835 3 <sup>rd</sup> Street NE	<b>Total Development Cost:</b> \$9,546,674
<b>Ward:</b> 5	<b>DHCD Budget Funding:</b> \$5,251,764
<b>Sponsor:</b> DASH Properties LLC	<b>Total Expenditure:</b> \$2,354,846.69
<b>Anticipated Outcome:</b> 44 special needs affordable rental housing units	<b>Funding Source:</b> HOME
<b>Actual Outcome:</b> 0 housing units	<b>Closing Date:</b> Jan-09
<b>Beneficiaries:</b> 11 at 0-30% AMI, 11 at 31-50% AMI, 11 at 51-60% AMI, 11 at 61-80% AMI	<b>IDIS #:</b> 101

<b>Project:</b> Hacienda Cooperative	
<b>Project Type/Description:</b> Tenant First Purchase Acquisition Refinancing	
<b>Address:</b> 102 58th Street NE	<b>Total Development Cost:</b> \$7,485,440
<b>Ward:</b> 7	<b>DHCD Budget Funding:</b> \$1,419,219
<b>Sponsor:</b> Hacienda Cooperative	<b>Total Expenditure:</b> \$94,615
<b>Anticipated Outcome:</b> 59 affordable homeownership units	<b>Funding Source:</b> HPTF
<b>Actual Outcome:</b> 59 homeownership housing units	<b>Closing Date:</b> Mar-09
<b>Beneficiaries:</b> 15 at 0-30% AMI, 15 at 31-50% Ami, 15 at 51-60% AMI, 14 at 61-80% AMI	
<b>HDS#:</b> 09-HPTF-HCI-5	

<b>Project:</b> Peaceoholics Strategis Housing Housing Intervention Program – Phase II	
<b>Project Type/Description:</b> Acquisition assistance associated special needs housing on three scattered sites.	
<b>Address:</b> 1300 Congress St. SE, 400 Oklahoma Ave. SE, Meigs Place NE	<b>Total Development Cost:</b> \$9,800,000
<b>Ward:</b> 5, 6, 8	<b>DHCD Budget Funding:</b> \$4,400,000
<b>Sponsor:</b> Peaceoholics, Inc.	<b>Total Expenditure:</b> \$3,761,258
<b>Anticipated Outcome:</b> 32 affordable rental housing units	<b>Funding Source:</b> HPTF
<b>Actual Outcome:</b> acquisition of 32 housing units	<b>Closing Date:</b> Apr -09
<b>Beneficiaries:</b> 16 at 0-30% AMI, 16 at 31-50% AMI	<b>HDS#:</b> 09-HPTF-SHIP-5

**Project:** 4000 Kansas Avenue NW (Phase II)**Project Type/Description:** Construction assistance for a multi-family rental rehabilitation.**Address:** 4000 Kansas Avenue NW**Ward:** 4**Sponsor:** Change All Souls Housing Corporation**Anticipated Outcome:** 19 units of affordable rental housing**Actual Outcome:** 0 units of affordable rental housing**Beneficiaries:** 19 households at 31-50% of AMI,**Total Development Cost:** \$2,891,456**DHCD Budget Funding:** \$1,619,415**Total Expenditure:** \$292,106**Funding Source:** HPTF**Closing Date:** May -09**HDS #:** 08-HPTF-KS-F**Project:** Israel Manor Senior I**Project Type/Description:** Pre-development assistance for senior housing development.**Address:** 1000 Block of Rhode Island Avenue NE**Ward:** 5**Sponsor:** Israel Baptist Church**Anticipated Outcome:** 33 units of affordable senior rental housing**Actual Outcome:** 0 units of affordable senior rental housing**Beneficiaries:** 33 households 51-60% of AMI**Total Development Cost:** \$5,660,111**DHCD Budget Funding:** \$371,000**Total Expenditure:** \$154,942**Funding Source:** HOME**Closing Date:** Jun -09**IDIS #:** 1093**Project:** Capital Gateway Demolition**Project Type/Description:** Demolition of two existing apartment buildings to prepare site for redevelopment with affordable rental and homeownership housing.**Address:** 5900 Block of East Capitol Street SE**Ward:** 7**Sponsor:** DC Housing Authority**Anticipated Outcome:** Site cleared for redevelopment**Actual Outcome:** Buildings being demolished**Beneficiaries:** Number of affordable households to be determined**Total Development Cost:** \$3,000,000**DHCD Budget Funding:** \$3,000,000**Total Expenditure:** \$126,268.89**Funding Source:** CIP**Closing Date:** Jun- 09**HDS #:** 2009-CAP-CGD-P**Project:** Arthur Capper/Carrollsborg – Site infrastructure**Project Type/Description:** Site infrastructure assistance for the construction of site infrastructure and utility infrastructure associated with the construction of 99 affordable rental and ownership townhouses in the Arthur Capper HOPE VI Project**Address:** M Street SE and 601 L Street SE**Ward:** 6**Sponsor:** DC Housing Authority**Anticipated Outcome:** Site infrastructure construction completed**Actual Outcome:** 0**Beneficiaries:** 39 at 0-30% AMI, 30 at 31-50% AMI, 30 at 51-60% AMI,**Total Development Cost:** \$700,000**DHCD Budget Funding:** \$700,000**Total Expenditure:** \$0**Funding Source:** CIP**Closing Date:** Jun- 09**HDS#:** 2009-CAP-ACHVI-P

**Project:** Georgia Commons**Project Type/Description:** Acquisition and construction assistance for new multi-family rental development project.**Address:** 3910-3912 Georgia Avenue NW**Ward:** 4**Sponsor:** 3910 Georgia Commons Associates LP**Anticipated Outcome:** 130 affordable rental housing units**Actual Outcome:** 0 affordable rental housing units**Beneficiaries:** 35 households at 0-30% AMI, 35 households at 31-50% AMI, 34 households at 51-60% AMI,**Total Development Cost:** \$23,100,000**DHCD Budget Funding:** \$3,755,000**Total Expenditure:** \$950,000**Funding Source:** HPTF**Closing Date:** Jun 09**HDS #:** 09-HPTF-GACOM-5**Project:** Congress Heights Community and Training Facility (Old Congress Heights School)**Project Type/Description:** Predevelopment assistance for development of educational facility including selected demolition and repair of old school building.**Address:** 3100 Block of Martin Luther King Jr. Avenue SE**Ward:** 8**Sponsor:** Congress Heights Community Training & Development Corporation**Anticipated Outcome:** community educational facility**Actual Outcome:** educational facility development beginning**Beneficiaries:** households at 80% or less of AMI**Total Development Cost:** \$12,933,528**DHCD Budget Funding:** \$4,000,000**Total Expenditure:** \$4,000,000**Funding Source:** NIF/OSSE**Closing Date:** Jul - 09**HDS #:** 2009-OCHS-L**Project:** Trinity Plaza (Pre-development) Retail Worker Housing Demonstration Initiative**Project Type/Description:** Pre-development assistance for development of new mixed-use project consisting of affordable condominiums, community facility, and first floor retail spaces.**Address:** 3939 South Capitol Street SW**Ward:** 8**Sponsor:** Far SW/SE CDC**Anticipated Outcome:** Completion of predevelopment studies**Actual Outcome:** Predevelopment studies proceeding**Beneficiaries:** households at 80% or less of AMI**Total Development Cost:** \$19,831,635**DHCD Budget Funding:** \$250,000**Total Expenditure:** \$194,699.96**Funding Source:** NIF**Closing Date:** Jul - 09**HDS #:** 09-RWHI-7**Project:** TJ29 Workout – Open Door & NHT/E Foreclosure Payoff**Project Type/Description:** Payoff of loans to prevent foreclosure on three impacted properties..**Address:** 1708-1710 T Street SE, 1816 29<sup>th</sup> Street SE, 1350-1354 Jasper Place SE**Ward:** 7, 8**Sponsor:** Open Door and NHT/E**Anticipated Outcome:** Payoff of defaulted loans**Actual Outcome:** Payoff of defaulted loans**Beneficiaries:****Total Development Cost:** \$800,000**DHCD Budget Funding:** \$800,000**Total Expenditure:** \$768,398**Funding Source:** HPTF**Closing Date:** Jul - 09**HDS #:** 2009-HPTF-J29T-F



<b>Project:</b> TJ29 Workout – Scattered Site Rehabilitation	
<b>Project Type/Description:</b> Restructuring of Scattered Site Rehabilitation Project to assure rehabilitation of 98 units of affordable rental housing moves forward at three scattered sites.	
<b>Address:</b> 1708-1710 T Street SE, 1816 29 <sup>th</sup> Street SE, 1350-1354 Jasper Place SE	<b>Total Development Cost:</b> \$19,513,014
<b>Ward:</b> 7, 8	<b>DHCD Budget Funding:</b> \$100,000
<b>Sponsor:</b> William C. Smith & Company	<b>Total Expenditure:</b> \$0
<b>Anticipated Outcome:</b> 99 rental affordable units	<b>Funding Source:</b> HOME
<b>Actual Outcome:</b> 0 rental affordable units	<b>Closing Date:</b> Jul-09
<b>Beneficiaries:</b> 20 households at 31-50% AMI, 78 households at 51-60% AMI	<b>IDIS#:</b> 1091

<b>Project:</b> 1029 Perry Street NE	
<b>Project Type/Description:</b> Construction assistance for the rehabilitation of 16 units of affordable condominium housing.	
<b>Address:</b> 1029 Perry Street NE	<b>Total Development Cost:</b> \$2,888,557
<b>Ward:</b> 5	<b>DHCD Budget Funding:</b> \$600,000 –HPTF, \$800,000 - HOME
<b>Sponsor:</b> Manna, Inc. (CHDO)	<b>Total Expenditure:</b> \$720,836
<b>Anticipated Outcome:</b> 16 units of affordable condominiums	<b>Funding Source:</b> HPTF/HOME CHDO
<b>Actual Outcome:</b> 0 units of affordable condominiums	<b>Closing Date:</b> Aug - 09
<b>Beneficiaries:</b> 3 households at 31-50% AMI, 5 at 51-60% AMI, 8 at 61-80% AMI	<b>HDS/IDIS#:</b> 09-HPTF-1029PRY-5, 1010

<b>Project:</b> Pollin Memorial Community – Capital Funds	
<b>Project Type/Description:</b> Construction assistance for sitework infrastructure associated with the development of 102 affordable rental and ownership townhouses.	
<b>Address:</b> Hayes Sreet and Anacostia Avenue NE	<b>Total Development Cost:</b> \$33,131,852
<b>Ward:</b> 7	<b>DHCD Budget Funding:</b> \$1,500,000
<b>Sponsor:</b> DC Housing Authority	<b>Total Expenditure:</b> \$0
<b>Anticipated Outcome:</b> Sitework infrastructure for 102 affordable townhouses	<b>Funding Source:</b> CIP
<b>Actual Outcome:</b> no sitework construction started	<b>Closing Date:</b> Aug-09
<b>Beneficiaries:</b> 42 at 0-30% AMI, 8 at 31-50% AMI, 52 at 61-80% AMI	<b>HDS #:</b> 2009-CAP-PRSI-P

<b>Project:</b> Homes at Woodmont (Phase II)	
<b>Project Type/Description:</b> Construction assistance for sitework utilities and infrastructure for 5 affordable new homeownership townhouses.	
<b>Address:</b> Woodmont Court SE	<b>Total Development Cost:</b> \$600,000
<b>Ward:</b> 8	<b>DHCD Budget Funding:</b> \$600,000
<b>Sponsor:</b> Woodmont LLC	<b>Total Expenditure:</b> \$600,000
<b>Anticipated Outcome:</b> 5 affordable ownership units	<b>Funding Source:</b> CDBG
<b>Actual Outcome:</b> : 0 affordable ownership units	<b>Closing Date:</b> Aug-09
<b>Beneficiaries:</b> 5 households at 61-80% of AMI	<b>IDIS #:</b> 1619



**Prior Year Federally Funded Projects with Disbursements in Fiscal Year 2009**

<b>Project:</b> NCCLT Scattered Sites	
<b>Project Type/Description:</b> Rental Rehab multi-family housing, submitted in the RFP competition (under the DFD Project Financing Rental Housing portion of the Program) for rehabilitation construction assistance. Construction proceeded in 2008.	
<b>Address:</b> 915 & 931 Street NW, 905 and 927 R Street NW	<b>Total Development Cost:</b> \$1,080,000
<b>Ward:</b> 1	<b>DHCD Budget Funding:</b> \$1,080,000
<b>Sponsor:</b> New Columbia Community Land Trust	<b>Total Expenditure:</b> \$1,048,044.90
<b>Anticipated Outcome:</b> 6 units	<b>Funding Source:</b> HOME, CDBG
<b>Actual Outcome:</b> 6 units	<b>Closing Date:</b> Dec. 06
<b>Beneficiaries:</b> 6 units at 0-50% AMI	<b>IDIS #:</b> 1195/568

<b>Project:</b> Homes for Hope, Inc.	
<b>Project Type/Description:</b> Construction assistance for special needs rental rehabilitation.	
<b>Address:</b> 3005 G Street SE	<b>Total Program Cost:</b> \$400,000
<b>Ward:</b> 7	<b>DHCD Budget Funding:</b> \$400,000
<b>Sponsor:</b> Homes for Hope, Inc.	<b>Total Expenditure:</b> \$400,000
<b>Anticipated Outcome:</b> 2 special needs affordable housing units	<b>Funding Source:</b> CDBG
<b>Actual Outcome:</b> 2 housing units	<b>Closing Date:</b> April 2008
<b>Beneficiaries:</b> 2 households at 0-30% of AMI	<b>IDIS #:</b> 138

<b>Project:</b> Wheeler Terrace Apartments	
<b>Project Type/Description:</b> Acquisition and rehabilitation assistance for the complete rehabilitation of 118 existing apartments.	
<b>Address:</b> 1201-1241 Valley Avenue, 3901 13 <sup>th</sup> Street SE	<b>Total Development Cost:</b> \$33,395,427
<b>Ward:</b> 8	<b>DHCD Budget Funding:</b> \$10,250,020
<b>Sponsor:</b> Community Housing, Inc. (CHI/CCPDC)	<b>Total Expenditure:</b> \$4,227,506
<b>Anticipated Outcome:</b> 118 affordable rental apartments	<b>Funding Source:</b> CDBG/HPTF CDBG \$4,480,137 HPTF \$5,769,883
<b>Actual Outcome:</b> 0 affordable rental apartments	<b>Closing Date:</b> Jul-08
<b>Beneficiaries:</b> 113 households at 0-30% AMI, 5 households at 61-80% AMI	<b>IDIS #:</b> 1505

<b>Project:</b> Georgia Avenue Fatherhood Initiative	
<b>Project Type/Description:</b> Community facility providing counseling to low income fathers in Ward 4 and throughout District – submitted through the RFP competition process (under the DFD Project Financing community facility portion of the Program). Construction completed and funds disbursed except for payout of construction retainage.	
<b>Address:</b> 1104 Allison Street NW	<b>Total Development Cost:</b> \$736,981
<b>Ward:</b> 4	<b>DHCD Budget Funding:</b> \$736,981
<b>Sponsor:</b> Georgia Avenue Family Support Collaborative	<b>Total Expenditure:</b> \$645,411.99
<b>Anticipated Outcome:</b> Community facility	<b>Funding Source:</b> CDBG
<b>Actual Outcome:</b> Community facility	<b>Closing Date:</b> Sep. 06
<b>Beneficiaries:</b> Households at 80% or less of AMI	<b>IDIS #:</b> 55

**Project:** 54<sup>th</sup> Street Apartments

**Project Type/Description:** Construction assistance for new special needs housing – submitted in the RFP competition (under the DFD Project Financing Rental Housing portion of the Program) 8 new accessible special needs rental units are funded by this project. Construction proceeded in 2008 and will be completed in the first quarter of 2009.

**Address:** Queens Stroll Place and 54<sup>th</sup> Street SE

**Ward:** 7

**Sponsor:** 54<sup>th</sup> Street Corporation

**Anticipated Outcome:** 8 accessible affordable rental units

**Actual Outcome:** 8 accessible affordable rental units

**Beneficiaries:** 100% at 0-30% AMI

**Total Development Cost:** \$1,044,448

**DHCD Budget Funding:** \$466,081

**Total Expenditure:** \$448,049

**Funding Source:** HOME (RFP competition)

**Closing Date:** April 2007

**IDIS #:** 752

**Project:** Northeast Development Parcel

**Project Type/Description:** Construction assistance for site infrastructure associated with the development of 53 affordable townhouses – submitted in the RFP competition (under the DFD Project Financing portion of the Program). Construction proceeded all during 2008 and will soon be completed.

**Address:** 205-233, 301-307 54<sup>th</sup> Street, 212-234, 300-342 55<sup>th</sup> Street NE

**Ward:** 7

**Sponsor:** DC Habitat for Humanity

**Anticipated Outcome:** 53 affordable townhouses

**Actual Outcome:** 53 affordable townhouses

**Beneficiaries:** 24 at 0-30% AMI, 20 at 31-40% AMI, 9 at 41-50% AMI

**Total Development Cost:** \$820,824

**DHCD Budget Funding:** \$601,000

**Total Expenditure:** \$541,350

**Funding Source:** HOME

**Closing Date:** April. 07

**Project:** Jubilee Housing I

**Project Type/Description:** Construction assistance for substantial rehabilitation of 118 units in four buildings. Construction proceeded all during 2008, completed on three and is proceeding on the fourth building in 2009.

**Address:** 1631 & 1659 Fuller Street, 1631 Euclid Street, and 2416 17<sup>th</sup> Street NW

**Ward:** 7

**Sponsor:** Jubilee Housing Limited Partnership

**Anticipated Outcome:** 118 affordable rental apartments

**Actual Outcome:** 118 affordable rental apartments

**Beneficiaries:** 100% at 0-80% AMI

**Total Development Cost:** \$20,488,277

**DHCD Budget Funding:** \$4,595,421

**Total Expenditure:** \$4,135,878.90

**Funding Source:** HOME

**Closing Date:** Sept. 2005

**IDIS #:** 628

**Project:** Youth Recreation Center at St. Thomas More

**Project Type/Description:** Construction assistance on the development of a youth recreation center located adjacent to St. Thomas More Roman Catholic Church.

**Address:** 4265 4<sup>th</sup> Street SE

**Ward:** 1

**Sponsor:** Victory Youth Centers, Inc.

**Anticipated Outcome:** youth recreation center

**Actual Outcome:** operating youth recreation center

**Beneficiaries:** youth in families at 80% or less of AMI

**Total Development Cost:** \$4,000,000

**DHCD Budget Funding:** \$2,000,000

**Total Expenditure:** \$2,000,000

**Funding Source:** CDBG

**Closing Date:** May. 06

**IDIS #:** 1121

**Project:** Amber Overlook

**Project Type/Description:** Construction assistance for new multi-family ownership development submitted in the RFP competition (under the DFD Projects Financing Ownership portion of the Program). Assistance used for demolition of most of the existing buildings, development of new affordable townhouses and condominiums, and rehabilitation of several buildings for affordable condominiums. Project will have 40 rehabilitated units and 60 new units. Demolition of existing buildings and rehabilitation of two existing buildings has been completed. Construction of the 60 new Townhouses and condominiums proceeded in 2008.

**Address:** C Street , Call Place and St. Louis Ave, SE

**Ward:** 7

**Sponsor:** Ameridream, Inc..

**Anticipated Outcome:** 100 affordable homeownership units

**Actual Outcome:** 40 affordable homeownership units

**Beneficiaries:** 17 at 0-40% AMI, 23 at 41-50% AMI

60 at 61-80% AMI

**Total Development Cost:** \$27,738,373

**DHCD Budget Funding:** \$6,837,000

**Total Expenditure:** \$6,604,831.10

**Funding Source:** HOME

**Closing Date:** Jul. 06

**IDIS #:** 684

**Project:** Holy Comforter Special Needs

**Project Type/Description:** Construction assistance for development of special needs program services and administrative offices – submitted in RFP competition (under the DFD Project Financing Community Facility portion of the Program)

**Address:** 124 15<sup>th</sup> Street SE

**Ward:** 6

**Sponsor:** Holy Comforter Community Action Group (CAG)

**Anticipated Outcome:** community facility for program service delivery to low income District residents

**Actual Outcome:** community facility not completed

**Beneficiaries:** DC residents 80% or less of AMI

**Total Development Cost:** \$3,000,000

**DHCD Budget Funding:** \$3,000,000

**Total Expenditure:** \$1,031,249

**Funding Source:** CDBG (RFP Competition)

**Closing Date:** Jan-08

**IDIS #:** 1405

**Project:** Veteran's Center Annex

**Project Type/Description:** Construction assistance for the rehabilitation of a vacant apartment building into a 48 unit single room occupancy transitional housing facility. The construction was completed and the facility was occupied in 2008. Construction retain age remains to be paid out and will be in the first quarter of 2009.

**Address:** 838-842 Chesapeake Street SE

**Ward:** 8

**Sponsor:** Access Housing, Inc.

**Anticipated Outcome:** 48 transitional housing units

**Actual Outcome:** 48 transitional housing units

**Beneficiaries:** 100% at 0-30% AMI

**Total Development Cost:** \$4,515,942

**DHCD Budget Funding:** \$3,415,942

**Total Expenditure:** \$3,415,942

**Funding Source:** CDBG

**Closing Date:** Jun. 06

**IDIS #:** 1265

**Project:** Greater Washington Mutual Housing Association

**Project Type/Description:** Property management and educational assistance to low-to-moderate income tenants, who have purchased the buildings they live in and convert them to cooperatives or condominiums.

**Address:** 1419 V Street NW

**Ward:** District wide

**Sponsor:** Greater Washington Mutual Housing Association

**Anticipated Outcome:** 2,000 low-moderate income households.

**Actual Outcome:** 2,068 low-moderate income households

**Beneficiaries:** 2,068 households at 0-80% AMI

**Total Program Cost:** \$479,875

**DHCD Budget Funding:** \$479,875

**Total Expenditure:** \$339,742.34

**Funding Source:** CDBG

**Closing Date:** Oct. 07

**IDIS #:** 1220





## Appendix B Residential Community Services FY2009 Funded Activities

### Commercial District and Small Business Technical Assistance

1. Anacostia Economic Development Corporation (IDIS #1591)  
1800 Martin Luther King, Jr. Avenue, SE  
DHCD Budget Funding - \$12,500  
Total Expenditure - \$12,270  
Outputs:
  - Provided 5 business owners with assessment assistance
  - Plan, schedule and conduct 2 service area wide events
  - Issued 6 small business loans
  - Assisted two small businesses in obtaining CES certification
  - Assisted 1 client in preparation of loan request and proposal
  
2. DC Chamber of Commerce Foundation (IDIS #1543)  
1213 K St NW  
DHCD Budget Funding - \$153,000  
Total Expenditure – \$152,922  
Outputs:
  - Provided counseling to 138 existing small businesses and entrepreneurs
  - Conducted one-on-one counseling with 26 clients in the development of business plans, certification and licensing.
  - Conducted 8 training seminars for small businesses on diversity, IT and business planning
  - 4 workshops on business development for Chinese and American small businesses
  - 3 workshops on Microsoft Excel 2007
  - 1 workshop on business planning
  
3. Development Corporation of Columbia Heights (IDIS #1553)  
3419 14th Street, NW  
DHCD Budget Funding - \$170,000  
Total Expenditure - \$169,747  
Outputs:
  - Provided technical assistance to 69 area businesses
  - Design and publish business directory
  - Provided 10 seminars/workshops
  - Packaged 7 small business loans disbursed 1
  - Completed 11 business plans and 7 business license
  
4. Emory Beacon Of Light (IDIS 1547)  
6128 Georgia Avenue, NW  
DHCD Budget Funding - \$42,500  
Total Expenditure - \$37, 897  
Outputs:
  - Completed 4 business plans, 3 SWOT analysis for existing and new businesses for small business growth in Brightwood.
  - Grew Beacon Brightwood Business Alliance, an alliance of small businesses to 85 members.
  - Facilitated events promoting local retail in Brightwood
  - Educated 85 small business owners and aspiring entrepreneurs through group education.



