

FY'11 DC CAPER

Consolidated Annual Performance Evaluation Report

OCTOBER 1, 2010 - SEPTEMBER 30, 2011

VINCENT C. GRAY, MAYOR
VICTOR L. HOSKINS, DEPUTY MAYOR FOR PLANNING AND ECONOMIC DEVELOPMENT
GOVERNMENT OF THE DISTRICT OF COLUMBIA



JOHN E. HALL, DIRECTOR
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
1800 MARTIN LUTHER KING, JR. AVENUE, SE,
WASHINGTON, DC 20020 (202) 442-7200



Notice of Non-Discrimination

In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code Section §§2-1401.01 et seq., (the “Act”), the District of Columbia does not discriminate on the basis of actual or perceived: race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity or expression, familial status, family responsibilities, matriculation, political affiliation, genetic information, disability, source of income, victim of an intra-family offense, or place of residence or business. Sexual harassment is a form of sex discrimination which is prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

TABLE OF CONTENTS

FY2011 CAPER

EXECUTIVE SUMMARY1

A. Assessment of the Five-Year Goals and Objectives5

B. Affirmatively Furthering Fair Housing9

 Actions Taken to Affirmatively Further Fair Housing..... 9

 Affirmative Marketing 10

 Impediments Identified in the Analysis..... 10

 Efforts to Remove Barriers to Affordable Housing..... 11

C. Affordable Housing13

 Specific Housing Goals and Objectives 13

 Section 215 Housing Opportunities 14

 Efforts to Address Worst Case Needs 15

 Non-Homeless Special Needs Population 16

D. Continuum of Care17

 Actions Taken to Address Homeless Needs..... 17

 Actions Taken to Prevent Homelessness..... 18

E. Other Actions19

 Address Obstacles to Meeting Under-Served Needs..... 19

 Foster and Maintain Affordable Housing..... 20

 Eliminate Barriers to Affordable Housing 20

 Institutional Structure and Coordination 20

 Improve Public Housing and Resident Initiatives 21

 Evaluate and Reduce Lead-based Paint Hazards..... 22

 Compliance with Program and Comprehensive Planning Requirements 24

 Antipoverty Strategy 25

 Section 3 26

F. Leveraging Resources29

 Matching Funds..... 29

G. Citizen Participation and Comment31

H. Self Evaluation33

I. Monitoring and Compliance35

 Community Housing Development Organizations (CHDOs) 35

 Community-Based Organizations (CBOs) 35

 Status of Grant Programs 36

J. CDBG Program and Use of Funds.....37

 Changes in Program Objectives 38

K. HOME Program and Use of Funds39

 HOME Match Requirement 39

 HOME MBE and WBE Report..... 40

L. ESG Program and Use of Funds.....41

 Distribution of Funds by Goals 41

 ESG Matching Funds 43

 Method of Distribution..... 43

 McKinney-Vento Continuum of Care Funds 44

 Activity and Beneficiary Data..... 44

Appendix A DFD FY2011 CDBG and HOME Funded Activities.....	49
Appendix B Residential Community Services FY2011 CDBG Funded Activities.....	53
Appendix C Income Levels	61
Appendix D Map of Funded Projects in FY2011.....	63
Appendix E Public Notice	65
Appendix F HOME Match Report	67
Appendix G Map of CDBG Eligible Areas and Geographic Target Areas.....	71
Appendix H HOPWA FY2011 CAPER.....	73
Appendix I IDIS Reports	141

TABLES

Table 1: Summary of Accomplishments, FY2011	2
Table 2: Outcome Performance Measurements (FY11 – FY15).....	7
Table 3: Summary of Specific FY2011 Objectives	13
Table 4: FY2011 CDBG Program Budget.....	37
Table 5: FY2011 HOME Program Budget.....	39
Table 6: Summary of Specific Homeless Objectives for FY2011.....	41
Table 7: ESG Program Expense, FY2011	41
Table 8: Local ESG Match Expenditures for 2011	43
Table 9: 2011 Continuum of Care Project Priorities	44