- Provided one-on-one technical assistance to 26 small business owners and aspiring entrepreneurs.
5. Gateway Georgia Avenue Revitalization Corporation (IDIS #1552)  
7826 Eastern Avenue, NW Suite 300  
DHCD Budget Funding - \$67,500  
Total Expenditure - \$61,732  
Outputs:
- Developed and administered business owner survey
  - Organized promotional event for 50 area businesses
  - Conducted technical assistance to 25 local businesses
  - Designed t-shirts and re-usable shopping bags to promote the upper Georgia Avenue corridor
  - Developed marketing ads for 17 businesses
6. Latino Economic Development Corporation (IDIS # 1544)  
2316 18th Street, NW  
DHCD Budget Funding - \$230,353  
Total Expenditure - \$230,352  
Outputs:
- Closed 22 loans to small businesses in the District of Columbia, investing a total of \$261,850 in small businesses and their growth
  - Grew Local First DC, an alliance of small businesses to 125 members
  - Created 9 businesses
  - Educated 362 small business owners and aspiring entrepreneurs through group education
  - Provided one-on-one technical assistance to 284 small business owners and aspiring entrepreneurs
7. Marshall Heights Community Development Organization (IDIS #1551)  
3939 Benning Road N.E.  
DHCD Budget Funding - \$105,063  
Total Expenditure - \$104,326  
Outputs:
- Provided direct technical assistance to 106 small businesses/individuals
  - 22 seminars/workshops
  - 288 Newsletters
  - 1 small business received CBE certification through the program
8. Washington Area Community Investment Fund, Inc (IDIS #1550)  
3624 12th St NE  
DHCD Budget Funding - \$45,000  
Total Expenditure - \$44,624  
Outputs:
- Provided direct technical assistance to twenty-six 26 prospective or existing small business owners in Ward 8/Anacostia
  - Packaged one 1 small business loans
  - Conducted six 6 financial needs assessments
  - Distributed fourteen 14 small business toolkits
  - Held one 1 Small Business Loan Days
  - Organized two 2 small business seminars



9. Washington Area Community Investment Fund, Inc (IDIS # 1546)  
3624 12th St NE  
DHCD Budget Funding - \$69,000  
Total Expenditure - \$67,724  
Outputs:
- Provided direct technical assistance to sixty-six 66 prospective or existing small business owners along the H Street NE Commercial Corridor
  - Packaged two 2 small business loans
  - Conducted eleven 11 financial needs assessments
  - Distributed twenty-one 21 small business toolkits
  - Held three 3 Small Business Loan Days
  - Organized six 6 small business seminars
10. Washington Area Community Investment Fund, Inc (IDIS # 1545)  
Ward 7/Marshall Heights  
3624 12th St NE  
DHCD Budget Funding - \$45,000  
Total Expenditure - \$44,949  
Outputs:
- Provided direct technical assistance to thirty-eight 38 prospective or existing small business owners in Ward 7/Marshall Heights
  - Packaged one 1 small business loan
  - Conducted six 6 financial needs assessments
  - Distributed fifteen 15 small business toolkits
  - Held one 1 Small Business Loan Day
  - Organized two 2 small business seminars
11. Development Corporation of Columbia Heights – Park Road (IDIS #1523)  
3419 14th Street, NW  
DHCD Budget Funding - \$200,000  
Total Expenditure - \$190,806  
Outputs:
- Completed market analysis for Columbia Heights area
  - Developed and distributed over 2,000 Business Directories
  - Provided support and counseling to 45 businesses adversely affected by construction of Columbia Heights streetscape
  - Provided technical support to 25 businesses interested in having a green roof
  - Completed 12 business plans and 7 business licenses
12. Development Corporation of Columbia Heights – 11th Street (IDIS #1522)  
3419 14th Street, NW  
DHCD Budget Funding - \$200,000  
Total Expenditure - \$190,442  
Outputs:
- Completed market analysis for Columbia Heights area
  - Developed and distributed over 2,000 Business Directories
  - Provided support and counseling to 38 businesses adversely affected by construction of Columbia Heights streetscape
  - Provided technical support to 19 businesses interested in having a green roof
  - Completed 14 business plans and 6 business licenses



13. Mid 14th Street/Tivoli North Business Association (IDIS #1541)  
3535 14th Street, NW,  
DHCD Budget Funding - \$100,000  
Total Expenditure - \$99,567  
Outputs:
- 30 hrs dedicated to beautify business corridor
  - Approved grant to install 30+ tree boxes along the corridor and planted flowers
  - 15 business members received one-on-one internet training with web designer
  - 20 business members received industry counseling with beauty salon expert
  - 8 restaurant business members received operations assistance
  - 7 business members received pro bono legal counseling
  - 8 business members discussed small business loans with bank representatives
  - 40 plus member businesses met with Police Chief Kathy Lanier and Mayor Fenty to discuss safety in the area
  - 115 businesses promoted their businesses utilizing the internet
  - 1 stage was sponsored in nearby festival to promote the businesses in the corridor
  - Created database depicting diversity in owners in business corridor
  - 35 businesses in Ward 1 received business operations assistance, graphic design, and merchandize retail subsidy program.

### **Housing Counseling Services**

14. Columbia Heights Shaw Family Support Collaborative (IDIS #1519)  
1816 12th Street, NW,  
DHCD Budget Funding - \$208,424  
Total Expenditure - \$184,230  
Outputs:
- 52 streets cleaned daily
  - 88 bags of trashed removed and collected daily
  - 85 graffiti sites were cleaned/writing removed
  - 156 tree boxes cleaned and maintained
  - 33 resident-driven neighborhood clean-ups
  - 261 planning meetings
  - 45 work slots set aside for Green Team trainees
  - 3 training seminars for the Green Team Program
  - 1 Fall Fair & Clean-up of Columbia Heights Neighborhood
15. Housing Counseling Services (IDIS # 1597 & 1537)  
2410 17th Street, NW  
DHCD Budget Funding - \$865,563  
Total Expenditure - \$860,421  
Outputs:
- 169 HPAP/EHAP applications submitted
  - 690 families prepared to purchase a home in the future through pre-purchase counseling and training
  - 61 families purchased a home
  - 192 residents receive certification
  - 256 clients receive follow-up services, counseling and problem resolutions.
  - 31 single family LSW/SFRRP applications submitted to DHCD for consideration



- 4 clients counseled in Homestead requirements
  - 278 clients resolved (ownership problems)
  - 149 residents attended the foreclosure prevention clinic
  - 1,477 clients received money/credit counseling or training
  - 585 clients received post occupancy counseling on issue related to their home/community
  - 2,087 families received an intake interview to take the first steps to resolve a housing problem- families received comprehensive housing counseling or sought a new housing opportunity
  - 49 foreclosure prevention clinics were held
16. Lydia's House (IDIS # 1527)  
3939 South Capitol Street, SW  
DHCD Budget Funding - \$266,009  
Total Expenditure – \$262,037  
Outputs:
- Conducted 54 First Time Homebuyer education workshops and 47 HPAP workshops
  - 701 Clients received one-on-one counseling
  - Processed 125 HPAP Applications submitted to the Greater Washington Urban League (GWUL)
  - 26 Clients received tenancy counseling services that resulted in obtaining affordable or alternative temporary or permanent housing
17. Manna, Inc. (IDIS # 1530)  
828 Evarts Street, NE  
DHCD Budget Funding - : \$48,750  
Total Expenditure - \$39,580  
Outputs:
- Distributed MANNA materials throughout community
  - Hosted several meetings to acquaint community with MANNA
  - Promoted mortgage finance information in community based news papers
  - Met with 108 Homebuyer Club members monthly in group setting for housing related topic discussion
  - Developed 3 accounts for Homebuyer Club members
  - Conducted 254 individual counseling sessions
18. University Legal Services (IDIS #1528, 1529)  
220 I St. NE  
DHCD Budget Funding - \$ 691,695  
Total Expenditure - \$691,695  
Outputs:
- Total of 2,661 clients for services
  - Provided a total 1,689 families with social and economic services
  - Provided a total of 1,957 African American families with direct services
  - Provided 72 White (not Hispanic) families with direct services
  - Provided 42 Hispanic families with direct services
  - Provided 1315 families for direct Pre-Purchase Counseling
  - Provided 95 clients for direct Homebuyer training (HPAP/EAHP \$ received their NOE)
  - Hosted 519 Fair Housing Counseling seminars
  - Total of 8,620 counseled
  - Provided 95 clients for Post- purchase Counseling
  - Provided service to 30 clients for Rental/Eviction Counseling
  - Assisted 500 clients to submit for the HPAP/EAHP



- Provided a total of 67 clients for Rehab Program
  - Counseled 97 clients with mortgage default issues
  - Provided a total of 84 Home buying/Default Workshops
  - Provided a total of 54 Rehab/Rental/HECM Workshops
  - Assisted a total of 3 Multi-Family Property Owners in First Right Purchase Program
19. Latino Economic Development Corporation (IDIS # 1588, 1598)  
 2316 18th Street, NW  
 DHCD Budget Funding - \$424,797  
 Total Expenditure - \$422,269  
 Outputs:
- 116 approved HPAP applicants
  - Provided credit counseling to 58 clients
  - 25 clients purchased homes through this program
  - Educated tenants in 133 buildings, which are home to more than 6000 units of affordable housing
  - Developed the leadership capacity of 15 tenant leaders through an ongoing Leadership Development Training Program.
  - Provided technical assistance in asset-management to 6 owner-occupied buildings
  - Provided technical assistance to tenants in 41 buildings to preserve affordable housing
  - Provided 292 clients with homeownership training
  - Provided general housing counseling to 245 clients
  - Submitted 96 HPAP applications; 78 approved
  - Provided credit counseling to 80 clients
  - 50 clients purchased homes through this program
  - Educated 33 families about default/foreclosure prevention counseling and education
  - Provided 96 clients with homeownership training
  - Provided general housing counseling to 77 clients
20. Marshall Heights Community Development Organization (IDIS # 1538, 1610)  
 3939 Benning Rd NE  
 DHCD Budget Funding - \$357,520  
 Total Expenditure - \$316,762  
 Outputs:
- 949 one-on-one home purchasing counseling sessions.
  - 423 clients attended Housing Purchase Assistance Program (HPAP) seminars.
  - 38 clients became eligible to purchase homes
  - 11 clients purchased homes in FY 2008-2009
21. Central American Resource Center (IDIS #1526, 1595)  
 1460 Columbia Rd NW  
 DHCD Budget Funding - \$203,122  
 Total Expenditure -\$203,122  
 Outputs:
- Provided general mortgage default and foreclosure counseling to 112 families
  - Provided technical assistance to 35 tenant associations – education regarding tenant rights and helping the associations to organize
  - Provided eviction counseling to 150 individuals, specifically helping tenants file complaints against their landlords for housing code violations, providing counseling on tenant rights and



responsibilities, and reading documents from English to Spanish pertaining to leases and other non-legal documents issued by landlords.

### **Tenant Services**

22. Development Corporation of Columbia Heights (IDIS # 1540)

3419 14th Street, NW

DHCD Budget Funding - \$51,000

Total Expenditure - \$41,196.09

Outputs:

- Trained 125 tenants
- Provided 6 workshops/seminars
- Trained 8 tenant organizations
- Published 1 newsletters
- Held 1 community information meetings
- Completed training syllabus for 8 organizations
- Completed 2 feasibility analyses for tenant properties

23. Latino Economic Development Corporation (IDIS # 1536)

2316 18th Street, NW

DHCD Budget Funding - \$79,540

Total Expenditure - \$79,537

Outputs:

- Educated tenants in 32 buildings, which are home to 2031 units of affordable housing
- Developed the leadership capacity of 10 tenant leaders through an ongoing Leadership Development Training Program
- Provided technical assistance to 7 buildings where tenants are exercising their TOPA rights.
- Educated tenants on their rights at 24 buildings
- Organized/strengthened 14 tenant associations
- Organized for improved building conditions in 16 buildings

24. Housing Counseling Services (IDIS # 1539)

2410 17th Street, NW

DHCD Budget Funding - \$165,000

Total Expenditure - \$117,544

Outputs:

- Assisted tenant associations located at the following properties: 1433 T St NW, 3339 10th Place SE, 300 37th St and Park and Kenyon, 1630 Park Road, NW, and 646 Newton St NE
- Provided tenant services to 9 New Project Based Section 8 Contract Properties
- Provided tenant services to 17 Tenant Purchases/Condominium Conversions
- Assisted 35 Properties with Tenants Facing Displacement due to Landlord's Alleged Violation(s) of DC Housing Regulations and other actions
- Assisted Tenant Associations with petitions that have been filed to increase rent
- Worked with tenants to request building wide inspections and reports from DCRA
- Continued outreach on rights and responsibilities to new project based Section 8 properties
- Educated tenants in buildings regarding rent increases and building repairs

### **Storefront Façade Activities**

25. Latino Economic Development Corporation (IDIS # 1487)



- 2316 18th Street, NW  
DHCD Budget Funding - \$381,613  
Total Expenditure - \$137,902  
Outputs:
- 100% of construction completed on 4 properties
  - 95% of construction completed on 3 properties
  - 80% of construction completed on 1 property
26. Latino Economic Development Corporation (IDIS # 1488)  
2316 18th Street, NW  
DHCD Budget Funding - \$409,808  
Total Expenditure - \$357,911  
Outputs:
- 100% of construction completed on 5 properties
  - 95% of construction completed on 1 property:
  - 80% of construction completed on 2 properties
27. Marshall Heights Community Development Organization (IDIS # 1494)  
3939 Benning Rd NE  
DHCD Budget Funding - \$68,400  
Total Expenditure - \$61,844  
Outputs:
- 100% of predevelopment completed on 12 properties
28. Development Corporation of Columbia Heights (IDIS # 1486)  
3419 14th Street, NW  
DHCD Budget Funding - \$49,116  
Total Expenditure - \$49,000  
Outputs:
- 100% of predevelopment completed on 13 properties
29. Barracks Row Main Street (IDIS # 1219)  
733 8th St SE  
DHCD Budget Funding - \$200,000  
Total Expenditure - \$200,000  
Outputs:
- 100% of construction completed on 9 properties
30. Emory Beacon Of Light (IDIS # 1370)  
6128 Georgia Avenue, NW  
DHCD Budget Funding - \$530,463  
Total Expenditure - \$460,650  
Outputs:
- 90% of construction completed on 13 properties.
31. Anacostia Community Outreach Center (IDIS #1493)  
2443 Ainger Place S.E.  
DHCD Budget Funding - \$132,682  
Total Expenditure - \$107,528  
Outputs:



- 350 youth participated in youth activities, including recreational, educational, counseling, and college preparation programs
- 200 youth participated in sports programs
- 100 youth participated in after school education programs
- 20 youth received counseling services
- 57 youth participated in college preparation programs, including field trips and visits to local colleges and universities

32. Emory Beacon of Light, Inc. (IDIS # 1547)

6128 Georgia Avenue, NW

DHCD Budget Funding - \$145,110

Total Expenditure - \$145,110

Outputs:

- Provided crime prevention activity directed at 175 area youth and senior citizens through ongoing forums for discussion and problem resolution/conflict resolution for each group.
- Conducted quarterly seniors forums and seminars on community education/crime prevention topics. –Preventing Internet/Financial Fraud, - Understanding the METRO Smart Trip Systems (Collaboration w/METRO), - Community & Neighborhood Crime Awareness (Collaboration w/MPD & DCFD), Reverse Mortgage (Collaboration w/Wells Fargo), Estate Planning (Collaboration w/DCRA, ADRC, AARP)
- Conducted/Facilitated bi-monthly youth leadership training for 25 – 35 youth. Topics range from community awareness, educational supports, conflict resolution, Drug Awareness & Use Prevention.
- Participated in one anti-crime community forum.
- Conducted weekly after school tutoring/mentoring program geared toward helping youth stay positive and focused on community strengthening ideals. (15 – 22 youth)
- Conducted a Community Holiday Talent Show geared toward community development and bridging the gap between generations. (Collaboration w/MPD-4D)

33. Opportunities Industrialization Center (IDIS#1484)

3707 Martin Luther King Avenue, S.E.

DHCD Budget Funding - \$245,012

Total Expenditure - \$228,165

Output:

- Provided 45 families weekly counseling sessions
- Conducted 79 seminars and 30 workshops on job readiness and life skills
- Placed 40 people in employment settings
- Enrolled 19 persons in literacy training
- Organized 7 family activity sessions
- Provided 75 persons with case management services and follow-up services



**Appendix C Income Levels**

## DISTRICT OF COLUMBIA 2009 MEDIAN INCOME TABLES Effective March 19, 2009

**Very Low Income** - Gross household income 30% area median income (AMI), adjusted for household size per the following table: (This category is known as Extremely Low Income when referring to HOME)

1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
\$21,550	\$24,650	\$27,700	<b>\$30,800</b>	\$33,250	\$35,750	\$38,200	\$40,650

**Low Income** - Gross household income 50% area median income (AMI), adjusted for household size per the following table: (This category is known as Very Low Income when referring to HOME)

1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
\$35,950	\$41,100	\$46,200	<b>\$51,350</b>	\$55,450	\$59,550	\$63,650	\$67,800

**Moderate Income** - Gross household income 80% area median income (AMI), adjusted for household size per the following table: (This category is known as Low Income when referring to HOME)

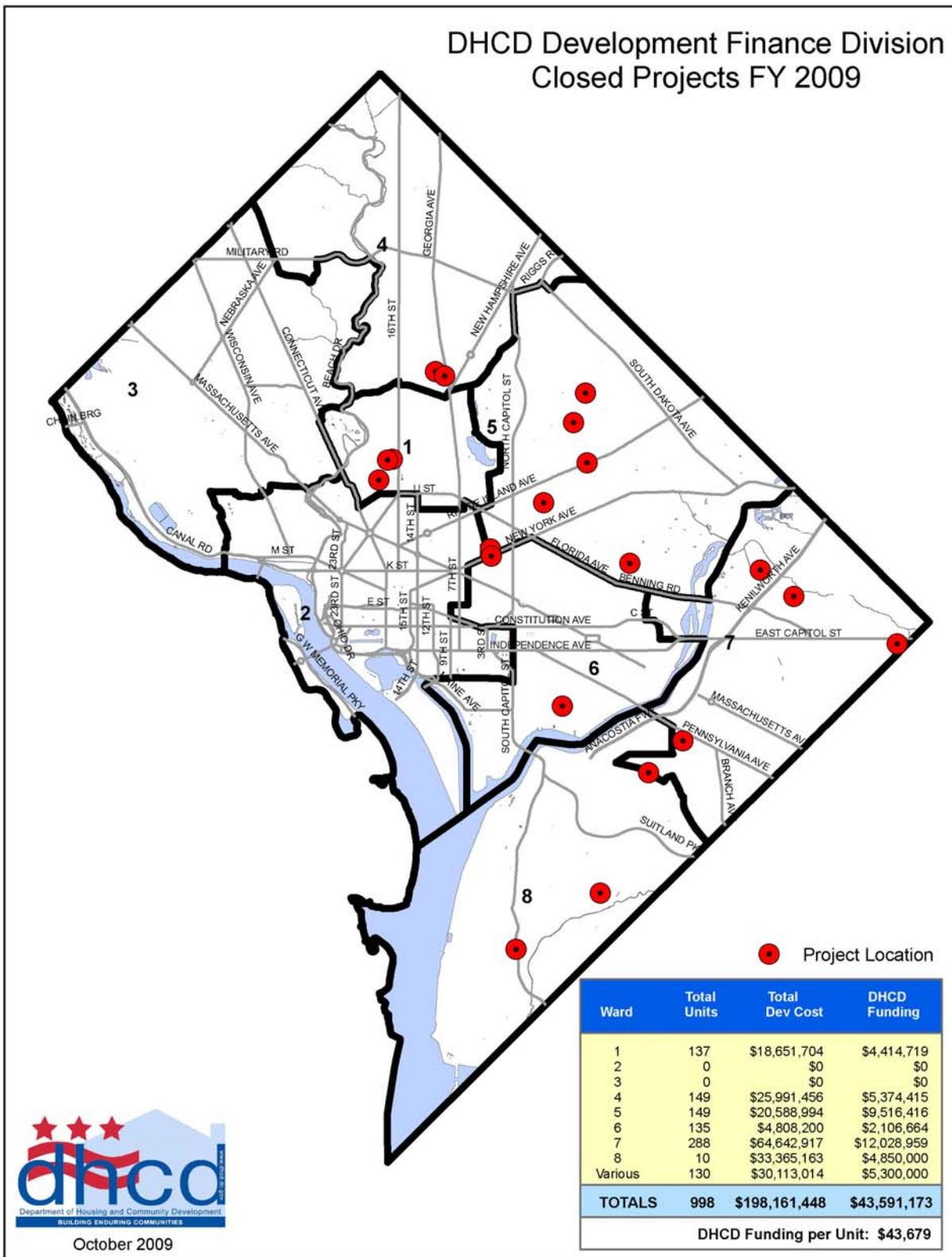
1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
\$44,800	\$51,200	\$57,600	<b>\$64,000</b>	\$69,100	\$74,250	\$79,350	\$84,500

Jurisdictions covered by these income limits include the following: Arlington, Fairfax, Fauquier, Loudoun, Prince William, Spotsylvania, and Stafford County, and the Cities of Alexandria, Fairfax, Falls Church, Fredericksburg, Manassas and Manassas Park in Virginia; Washington, D.C.; and Calvert, Charles, Frederick, Montgomery, and Prince George's County in the State of Maryland.

Median Family Income for Washington Metropolitan Area is \$102,700 for a family of four.



## Appendix D Map of Funded Projects in FY2009







## Appendix E Public Notice

# PUBLIC HEARING NOTICE

### Public Hearing on the District's Fiscal Year 2009 Performance in Meeting Housing and Community Development Needs with Federal Funds

Leila Finucane Edmonds, Director, D.C. Department of Housing and Community Development (DHCD or the Department) will hold a public hearing on Wednesday, December 9, 2009, to discuss the District's Fiscal Year (FY) 2009 performance in its use of funds received from the U.S. Department of Housing and Urban Development (HUD). DHCD received approximately 38 million dollars from HUD in Fiscal Year 2009 through four programs: the Community Development Block Grant (CDBG) program; the HOME Investment Partnerships Program; the Emergency Shelter Grant (ESG) program; and the Housing for Persons with AIDS (HOPWA) program. DHCD administers the CDBG and HOME funds directly; entered into an agreement with the Community Partnership for the Prevention of Homelessness to administer the ESG grant; and transferred the HOPWA grant to the D.C. Department of Health, HIV/AIDS Administration.

In preparation for the submission of the FY 2009 Consolidated Annual Performance and Evaluation Report (CAPER) to HUD, DHCD is soliciting public comment on the District's effectiveness during FY 2009 at using federal funds to meet the District's housing and community development needs. These comments will form part of DHCD's and the District's evaluation, as required by federal regulations (24 CFR 91.520). This hearing is reserved for a discussion of the District's FY 2009 performance.

The meeting will be held on Wednesday, December 9, 2009, at the Department of Housing and Community Development, 1800 Martin Luther King Jr., Avenue, SE, 1<sup>st</sup> floor conference room from 6:30 – 8:30 pm. If you would like to testify, you are encouraged to register in advance either by e-mail at [DHCDEVENTS@dc.gov](mailto:DHCDEVENTS@dc.gov) or by calling 202.442.7251. Please provide your name, address, telephone number, and organization affiliation, if any.

Telecommunications Device for the Deaf (TDD) relay service is available by calling (800) 201-7165. A sign language interpreter will be provided upon request by calling (202) 442-7251 five days prior to the hearing date.

Residents who require language interpretation should specify which language (Spanish, Vietnamese, Chinese-Mandarin/Cantonese, Amharic, or French). Interpretation services will be provided to pre-registered persons only. Deadline for requesting services of an interpreter is five days prior to the hearing date. Bilingual staff will provide services on an availability basis to walk-ins without registration.

Written statements may be submitted for the record at the hearing, or until close of business, Friday, December 18, 2009. Written statements may be mailed to: Leila Finucane Edmonds, Director, Department of Housing and Community Development, 1800 Martin Luther King Jr., Avenue, SE, Washington, DC 20020.



*Adrian M. Fenty, Mayor*

*Leila Finucane Edmonds, Director, Department of Housing and Community Development*  
[www.dhcd.dc.gov](http://www.dhcd.dc.gov)

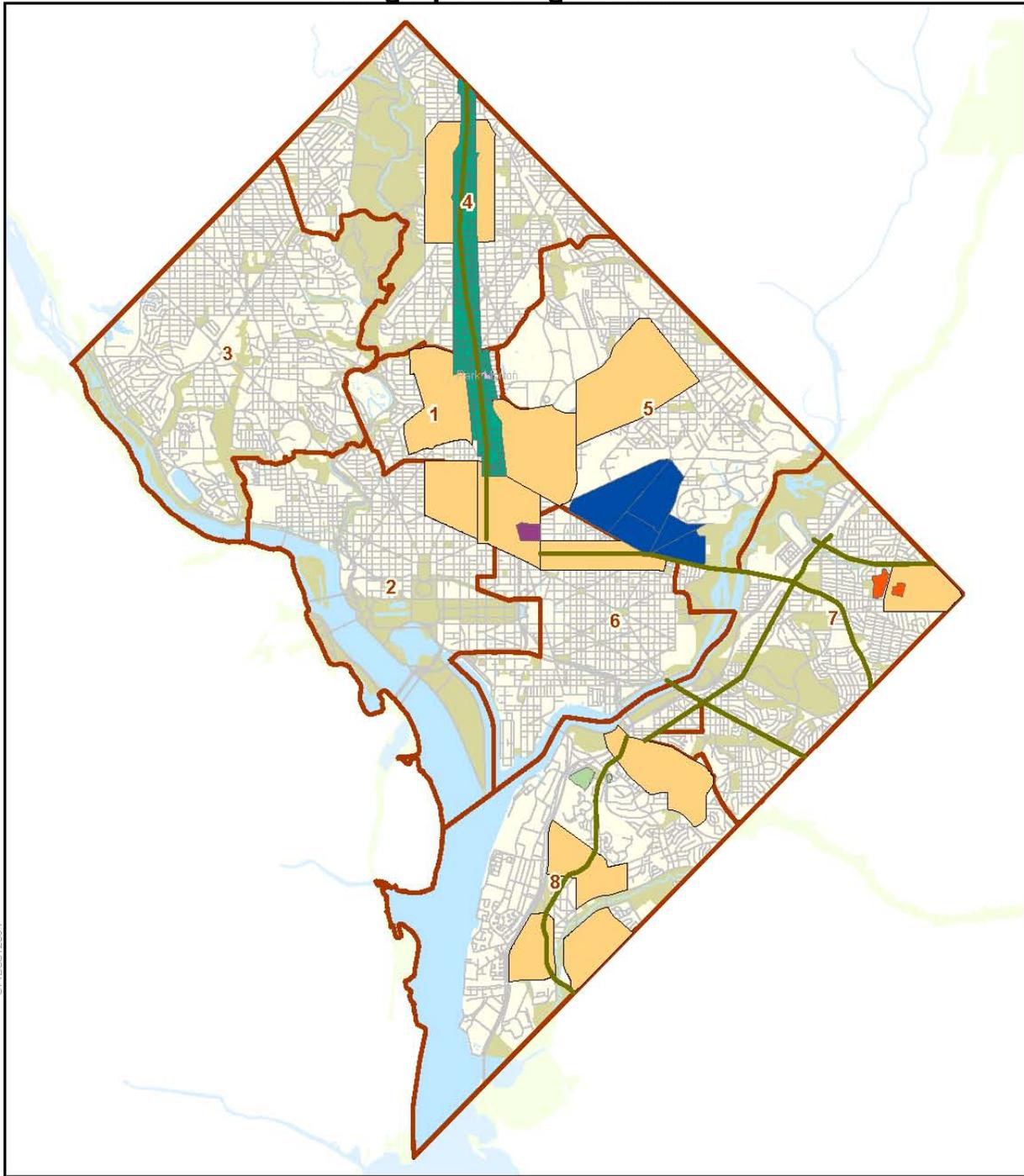


## **Appendix F HOME Match Report**

**INFORMATION PENDING**



### Geographic Target Areas



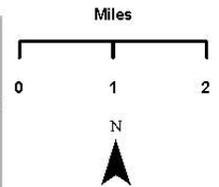
OPEI00012894

★ ★ ★ **Government of the District of Columbia**  
**Adrian M. Fenty, Mayor**

**Office of Planning**

This map was created for planning purposes from a variety of sources. It is neither a survey nor a legal document. Information provided by other agencies should be verified with them where appropriate.

 Great Streets	<b>New Communities</b>
 NRSA - Georgia Ave.	 Barry Farm
 NRSA - Ivy City/Trinidad	 Lincoln Heights/Richardson Dwellings
 Neighborhood Investment Fund (NIF) areas	 Park Morton
	 NW1/Sursum Corda





# Consolidated Annual Performance and Evaluation Report (CAPER) FY 2009

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HIV/AIDS, Hepatitis, STD & TB Administration (HAHSTA)

Housing Opportunities for Persons with AIDS  
(HOPWA)



Government of the  
District of Columbia  
Adrian M. Fenty, Mayor





## **Housing Opportunities for Persons With AIDS (HOPWA) Program**

### **Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outcomes**

OMB Number 2506-0133 (Expiration Date: 12/31/2010)

The HOPWA CAPER report for formula grantees provides annual information on program accomplishments in meeting the program's performance outcome measure: maintain housing stability; improve access to care; and reduce the risk of homelessness for low-income persons and their families living with HIV/AIDS. This information is also covered under the Consolidated Plan Management Process (CPMP) report and includes Narrative Responses and Performance Charts required under the Consolidated Planning Regulations. The public reporting burden for the collection of information is estimated to average 45 hours per manual response, or less if an automated data collection and retrieval system is in use, along with 68 hours for record keeping, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Grantees are required to report on the activities undertaken only, thus there may be components of these reporting requirements that may not be applicable. This agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless that collection displays a valid OMB control number.



**Overview.** The Consolidated Annual Performance and Evaluation Report (CAPER) provides annual performance reporting on client outputs and outcomes that enables an assessment of grantee performance in achieving the housing stability outcome measure. The CAPER, in conjunction with the Integrated Disbursement Information System (IDIS), fulfills statutory and regulatory program reporting requirements and provides the grantee and HUD with the necessary information to assess the overall program performance and accomplishments against planned goals and objectives.

HOPWA formula grantees are required to submit a CAPER, and complete annual performance information for all activities undertaken during each program year in the IDIS, demonstrating coordination with other Consolidated Plan resources. HUD uses the CAPER and IDIS data to obtain essential information on grant activities, project sponsors, housing sites, units and households, and beneficiaries (which includes racial and ethnic data on program participants). The Consolidated Plan Management Process tool (CPMP) provides an optional tool to integrate the reporting of HOPWA specific activities with other planning and reporting on Consolidated Plan activities.

The revisions contained within this edition are designed to accomplish the following: (1) provide for an assessment of unmet need; (2) streamline reporting sources and uses of leveraged resources; (3) differentiate client outcomes for temporary/short-term and permanent facility-based assistance; (4) clarify indicators for short-term efforts and reducing the risk of homelessness; and (5) clarify indicators for Access to Care and Support for this special needs population. In addition, grantees are requested to comply with the Federal Funding Accountability and Transparency Act 2006 (Public Law 109-282) which requires federal grant recipients to provide general information for all entities (including subrecipients) receiving \$25,000+ in federal funds.

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### PART 1: Executive Summary

1. Grantee Information
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  - B. Annual Performance under the Action Plan
  - C. Barriers or Trends Overview
  - D. Assessment of Unmet Housing Needs

### PART 2: Sources of Leveraging

### PART 3: Accomplishment Data

### PART 4: Summary of Performance Outcomes

1. Housing Stability: Permanent Housing and Related Facilities
2. Prevention of Homelessness: Short-Term Housing Payments
3. Access to Care and Support: Housing Assistance with Supportive Services

### PART 5: Worksheet - Determining Housing Stability Outcomes

### PART 6: Certification of Continued Use for HOPWA Facility-Based Stewardship Units (Only)

**Continued Use Periods.** Grantees that use HOPWA funds for new construction, acquisition, or substantial rehabilitation are required to operate their facilities for ten years for HOPWA-eligible beneficiaries. For the years in which grantees do not receive and expend HOPWA funding for these activities, the grantee must submit an Annual Certification of Continued Project Operation throughout the required use periods. This certification is included in Part 5 in CAPER.

**Final Assembly of Report.** After the entire report is assembled, please number each page sequentially.

**Filing Requirements.** Within 90 days of the completion of each program year, grantees must submit their completed CAPER to the CPD Director in the grantee's State or Local HUD Field Office, and to the HOPWA Program Office: Office of HIV/AIDS Housing, Room 7212, U.S. Department of Housing and Urban Development, 451 Seventh Street, SW, Washington, D.C. 20410.

**Definitions: Facility-Based Housing Assistance:** All HOPWA housing expenditures which provide support to facilities, including community residences, SRO dwellings, short-term or transitional facilities, project-based units, master leased units, scattered site units leased by the organization, and other housing facilities approved by HUD.

**Grassroots Organization:** An organization headquartered in the local community where it provides services; has a social services budget of \$300,000 or less annually; and six or fewer full-time equivalent employees. Local affiliates of national or larger organizations are not considered "grassroots."

**Housing Assistance Total:** The non-duplicated number of households receiving housing subsidies and residing in units of facilities that were dedicated to persons living with HIV/AIDS and their families that were supported with HOPWA or leveraged funds during this operating year.

**In-kind Leveraged Resources:** These involve additional types of support provided to assist HOPWA beneficiaries such as volunteer services, materials, use of equipment and building space. The actual value of the support can be the contribution of professional services, based on customary rates for this specialized support, or actual costs contributed from other leveraged resources. In determining a rate for the contribution of volunteer time and services, use the rate established in HUD notices, such as the rate of ten dollars per hour. The value of any donated material, equipment, building, or lease should be based on the fair market value at time of donation. Related documentation can be from recent bills of sales, advertised prices, appraisals, or other information for comparable property similarly situated.

**Leveraged Funds:** The amount of funds expended during the operating year from non-HOPWA federal, state, local, and private sources by grantees or sponsors in dedicating assistance to this client population. Leveraged funds or other assistance used directly in HOPWA program delivery.

**Output:** The number of units of housing or households that receive HOPWA housing assistance during the operating year.

**Outcome:** The HOPWA assisted households who have been enabled to establish or better maintain a stable living environment in housing that is safe, decent, and sanitary, (per the regulations at 24 CFR 574.310(b)) and to reduce the risks of homelessness, and improve access to HIV treatment and other health care and support. The goal that eighty percent of HOPWA clients will maintain housing stability, avoid homelessness, and access care by 2011.

**Permanent Housing Placement:** A supportive housing service that helps establish the household in the housing unit, including reasonable costs for security deposits not to exceed two months of rental costs).

**Program Income:** Gross income directly generated from the use of HOPWA funds, including repayments. See grant administration requirements on program income for state and local governments at 24 CFR 85.25, or for non-profits at 24 CFR 84.24.

**Short-Term Rent, Mortgage and Utility Payments (STRMU):** Subsidy or payments subject to the 21-week limited time period to prevent the homelessness of a household (e.g., HOPWA short-term rent, mortgage and utility payments).

**Stewardship Units:** Units developed, where HOPWA funds were used for acquisition, new construction and rehabilitation, but no longer receive operating subsidies. Report information for the units subject to the three-year use agreement if rehabilitation is non-substantial, and those subject to the ten-year use agreement if rehabilitation is substantial.

**Tenant-Based Rental Assistance: (TBRA):** An on-going rental housing subsidy for units leased by the client, where the amount is determined based in part on household income and rent costs. Project-based costs are considered facility-based expenditures.

**Total by Type of Housing Assistance/Services:** The non-duplicated households assisted in units by type of housing assistance dedicated to persons living with HIV/AIDS and their families or services provided that were supported with HOPWA and leveraged funds during the operating year.

## Housing Opportunities for Persons with AIDS (HOPWA) Consolidated Annual Performance and Evaluation Report - Measuring Performance Outcomes

OMB Number 2506-0133 (Expiration Date: 12/31/2010)

### **Part 1: Grantee Executive Summary**

As applicable, complete the charts below followed by the submission of a written narrative to questions A through C, and the completion of Chart D. Chart 1 requests general grantee information and Chart 2 is to be completed for each organization selected or designated as a project sponsor, as defined by CFR 574.3. In Chart 3, indicate each subrecipient organization with a contract/agreement of \$25,000 or greater that assists grantees or project sponsors carrying out their activities. Agreements include: grants, subgrants, loans, awards, cooperative agreements, and other forms of financial assistance; and contracts, subcontracts, purchase orders, task orders, and delivery orders. These elements address requirements in the Federal Funding and Accountability and Transparency Act of 2006 (Public Law 109-282).

#### **1. Grantee Information**

<b>HUD Grant Number</b> DCH08F001		<b>Operating Year for this report</b> <i>From (mm/dd/yy) 10/01/08</i> <span style="float: right;"><i>To (mm/dd/yy) 09/30/09</i></span>	
<b>Grantee Name</b>  HIV, AIDS Hepatitis, Std Administration (HAHSTA)			
<b>Business Address</b>		64 New York Avenue, NE	
<b>City, County, State, Zip</b>		Washington	DC 20002
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		536001131	<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b>
<b>Congressional District of Business Address</b>		DC At-Large	
<b>*Congressional District(s) of Primary Service Area(s)</b>		DC At-Large	
<b>*Zip Code(s) of Primary Service Area(s)</b>		Zip Codes within the series of 200xx (Washington DC)	
<b>*City(ies) and County(ies) of Primary Service Area(s)</b>		Washington, DC, Suburban Maryland, Northern Virginia and Jefferson County, WV	
<b>Organization's Website Address</b>  Doh.dc.gov		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>If yes, explain in the narrative section how this list is administered.</b>	
<b>Have you prepared any evaluation reports?</b> <i>If so, please indicate the location on an Internet site (url) or attach copy.</i>			

\* Service delivery area information only needed for program activities being directly carried out by the grantee



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> Building Futures		<b>Parent Company Name, if applicable</b>	
<b>Name and Title of Contact at Project Sponsor Agency</b>	Steve Sueser, Executive Director		
<b>Email Address</b>	sseuser@buildingfutures.org		
<b>Business Address</b>	1440 Meridian Place, NW		
<b>City, County, State, Zip,</b>	Washington	DC	20010
<b>Phone Number (with area codes)</b>	202-639-0361	<b>Fax Number (with area code)</b> 202-639-0276	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	52-1742956	<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 78-787-2217	
<b>Congressional District of Business Location of Sponsor</b>	DC At-Large		
<b>Congressional District(s) of Primary Service Area(s)</b>	DC At-Large		
<b>Zip Code(s) of Primary Service Area(s)</b>	All zip codes in series 200xx		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	Washington	DC	
<b>Total HOPWA contract amount for this Organization</b>	\$647,306		
<b>Organization's Website Address</b> www.buildingfutures.org	<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>	<b>If yes, explain in the narrative section how this list is administered.</b>  First come first serve. As one person is removed from the list the next person on the list is called.		



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> Community Family Life		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>	Ms. Claudia Thorne			
<b>Email Address</b>	cthorne@cflsdc.org			
<b>Business Address</b>	305 E Street, NW			
<b>City, County, State, Zip,</b>	Washington		DC	20001
<b>Phone Number (with area codes)</b>	202-347-0511 x 411		<b>Fax Number (with area code)</b> 202-347-0520	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	52-0910609		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b>	
<b>Congressional District of Business Location of Sponsor</b>	DC At-Large			
<b>Congressional District(s) of Primary Service Area(s)</b>	DC At-Large			
<b>Zip Code(s) of Primary Service Area(s)</b>	20001			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	Washington		DC	
<b>Total HOPWA contract amount for this Organization</b>	\$419,109			
<b>Organization's Website Address</b> www.cflsdc.org		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<b>If yes, explain in the narrative section how this list is administered.</b>		
Please check if yes and a faith-based organization. <input type="checkbox"/>				
Please check if yes and a grassroots organization. <input type="checkbox"/>				



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> Damien Ministries		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>		Otis "Buddy" Sutson, Executive Director		
<b>Email Address</b>		osutson@damieministries.org		
<b>Business Address</b>		2200 Rhode Island Avenue, NE		
<b>City, County, State, Zip,</b>		Washington	DC	20018
<b>Phone Number (with area codes)</b>		202-526-3020	<b>Fax Number (with area code)</b> 202-526-9770	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		52-1523098	<b>DUN &amp; Bradstreet Number (DUNS) if applicable</b> 161909825	
<b>Congressional District of Business Location of Sponsor</b>		DC At-Large		
<b>Congressional District(s) of Primary Service Area(s)</b>		DC At-Large		
<b>Zip Code(s) of Primary Service Area(s)</b>		20018, 20019		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Washington	DC	
<b>Total HOPWA contract amount for this Organization</b>		\$195,000		
<b>Organization's Website Address</b> www.damieministries.org		<b>Does your organization maintain a waiting list?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <b>If yes, explain in the narrative section how this list is administered.</b>		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		First come first serve		



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> DC Care Consortium		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>		Earl Fowlkes, Executive Director		
<b>Email Address</b>		efowlkes@dccare.org		
<b>Business Address</b>		1156 15 <sup>th</sup> Street, NW		
<b>City, County, State, Zip,</b>		Washington	DC	20036
<b>Phone Number (with area codes)</b>		202-223-9550		<b>Fax Number (with area code)</b>
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		52-1787555		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 797827037
<b>Congressional District of Business Location of Sponsor</b>		DC At-Large		
<b>Congressional District(s) of Primary Service Area(s)</b>		DC At-Large		
<b>Zip Code(s) of Primary Service Area(s)</b>		All zip codes in series 200xx		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Washington	DC	
<b>Total HOPWA contract amount for this Organization</b>		\$766,426		
<b>Organization's Website Address</b> www.dccare.org		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>If yes, explain in the narrative section how this list is administered.</b>		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>				



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> Different Avenues		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>	Kelli Dorsey, Executive Director			
<b>Email Address</b>	<a href="mailto:kelli@differentavenues.org">kelli@differentavenues.org</a>			
<b>Business Address</b>	829 Upshur Street, NW			
<b>City, County, State, Zip,</b>	Washington		DC	20011
<b>Phone Number (with area codes)</b>	202-829-2103		<b>Fax Number (with area code)</b> 202-829-2104	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	52-2361239		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b>	
<b>Congressional District of Business Location of Sponsor</b>	DC At-Large			
<b>Congressional District(s) of Primary Service Area(s)</b>	DC At-Large			
<b>Zip Code(s) of Primary Service Area(s)</b>	All zip codes in series 200xx			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	Washington	DC		
<b>Total HOPWA contract amount for this Organization</b>	\$100,000			
<b>Organization's Website Address</b> <a href="http://www.differentavenues.org">http://www.differentavenues.org</a>		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		<b>If yes, explain in the narrative section how this list is administered.</b>		



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> EFFORTS, Inc.		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>	Rachel Morrison, Executive Director			
<b>Email Address</b>	effortsdca@aol.com			
<b>Business Address</b>	1416 North Capital Street, NW			
<b>City, County, State, Zip,</b>	Washington		DC	20001
<b>Phone Number (with area codes)</b>	202-232-7320		<b>Fax Number (with area code)</b>	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	52-1917192		<b>DUN &amp; Bradstreet Number (DUNS) if applicable</b>	
<b>Congressional District of Business Location of Sponsor</b>	DC At-Large			
<b>Congressional District(s) of Primary Service Area(s)</b>	DC At-Large			
<b>Zip Code(s) of Primary Service Area(s)</b>	20001			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	Washington	DC		
<b>Total HOPWA contract amount for this Organization</b>	\$83,000			
<b>Organization's Website Address</b>		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section how this list is administered.		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>				