ABBREVIATIONS

ADAP	AIDS Drug Assistance Program
ADDI	American Dream Down-payment Initiative
AFHMP	Affirmative Fair Housing Marketing Plan
AI	Analysis of Impediments to Fair Housing Choice
AMI	Area Median Income
CAPER	Consolidated Annual Performance Evaluation Report
CBDO	Community-Based Development Organization
CDBG	Community Development Block Grant
CDC	Centers for Disease Control
CHDO	Community Housing Development Organization
CIP	Capital Improvement Program
CPP	Citizen Participation Plan
DCHA	District of Columbia Housing Authority
DCRA	Department of Consumer and Regulatory Affairs
DFD	DHCD's Development Finance Division
DHCD	Department of Housing and Community Development
DHS	Department of Human Services
DMPED	Deputy Mayor for Planning and Economic Development
DOES	Department of Employment Services
DOH	Department of Health
DSLBD	Department of Small and Local Business Development
EAHP	Employer Assisted Housing Program
EMSA	Eligible Metropolitan Statistical Area
ESG	Emergency Shelter Grant
FHIP	Fair Housing Initiatives Program
FRPAP	First Right Purchase Assistance Program
FY2011	Fiscal Year 2011
HAHSTA	HIV/AIDS, Hepatitis, STD, and Tuberculosis Administration
HAP	Homeownership Assistance Program
HCVP	Housing Choice Voucher Program
HDS	Housing Development Software
HoDIF	Home Ownership Developers Incentive Fund
HoFEDD	Housing Finance for the Elderly, Dependent, and Disabled
HOME	HOME Investment Partnerships Program
HOPWA	Housing Opportunities for Persons with AIDS
HPAP	Home Purchase Assistance Program
HPTF	Housing Production Trust Fund
HQS	Housing Quality Standards
HRA	Housing Regulation Administration
HUD	U.S. Department of Housing and Urban Development
IDIS	Integrated Disbursement and Information System
LAA	D.C. Language Access Act of 2004
LAHDO	Land Acquisition for Housing Development Opportunities
LBP	Lead-Based Paint
LIHTC	Low-Income Housing Tax Credit
LISC	Local Initiatives Support Corporation
LSDBEs	Local, Small, and Disadvantaged Business Enterprises



LSW	Lead Safe Washington
NCRC	National Capital Revitalization Corporation
NIF	Neighborhood Investment Fund Target Areas
NOFA	Notice of Funding Availability
NRSAs	Neighborhood Revitalization Strategy Areas
PART	Pre-Apprenticeship Readiness Training
PMD	DHCD's Program Monitoring Division
RCS	DHCD's Residential and Community Services Division
RFA	Request for Applications
RFP	Request for Proposals
SAFI	Site Acquisition Funding Initiative
SFRRP	Single Family Residential Rehabilitation Program
TBRA	Tenant Based Rental Assistance
TPTAP	Tenant Purchase Technical Assistance Program
URA	Uniform Relocation Act
WASA	Water and Sewer Authority
WIC	Workforce Investment Council

EXECUTIVE SUMMARY

The Fiscal Year 2011 Consolidated Annual Performance and Evaluation Report (the “FY2011 CAPER”) is a summary of the accomplishments under the District of Columbia’s Fiscal Year 2011 Annual Action Plan (the “FY2011 Annual Action Plan”). The FY2011 CAPER consists of narrative statements which explain the progress made in carrying out the activities, and achieving the objectives and priorities set forth in the FY2011 Annual Action Plan. It also describes the methods used to comply with federal regulations. Appendices with tables and reports supply additional details about the use of federal entitlement funding for the District of Columbia (“DC”). All of this information serves to document the significant amount of work contributed by the DC Department of Housing and Community Development (“DHCD”) and community partners in an effort to carry out the priorities of the District’s Five-Year Consolidated Plan (“Consolidated Plan”).

The CAPER is submitted in accordance with regulations governing Consolidated Submissions for Community Planning and Development Programs (24 CFR 91.520) and Consolidated Annual Performance and Evaluation Reporting requirements as directed by the U.S. Department of Housing and Urban Development (“HUD”). The purpose is to report on DHCD’s use of federal entitlement funding allocated from HUD and related program income. The federal entitlement funding and related program income sources, listed below, are from the Community Development Block Grant Program (“CDBG”), the HOME Investment Partnerships Program (“HOME”), the Emergency Shelter Grant Program (“ESG”), and the Housing Opportunities for Persons with AIDS Grant Program (“HOPWA”). DHCD has been designated by the District of Columbia to receive and administer the entitlement funds allocated through the Consolidated Plan. However, the HOPWA grant is received directly by, and is administered by, the HIV/AIDS, Hepatitis, STD, and Tuberculosis Administration (previously known as the HIV/AIDS Administration) of the DC Department of Health (“DOH”). The ESG grant is received and administered by the Department of Human Services.

Fiscal Year 2011 Federal Funding:

CDBG Entitlement Allocation	\$19,636,404
CDBG Program Income	8,245,993
HOME Entitlement Allocation	9,346,307
HOME Program Income	1,374,423
ESG Entitlement Allocation	796,759
HOPWA Entitlement Allocation	<u>14,118,841</u>
Total:	\$53,518,727

Fiscal Year 2011 Actual Expenditures:

CDBG	\$23,841,116
HOME	5,916,952
ESG	720,415
HOPWA	<u>11,654,967</u>
Total:	\$42,133,450

DHCD is pleased to report solid performance across all priority areas and specific objectives in FY2011. Although performance in some program areas was directly impacted by the national economic slowdown, DHCD’s performance in other areas met or exceeded targets despite the austere resource environment. This exemplifies the broad array of programs offered and

evidences DHCD’s continuing efforts to be an effective steward of federal funds in the service of District residents.