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> Extended Care, Inc.		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>	Sallie Elam, Program Director			
<b>Email Address</b>	<a href="mailto:salam@extendedcareinc.com">salam@extendedcareinc.com</a>			
<b>Business Address</b>	1374 H Street, NE, Second Floor			
<b>City, County, State, Zip,</b>	Washington		DC	20002
<b>Phone Number (with area codes)</b>	202-388-5552		<b>Fax Number (with area code)</b> 202-388-5556	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	52-2288102		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b>	
<b>Congressional District of Business Location of Sponsor</b>	Ward 6			
<b>Congressional District(s) of Primary Service Area(s)</b>	Ward 8			
<b>Zip Code(s) of Primary Service Area(s)</b>	20020			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	Washington	DC		
<b>Total HOPWA contract amount for this Organization</b>	\$719,225			
<b>Organization's Website Address</b>		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<b>If yes, explain in the narrative section how this list is administered.</b>		
Please check if yes and a faith-based organization. <input type="checkbox"/>				
Please check if yes and a grassroots organization. <input type="checkbox"/>				



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> Family and Medical Counseling Services		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>				
<b>Email Address</b>				
<b>Business Address</b>				
<b>City, County, State, Zip,</b>	Washington		DC	
<b>Phone Number (with area codes)</b>	202-	<b>Fax Number (with area code)</b> 202-		
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b>		
<b>Congressional District of Business Location of Sponsor</b>				
<b>Congressional District(s) of Primary Service Area(s)</b>				
<b>Zip Code(s) of Primary Service Area(s)</b>				
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	Washington	DC		
<b>Total HOPWA contract amount for this Organization</b>	\$			
<b>Organization's Website Address</b>		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <b>If yes, explain in the narrative section how this list is administered.</b>		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>				



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> Greater Washington Urban League		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>		Ms. Maudine Cooper, Executive Director		
<b>Email Address</b>		mcooper@gwul.org		
<b>Business Address</b>		2901 14 <sup>th</sup> Street, NW		
<b>City, County, State, Zip,</b>		Washington	DC	20009
<b>Phone Number (with area codes)</b>		202-265-8200	<b>Fax Number (with area code)</b> 202-265-9878	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		53-0208981	<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 072646755	
<b>Congressional District of Business Location of Sponsor</b>		DC At-Large		
<b>Congressional District(s) of Primary Service Area(s)</b>		DC At-Large		
<b>Zip Code(s) of Primary Service Area(s)</b>		20009		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Washington	DC	
<b>Total HOPWA contract amount for this Organization</b>		\$4,028,300		
<b>Organization's Website Address</b> www.gwul.org		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>If yes, explain in the narrative section how this list is administered.</b>		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>				



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> Donna's House		<b>Parent Company Name, if applicable</b> Hills Community Residential Support Services, Inc.		
<b>Name and Title of Contact at Project Sponsor Agency</b>	Marilyn Hill, Executive Director			
<b>Email Address</b>	Marilynhill4@aol.com			
<b>Business Address</b>	3658 Warder Street, NW			
<b>City, County, State, Zip,</b>	Washington		DC	20011
<b>Phone Number (with area codes)</b>	202-545-6815		<b>Fax Number (with area code)</b> 202-545-6817	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	135231285		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b>	
<b>Congressional District of Business Location of Sponsor</b>	DC At Large			
<b>Congressional District(s) of Primary Service Area(s)</b>	DC At Large			
<b>Zip Code(s) of Primary Service Area(s)</b>	20011			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	Washington	DC		
<b>Total HOPWA contract amount for this Organization</b>	\$300,000			
<b>Organization's Website Address</b>		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>If yes, explain in the narrative section how this list is administered.</b>		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>				



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> Homes for Hope		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>	Dr. Veronica Jenkins, Executive Director			
<b>Email Address</b>	<a href="mailto:veronicajenkins@msn.com">veronicajenkins@msn.com</a>			
<b>Business Address</b>	3003 G Street, SE, Suite A			
<b>City, County, State, Zip,</b>	Washington		DC	20019
<b>Phone Number (with area codes)</b>	202-582-1970		<b>Fax Number (with area code)</b> 202-582-0522	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	27-0034814		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 141933860	
<b>Congressional District of Business Location of Sponsor</b>	DC At Large			
<b>Congressional District(s) of Primary Service Area(s)</b>	DC At Large			
<b>Zip Code(s) of Primary Service Area(s)</b>	All zip codes in series 20019			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	Washington	DC		
<b>Total HOPWA contract amount for this Organization</b>	\$202,574			
<b>Organization's Website Address</b> www.homesforhopeinc.org		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>If yes, explain in the narrative section how this list is administered.</b>		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>				



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> Housing Counseling Services		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>		Marian Siegel, Executive Director		
<b>Email Address</b>		mariansiegel@housingetc.org		
<b>Business Address</b>		2410 17 <sup>th</sup> Street, NW		
<b>City, County, State, Zip,</b>		Washington	DC	20009
<b>Phone Number (with area codes)</b>		202-667-2681	<b>Fax Number (with area code)</b> 202-667-0862	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		52-0958568	<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 012403044	
<b>Congressional District of Business Location of Sponsor</b>		DC At Large		
<b>Congressional District(s) of Primary Service Area(s)</b>		DC At Large		
<b>Zip Code(s) of Primary Service Area(s)</b>		All zip codes in series 200xx		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Washington	DC	
<b>Total HOPWA contract amount for this Organization</b>		\$675,000		
<b>Organization's Website Address</b> www.housingetc.org		<b>Does your organization maintain a waiting list?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		<b>If yes, explain in the narrative section how this list is administered.</b> <b>The waiting list is administered by completion of the submission of entry application</b>		



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> Joseph's House		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>	Pat Wudel, Executive Director			
<b>Email Address</b>	patwudel@josephshouse.org			
<b>Business Address</b>	1730 Lanier Place, NW			
<b>City, County, State, Zip,</b>	Washington		DC	20009
<b>Phone Number (with area codes)</b>	202-328-9161		<b>Fax Number (with area code)</b> 202-588-7097	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	52-1693018		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b>	
<b>Congressional District of Business Location of Sponsor</b>	DC At Large			
<b>Congressional District(s) of Primary Service Area(s)</b>	DC At Large			
<b>Zip Code(s) of Primary Service Area(s)</b>	20009			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	Washington	DC		
<b>Total HOPWA contract amount for this Organization</b>	\$280,000			
<b>Organization's Website Address</b> www.josephshouse.org		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>If yes, explain in the narrative section how this list is administered.</b>		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>				



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> La Clinica del Pueblo		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>	Alicia Wilson, Executive Director			
<b>Email Address</b>	awilson@lcdp.org			
<b>Business Address</b>	2831 15 <sup>th</sup> Street, NW			
<b>City, County, State, Zip,</b>	Washington		DC	20009
<b>Phone Number (with area codes)</b>	202-462-4788		<b>Fax Number (with area code)</b> 202-667-3706	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	52-1942551		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 16-908-5818	
<b>Congressional District of Business Location of Sponsor</b>	DC At Large			
<b>Congressional District(s) of Primary Service Area(s)</b>	DC At Large			
<b>Zip Code(s) of Primary Service Area(s)</b>	All zip codes in series 200xx			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	Washington	DC		
<b>Total HOPWA contract amount for this Organization</b>	\$50,000			
<b>Organization's Website Address</b> www.lcdp.org		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<b>If yes, explain in the narrative section how this list is administered.</b>		
Please check if yes and a faith-based organization. <input type="checkbox"/>				
Please check if yes and a grassroots organization. <input type="checkbox"/>				



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> Miracle Hands		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>		Cornell Jones, Executive Director		
<b>Email Address</b>		Cornelljones1.miraclehands@verizon.net		
<b>Business Address</b>		2127 Queens Chapel Road, NE		
<b>City, County, State, Zip,</b>		Washington	DC	20018
<b>Phone Number (with area codes)</b>		202-832-7744	<b>Fax Number (with area code)</b> 202-832-2711	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		33-1027412	<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b>	
<b>Congressional District of Business Location of Sponsor</b>		DC At Large		
<b>Congressional District(s) of Primary Service Area(s)</b>		DC At Large		
<b>Zip Code(s) of Primary Service Area(s)</b>		20018		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Washington	DC	
<b>Total HOPWA contract amount for this Organization</b>		\$827,245		
<b>Organization's Website Address</b> www.miraclehands.org		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>If yes, explain in the narrative section how this list is administered.</b>		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>				



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> Miriam's House		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>	Carol Marsh, Executive Director			
<b>Email Address</b>	cmarsh@miriamshouse.org			
<b>Business Address</b>	1300 Florida Avenue, NW			
<b>City, County, State, Zip,</b>	Washington		DC	20009
<b>Phone Number (with area codes)</b>	202-667-1758		<b>Fax Number (with area code)</b> 202-667-4638	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	52-2069681		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b>	
<b>Congressional District of Business Location of Sponsor</b>	DC At Large			
<b>Congressional District(s) of Primary Service Area(s)</b>	DC At Large			
<b>Zip Code(s) of Primary Service Area(s)</b>	20009			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	Washington	DC		
<b>Total HOPWA contract amount for this Organization</b>	\$300,000			
<b>Organization's Website Address</b> www.miriamshouse.org		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<b>If yes, explain in the narrative section how this list is administered.</b>		
Please check if yes and a faith-based organization. <input type="checkbox"/>				
Please check if yes and a grassroots organization. <input type="checkbox"/>				



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> Northwest Church Family Network		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>	Jerry Coleman, Executive Director			
<b>Email Address</b>	Jcoleman@ncfndc.org			
<b>Business Address</b>	216 New York Ave., NW			
<b>City, County, State, Zip,</b>	Washington		DC	20001
<b>Phone Number (with area codes)</b>	202-347-5660		<b>Fax Number (with area code)</b> 202-347-5662	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	52-1942747		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 073100138	
<b>Congressional District of Business Location of Sponsor</b>	DC At Large			
<b>Congressional District(s) of Primary Service Area(s)</b>	DC At Large			
<b>Zip Code(s) of Primary Service Area(s)</b>	20001			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	Washington	DC		
<b>Total HOPWA contract amount for this Organization</b>	\$126,306			
<b>Organization's Website Address</b> www.ncfndc.org		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>If yes, explain in the narrative section how this list is administered.</b>		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>				



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> Camille House		<b>Parent Company Name, if applicable</b> Our Place, DC		
<b>Name and Title of Contact at Project Sponsor Agency</b>		Ashley McSwain, Executive Director		
<b>Email Address</b>		amcswain@ourplacedc.org		
<b>Business Address</b>		801 Pennsylvania Avenue, SE		
<b>City, County, State, Zip,</b>		Washington	DC	20003
<b>Phone Number (with area codes)</b>		202-548-2400		<b>Fax Number (with area code)</b> 202-548-2403
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		51-03933992		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 135775448
<b>Congressional District of Business Location of Sponsor</b>		DC At Large		
<b>Congressional District(s) of Primary Service Area(s)</b>		DC At Large		
<b>Zip Code(s) of Primary Service Area(s)</b>		20003		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Washington	DC	
<b>Total HOPWA contract amount for this Organization</b>		\$195,462		
<b>Organization's Website Address</b> www.ourplacedc.org		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>If yes, explain in the narrative section how this list is administered.</b>		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>				



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> Regional Addiction Prevention, Inc. (R.A.P.)		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>	Ron Clark Executive Director			
<b>Email Address</b>	Ron.clark@rapinc.org			
<b>Business Address</b>	1949 4 <sup>th</sup> Street, NE			
<b>City, County, State, Zip,</b>	Washington		DC	20002
<b>Phone Number (with area codes)</b>	202-462-7500		<b>Fax Number (with area code)</b> 202-462-7507	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	52-0906297		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 0748-333-02	
<b>Congressional District of Business Location of Sponsor</b>	DC At Large			
<b>Congressional District(s) of Primary Service Area(s)</b>	DC At Large			
<b>Zip Code(s) of Primary Service Area(s)</b>	20002			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	Washington		DC	
<b>Total HOPWA contract amount for this Organization</b>	\$524,052			
<b>Organization's Website Address</b> www.rapinc.org		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		<b>If yes, explain in the narrative section how this list is administered.</b>		



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> RIGHT, Inc.		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>	Mary Hughes, Executive Director			
<b>Email Address</b>	rightnince@aol.com			
<b>Business Address</b>	17 Mississippi Avenue			
<b>City, County, State, Zip,</b>	Washington		DC	20032
<b>Phone Number (with area codes)</b>	202-889-7700 ext.11		<b>Fax Number (with area code)</b> 202-889-4426	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	52-1835044		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b>	
<b>Congressional District of Business Location of Sponsor</b>	DC At Large			
<b>Congressional District(s) of Primary Service Area(s)</b>	DC At Large			
<b>Zip Code(s) of Primary Service Area(s)</b>	20020			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	Washington	DC		
<b>Total HOPWA contract amount for this Organization</b>	\$200,000			
<b>Organization's Website Address</b> www.rightinc.org		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<b>If yes, explain in the narrative section how this list is administered.</b>		
Please check if yes and a faith-based organization. <input type="checkbox"/>				
Please check if yes and a grassroots organization. <input type="checkbox"/>				



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> TERRIFIC, Inc.		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>	Joan McCarley, Executive Director			
<b>Email Address</b>	jbemac@aol.com			
<b>Business Address</b>	1222 T Street, NW			
<b>City, County, State, Zip,</b>	Washington		DC	20009
<b>Phone Number (with area codes)</b>	202-234-4128		<b>Fax Number (with area code)</b> 202-234-8145	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	1521177254		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b>	
<b>Congressional District of Business Location of Sponsor</b>	DC At Large			
<b>Congressional District(s) of Primary Service Area(s)</b>	DC At Large			
<b>Zip Code(s) of Primary Service Area(s)</b>	20009			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	Washington	DC		
<b>Total HOPWA contract amount for this Organization</b>	\$83,333			
<b>Organization's Website Address</b> www.TERRIFICinc.org		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<b>If yes, explain in the narrative section how this list is administered.</b>		
Please check if yes and a faith-based organization. <input type="checkbox"/>				
Please check if yes and a grassroots organization. <input type="checkbox"/>				



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> Transgender Health Empowerment (T.H.E.)		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>	Anthony Hall, Executive Director			
<b>Email Address</b>	ahall@theincdc.org			
<b>Business Address</b>	16 Rhode Island Avenue, NE			
<b>City, County, State, Zip,</b>	Washington		DC	20002
<b>Phone Number (with area codes)</b>	202-526-9160		<b>Fax Number (with area code)</b> 202-526-9163	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	30-0006489		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b>	
<b>Congressional District of Business Location of Sponsor</b>	DC At-Large			
<b>Congressional District(s) of Primary Service Area(s)</b>	DC At-Large			
<b>Zip Code(s) of Primary Service Area(s)</b>	20002			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	Washington	DC		
<b>Total HOPWA contract amount for this Organization</b>	\$250,000			
<b>Organization's Website Address</b> <a href="http://transgenderhealthempowerment.org/">http://transgenderhealthempowerment.org/</a>		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<b>If yes, explain in the narrative section how this list is administered.</b>		
Please check if yes and a faith-based organization. <input type="checkbox"/>				
Please check if yes and a grassroots organization. <input type="checkbox"/>				



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> Whitman Walker Clinic		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>	Don Blanchon Executive Director			
<b>Email Address</b>	<a href="mailto:dblanchon@wwc.org">dblanchon@wwc.org</a>			
<b>Business Address</b>	1701 14 <sup>th</sup> Street, NW			
<b>City, County, State, Zip,</b>	Washington		DC	<b>20009</b>
<b>Phone Number (with area codes)</b>	202-797-4410		<b>Fax Number (with area code)</b> 202-	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	52-1122122		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 112 625 462	
<b>Congressional District of Business Location of Sponsor</b>	DC At-Large			
<b>Congressional District(s) of Primary Service Area(s)</b>	DC At-Large			
<b>Zip Code(s) of Primary Service Area(s)</b>	20009			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	Washington	DC		
<b>Total HOPWA contract amount for this Organization</b>	50,000.			
<b>Organization's Website Address</b> <a href="http://www.wwc.org">www.wwc.org</a>		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		<b>If yes, explain in the narrative section how this list is administered.</b>		



**3. Subrecipient Information**

In Chart 3, provide the following information for each subrecipient with a contract/agreement of \$25,000 or greater that assist the grantee or project sponsors to carry out their administrative or service delivery functions. Agreements include: grants, subgrants, loans, awards, cooperative agreements, and other forms of financial assistance; and contracts, subcontracts, purchase orders, task orders, and delivery orders. (Organizations listed may have contracts with project sponsors or other organizations beside the grantee.) These elements address requirements in the Federal Funding and Accountability and Transparency Act of 2006 (Public Law 109-282).

<b>Subrecipient Name</b> AIDS Network of the Tri-State (A.N.T.S.)		<b>Parent Company (if applicable)</b>		
<b>Name and Title of Contact at Subrecipient</b>	Judith Friend, Executive Director			
<b>Email Address</b>	Judithatants04@yahoo.com			
<b>Business Address</b>	P.O. Box 2306			
<b>City, State, Zip, County</b>	Martinsburg	WV	25402	Berkley County
<b>Phone Number (with area code)</b>	304-263-0738		<b>Fax Number (with area code)</b> 304-263-9571	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	52-1787211		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 944905926	
<b>North American Industry Classification System (NAICS) Code</b>	624229 – Other Community Housing Services			
<b>Congressional District of Location</b>	WV-2			
<b>Congressional District of Primary Service Area</b>	WV-2			
<b>Zip Code of Primary Service Area(s)</b>	Zip codes within the series 254xx (Jefferson County)			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>				
<b>Total HOPWA Contract Amount</b>	114,352			



**3. Subrecipient Information**

In Chart 3, provide the following information for each subrecipient with a contract/agreement of \$25,000 or greater that assist the grantee or project sponsors to carry out their administrative or service delivery functions. Agreements include: grants, subgrants, loans, awards, cooperative agreements, and other forms of financial assistance; and contracts, subcontracts, purchase orders, task orders, and delivery orders. (Organizations listed may have contracts with project sponsors or other organizations beside the grantee.) These elements address requirements in the Federal Funding and Accountability and Transparency Act of 2006 (Public Law 109-282).

<b>Subrecipient Name</b> Prince Georges Housing Authority		<b>Parent Company (if applicable)</b> Prince Georges County Government		
<b>Name and Title of Contact at Subrecipient</b>	James Johnson, Acting Director			
<b>Email Address</b>	JEJohnson@co.pg.md.us			
<b>Business Address</b>	9400 Peppercorn Place			
<b>City, State, Zip, County</b>	Largo	MD	20774	Prince Georges County
<b>Phone Number (with area code)</b>	301-883-5531		<b>Fax Number (with area code)</b> 301-883-9832	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	52-1332044		<b>DUN &amp; Bradstreet Number (DUNS) if applicable</b>	
<b>North American Industry Classification System (NAICS) Code</b>				
<b>Congressional District of Location</b>	MD-4			
<b>Congressional District of Primary Service Area</b>	MD-4, MD-5			
<b>Zip Code of Primary Service Area(s)</b>	Zip codes within the series 206xx (Calvert County), 207xx (Charles County), 206xx, 207xx, 208xx (Prince Georges County)			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>				
<b>Total HOPWA Contract Amount</b>				



**3. Subrecipient Information**

In Chart 3, provide the following information for each subrecipient with a contract/agreement of \$25,000 or greater that assist the grantee or project sponsors to carry out their administrative or service delivery functions. Agreements include: grants, subgrants, loans, awards, cooperative agreements, and other forms of financial assistance; and contracts, subcontracts, purchase orders, task orders, and delivery orders. (Organizations listed may have contracts with project sponsors or other organizations beside the grantee.) These elements address requirements in the Federal Funding and Accountability and Transparency Act of 2006 (Public Law 109-282).

<b>Subrecipient Name</b>		<b>Parent Company (if applicable)</b>	
Northern Virginia Regional Consortium			
<b>Name and Title of Contact at Subrecipient</b>	G. Mark Gibb, Executive Director		
<b>Email Address</b>	mgibbs@novaregion.org		
<b>Business Address</b>	3060 Williams Drive, Suite 510		
<b>City, State, Zip, County</b>	Fairfax	VA	22031
<b>Phone Number (with area code)</b>	703-642-4644		<b>Fax Number (with area code)</b> 703-642-5077
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	54-0567355		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 12-402-0830
<b>North American Industry Classification System (NAICS) Code</b>			
<b>Congressional District of Location</b>	VA-11		
<b>Congressional District of Primary Service Area</b>	VA-1, VA-7, VA-8, VA-10, VA-11		
<b>Zip Code of Primary Service Area(s)</b>	Zip codes within the series 220xx (Fairfax Co/City, Falls Church), 221xx(Fairfax County), 222xx (Arlington County), 223xx (Alexandria/Fairfax County), 201xx (Fauquier, Manassas, Manassas Park, Loudoun and Prince William County, 224xx (King George and Fredericksburg), 225xx (Spotsylvania and Stafford) and 226xx (Clarke and Warren)		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	Alexandria, Fairfax, Falls Church, Fredericksburg, Manassas & Manassas Park		Arlington, Clark, Fairfax, Fauquier, King George, Loudon, Prince William, Spotsylvania, Stafford and Warren
<b>Total HOPWA Contract Amount</b>	\$1,842,253		



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> Northern Virginia AIDS Ministry		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>		Carol Jameson, Executive Director		
<b>Email Address</b>		cjameson@nvam.org		
<b>Business Address</b>		803 West Broad Street, Suite 700		
<b>City, County, State, Zip,</b>		Falls Church	VA	22046
<b>Phone Number (with area codes)</b>		703-533-5505	<b>Fax Number (with area code)</b> 703-533-5506	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		54-1421559	<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b>	
<b>Congressional District of Business Location of Sponsor</b>		Virginia 8th		
<b>Congressional District(s) of Primary Service Area(s)</b>		Virginia 8thDC At-Large		
<b>Zip Code(s) of Primary Service Area(s)</b>		22046, 22314, 22204, 20121, 22026, 20141		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Arlington, Alexandria, Falls Church, Fairfax, Prince William, Loudon		
<b>Total HOPWA contract amount for this Organization</b>		\$132,400.		
<b>Organization's Website Address</b>		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <b>If yes, explain in the narrative section how this list is administered.</b>		
<b>Is the sponsor a nonprofit organization?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>				



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> Northern Virginia Family Service		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>		Sharon LeGrande, Program Manager		
<b>Email Address</b>		slegrande@nvfs.org		
<b>Business Address</b>		10455 White Granite Drive, Suite 100		
<b>City, County, State, Zip,</b>		Oakton	Fairfax	VA 22315
<b>Phone Number (with area codes)</b>		703-385-3267		<b>Fax Number (with area code)</b> 703-385-5176
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		54-0791977		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b>
<b>Congressional District of Business Location of Sponsor</b>		8 <sup>th</sup> Congressional District in Virginia		
<b>Congressional District(s) of Primary Service Area(s)</b>		1 <sup>st</sup> , 7 <sup>th</sup> , 8 <sup>th</sup> , 10 <sup>th</sup> , 11 <sup>th</sup> Congressional District in Virginia		
<b>Zip Code(s) of Primary Service Area(s)</b>		22201, 22301, 22031, 22191, 22401, 20175, 22485, 22551		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Fredericksburg, Falls Church, Alexandria City, Fairfax, Manassas	Arlington, Fairfax, Prince William, Loudon, King George, Spotsylvania, Stafford, Fauquier, Warren and Clarke	
<b>Total HOPWA contract amount for this Organization</b>		\$		
<b>Organization's Website Address</b>		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <b>If yes, explain in the narrative section how this list is administered.</b>		
<b>Is the sponsor a nonprofit organization?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>				



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> Wesley Housing Development Corporation		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>		Julie Riddle, Supportive Services Management		
<b>Email Address</b>		jriddle@whdc.org		
<b>Business Address</b>		5515 Cherokee Avenue, Suite 200		
<b>City, County, State, Zip,</b>		Alexandria	Fairfax	VA 22312
<b>Phone Number (with area codes)</b>		703-642-3830		<b>Fax Number (with area code)</b> 703-642-1064
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		51-0155779		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 184-858-249
<b>Congressional District of Business Location of Sponsor</b>		VA-11		
<b>Congressional District(s) of Primary Service Area(s)</b>		VA-11		
<b>Zip Code(s) of Primary Service Area(s)</b>		22030		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Fairfax		
<b>Total HOPWA contract amount for this Organization</b>		\$50,000.		
<b>Organization's Website Address</b>		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <b>If yes, explain in the narrative section how this list is administered.</b>		
<b>Is the sponsor a nonprofit organization?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No  Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>				



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> Prince William County Office of Housing and Community Development (PWC OHCD)		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>	Amanda Harris – Team Lead Occupancy			
<b>Email Address</b>	aharris@pwcgov.org			
<b>Business Address</b>	15941 Donald Curtis Drive Ste. #112			
<b>City, County, State, Zip,</b>	Woodbridge	Prince William	VA	22191
<b>Phone Number (with area codes)</b>	703-792-7536		<b>Fax Number (with area code)</b> 703-792-4978	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	[54-6001531]		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 003096740	
<b>Congressional District of Business Location of Sponsor</b>	VA-11			
<b>Congressional District(s) of Primary Service Area(s)</b>	VA-11			
<b>Zip Code(s) of Primary Service Area(s)</b>	22191, 22192, 22193, 22026, 22172, 20109, 20155, 20169			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	Woodbridge, Lake Ridge, Dale City, Dumfries, Triangle, Manassas, Gainesville, Haymarket			
<b>Total HOPWA contract amount for this Organization</b>	\$			
<b>Organization's Website Address</b>		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Is the sponsor a nonprofit organization?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		<b>If yes, explain in the narrative section how this list is administered.</b>		
Please check if yes and a faith-based organization. <input type="checkbox"/>				
Please check if yes and a grassroots organization. <input type="checkbox"/>				



**2. Project Sponsor Information**

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

<b>Project Sponsor Agency Name</b> Legal Services of Northern Virginia		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>	Raquel Colon, Deputy Director			
<b>Email Address</b>	rcolon@lsnv.org			
<b>Business Address</b>	6066 Leesburg Pike, Suite 500			
<b>City, County, State, Zip,</b>	Falls Church	Fairfax	VA	22041
<b>Phone Number (with area codes)</b>	703-778-6803		<b>Fax Number (with area code)</b> 703-778-4790	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	[54-1137931]		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 003096740	
<b>Congressional District of Business Location of Sponsor</b>	Northern Virginia and Counties of Clarke, Fauquier, Spotsylvania, Stafford and Warren			
<b>Congressional District(s) of Primary Service Area(s)</b>	1, 8, 10, 11			
<b>Zip Code(s) of Primary Service Area(s)</b>	All Northern Virginia zip codes and zip codes of Clarke, Fauquier, Spotsylvania, Stafford and Warren Counties			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	Alexandria, Fairfax, Falls Church, Manassas City and Manassas Park		Arlington, Fairfax, Prince William, Loudoun, Clarke, Fauquier, Spotsylvania, Stafford and Warren	
<b>Total HOPWA contract amount for this Organization</b>	\$135,151			
<b>Organization's Website Address</b>	<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <b>If yes, explain in the narrative section how this list is administered.</b>			
<b>Is the sponsor a nonprofit organization?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No  Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>				



### **A. Grantee and Community Overview**

Provide a one to three page narrative summarizing major achievements and highlights that were proposed and completed during the program year. Include a brief description of the grant organization, area of service, the name(s) of the program contact(s), and an overview of the range/type of housing activities provided. This overview may be used for public information, including posting on HUD's website. *Note: Text fields are expandable.*

### **Overview**

The District of Columbia Department of Housing Community Development (DHCD) is the Formula Grantee for the Housing Opportunity for Persons with AIDS (HOPWA) for the Washington, DC Eligible Metropolitan Statistical Area (EMSA). The mission of DHCD is to create and preserve opportunities for affordable housing and economic development and to revitalize underserved communities in the District of Columbia. HOPWA is administered by the HIV/AIDS, Hepatitis, STD & TB Administration (HAHSTA), formerly the HIV/AIDS Administration, of the District of Columbia Department of Health. The mission of HAHSTA is to prevent HIV/AIDS, STDs, Tuberculosis and Hepatitis, reduce transmission of the diseases and provide care and treatment to persons with the diseases. The HOPWA program goals are to reduce homelessness, minimize the risk of homelessness, increase housing stability and promote the general health and well-being of residents with HIV and their families.

The EMSA for the Washington DC Regional Metropolitan area includes the District of Columbia; portions of northern and northwest Virginia, three counties in suburban Maryland and Jefferson County, West Virginia, and represents a subset of the CARE Act Part A eligible metropolitan area, also administered by HAHSTA. This puts HAHSTA in the unique position of administering housing programs across four states each operating within unique local housing and medical continuums of care.

HAHSTA directly administers funding and oversees services for residents of the District of Columbia, and supports housing programs in the each of the neighbor jurisdictions through individual service agreements with a designated administrative agent. The program contact information is

Shannon L. Hader, MD, MPH Senior Deputy Director HIV/AIDS, Hepatitis, STD & TB Administration Department of Health 64 New York Avenue NE Suite 5001 Washington, DC 20002 Phone: 202/671-4900 Fax: 202/671-4860 E-mail: Shannon.Hader@dc.gov	Gunther Freehill, Chief Care, Housing and Support Services Bureau HIV/AIDS, Hepatitis, STD & TB Administration Department of Health 64 New York Avenue NE Washington, DC 20002 Phone: 202/671-4900 Fax: 202/671-4860 E-mail: Gunther.Freehill@dc.gov	Amy Richter, Housing Manager Care, Housing and Support Services Bureau HIV/AIDS, Hepatitis, STD & TB Administration Department of Health 64 New York Avenue NE Washington, DC 20002 Phone: 202/671-4900 Fax: 202/671-4860 E-mail: Amy.Richter@dc.gov
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Each of the three neighboring jurisdictions is administered in a different way.

- Northern and Northwest Virginia. A quasi-governmental organization, the Northern Virginia Regional Commission (NVRC), serves as the administrative agency for northern and northwest Virginia. The service area includes the counties of Arlington, Clarke, Fairfax, Fauquier, Loudoun, Prince William, Spotsylvania, Stafford, and Warren and the cities of Alexandria, Fairfax, Falls Church, Fredericksburg, Manassas, and Manassas Park.
- Suburban Maryland. The Prince George's County Housing Authority serves as the administrative agency for residents of Prince Georges County, Calvert County and Charles County.

- Jefferson County. The AIDS Network of the Tri-State Area (ANTS) serves the dual role of administrative agency and housing service provider for this region. Unusually, ANTS is located in Berkley County, but oversees the use of HOPWA funds for Jefferson County.

Services supported among the four jurisdictions vary somewhat based upon client need and the availability of other sources of funding for housing and housing-related services. The administrative agent in each jurisdiction is responsible for working within their community in conjunction with the HAHSTA to implement HOPWA funding to augment the regional housing continuum. Services for each jurisdiction in fiscal year 2009 were as follows:

The District of Columbia:

- Tenant Based Rental Assistance (TBRA)
- Project Based Rental Assistance (PBRA or Supportive Housing)
- Short-Term, Rent, Mortgage, and Utility Assistance (STRMU)
- Housing Information and Referral Services: Intake, Assessment, and linkage services
- Support Services: Housing case management, a job readiness program, and a day program

Northern and Northwest Virginia:

- TBRA
- STRMU
- Facility Operations
- Housing Information and Referral Services: Internet housing resource database, intake, assessment and linkage services
- Support Services: Legal services and transportation

Suburban Maryland:

- TBRA
- STRMU

Jefferson County, West Virginia

- TBRA
- STRMU
- Support Services: Housing case management and transportation services

## Summary of Achievements

Over FY 2009, HAHSTA working with the our partners in Maryland, Virginia and West Virginia made significant strides in meeting the program priorities outlined in the FY 2009 Annual Action Plan:

### **Priority #1: Decrease the current waiting list for TBRA and Supportive Housing**

During FY 2009, the Washington DC EMA experienced a dramatic increase in the waiting list. Several factors contributed to this increase.

- In 2009 the unemployment rate in the District of Columbia rose from 7.1% in October 2008 to 11.4% in September 2009 (DC Dept. of Employment Services, Oct. 21, 2009, <http://newsroom.dc.gov/show.aspx/agency/does/section/2/release/18391>). The result of this unexpected downturn in economy and increased unemployment rate was an increase in demand on all HOPWA funded housing assistance programs.
- HAHSTA through outreach to local governmental partners and improved education within the HIV/AIDS continuum of care improved the program's ability to access clients in need of housing assistance and to make them aware of HOPWA programs.
- In addition, the HAHSTA in conjunction with its community partners improved the systemic supports necessary to maintain individuals on TBRA and in supportive housing, thereby, increasing the length of time individuals remained in these programs.

- Finally, long-term programs funded by the U.S. Department of Housing and Urban Development (HUD) such as the Housing Choice Voucher Program (formerly Section 8) designed to provide more permanent housing support options for low-income individuals also experienced increased demand resulting in long waitlists. The lack of exit strategies into these more permanent housing programs for clients on TBRA and in Supportive Housing programs led to a stagnancy in HOPWA programs. In the District only 11 new clients moved off of the waiting list to receive a TBRA voucher, 28 new clients were enrolled in northern and northwest Virginia, and no new clients were moved from the waiting list into TBRA in Suburban Maryland.

In FY 2010, without more resources, HAHSTA expects the waiting list for TBRA and Supportive Housing programs to continue to grow. HAHSTA will continue to improve coordination with other programs in the housing continuum of care and to work with clients on the waitlist to maximize access to other housing resources.

### **Priority #2: Continue to provide opportunities to empower clients to self-sufficiency**

In FY 2009, HAHSTA made a series of strategic programmatic changes to improve clients' ability to manager their own housing needs and to maximize their access to housing services.

- HAHSTA worked with community partners to increase the flexibility of the application process for HOPWA assistance programs by eliminating the need to apply through case management systems and by providing universal access to applications through Internet links and expanded application assistance through the Metropolitan Housing Access Program (MHAP), formerly known as the "Gatekeeper".
- HAHSTA also worked with MHAP to increase program support for clients in the District of Columbia to begin actively managing clients on TBRA and Supportive Housing waiting lists with the goal of expanding access to services beyond HOPWA funded programming and providing homeless prevention services for clients not currently able to access TBRA or Supportive Housing programs.
- In FY 2009 HAHSTA helped to improve coordination client by linking the websites for the MHAP to District of Columbia's Department of Housing and Community Development's (DHCD) affordable housing search engine [www.DCHousingsearch.org](http://www.DCHousingsearch.org) and encouraged both landlords and clients to use the system.
- In Northern and Northwest Virginia, the Northern Virginia Regional Commission similarly increased active support for clients on the TBRA waitlist through the HIV Resources Project (<http://www.novaregion.org/index.aspx?nid=684>), an Internet resources center that includes an affordable housing search engine and links to local housing and medical resources. The HIV Resources Project now includes staff to actively engage and support clients on the waiting list through increased contact, on-going needs assessment and resources linkage.
- In FY 2009 HAHSTA eliminated the case management requirement for all TBRA clients in the District and targeted case management services to those most in need. First, HAHSTA improved linkage for support services to non-HAHSTA funded support services to include such as Ryan White Case Management and District of Columbia Dept of Employment Services. In addition, HAHSTA tied housing need and assessment to the newly developed Ryan White medical case management acuity scale. By incorporating housing into the medical case management acuity scale, HAHSTA ensures that clients needing housing support are adequately linked to medical services and that the scale incorporates each client's ability to access safe, affordable housing into the level of case management services received.

### **Priority #3: Provide housing information and referral.**

Across the EMA housing information and referrals services includes a broad spectrum of programs that provide information exchange around housing and housing-related services; assessments for individual client needs; and referral and linkage to alternate support and housing services for clients both engaged in housing services and on the TBRA and Supportive Housing waiting list;

- The focus in the District of Columbia shifted to include an active management process for clients on the waiting list. These services include increased provider contact to ensure clients remain engaged in services, to assess clients' current housing needs, and to facilitate resource linkages.
- Universal access for clients increased to include increased access to programming in the District of Columbia and to Suburban Maryland through the MHAP website: <http://www.housingetc.org/gatekeep.htm>.
- In Virginia, housing information services were expanded to include improved services to clients on the waitlist for TBRA, Supportive Housing and STRMU. Staff from the HIV Resource Project maintains monthly contact with clients on the waitlist to assess risk and provide linkage to non-HOPWA funded services within the continuum of care.

**Priority #4: Develop and implement standardized housing programs policies**

As demand for housing support increased across the Metropolitan Washington Area, HAHSTA and its administrative partners worked together to coordinate effort to streamline programs, maximize efficiency, and improve access for clients.

- In the District of Columbia, HAHSTA consolidated payment and entry systems for TBRA programs into a single point of payment and single point of entry which lead to a more standardized delivery system and decreased administrative expense.
- In the District of Columbia, HAHSTA consolidated payment and entry systems for STRMU programs into a single point of payment and single point of entry which lead to a more standardized delivery system and decreased administrative expense.
- In the District of Columbia during FY 2009, HAHSTA modified policies and procedures around budget modifications to allow programs more flexibility to manage programs.
- Dramatic increases in the usage of our programs, led HAHSTA to analyze the fiscal management and impact of our housing programs. As a result, HAHSTA has shifted the focus of support services for FY 2010 to leverage support service providers outside of HAHSTA rather than directly funded support service. Over the course of FY 2010 policies and procedures around support services will continue to be refined to support systemic changes and maximize program efficiency.
- Policy and procedure across the EMSA will continue to be updated regularly based on identified need for changes in the delivery of housing across the jurisdictions; consultation with clients and stakeholders; and formalization of revised policies.

**Priority #5: Ensure quality housing options.**

Despite increased demand for all forms of HOPWA funded housing assistance, HAHSTA and its administrative partners were able to ensure quality housing options for those engaged in HOPWA programs and to improve access for those on the waiting lists.

- In FY 2009, the EMSA was able to maintain the level of supported housing options to clients across all jurisdictions.
- Although the combination of increased need and decreased transitioning of clients into long-term, non-HAHSTA funded permanent housing programs has led to an increase in waiting lists, the restructuring of support services completed in FY 2009 will ensure that in FY 2010 clients receiving a TBRA or Supportive Housing subsidy remain housed.



## B. Annual Performance under the Action Plan

Provide a narrative addressing each of the following four items:

**1. Outputs Reported.** Describe significant accomplishments or challenges in achieving the number of housing units supported and the number households assisted with HOPWA funds during this operating year compared to plans for this assistance, as approved in the Consolidated Plan/Action Plan. Describe how HOPWA funds were distributed during your program year among different categories of housing and geographic areas to address needs throughout the grant service area, consistent with approved plans.

### Distribution of HOPWA across the Washington DC EMSA

#### *HIV/AIDS, Hepatitis, STD & TB Administration (HAHSTA)*

*\* Please note that fiscal year ended September 30, 2009. At the time of this initial draft not all programs had submitted final reports. Distribution totals will be updated in final draft.*

The District of Columbia Department of Housing and Community Development (DHCD) is the HOPWA Formula Grantee for the Washington, DC EMSA. The District's Department of Health, HIV/AIDS, Hepatitis, STD & TB Administration (HAHSTA) is the agency within the District of Columbia responsible for the fiscal and programmatic administration and oversight of the HOPWA award. In FY 2009, the HOPWA program in the Washington DC EMSA spent \$12,189,574 in support of housing services. Notably, this amount represents more than the \$11,541,000 awarded through the HOPWA formula grant in the EMSA in FY 2009. As HAHSTA in conjunction with community partners maximized the fiscal accountability and implementation of HOPWA programming, HAHSTA was able to utilize unexpended dollars from previous years to address the increased needs of clients. HAHSTA expects that by the end of FY 2010 those unexpended dollars from prior years will have been fully spent.

HAHSTA awards sub-grants to project sponsors in the District of Columbia through a competitive Request for Application (RFA) process. In 2009, HAHSTA spent \$ 8,246,133.12 to support 24 agencies. These agencies provided the following services in the District of Columbia:

- Tenant Based Rental Assistance (TBRA)
- Project Based Rental Assistance (PBRA or Supportive Housing)
- Short-Term, Rent, Mortgage, and Utility Assistance (STRMU)
- Housing Information and Referral Services: Intake, Assessment, and linkage services
- Support Services: Housing case management, a job readiness program, and a day program

In the District, HAHSTA monitors these programs both fiscally and programmatically to ensure coordination within the overall housing continuum of care, efficiency in service delivery, and compliance with federal and local regulations. This is done through both remote and on-sight monitoring.

HAHSTA contracts out with sub-recipients in each of the Suburban Jurisdictions comprised in the EMSA. The sub-recipients, in turn will sub-contract with local service providers based on the community needs and in conjunction with statewide housing Action Plans applicable to the region. The sub-recipients responsible for planning in the jurisdictions are as follows:

- *Prince George County Department of Housing Authority (Suburban Maryland)*  
The HOPWA Program in Suburban Maryland incorporates services to Prince George's, Calvert, and Charles Counties. Maryland sub-contracts out with two project sponsors to delivery the following services:
  - TBRA
  - STRMU

In FY 2009, Maryland expended \$2,365,972.21 in support of these services. HOPWA programs in Suburban Maryland are operated in collaboration with a broader continuum of care that helps clients to meet their daily needs for housing, mental health, substance abuse and other supportive services. The priorities and allocations of the Suburban Maryland region correlate with those of the Washington, D.C. Eligible Metropolitan Area.

- *Northern Virginia Regional Commission (NVRC)*  
 The Northern and Northwest Virginia portion of the EMSA serves the counties of Arlington, Clarke, Fairfax, Fauquier, Loudoun, Prince William, Spotsylvania, Stafford, and Warren and the cities of Alexandria, Fairfax, Falls Church, Fredericksburg, Manassas, and Manassas Park. NVRC spent \$1,368,560 to fund 6 sub-grants to community-based organizations and local housing authorities to provide the following services:
  - TBRA
  - STRMU
  - Facility Operations
  - Housing Information and Referral Services: Internet housing resource database, intake, assessment and linkage services
  - Support Services: Legal services and transportation

Besides being the sub-recipient for HOPWA services in the Virginia jurisdiction, NVRC is also the administrative agent for the distribution of Ryan White CARE Act Part A funding in the region. As a result, the NVRC is able to broadly assess the comprehensive needs of clients in the region and coordinate housing and medical services into fuller continuum of care for residents of the region.

- *West Virginia AIDS Network of the Tri-State Area*  
 The AIDS Network of the Tri-State Area (ANTSA) is sub-recipient for HOPWA services in Jefferson County, West Virginia. In FY 2009, ANTS expended \$107,211.35 in the delivery of the following services:
  - TBRA
  - STRMU
  - Support Services: Housing case management and transportation services

ANTSA acts as the administrative agent for the Ryan White CARE Act Part A as well as the sub-recipient for HOPWA funding for the West Virginia jurisdiction of the Washington DC EMSA. Uniquely, ANTS operates both as a sub-recipient and as a project sponsor providing administrative oversight for the region and direct services to clients. Currently Jefferson County, West Virginia is the only jurisdiction in the EMSA not experiencing waiting lists for TBRA and STRMU.

## Accomplishments in FY 2009

### Maximized fiscal capacity

Over FY 2009, HAHSTA continued to improve upon its fiscal oversight in order to maximize capacity and ensure that annual dollar award is fully spent within the fiscal year. In addition, HAHSTA was able to address increasing client needs by utilizing dollars unspent in prior fiscal years. As a result, HAHSTA has almost completely spent previous years under-expenditure. Going forward there are no more unexpended dollars from previous years available to assist in meeting current housing needs. Because need outstrips funding, the only way for the EMA to meet the housing needs of residents would be with additional dollars.

During FY 2009 HAHSTA completed strategic budget planning for FY 2010 to ensure fiscal capacity remains in place and is targeting housing needs. HAHSTA examined the needs of clients requesting HOPWA services and based on increased waiting lists for all housing assistance programs decided to prioritize those services that primarily assist clients with housing costs and cannot be accessed with increased coordination within the continuum of care. In order to do this HAHSTA decided to leverage existing support services dollars and focus the annual HOPWA award toward housing costs.

During FY 2010 HAHSTA will focus on strategic planning for FY 2011 to continue to find ways to maximize support. This strategic planning process will involve stakeholders to focus programming on assessed community needs and will ensure future the annual fiscal capacity continue to be maximized with dollars focused on housing costs.



### **Streamlined Single Point of Entry and Single Point of Payment for TBRA**

During FY 2008, HAHSTA began redefining the TBRA delivery processes in the District for FY 2009. This included both a Single Point of Entry for clients requesting TBRA services and a Single Point of Payment for processing and payment of rent subsidies. Over FY 2009, HAHSTA finished the implementation of these systemic changes. Although the Single Point of Entry grant was awarded in FY 2008 to Housing Counseling Services through work with HAHSTA the services offered to clients through Single Point of Entry program became more easily accessible and focused services to assist clients on the TBRA waiting list. This new program called the Metropolitan Housing Access Program (MHAP) now includes:

- Eligibility assessment and data collection
- Client intake and enrollment services
- Online access to HOPWA housing applications
- Links to the DHCD online housing search engine [www.DCHousingsearch.org](http://www.DCHousingsearch.org).
- Active engagement and contact for clients on the waiting list
- Resource linkage for those on the waiting list

In addition, to improving services through MHAP, HAHSTA successfully transferred all clients receiving a TBRA voucher to a single point of payment. In FY 2008 Greater Washington Urban League was awarded the grant for this service through a competitive process. In FY 2009, HAHSTA successfully transferred all clients to the single point of payer. By doing this HAHSTA maximized the number of dollars going into direct client programming by decreasing the amount of dollars required to administer the program. The single point of payment system also ensures that clients always know where to turn for questions about their TBRA voucher. The Greater Washington Urban League offers the following services as the single point of payment:

- Monthly processing and payment of TBRA vouchers
- Program orientation and lease up for clients newly enrolled in TBRA
- Coordination with certified housing inspectors for the implementation of annual Housing Quality Standards inspections to ensure the safety of all clients receiving a TBRA voucher
- Annual re-certifications to assess continued client eligibility of clients enrolled in the program.

### **Active Management of Clients on Waiting Lists**

Every jurisdiction in the EMSA with the exception of Jefferson County, West Virginia experienced increased waiting lists for all housing assistance programs. So over the course of FY 2009, the EMSA worked develop plans to ensure increased services to the people on eligibility waitlists. Working with the MHAP staff at Housing Counseling Services HAHSTA changed service delivery method from a passive to an active management process with clients getting regular 3-month phone contacts from MHAP staff. The overall goal of these contacts is to provide increased support to those who may be most at risk for homelessness and instability while waiting for enrollment in HOPWA housing programs. Clients who need assistance are now continually assessed for needs and linked to resources outside of HOPWA.

### **Improved data collections methods**

HAHSTA continues to work with the U.S. Department of Housing and Urban Development (HUD), project sponsors and with sub-recipients in the jurisdictions to improve data collection throughout the EMSA. Improvement focused on the mechanisms used to collect data and report service utilization and unmet housing needs. In FY 2009 HAHSTA both participated in and implemented technical assistance trainings on data collection and reporting. In FY 2009, HAHSTA worked with a HUD-funded technical assistance provider to arrange a series of technical assistance trainings for HAHSTA, the sub-recipients and project sponsors. The technical assistance focused on maximizing the implementation of HOPWA, regulatory compliance and reporting techniques. In addition to the HUD technical assistance trainings, HAHSTA conducted its own technical assistance trainings for both project sponsors and sub-recipients on the use of the standardized EMSA data collection forms.

HAHSTA also implemented more consistent reporting deadlines for project sponsors and sub-recipients. This allowed HAHSTA to target technical assistance toward project sponsors and sub-recipients with the greatest reporting challenges. It also allowed HAHSTA to maximize analyze and improve internal data collection and reporting mechanisms. As a result, HAHSTA changed tracking methods for clients on the STRMU waiting list. In order to ensure access to STRMU support throughout the year, the Single Point of Payment program for STRMU, DC Care Consortium, maintains a monthly budgetary cap roughly equivalent to 1/12<sup>th</sup> of overall budget. In FY 2009, DC Care Consortium began to track applications received after expending the monthly budget, thereby; giving HAHSTA a better understanding of the short-term support needs of clients in the District.

**More individuals and families remained stable in TBRA programming**

In 2009, the unemployment rate in the District of Columbia rose from 7.1% in October 2008 to 11.4% in September 2009 (DC Dept. of Employment Services, Oct 21, 2009, <http://newsroom.dc.gov/show.aspx/agency/does/section/2/release/18391>). The result of this unexpected downturn in the economy and increased unemployment rate was an increase in demand on all HOPWA funded housing programs. Through outreach to local governmental partners and improved education within the HIV/AIDS continuum of care improved the ability of the program to access clients in need of housing assistance and to make them aware of HOPWA programs. In addition, the HAHSTA in conjunction with its community partners improved the systemic supports necessary to maintain individuals on TBRA and in supportive housing, thereby, increasing the length of time individuals remained in these programs. So, despite increased need clients enrolled on TBRA in the District remained on TBRA throughout the year. In fact, during FY 2009 only 11 individuals moved off of the waiting list into the TBRA program. While this most certainly reflects a lack of exit strategies for individuals receiving TBRA services, it also reflects the effectiveness of targeted support services for individuals stabilized through TBRA.

**Coordination between medical and housing services in West Virginia**

Due to the coordination between HOPWA and Ryan White CARE Act Part A services in Jefferson County, West Virginia, 100% of clients on TBRA remained in medical care upon entering into the program. West Virginia accomplished this by incorporating housing into the case management system and by improving coordination with local medical providers. First, all clients receiving HOPWA services received coordinated services with health care services funded by the Ryan White CARE Act. In FY 2009, the sub-recipient in Jefferson County, West Virginia, the AIDS Network of the Tri-State Area (ANTSAs) renewed coordination with the primary medical providers in the area to ensure that eligible clients were assessed and referred for housing services.

**2. Outcomes Assessed.** Assess program goals against actual client outcomes for achieving housing stability, reducing risks of homelessness, and improving access to care. If current year results are lower than the national program targets (80 percent of HOPWA clients maintain housing stability, avoid homelessness and access care), please describe the steps being taken to achieve the national outcome goal in next operating year.

*\*Note: The remainder of the CAPER is based on preliminary data.. The reporting period for this CAPER report ended September 30, 2009, but as of this report not all of the sub-recipients and project sponsors had completed end of year reporting. Although the data is incomplete at this time, there are some conclusions that can be made about overall performance based on the current data sets..*

The actual expenditures outlined in the CAPER exceed the formula allocation to the EMSA. HAHSTA worked with community partners during FY 2009 to maximize fiscal capacity. As a result, HAHSTA was able to fully expend the annual award and utilize unexpended funds from prior years to address increased client needs. As of the end of FY2010 all funds unexpended in prior years are primarily spent.



The EMSA was unable to serve the number of clients TBRA and Supportive Housing clients projected in the FY 2009 Action Plan. In 2009, the unemployment rate in the District of Columbia rose from 7.1% in October 2008 to 11.4% in September 2009 (DC Dept. of Employment Services, Oct 21, 2009, <http://newsroom.dc.gov/show.aspx/agency/does/section/2/release/18391>). The result of this unexpected downturn in the economy and increased unemployment rate was an increase in demand on all HOPWA funded housing programs. Through outreach to local governmental partners and improved education within the HIV/AIDS continuum of care improved the ability of the program to access clients in need of housing assistance and to make them aware of HOPWA programs. In addition, the HAHSTA in conjunction with its community partners improved the systemic supports necessary to maintain individuals on TBRA and in supportive housing, thereby, increasing the length of time individuals remained in these programs. So, despite increased need clients enrolled on TBRA in the District remained on TBRA throughout the year. In fact, during FY 2009 only 11 individuals moved off of the waiting list into the TBRA program. So while fewer individual's were served, TBRA dollars were utilized effectively in assisting the families supported to remain continually housed throughout the fiscal year. While these numbers most certainly reflect a lack of exit strategies for individuals receiving TBRA services, it also reflects the effectiveness of targeted support services for individuals stabilized through TBRA. This shift directly impacted the ability of the EMSA to service the number of clients projected.

**3. Coordination.** Report on program coordination with other mainstream housing and supportive services resources, including the use of committed leveraging from other public and private sources that helped to address needs for eligible persons identified in the Consolidated Plan/Strategic Plan.

#### **HAHSTA began to better identify and leverage non-HOPWA funded support services**

Over the course of FY 2009, HAHSTA engaged leadership at a variety of agencies across the city to look at the availability of support services through other sources that could be leveraged and coordinated for clients utilizing HOPWA programming. Primary coordination took place through meetings with the Executive Office of the Mayor. Leadership at the executive assisted HAHSTA in gaining a general idea of the network of support services funded throughout the District. With their support HAHSTA has engaged support services through:

- *Ryan White CARE Act Health Services.* Funded through HAHSTA, Ryan White CARE Act support medical case management throughout the EMSA. By participating in stakeholder meetings in the District, Maryland, and Virginia, HAHSTA was able to include housing assessment as part of the medical case management acuity scale currently being implemented throughout the EMSA. In addition, HAHSTA is working to ensure that Medical Case Managers are able to sufficiently link clients to the MHAP program and other housing related programs and supports.
- *Department of Employment Services.* DOES role is to assist residents in the District of Columbia to plan, develop and administer employment-related services. Of those who received HOPWA assistance in 2009, over 90% of the households reported income at or below 30% of the median income for the area. HAHSTA began coordination efforts by providing information within the continuum of care to ensure that eligible clients received appropriate referrals for DOES services. During FY 2010 HAHSTA will continue to develop a relationship with DOES to support clients.
- *Department of Mental Health (DMH).* DMH focuses primarily on rehabilitative services for individuals with persistent and chronic mental illness. Programming for individuals who qualify includes case management and support. HAHSTA is working with DMH to ensure clients who need this level of support are linked.
- *Addiction Prevention and Recovery Administration (APRA).* APRA focuses primarily on substance abuse prevention and treatment. Across the EMSA, substance abuse plays a large role in the lives of people living with HIV/AIDS. In the District of Columbia, for example, IDU accounted for 18.2% of living HIV/AIDS cases and 18.1 % of newly reported AIDS cases in

2007 (HAHSTA, *DC HIV/AIDS Epidemiology Update 2008*, [www.doh.dc.gov/hiv](http://www.doh.dc.gov/hiv)). During FY 2009 APRA reorganized their services and shifted focus. Toward the end of FY 2009 HAHSTA began communication with APRA to improve access for clients seeking substance abuse treatment services.

- *Department of Human Services (DHS)*. DHS funds several housing programs designed to provide single adults, victims of domestic violence and families with emergency and transitional shelter. Some of the supportive housing programs funded through DHS offer community support and case management. Although these programs also have waitlists, HAHSTA is working with DHS to ensure clients eligible for these services are enrolled.

**Additionally began to better identify and leverage non-HOPWA funded housing resources as part of planning**

Over the course of FY 2009, HAHSTA engaged leadership at a variety of agencies across the city to look at the availability of housing resources through other sources that could be leveraged and coordinated for clients utilizing HOPWA programming. Primary coordination took place through meetings with the Executive Office of the Mayor. Leadership at the executive assisted HAHSTA in gaining a general idea of the network of housing providers funded throughout the District. With their support HAHSTA has engaged support services through:

- *Department of Housing and Community Development (DHCD)*. The mission of the DHCD is to create and preserve opportunities for affordable housing and economic development and to revitalize underserved communities in the District of Columbia. The focus of DHCD is to educate clients about affordable housing options and fair housing regulations, work with developers to increase affordable housing opportunities, and promote homeownership. In FY 2009, HAHSTA through coordination with the MHAP program and DHCD linked the MHAP website to the DHCD funded housing locator search engine [www.DCHousing.org](http://www.DCHousing.org). In FY 2010, HAHSTA plans to work with DHCD on the 5-year consolidated housing plan for the District and to explore opportunities to increase housing for HIV positive residents.
- *District of Columbia Housing Authority*. The housing authority responsible for implementing housing and housing support services for low-income residents. The Housing Authority is responsible for the implementation of Public Housing and the Housing Choice Voucher Program. In FY 2010, HAHSTA plans to work with the Housing Authority to target HIV positive clients to coordinate programming to make the best use of coordinated resources.
- *Department of Mental Health (DMH)*. DMH focuses primarily on rehabilitative services for individuals with persistent and chronic mental illness. Programming for individuals who qualify includes case management and support. HAHSTA is working with DMH to ensure clients who need this level of support are linked.
- *Department of Human Services (DHS)*. DHS funds several housing programs designed to provide single adults, victims of domestic violence and families with emergency and transitional shelter. Although these programs also have waitlists, HAHSTA is working with DHS to ensure clients eligible for these services are enrolled. DHS also administers two short-term emergency assistance programs similar to the STRMU program. The Emergency Rental Assistance Program or ERAP and now the American Recovery and Reinvestment Act funding (ARRA) both target low-income individuals at risk for eviction. In FY 2009 HAHSTA engaged in conversations with DHS to determine how to best maximize and target HIV positive clients. In FY 2010 HAHSTA plans to continue coordination with DHS to ensure maximum housing stability for the clients eligible for both programs.
- *Veteran's Affairs Medical Center (VAMC)*. West Virginia is home to the Regional VAMC. The sub-recipient for the region, the AIDS Network of the Tri-State Area has coordinated with this facility to maximize client access to VAMC funded housing programs and to improve access to HOPWA for clients transitioning from VAMC supported transitional housing to more permanent housing.

**Coordination through improved planning and technical assistance**

In FY 2009, HAHSTA focused on a variety of technical assistance trainings in order to help better coordinate services and improve functioning for providers. Technical assistance included:

- Two HAHSTA staff participated in the HUD sponsored SOAR train-the-trainer technical assistance conference. The SOAR conference was designed to help HOPWA grantees increase the ability of project sponsors to enroll eligible clients in Social Security disability programs. In FY 2010 HAHSTA staff will be collaborating with the Social Security Administration to facilitate SOAR trainings for support and housing staff.
- During FY 2009, HAHSTA coordinated regional planning between HOPWA and Ryan White CARE Act stakeholders in order to coordinate and brainstorm across jurisdictions.
- HAHSTA conducted technical assistance trainings with both sub-recipients and project sponsors in 2009 to better communicate and coordinate HOPWA data collection needs to/from the administrative agents and providers.
- In FY 2010, HAHSTA will be looking to develop tools for community stakeholders and clients to help the community to better access and understand the continuum of housing services.

**4. Technical Assistance.** Describe any program technical assistance needs and how they would benefit program beneficiaries.

HAHSTA requests the following technical assistance supports to improve capacity and service delivery of HOPWA programs throughout the EMSA:

- *Regulatory similarities and differences in the implementation of the Housing Choice Voucher program and HOPWA’s Tenant Based Rental Assistance program.* Many of the housing providers best equipped to provide housing services implement or coordinate access to TBRA and the Housing Choice Voucher programs. These programs have some regulatory similarities and differences that can be confusing for providers and make challenging to ensure regulatory compliance. Technical assistance and fact sheets in these areas would help project sponsors, sub-recipients and the Grantee to better understand these similarities and differences.
- *Designing and implementing continuous quality improvement (CQI) programs for aids housing programs.* In order to ensure that the services offered to clients through HOPWA support clients appropriately, operate efficiently, link medical and housing services and offer the highest quality housing programming, the HAHSTA would like to create a cutting edge CQI program in housing. Much of the CQI literature focuses on health care systems, but little of it reflects housing and the support of housing for HIV positive individuals. HAHSTA believes that technical assistance around CQI and HIV housing could be innovative and help HAHSTA to improve housing delivery for clients.
- *Capacity building and infrastructure support.* As HOPWA continues to improve and grow in the Washington DC EMSA, HAHSTA would like to support project sponsors by providing technical assistance around capacity building and infrastructure support. HAHSTA would particularly like support around data collection, fiscal management, and executive management.
- *Best practices in data collection and CAPER reporting when implementing HOPWA across states.* Uniquely, HOPWA in the Washington DC EMSA operates across four states with different housing continuums of care, data collection systems, and project sponsors. Data collection across these four states requires a high level of coordination and cooperation among HAHSTA, project sub-recipients, and project sponsors. Assistance in maximizing this coordination would better help HAHSTA and the HUD assess and address the service needs of the Washington DC EMSA.
- *Customer services and collaboration to ensure clarity and consistency across providers.* The system design in the Washington DC EMSA requires a high level of coordination among service providers. Lack of coordination and clarity often leads to mixed messaging to clients and inefficient organizational linkages. HAHSTA feels that technical assistance workshops for project sponsor

could help build collaboration and coordination across the jurisdictions and ultimately improve the HOPWA delivery system for clients.

- *Consumer and provider mediation and negotiation skills building workshops.* Clients served by HOPWA often face barriers to self-sufficiency and improved access to medical services. Many clients lack the skills to negotiate these barriers and as a result may have conflict with housing providers, government agencies, and other assistance programs. This requested technical assistance training would help both consumers and providers to develop the mediation and negotiation skills necessary to improve health outcomes and achieve self-sufficiency.

**C. Barriers and Trends Overview**

Provide narrative addressing items 1 through 3. Explain how barriers and trends affected your program’s ability to achieve the objectives and outcomes discussed in the previous section. Describe any barriers (including regulatory and non-regulatory) encountered, actions taken in response to barriers, and recommendations for program improvement. Provide an explanation for each barrier selected.

During FY 2009, the Washington DC EMSA experienced the following barriers to providing service delivery

- **Inability of current funding to meet the needs of all HIV positive residents in the District.** Funding has not kept pace with the HIV rates in the Washington DC EMSA. HOPWA in the Washington DC EMSA has experienced prolonged client usage in long-term programming, decreased client turnover, and a lack of capacity across other HUD funded programs to accommodate clients. As of October 2009, the waiting list for TBRA services, for example, reached 546 people in the District of Columbia, 208 in northern and northwest Virginia, and 79 in Suburban Maryland. As a result of the TBRA waitlist, all other HOPWA programs experienced back up. In the District of Columbia in FY 2009 only 11 clients transitioned from the waiting list into TBRA, on 28 clients moved off the waiting list into TBRA in northern and northwest Virginia, and no clients transitioned off the waiting list into TBRA in Suburban Maryland. Transitional and emergency housing programs had trouble moving clients into more permanent programming; and, the STRMU allocation in the District of Columbia was fully expended by July 2009. Ultimately, HOPWA funding to assist clients in the Washington EMSA has not increased proportionately for HAHSTA to meet the needs of the residents of the EMSA.

Because of increased housing rates in the District, it is increasingly difficult for clients to find affordable housing and maintain self-sufficiency. This is reflected in the resultant increase in the FY 2010 fair market rate (FMR) for housing. Although this increased FMR more accurately reflects the housing situation for many clients in the EMSA, it also means that same housing dollars in FY 2010 will not be able to serve as many individuals as in prior years.

The HUD calculation for Formula Grantees (cumulative AIDS cases) does not accurately depict the funding needs of a metropolitan area with a modern epidemic. Utilizing cumulative AIDS cases as the method for distributing the HOPWA formula grant does not take into account the increasing number of HIV positive individuals needing assistance; those HIV positive clients currently being supported by the HOPWA program; or the relatively recent and dramatic increase in HIV experienced throughout the Washington DC metropolitan region.

Over the last several fiscal years, HAHSTA has strengthened the fiscal capacity of the EMSA to provide services. As a result, HAHSTA has maximized its use of the annual formula allocation and has been relying on unexpended dollars from previous fiscal years to help bridge the gap between the allocation amount and the needs of residents in the Washington DC EMSA. Although HAHSTA will continue to maximize the fiscal capacity of the EMSA to expend each year’s allocation fully,

there are no more unexpended dollars to help bridge the gap between the allocation amount and the needs of our residents.

HAHSTA suggests the following possible solutions to address the issue.

- Work locally with housing agencies to better coordinate and leverage other services
- Conduct forums with local community stakeholders to determine best ways to target funding.
- Implement nationally a more accurate distribution method for formula grantees.
- **Difficulty administering grants across jurisdictions.** The Washington DC EMSA covers a large area and incorporates four different states with four different housing continuums of care. Administering the program in this broad area causes multiple challenges for service delivery. First, the continuum of care in each jurisdiction is different and requires a different set of HOPWA services to address those needs. Additionally, each sub-recipient has different capacity to implement and address those needs. HAHSTA has been working in both with the service providers in the District and the sub-recipients in the jurisdictions to improve the service delivery system. In addition, the complicated data collection mechanisms required to meet HOPWA guidelines becomes much more challenging to administer across jurisdictions. This requires an increased level of coordination for both HAHSTA and the sub-recipients in the jurisdictions. This high level of coordination becomes even more challenging when operating on the limited administration support HOPWA allows. And finally, ensuring that programming in this environment meets high quality standards across every jurisdiction is difficult without a set of HUD defined uniform set of quality indicators.

West Virginia faces an additional challenge with the jurisdictional format. The EMSA for HOPWA does not cover the same counties as the EMA for health services funded by Ryan White Care dollars. HOPWA focuses on Jefferson County. Most of the health care and support services are centered in the more populace Berkeley County. Additionally more housing assistance is needed in Berkeley County. As a result, clients sometimes find themselves in a position of having to move farther away from health services in order to receive housing assistance. In order to bridge this gap, the sub-recipient in Jefferson County, West Virginia uses support services dollars to connect HOPWA clients to medical services.

HAHSTA suggests the following possible solutions to address the issue.

- Work internally at HAHSTA to implement data systems across the EMA
- Develop national quality indicators that better measure both the impact of HOPWA programs and the link between HOPWA programming and improved health care outcomes.
- Ensure that jurisdictional formations supported by HOPWA are coordinated

<input checked="" type="checkbox"/> HOPWA/HUD Regulations	<input type="checkbox"/> Planning	<input type="checkbox"/> Housing Availability	<input type="checkbox"/> Rent Determination and Fair Market Rents
<input type="checkbox"/> Discrimination/Confidentiality	<input type="checkbox"/> Multiple Diagnoses	<input type="checkbox"/> Eligibility	<input type="checkbox"/> Technical Assistance or Training
<input type="checkbox"/> Supportive Services	<input type="checkbox"/> Credit History	<input type="checkbox"/> Rental History	<input type="checkbox"/> Criminal Justice History
<input checked="" type="checkbox"/> Housing Affordability	<input checked="" type="checkbox"/> Other, please explain further: Funding Distribution		

2. Describe any trends in the community that may affect the way in which the needs of persons living with HIV/AIDS are being addressed, and provide any other information important to the future provision of services to this population.

- **Economic downturn has increased the demand for both short term and long term housing support.** In 2009 the unemployment rate in the District of Columbia rose from 7.1% in October 2008 to 11.4% in September 2009 (DC Dept. of Employment Services, Oct. 21, 2009, <http://newsroom.dc.gov/show.aspx/agency/does/section/2/release/18391>). The result of this unexpected downtown in economy and increased unemployment rate was an increase in demand on

all HOPWA funded housing assistance programs. HAHSTA through outreach to local governmental partners and improved education within the HIV/AIDS continuum of care improved the program's ability to access clients in need of housing assistance and to make them aware of HOPWA. In addition, the HAHSTA in conjunction with its community partners improved the systemic supports necessary to maintain individuals on TBRA and in supportive housing; thereby, increasing the length of time individuals remained in these programs. Long-term programs funded by the U.S. Department of Housing and Urban Development (HUD) such as the Housing Choice Voucher Program (formerly Section 8) designed to provide more permanent housing support options for low-income individuals also experienced increased demand. The result of these combined factors is a long waiting list for all services. As of October 2009, the waiting list for TBRA services, for example, reached 546 people in the District of Columbia, 208 in northern and northwest Virginia, and 79 in Suburban Maryland. Additionally in FY 2009 only new 11 clients in the District moved off the waiting list into the TBRA program, 28 new clients received TBRA vouchers in northern and northwest Virginia, and no new clients were enrolled in TBRA from the waiting list in Suburban Maryland.

Most clients impacted by the economic downturn need longer-term supportive housing assistance in order to maintain stability. The lack of exit strategies into these more permanent housing programs for clients on TBRA and in Supportive Housing programs led to a stagnancy in the other HOPWA funded programs in the EMSA. As the waiting list gets longer, clients rely on the other programs for support until a TBRA voucher becomes available. Clients who would normally transition from emergency and transitional supportive housing programs into TBRA remain housed for longer periods of time at supportive housing programs while searching for alternate housing support. As a result many of our Supportive Housing programs also maintain waitlists. Many clients end up utilizing short-term programs like STRMU to bridge the gap between their income and expenses while

In FY 2010, without more funding, HAHSTA expects this trend to continue. HAHSTA will continue to improve coordination with other programs in the housing continuum of care and to work with clients on the waitlist to maximize access to other housing resources. Also in FY 2010, HAHSTA hopes to coordinate with the lead agency in the District charged with distributing ARRA funds to help off set this need for clients. But in FY 2010 and FY 2011, without more funding, HAHSTA expects this trend to continue.

- **FMR not consistent with actual housing costs.** In all parts of the jurisdiction, clients reported that FMR for FY 2009 was not consistent with actual rental rates. As a result many clients reported difficulty finding safe and affordable housing units. As a result the FMR for FY 2010 has been raised by approximately \$230 on average and may be more in line with actual housing costs. This increase in the FMR may impact the number of clients served through HOPWA and ultimately, the waiting list for TBRA and Supportive Housing. .

3. Identify any evaluations, studies, or other assessments of the HOPWA program that are available to the public.

The Washington DC Regional Eligible Metropolitan Area Health Services Planning Council in conjunction with HAHSTA completed the 3-year Ryan White Part A and Ryan White Part B Comprehensive Care Plans for 2009-2011. During the development of these Comprehensive Care Plans, the Ryan White Planning Council Needs Assessment Committee identified housing and housing assistance as primary needs for HIV-positive residents across the EMA. For access to the Comprehensive Care Plans, go to [www.dc.gov](http://www.dc.gov).

**\*Note: The remainder of the CAPER is based on preliminary data.. The reporting period for this CAPER report ended September 30, 2009, but as of this report not all of the sub-recipients and project sponsors had completed end of year reporting. Although the data is incomplete at this time, there are some conclusions that can be made about overall performance based on the current data sets.**

**D. Unmet Housing Needs: An Assessment of Unmet Housing Needs**

In Chart 1, provide an assessment of the number of HOPWA-eligible households that require housing assistance but are not currently served by HOPWA in this service area.

In Line 1, report the total unmet need of the geographical service area, as reported in *Unmet Needs for Persons with HIV/AIDS*, Table 1B of the Consolidated or Annual Plan(s), or as reported under HOPWA worksheet in the Needs Workbook of the Consolidated Planning Management Process (CPMP) tool. *Note: Report most current data available, through Consolidated or Annual Plan(s), and account for local housing issues, or changes in HIV/AIDS cases, by using combination of one or more of the sources in Chart 2.*

In Rows a through c, enter the number of HOPWA-eligible households by type of housing assistance whose housing needs are not met. For an approximate breakdown of overall unmet need by type of housing assistance refer to the Consolidated or Annual Plan (s), CPMP tool or local distribution of funds.

**1. Assessment of Unmet Need for HOPWA-eligible Households**

1. Total number of households that have unmet housing needs	= Not reported at this time
<b>From Item 1, identify the number of households with unmet housing needs by type of housing assistance</b>	
a. Tenant-Based Rental Assistance (TBRA)	=
b. Short-Term Rent, Mortgage and Utility payments (STRMU)	= Not reported at this time
c. Housing Facilities, such as community residences, SRO dwellings, other housing facilities	= Not reported at this time

**2. Recommended Data Sources for Assessing Unmet Need (check all sources used)**

<input checked="" type="checkbox"/> = Data as reported in the area Consolidated Plan, e.g. Table 1B, CPMP charts, and related narratives
= Data established by area HIV/AIDS housing planning and coordination efforts, e.g. Continuum of Care
= Data from client information provided in Homeless Management Information Systems (HMIS)
= Data from project sponsors or housing providers, including waiting lists for assistance or other assessments on need
= Data from prisons or jails on persons being discharged with HIV/AIDS, if mandatory testing is conducted
= Data from local Ryan White Planning Councils or reported in CARE Act Data Reports, e.g. number of clients with permanent housing
= Data collected for HIV/AIDS surveillance reporting or other health assessments, e.g. local health department or CDC surveillance data

**End of PART 1**

**PART 2: Sources of Leveraging**

Report the source(s) of cash or in-kind leveraged federal, state, local or private resources identified in the Consolidated or Annual Plan and used in the delivery of the HOPWA program and the amount of leveraged dollars.

**\* Data may be subject to change in final draft**

[1] Sources of Leveraging		Total Amount of Leveraged Dollars (for this operating year)	
		[2] Housing Assistance	[3] Supportive Services and other non-direct housing costs
1.	Program Income	=	=
2.	Federal government (please specify):	=	=
	Ryan White Care Act Part A	#	= 25,787,678
	Ryan White Care Act Part B	=	18,840,594
		=	=
3.	State government (please specify)	=	=
	Commonwealth of Virginia	= 298,000	=
		=	=
		=	=
4.	Local government (please specify)	=	=
	City of Falls Church	= 40,000	=
	Bridges Fund-DC City Council	= 200,000	=
		=	=
5.	Foundations and other private cash resources (please specify)	=	=
	Combined across EMSA	= 621,362.57	=
		=	=
		=	=
6.	In-kind Resources	=	= 430,074.70
7.	Resident rent payments in Rental, Facilities, and Leased Units	= 1,275,074.70	=
8.	Grantee/project sponsor (Agency) cash	= 0	=
9.	<b>TOTAL (Sum of 1-7)</b>	= 2,434,437.27	= 45,158,346.70

**End of PART 2**



**PART 3: Accomplishment Data - Planned Goal and Actual Outputs**

In Chart 1, enter performance information (goals and actual outputs) for all activities undertaken during the operating year supported with HOPWA funds. Performance is measured by the number of households and units of housing that were supported with HOPWA or other federal, state, local, or private funds for the purposes of providing housing assistance and support to persons living with HIV/AIDS and their families. *Note: The total households assisted with HOPWA funds and reported in PART 3 of the CAPER should be the same as reported in the annual year-end IDIS data, and goals reported should be consistent with the Annual Plan information. Any discrepancies or deviations should be explained in the narrative section of PART 1.*

**1. HOPWA Performance Planned Goal and Actual Outputs**

<p align="center"><b>HOPWA Performance Planned Goal and Actual</b></p> <p align="center"><i>*Note: This section of the CAPER is based on preliminary data. The reporting period for this CAPER report ended September 30, 2009, but as of this report not all of the sub-recipients and project sponsors had completed end of year reporting. Although the data is incomplete at this time, there are some conclusions that can be made about overall performance based on the current data sets.</i></p>		Output Households				Funding	
		HOPWA Assistance		Non-HOPWA			
		a.	b.	c.	d.	e.	f.
		Goal	Actual	Goal	Actual	HOPWA Budget	HOPWA Actual
<b>Housing Subsidy Assistance</b>		<b>Output Households</b>					
1.	Tenant-Based Rental Assistance	829	680	0	33	6,656,312	6,689,027.37
2a.	Households in permanent housing facilities that receive operating subsidies/leased units	0	60	0	48	0	580,362
2b.	Households in transitional/short-term housing facilities that receive operating subsidies/leased units	258	214	0		1,119,312	1,267,466.02
3a.	Households in permanent housing facilities developed with capital funds and placed in service during the program year						
3b.	Households in transitional/short-term housing facilities developed with capital funds and placed in service during the program year						
4.	Short-Term Rent, Mortgage and Utility Assistance	386	288			576,129	929,586.69
5.	Adjustments for duplication (subtract)						
6.	<b>Total Housing Subsidy Assistance</b>	1473	1242	0	81	8,351,753	8,536,855.39
<b>Housing Development (Construction and Stewardship of facility based housing)</b>		<b>Output Units</b>					
7.	Facility-based units being developed with capital funding but not opened (show units of housing planned)						
8.	Stewardship Units subject to 3 or 10 year use agreements						
9.	<b>Total Housing Developed</b>						
<b>Supportive Services</b>		<b>Output Households</b>					
10a.	Supportive Services provided by project sponsors also delivering HOPWA housing assistance	2500	2472			1,299,718	2,092,074.94
10b.	Supportive Services provided by project sponsors serving households who have other housing arrangements					0	
11.	Adjustment for duplication (subtract)						
12.	<b>Total Supportive Services</b>	2500	2472				
<b>Housing Placement Assistance Activities</b>						1,299,718	2,092,074.94
13.	Housing Information Services	3200	11400			419,829	733,150.15
14.	Permanent Housing Placement Services	120	72			0	93,863.00
15.	Adjustment for duplication						
16.	<b>Total Housing Placement Assistance</b>	3320	11,472			419,829	827,013.15
<b>Grant Administration and Other Activities</b>							
17.	Resource Identification to establish, coordinate and develop housing assistance resources						
18.	Technical Assistance (if approved in grant agreement)						



19.	Grantee Administration (maximum 3% of total HOPWA grant)					346,230	
20.	Project Sponsor Administration (maximum 7% of portion of HOPWA grant awarded)					807,870	733,631
	<b>Total Expenditures for program year (Sum of rows 6, 9, 12, 16, and 20)</b>					11,225,400	12,189,574.48

**2. Listing of Supportive Services**

Report on the use of HOPWA funds for all supportive services. In Rows 1 through 16, provide the (unduplicated) total of all households and expenditures for each type of supportive service for all project sponsors.

Supportive Services		Number of Households Receiving HOPWA Assistance	Amount of HOPWA Funds Expended
1.	Adult day care and personal assistance	2	0
2.	Alcohol and drug abuse services	88	20,472.00
3.	Case management/client advocacy/ access to benefits & services	1974	1,616,894.21
4.	Child care and other child services	3	
5.	Education	0	0
6.	Employment assistance and training	12	6,667.00
7.	Health/medical/intensive care services, if approved Note: Client records must conform with 24 CFR §574.310	180	0
8.	Legal services	113	0
9.	Life skills management (outside of case management)	138	35,029.12
10.	Meals/nutritional services	160	2500.00
11.	Mental health services	61	13,976.00
12.	Outreach	46	11,411.00
13.	Transportation	300	169,779.00
14.	Other Activity (if approved in grant agreement). Specify:	60	25,463.00
15.	<b>Adjustment for Duplication (subtract)</b>		
16.	<b>TOTAL Households receiving Supportive Services (unduplicated)</b>	3137	1,902,191.33

End of PART 3

**Part 4: Summary of Performance Outcomes**

HOPWA Long-term Performance Objective: *Eighty percent of HOPWA clients will maintain housing stability, avoid homelessness, and access care each year through 2011.*

**Section 1. Housing Stability: Assessment of Client Outcomes on Maintaining Housing Stability (Permanent Housing and Related Facilities)**

In Column 1, report the total number of eligible households that received HOPWA housing assistance, by type. In Column 2, enter the number of households continuing to access each type of housing assistance, the following year. In Column 3, report the housing status of all households that exited the program. Columns 2 (Number of Households Continuing) and 3 (Exited Households) summed will equal the total households reported in Column 1. *Note: Refer to the housing stability codes that appear in Part 5: Worksheet - Determining Housing Stability Outcomes.*

*\*Totals may be subject to change in final report as data is verified*

[A] Permanent Housing Assistance	[1] Total Number of Households Receiving Housing Assistance	[2] Assessment: Number of Households Continuing with this Housing (per plan or expectation for next year)		[3] Assessment: Number of Exited Households and Housing Status	
Tenant-Based Rental Assistance	= 680	= 570		1 Emergency Shelter/Streets	= 0
				2 Temporary Housing	= 0
				3 Private Housing	= 9
				4 Other HOPWA	= 0
				5 Other Subsidy	= 8
				6 Institution	= 6
				7 Jail/Prison	= 0
				8 Disconnected/Unknown	= 15
				9 Death	= 9
Permanent Supportive Housing Facilities/Units	= 60	28		1 Emergency Shelter/Streets	= 0
				2 Temporary Housing	= 0
				3 Private Housing	= 6
				4 Other HOPWA	= 1
				5 Other Subsidy	= 2
				6 Institution	= 2
				7 Jail/Prison	= 0
				8 Disconnected/Unknown	= 1
				9 Death	= 16
[B] Transitional Housing Assistance	[1] Total Number of Households Receiving Housing Assistance	[2] Of the Total Number of Households Receiving Housing Assistance this Operating Year		[3] Assessment: Number of Exited Households and Housing Status	
		Total number of households that will continue in residences:	= 11	1 Emergency Shelter/Streets	= 15
				2 Temporary Housing	= 16
				3 Private Housing	= 54
				4 Other HOPWA	= 23

<b>Transitional/Short-Term Supportive Facilities/Units</b>	=214	Total number of households whose tenure exceeded 24 months:	= 3	5 Other Subsidy	= 11
				6 Institution	= 0
				7 Jail/Prison	= 0
				8 Disconnected/unknown	= 33
				9 Death	= 0



**Section 2. Prevention of Homelessness: Assessment of Client Outcomes on Reduced Risks of Homelessness (Short-Term Housing Assistance)**

Report the total number of households that received STRMU assistance in Column 1. In Column 2, identify the result of the housing assessment made at time of assistance, or updated in the operating year. (Column 3 provides a description of housing outcomes; therefore, data is not required.) In Row 1a, enter the total number of households served in the prior operating year that received STRMU assistance this year. In Row 1b, enter the total number of households that received STRMU Assistance in the 2 prior operating years that received STRMU assistance this year.

*Note: The sum of Column 2 should equal the number of households reported in Column 1.*

**Assessment of Households receiving STRMU Assistance**

[1] STRMU Housing Assistance	[2] Assessment of Housing Status		[3] HOPWA Client Outcomes
= 228	Maintain Private Housing without subsidy (e.g. Assistance provided/completed and client is stable, not likely to seek additional support)	= 31	<i>Stable/Permanent Housing (PH)</i>
	Other Private Housing without subsidy	= 0	
	Other HOPWA support (PH)	= 4	
	Other housing subsidy (PH)	= 2	
	Institution (e.g. residential and long-term care)	= 0	
	Likely to maintain current housing arrangements, with additional STRMU assistance	= 43	<i>Temporarily Stable, with Reduced Risk of Homelessness</i>
	Transitional Facilities/Short-term (e.g. temporary or transitional arrangement)	= 0	
	Temporary/non-permanent Housing arrangement (e.g. gave up lease, and moved in with family or friends but expects to live there less than 90 days)	= 0	
	Emergency Shelter/street	= 0	<i>Unstable Arrangements</i>
	Jail/Prison	= 0	
Disconnected	= 0		
Death	= 0	<i>Life Event</i>	
1a. Total number of households that received STRMU assistance in the prior operating year, that also received STRMU assistance in the current operating year.			= 30 Includes Virginia and West Virginia
1b. Total number of those households that received STRMU assistance in the two (2 years ago) prior operating years, that also received STRMU assistance in the current operating year.			= 13 Includes Virginia and West Virginia

**Section 3. HOPWA Outcomes on Access to Care and Support**

**1A. Status of Households Accessing Care and Support by Project Sponsors delivering HOPWA Housing Assistance/Housing Placement/Case Management**

Use Table 1 A for project sponsors that provide HOPWA housing assistance/housing placement with or without case management services. In Table 1A, identify the number of client households receiving any type of HOPWA housing assistance that demonstrated improved access or maintained connections to care and support within the program year by: having a housing plan; having contact with a case manager/benefits counselor; visiting a primary health care provider; accessing medical insurance/assistance; and accessing or qualifying for income benefits. *Note: For information on types and sources of income and medical insurance/assistance, refer to Charts 1C and 1D.*

*\*Table does not include information from Virginia and may be subject to change upon completion of data*

Categories of Services Accessed	Households Receiving Housing Assistance within the Operating Year	Outcome Indicator
1. Has a housing plan for maintaining or establishing stable on-going housing.	340	Support for Stable Housing
2. Has contact with case manager/benefits counselor consistent with the schedule specified in client's individual service plan..	297	Access to Support
3. Had contact with a primary health care provider consistent with the schedule specified in client's individual service plan,	317	Access to Health Care
4. Has accessed and can maintain medical insurance/assistance.	385	Access to Health Care
5. Successfully accessed or maintained qualification for sources of income.	485	Sources of Income

**1B. Number of Households Obtaining Employment**

In Table 1B, identify the number of recipient households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA funded: job training, employment assistance, education or related case management/counseling services. Note: This includes jobs created by this project sponsor or obtained outside this agency.

*\*Table does not include information from Virginia and may be subject to change upon completion of data*

Categories of Services Accessed	Number of Households that Obtained Employment	Outcome Indicator
Total number of households that obtained an income-producing job	107	Sources of Income

**Chart 1C: Sources of income include, but are not limited to the following (Reference only)**

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>• Earned Income</li> <li>• Unemployment Insurance</li> <li>• Supplemental Security Income (SSI)</li> <li>• Social Security Disability Income (SSDI)</li> <li>• Veteran's Disability Payment</li> </ul> | <ul style="list-style-type: none"> <li>• Veteran's Pension</li> <li>• Pension from Former Job</li> <li>• Child Support</li> <li>• Alimony or Other Spousal Support</li> <li>• Retirement Income from Social Security</li> <li>• Private Disability Insurance</li> </ul> |
| <ul style="list-style-type: none"> <li>• General Assistance, or use local program name</li> <li>• Temporary Assistance for Needy Families (TANF) income, or use local program name</li> </ul>   | <ul style="list-style-type: none"> <li>• Worker's Compensation</li> </ul>   |

**Chart 1D: Sources of medical insurance and assistance include, but are not limited to the following**

*(Reference only)*

- |   |   |
|---|---|
| <ul style="list-style-type: none"><li>• MEDICAID Health Insurance Program, or local program name</li><li>• Veterans Affairs Medical Services</li><li>• State Children's Health Insurance Program (SCHIP), or local program name</li></ul> | <ul style="list-style-type: none"><li>• MEDICARE Health Insurance Program, or local program name</li><li>• AIDS Drug Assistance Program (ADAP)</li><li>• Ryan White-funded Medical or Dental Assistance</li></ul> |
|---|---|

**2A. Status of Households Accessing Care and Support through HOPWA-funded Services receiving Housing Assistance from Other Sources**

In Table 2A, identify the number of client households served by project sponsors receiving HOPWA-funded housing placement or case management services who have other and housing arrangements that demonstrated improved access or maintained connections to care and support within the program year by: having a housing plan; having contact with a case manager/benefits counselor; visiting a primary health care provider; accessing medical insurance/assistance; and accessing or qualifying for income benefits. Note: For information on types and sources of income and medical insurance/assistance, refer to Charts 2C and 2D.

Categories of Services Accessed	Households Receiving HOPWA Assistance within the Operating Year	Outcome Indicator
1. Has a housing plan for maintaining or establishing stable on-going housing.		Support for Stable Housing
2. Successfully accessed or maintained qualification for sources of income.		Sources of Income
3. Had contact with a primary health care provider consistent with the schedule specified in clients individual service plan.		Access to Health Care
4. Has accessed and can maintain medical insurance/assistance.		Access to Health Care
5. Has contact with case manager, benefits counselor, or housing counselor consistent with the schedule specified in client's individual service plan.		Access to Support

**2B. Number of Households Obtaining Employment**

In Table 2B, identify the number of recipient households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA funded: job training, employment assistance, education or related case management/counseling services. Note: This includes jobs created by this project sponsor or obtained outside this agency.

Categories of Services Accessed	Number of Households that Obtained Employment	Outcome Indicator
Total number of households that obtained an income-producing job		Sources of Income

Chart 2C: Sources of income include, but are not limited to the following (Reference only)

<ul style="list-style-type: none"> <li>• Earned Income</li> <li>• Unemployment Insurance</li> <li>• Supplemental Security Income (SSI)</li> <li>• Social Security Disability Income (SSDI)</li> <li>• Veteran's Disability Payment</li> </ul>	<ul style="list-style-type: none"> <li>• Veteran's Pension</li> <li>• Pension from Former Job</li> <li>• Child Support</li> <li>• Alimony or Other Spousal Support</li> <li>• Retirement Income from Social Security</li> <li>• Private Disability Insurance</li> </ul>
<ul style="list-style-type: none"> <li>• General Assistance, or use local program name</li> <li>• Temporary Assistance for Needy Families (TANF) income, or use local program name</li> </ul>	<ul style="list-style-type: none"> <li>• Worker's Compensation</li> </ul>

Chart 2D: Sources of medical insurance and assistance include, but are not limited to the following (Reference only)

<ul style="list-style-type: none"> <li>• MEDICAID Health Insurance Program, or local program name</li> <li>• Veterans Affairs Medical Services</li> </ul>	<ul style="list-style-type: none"> <li>• MEDICARE Health Insurance Program, or local program name</li> <li>• AIDS Drug Assistance Program (ADAP)</li> </ul>
---	---



- |  |  |
|--|--|
| <ul style="list-style-type: none"><li>• State Children's Health Insurance Program (SCHIP), or local program name</li></ul> | <ul style="list-style-type: none"><li>• Ryan White-funded Medical or Dental Assistance</li></ul> |
|--|--|

**End of PART 4**

**PART 5: Worksheet - Determining Housing Stability Outcomes**

1. This chart is designed to assess program results based on the information reported in Part 4.

<b>Permanent Housing Assistance</b>	<b>Stable Housing</b> (# of households remaining in program plus 3+4+5+6=#)	<b>Temporary Housing</b> (2)	<b>Unstable Arrangements</b> (1+7+8=#)	<b>Life Event</b> (9)
Tenant-Based Rental Assistance (TBRA)	23	0	15	9
Permanent Facility-based Housing Assistance/Units	11	0	1	16
Transitional/Short-Term Facility-based Housing Assistance/Units	88	16	48	0
<b>Total Permanent HOPWA Housing Assistance</b>	122	16	64	25
<b>Reduced Risk of Homelessness: Short-Term Assistance</b>	<b>Stable/Permanent Housing</b>	<b>Temporarily Stable, with Reduced Risk of Homelessness</b>	<b>Unstable Arrangements</b>	<b>Life Events</b>
Short-Term Rent, Mortgage, and Utility Assistance (STRMU)	37	43	0	0
<b>Total HOPWA Housing Assistance</b>	159	59	64	25



### Background on HOPWA Housing Stability Codes

#### Stable Permanent Housing/Ongoing Participation

3 = Private Housing in the private rental or home ownership market (without known subsidy, including permanent placement with families or other self sufficient arrangements) with reasonable expectation that additional support is not needed.

4 = Other HOPWA-funded housing assistance (not STRMU), e.g. TBRA or Facility-Based Assistance.

5 = Other subsidized house or apartment (non-HOPWA sources, e.g., Section 8, HOME, public housing).

6 = Institutional setting with greater support and continued residence expected (e.g., residential or long-term care facility).

#### Temporary Housing

2 = Temporary housing - moved in with family/friends or other short-term arrangement, such as Ryan White subsidy, transitional housing for homeless, or temporary placement in institution (e.g., hospital, psychiatric hospital or other psychiatric facility, substance abuse treatment facility or detox center).

#### Unstable Arrangements

1 = Emergency shelter or no housing destination such as places not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station, or anywhere outside).

7 = Jail /prison.

8 = Disconnected or disappeared from project support, unknown destination or no assessments of housing needs were undertaken.

#### Life Event

9 = Death, i.e., remained in housing until death. This characteristic is not factored into the housing stability equation.

**Tenant-based Rental Assistance:** Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as reported under: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item: 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Permanent Facility-Based Housing Assistance:** Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Transitional/Short-Term Facility-Based Housing Assistance:** Stable Housing is the sum of the number of households that (i) continue in the residences (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Other Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Tenure Assessment.** A baseline of households in transitional/short-term facilities for assessment purposes, indicate the number of households whose tenure exceeded 24 months.

**STRMU Assistance:** Stable Housing is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period and there is reasonable expectation that additional support is not needed in order to maintain permanent housing living situation (as this is a time-limited form of housing support) as reported under housing status: Maintain Private Housing with subsidy; Other Private with Subsidy; Other HOPWA support; Other Housing Subsidy; and Institution. Temporarily Stable, with Reduced Risk of Homelessness is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period or left their current housing arrangement for a transitional facility or other temporary/non-permanent housing arrangement and there is reasonable expectation additional support will be needed to maintain housing arrangements in the next year, as reported under housing status: Likely to maintain current housing arrangements, with additional STRMU assistance; Transitional Facilities/Short-term; and Temporary/Non-Permanent Housing arrangements. Unstable Situation is the sum of number of households reported under housing status: Emergency Shelter; Jail/Prison; and Disconnected.

**End of PART 5**

**PART 6: Certification of Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY)**

Grantees that use HOPWA funding for new construction, acquisition, or substantial rehabilitation are required to operate their facilities for HOPWA eligible individuals for at least ten years. If non-substantial rehabilitation funds were used they are required to operate for at least three years. Stewardship begins once the facility is put into operation. This Annual Certification of Continued HOPWA Project Operations is to be used in place of other sections of the APR, in the case that no additional HOPWA funds were expended in this operating year at this facility that had been acquired, rehabilitated or constructed and developed in part with HOPWA funds.

**1. General information**

HUD Grant Number(s)	Operating Year for this report From (mm/dd/yy) To (mm/dd/yy) <input type="checkbox"/> Final Yr  <input type="checkbox"/> Yr 1; <input type="checkbox"/> Yr 2; <input type="checkbox"/> Yr 3; <input type="checkbox"/> Yr 4; <input type="checkbox"/> Yr 5; <input type="checkbox"/> Yr 6; <input type="checkbox"/> Yr 7; <input type="checkbox"/> Yr 8; <input type="checkbox"/> Yr 9; <input type="checkbox"/> Yr 10;
Grantee Name	Date Facility Began Operations (mm/dd/yy)

**2. Number of Units and Leveraging**

Housing Assistance	Number of Units Receiving Housing Assistance with HOPWA funds	Amount of Leveraging from Other Sources Used during the Operating Year
Stewardship units (developed with HOPWA funds but no current operations or other HOPWA costs) subject to 3 or 10 year use periods		

**3. Details of Project Site**

Name of HOPWA-funded project site	
Project Zip Code(s) and Congressional District(s)	
Is the address of the project site confidential?	<input type="checkbox"/> Yes, protect information; do not list. <input type="checkbox"/> Not confidential; information can be made available to the public.
If the site address is not confidential, please provide the contact name, phone, email, and physical address, if different from business address.	

I certify that the facility that received assistance for acquisition, rehabilitation, or new construction from the Housing Opportunities for Persons with AIDS Program has operated as a facility to assist HOPWA-eligible persons from the date shown above. I also certify that the grant is still serving the planned number of HOPWA-eligible households at this facility through leveraged resources and all other requirements of the grant agreement are being satisfied.

<i>I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.</i>	
<b>Name &amp; Title of Authorized Official</b>	<b>Signature &amp; Date (mm/dd/yy)</b>
<b>Name &amp; Title of Contact at Grantee Agency</b> <i>(person who can answer questions about the report and program)</i>	<b>Contact Phone (with area code)</b>

**End of PART 6**



## Housing Opportunities for Persons with AIDS (HOPWA) Program

### CAPER/IDIS Beneficiary Verification Worksheets, October 2009

The CAPER/IDIS Beneficiary Verification Worksheets have been created to complement the standard use of the HOPWA Consolidated Annual Performance and Evaluation Report (CAPER) to allow for provided required information on beneficiaries. The worksheet also will help avoid issues with inconsistencies between HOPWA reporting requirements, as issued January 24, 2008 and the screens as shown in the newly released IDIS Online. The HOPWA CAPER (*form HUD-40110-D, expiration date 12-31-2010*) continues as the standard format for HOPWA annual reporting. In addition to essential data on project setup and disbursement of funds, a few other reporting elements have been provided only through IDIS in the pats and are included on the worksheets. In addition to addressing the inconsistencies in these elements, the worksheets will help reduce any need for further data verification by providing this step to confirm annual grantee data on these elements at the beginning of the data compilation on these reports. Please note, the system enhancements and this use of the worksheets is part of an effort to streamline reporting.

The Office of HIV/AIDS Housing is providing the following guidance:

- **Continue to report annual accomplishment data in the HOPWA CAPER.** To comply with the approved paperwork collection authority for HOPWA, grantees must continue using the approved HOPWA CAPER (form HUD-40110-D. Expiration Date 12/31/2010)) to provide annual performance information.
- **Complete the CAPER/IDIS Beneficiary Verification Worksheets.** Grantees will submit the HOPWA Beneficiary Verification Worksheets that provide data elements on client demographics and other accomplishment details currently not collected in the CAPER but previously reported in IDIS. Formula grantees will complete the worksheets and submit them to the Office of HIV/AIDS Housing (and HUD Field Office) with their completed CAPER (for as a supplement, if the 08-09 CAPER has already be filed for grantees reporting during 2009. Pending future IDIS modernization efforts, **grantees do not need to report beneficiary or accomplishment data in HOPWA screens shown in IDIS Online.** This will simplify reporting by allowing grantees to report this data only once.
- **Continue to use IDIS to setup projects and access funds.** HOPWA Formula grantees will still be required to use IDIS for project/activity set-up and financial draw-downs. Grantees will continue to follow the guidance *IDIS for HOPWA Grantees: A Guide to Using IDIS* and tie HOPWA projects to a single funding allocation, and activities to each program year.
- **Record Keeping.** Names and other individual information must be kept confidential, as required by 24 CFR 574.440. However, HUD reserves the right to review the information used to complete the CAPER/IDIS Beneficiary Verification worksheets for grants management oversight purposes, except for recording any names and other identifying information. Information is reported in aggregate to

HUD without personal identifications. Do not submit client or personal information in data systems to HUD or addresses of confidential sites.

**Overview on reporting formats:**

<b>HOPWA Formula Grant Reporting Guide</b>			
<b>Performance Data</b>	<b>CAPER</b>	<b>IDIS</b>	<b>Verification Worksheets</b>
<b>Grantee, Sponsor and Sub-recipient Information</b> <ul style="list-style-type: none"> <li>• Narratives</li> <li>• Unmet Need</li> </ul>	<b>Part 1</b>		
<b>Leveraging</b>	<b>Part 2</b>		
<b>Accomplishment Data</b> <ul style="list-style-type: none"> <li>• Housing Outputs</li> <li>• Supportive Services</li> </ul>	<b>Part 3</b>		
<b>Performance Outcomes</b> <b>Access to Care and Support</b>	<b>Part 4</b>		
<b>Housing Stability</b>	<b>Part 5</b>		
<b>Certification of Facility-based Stewardship Units</b>	<b>Part 6</b>		
<b>Information of Individuals, Beneficiaries, and Households</b> <ul style="list-style-type: none"> <li>• # individuals living with HIV/AIDS</li> <li>• Special needs</li> <li>• Prior living situation</li> <li>• # of HOPWA beneficiaries</li> <li>• Age and Gender</li> <li>• Race and Ethnicity</li> <li>• Median Income</li> </ul>			<b>Part 1</b>

<b>Facility-based Housing Assistance</b>			<b>Part 2</b>
<b>HOPWA program activities set-up</b>		<b>‘Projects/Activities’ Tab</b>	
<b>Financial draw-downs</b>		<b>‘Funding/Drawdown’ Tab</b>	

**SEND: CAPER and worksheets are to be sent to HUD Field Offices and HQ ([HOPWA@hud.gov](mailto:HOPWA@hud.gov))**

*\*Note: The remainder of the CAPER is based on preliminary data.. The reporting period for this CAPER report ended September 30, 2009, but as of this report not all of the sub-recipients and project sponsors had completed end of year reporting. Although the data is incomplete at this time, there are some conclusions that can be made about overall performance based on the current data sets.*

<b>HUD Grant Number</b> [Redacted]	<b>Operating Year for this report</b> From (mm/dd/yy) 10/01/08 To (mm/dd/yy) 09/30/09 <input type="checkbox"/> Yr 1; <input type="checkbox"/> Yr 2; <input type="checkbox"/> Yr 3; <input type="checkbox"/> ExtYr
<b>Grantee Name</b> [Redacted]	

**Part 1: Summary Overview of Grant Activities: Information on Individuals, Beneficiaries, and Households Receiving HOPWA Housing Assistance**

<b>Chart a. Individuals Served with Housing Assistance</b>	<b>Total</b>
<i>*Draft report does not include data for Northern Virginia and may be subject to change in final draft</i>	
Total number of individuals with HIV/AIDS who received HOPWA housing assistance	1092

<b>Chart b. Special Needs</b>	<b>Total</b>
Number of HOPWA eligible individuals served with Housing Assistance who are veterans?	Not Reported
Number of HOPWA eligible individuals served with Housing Assistance who were chronically homeless?	Not Reported

**Chart c. Prior Living Situation:** Indicate the prior living arrangements for all eligible individuals, referenced in Chart a, who received HOPWA housing assistance. *Note: The total number of eligible individuals served in Row 17 should equal the total number of individuals served through housing assistance reported in Chart a above.*

Category		Number of HOPWA Eligible Individuals Served with Housing Assistance
<b>*Data may be subject to change in final draft upon completion of data verifications</b>		
1.	Continuing to receive HOPWA support from the prior operating year	598
<b>New Individuals who received HOPWA Housing Assistance support during Operating Year</b>		
2.	Place not meant for human habitation (such as a vehicle, abandoned building, bus/train/subway station/airport, or outside)	63
3.	Emergency shelter (including hotel, motel, or campground paid for with emergency shelter voucher)	85
4.	Transitional housing for homeless persons	103
5.	Permanent housing for formerly homeless persons (such as Shelter Plus Care, SHP, or SRO Mod Rehab)	0
6.	Psychiatric hospital or other psychiatric facility	0
7.	Substance abuse treatment facility or detox center	78
8.	Hospital (non-psychiatric facility)	30
9.	Foster care home or foster care group home	0
10.	Jail, prison or juvenile detention facility	32
11.	Rented room, apartment, or house	544
12.	House you own	4
13.	Staying or living in someone else's (family and friends) room, apartment, or house	389
14.	Hotel or motel paid for without emergency shelter voucher	0
15.	Other	12
16.	Don't Know or Refused	9
17.	<b>TOTAL (sum of items 1-16)</b>	<b>1349</b>

**Section 2. HOPWA Beneficiaries.**

**a. Total Number of HOPWA Beneficiaries Served with Housing Assistance**

Individuals and Families Served with Housing Assistance	Total Number
1. Number of individuals with HIV/AIDS who received HOPWA housing assistance (Chart a page 4)	1092
2. Number of other persons residing with the above eligible individuals in HOPWA-assisted housing	587
<b>3. TOTAL number of beneficiaries served with Housing Assistance (Rows 1 + 2)</b>	<b>1679</b>

In Charts b and c below, indicate the age, gender, race and ethnicity for all beneficiaries referenced in Chart a. *Note: The sum of each of the following charts should equal the total number of beneficiaries served with HOPWA housing assistance (in Chart a, Row 3).*



**b. Age and Gender**

Category		Male	Female
1.	Under 18	213	222
2.	18 to 30 years	195	240
3.	31 to 50 years	354	240
4.	51 years and Older	158	95

**c. Race and Ethnicity\***

Note: This data does not include Northern Virginia and may be subject to change in final draft.

Category	Total Beneficiaries Served with Housing Assistance	Total Beneficiaries also identified as Hispanic or Latino	Category	Total Beneficiaries Served with Housing Assistance	Total Beneficiaries also identified as Hispanic or Latino
1. American Indian/Alaskan Native	0	0	6. American Indian/Alaskan Native & White	0	0
2. Asian	5	0	7. Asian & White	0	0
3. Black/African American	1465	15	8. Black/African American and White	4	0
4. Native Hawaiian/Other Pacific Islander	0	0	9. American Indian/Alaskan Native & Black/African American	3	0
5. White	133	57	10. Other Multi-Racial	55	1

\*Reference (data requested consistent with Form HUD-27061Race and Ethnic Data Reporting Form)

**Section 3. Household Income**

**a. Household Area Median Income.** Report the area median income(s) for all households served with HOPWA housing assistance. The total number of households served with housing assistance should equal total households reported in Part 3C, Section 1, Line 6 of the CAPER. Note: Refer to [www.hud.gov](http://www.hud.gov) for information on area median income in your community.

Percentage of Area Median Income		Households Served with Housing Assistance
1.	0-30% of area median income (extremely low)	1863
2.	31-50% of area median income (very low)	60
3.	51-60% of area median income (low)	0
4.	61-80% of area median income (low)	0

**Part 2: Summary of Project Sponsor Information- Facility-based Housing Assistance**

Complete this following section for each facility being developed or supported through HOPWA funds.

In Chart 1, provide the name of the organization designated or selected to serve as a project sponsor, as defined by CFR 574.3. This should correspond to information reported in Part 1, Chart 2 of the CAPER.

**1. Project Sponsor Agency Name**

Complete the following section for each facility being developed or supported through HOPWA funds. Complete Charts 2a Project Site Information and 2b Type of Capital Development Project Units for all development projects, current or previous. Charts 3a and 3b are required for each facility. In Chart 2a, and 2b, indicate the type of facility and number of units in each facility. If no expenditures were reported but the facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs) the project sponsor should complete the “HOPWA Housing Project Certification of Continued Usage Form” at the end of the report.

**2a. Project Site Information for Capital Development of Projects (For Capital Development Projects only)**

Type of Development	HOPWA Funds Expended	Non-HOPWA funds Expended	Type of Facility [Check <u>only one</u> box.]
<input type="checkbox"/> New construction	\$	\$	<input type="checkbox"/> Permanent housing
<input type="checkbox"/> Rehabilitation	\$	\$	<input type="checkbox"/> Short-term Shelter or Transitional housing
<input type="checkbox"/> Acquisition	\$	\$	<input type="checkbox"/> Supportive services only facility
a.	Purchase/lease of property:		Date (mm/dd/yy):
b.	Rehabilitation/Construction Dates:		Date started: <span style="float: right;">Date Completed:</span>
c.	Operation dates:		Date residents began to occupy: <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units = <span style="float: right;">Total Units =</span>
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, number of participants on the list at the end of operating year</i>
g.	What is the address of the facility (if different from business address)?		

h.	Is the address of the project site confidential?	<input type="checkbox"/> <i>Yes, protect information; do not publish list.</i> <input type="checkbox"/> <i>No, can be made available to the public.</i>
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**2b. Type of Capital Development Project Units (For Capital Development Projects only)**

For units entered above (1 a) please list the number of HOPWA units that fulfill the following criteria.

	Designated for the chronically homeless	Designated for assist the homeless	Energy-Star Compliant	504 Accessible	Years of affordability (IN YEARS)
Rental units constructed (new) and/or acquired with or without rehab					
Rental units rehabbed					
Homeownership units constructed (if approved)					

**3. Units assisted in types of housing facility/units leased by sponsor**

Indicate the type and number of housing units in the facility, categorized by the number of bedrooms per unit. *Note: The number of units may not equal the total number of households served. Please complete this page for each housing facility assisted.*

**a. Check one only.**

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

**b. Type of Facility**

Type of housing facility operated by the project sponsor		Total Number of Units Operated in the Operating Year Categorized by the Number of Bedrooms per Units				
		SRO/0 bdrm	1 bdrm	2bdrm	3 bdrm	4 bdrm
a.	Single room occupancy dwelling					
b.	Community residence					
c.	Project-based rental assistance units or leased units Community Family Life Services	10				
d.	Other housing facility. Specify:					

**3. Units assisted in types of housing facility/units leased by sponsor**

Indicate the type and number of housing units in the facility, categorized by the number of bedrooms per unit. *Note: The number of units may not equal the total number of households*

served. Please complete this page for each housing facility assisted.

a. Check one only.

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

b. Type of Facility

Type of housing facility operated by the project sponsor		Total Number of Units Operated in the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/0 bdrm	1 bdrm	2bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						
c.	Project-based rental assistance units or leased units Damien Ministries	4					
d.	Other housing facility. Specify:						

a. Check one only.

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

b. Type of Facility

Type of housing facility operated by the project sponsor		Total Number of Units Operated in the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/0 bdrm	1 bdrm	2bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						
c.	Project-based rental assistance units or leased units Extended Care				6		
d.	Other housing facility. Specify:						

a. Check one only.

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

**b. Type of Facility**

Type of housing facility operated by the project sponsor		Total Number of Units Operated in the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/0 bdrm	1 bdrm	2bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						
c.	Project-based rental assistance units or leased units Homes for Hope		5				
d.	Other housing facility. Specify:						

**a. Check one only.**

- Permanent Supportive Housing Facility/Units  
 Short-term Shelter or Transitional Supportive Housing Facility/Units

**b. Type of Facility**

Type of housing facility operated by the project sponsor		Total Number of Units Operated in the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/0 bdrm	1 bdrm	2bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						
c.	Project-based rental assistance units or leased units Miracle Hands	10					
d.	Other housing facility. Specify:						

**a. Check one only.**

- Permanent Supportive Housing Facility/Units  
 Short-term Shelter or Transitional Supportive Housing Facility/Units

**b. Type of Facility**

Type of housing facility operated by the project sponsor		Total Number of Units Operated in the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/0 bdrm	1 bdrm	2bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						



c.	Project-based rental assistance units or leased units Northwest Family Church		1	1	5		
d.	Other housing facility. Specify:						

a. Check one only.

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

b. Type of Facility

Type of housing facility operated by the project sponsor		Total Number of Units Operated in the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/0 bdrm	1 bdrm	2bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						
c.	Project-based rental assistance units or leased units Our Place DC	1	2				
d.	Other housing facility. Specify:						

a. Check one only.

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

b. Type of Facility

Type of housing facility operated by the project sponsor		Total Number of Units Operated in the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/0 bdrm	1 bdrm	2bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						
c.	Project-based rental assistance units or leased units RAP, Inc. Emergency						5
d.	Other housing facility. Specify:						

a. Check one only.

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

**b. Type of Facility**

Type of housing facility operated by the project sponsor		Total Number of Units Operated in the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/0 bdrm	1 bdrm	2bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						
c.	Project-based rental assistance units or leased units						
d.	Other housing facility. Specify:						

**a. Check one only.**

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

**b. Type of Facility**

Type of housing facility operated by the project sponsor		Total Number of Units Operated in the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/0 bdrm	1 bdrm	2bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						
c.	Project-based rental assistance units or leased units Transgender Health Empowerment	3					
d.	Other housing facility. Specify:						

**a. Check one only.**

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

**b. Type of Facility**

Type of housing facility operated by the project sponsor		Total Number of Units Operated in the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/0 bdrm	1 bdrm	2bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						

c.	Project-based rental assistance units or leased units Miriam's House	23					
d.	Other housing facility. Specify:						

a. Check one only.

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

b. Type of Facility

Type of housing facility operated by the project sponsor		Total Number of Units Operated in the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/0 bdrm	1 bdrm	2bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						
c.	Project-based rental assistance units or leased units Joseph's House	11					
d.	Other housing facility. Specify:						



## Appendix I IDIS Reports

### IDIS REPORTS TO SUBMIT WITH CAPER

#### CDBG REPORTS

- \*PR01 Federal Entitlement Grant Funding shows for each grant the amount authorized, sub allocated, drawn and available to draw. The grants are organized by program and listed by fiscal year.
- \*PR02 List of Activities lists - by project, activity and program sequence - the amount authorized for draw, amount drawn and the difference.
- PR03- Summary of Activities lists each CDBG activity which was open during a program year. For each activity the report shows the status, accomplishments, program year narrative and program year expenditures. For each activity the report also shows the activity code, regulation cite and characteristics of the beneficiaries.
- PR06 Consolidated Annual Performance and Evaluation Report tracks progress in implementing projects identified in the action plan. This report lists all projects for a plan year in sequence by project number. Disbursements are summarized by program for each project's activities. Accomplishments reported for the program year in the C04MA08 screens are summarized for each program area.
- \*PR07 Drawdown voucher report lists the details for all vouchers in sequence by voucher identification. The voucher details include voucher status, amount drawn and the grant identification.
- \*PR08 Grantee Summary Activity Report provides a list of activities in grantee activity number sequence. For each activity the report shows the date funded, grant status, amount drawn and date last draw.
- \*PR23 Summary of Accomplishments Report presents data on CDBG activity counts and disbursements by priority need categories. It also contains data on CDBG accomplishments by various units of measure and housing units by racial/ethnic categories.
- \*PR26 Financial Summary Report provides the key CDBG program indicators. This report shows the obligations, expenditures which the grantee has made for a specified program year. The expenditures are summarized to determine the relevant indicators for low- and moderate-income, planning/ administration, public service activities and economic development.

#### ESG REPORTS

- \*PR12 ESG Financial summary show the grants, committed and disbursed amounts for each ESG project/activity.
- \*PR19 ESG Program for Grantee Statistics provides statistics on the characteristics of beneficiaries and services for each ESG project/activity.
- \*PR20 ESG Activity Summary report provides the amounts that are committed and disbursed by type of ESG expenditure.

#### HOME REPORTS

- \*PR01 Federal Entitlement Grant Funding shows for each grant the amount authorized, sub allocated, drawn and available to draw. The grants are organized by program and listed by fiscal year.
- \*PR22 Status of HOME Activities shows the status of current HOME activities. The report lists activities which are currently open and funded or which have been closed out within the past 12 months. For each activity, the report shows the address, the number of units, funds committed and disbursed and activity status.
- \*PR25 Status of CHDO funds shows for each fiscal year the funds reserved, committed and disbursed for each CHDO.
- \*PR27 Status of HOME grants provide a summary of funding by fiscal year. This report contains the key programmatic indicators. The funding report show the status of commitments, disbursements, administrative funds, CHDO operating funds, all CHDO funds, CHDO loan/capacity building, other entities and program income.
- PR33 Match Report shows the required match percentage, funds disbursed and required match for a given fiscal year.



**Adrian M. Fenty, Mayor**  
Government of the District of Columbia

Valerie Santos , Deputy Mayor for  
Planning and Economic Development

Leila Finucane Edmonds, Director  
Department of Housing and Community Development

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