DHCD has continued to successfully provide and expand affordable housing opportunities for District residents while facing a very challenging housing and economic market. In previous years, increasing land and construction costs, a great demand to live in the District, and intense competition from private housing developers all contributed to the difficulty of creating and maintaining affordable units. In FY 2011, land and construction costs remained high in the District. At the same time, the District, like many jurisdictions across the country, faced rapidly diminishing local resources, in addition to limited credit and private financing options. Despite these challenges, DHCD still created, preserved or assisted in the rehabilitation of 1,885 affordable ownership or rental units. The availability of HUD resources to leverage funds from other public and private sources was essential to achieving the objectives and priorities set forth in the Consolidated Plan and the FY 2011 Annual Action Plan.

Table 1 is a summary of DHCD’s accomplishments relative to the objectives and priorities set forth in the FY2011 Annual Action Plan.

Table 1: Summary of Accomplishments, FY2011

Total affordable housing units funded	1,885	Comprehensive housing counseling sessions	16,559
Homeownership units funded	468	Technical assistance services provided to small businesses	1,680
First-time homebuyers funded by the Home Purchase Assistance Program (HPAP)	245	Loans or grants by the Single Family Rehab Program	124
First Right Purchase Assistance Program (Tenant Purchase) units funded	241	Affordable housing units rehabilitated	561
Special needs housing units funded	258	Storefront façades improved	46

Other accomplishments in FY2011 include the following:

- DHCD applied for and secured \$5,000,000 for the Neighborhood Stabilization Program (Round Three) for which DHCD was the designated recipient by the U.S. Department of Housing and Urban Development (HUD).
- DHCD applied for and secured \$3,000,000 from the HUD Office of Sustainable Housing and Communities under the Community Challenge Grant initiative.
- DHCD held the 3rd Annual Housing Expo & Foreclosure Prevention Clinic at the Walter E. Washington Convention Center where approximately 1,200 people interacted with representatives from the mortgage industry, community-based organizations, and DC government agencies offering information, services and referrals to attendees.

- DHCD’s Housing Resource Center (HRC) was fully operational and approximately 6,400 stakeholders visited the HRC for counter services regarding DHCD services and programs.
- DHCD, through the Housing Regulation Administration (HRA), conducted 28 education and informational sessions on rental housing, condominium conversion matters, affordable housing programs, and inter-Agency coordinated topics, and also conducted 8 quarterly stakeholder meetings.
- DHCD held its 10th Annual Fair Housing Symposium- “One City – One Community” - during Fair Housing Month. The symposium, an educational forum for advocates, community-based organizations, residential rental and lending professionals, and other direct service providers, was a daylong event that provided attendees a glimpse of the current state of fair housing. It also included breakout sessions covering specific issues and challenges faced by both housing providers and residents within the diverse group of attendees.
- DHCD, through its Single Family Residential Rehabilitation Program, assisted more than thirty homeowners who experienced flooded basements, mold, cracked walls and ceilings as a result of hurricane and earthquake activity experienced in the District.
- DHCD held its 8th Annual accessibility training – “Plans to Practice – Best Practices in Accessible Design and Construction” for partners and sub-recipients. The presentation focused on the incorporation of accessibility in the design and construction. It highlighted common oversights architects make when incorporating accessibility into multi-family plan development, as well as typical errors made in the field during construction. For the 35 program participants in attendance, it offered practical examples of simple solutions which, when incorporated into plan development and construction, will help produce projects which are truly accessible.

Despite challenging times DHCD funded 1,885 total units of affordable housing in FY2011, which is slightly higher than initially projected. This number includes units financed for acquisition, rehabilitation and new construction, as well as lead remediation and home purchase assistance units. Focusing on infrastructure and efficiency, DHCD used creative and resourceful methods to fund as many affordable housing units as possible. In addition, the Department also met community development goals in the areas of community services activity, including housing counseling, small business technical assistance, and façade improvements. Housing counseling was a particular focus in FY2011, as DHCD worked with other DC government agencies, non-profit organizations, community-based grantees, and the private sector to enhance outreach, education, and counseling around foreclosure prevention and loss mitigation within the District.



A. Assessment of the Five-Year Goals and Objectives

FY2011 marked the first year of the District of Columbia's five-year Consolidated Plan. The Five-Year Consolidated Plan for Fiscal Year 2011–2015 includes specific objectives and priorities pertaining to suitable living environments, decent housing, and economic development activities to be achieved during the five-year period. These objectives and priorities, designed to assist persons of low- and moderate-income, are identified on an annual basis in the five Annual Action Plans. They include the following:

- Creation and retention of affordable homeownership and rental housing through new production, preservation, and rehabilitation; comprehensive housing counseling; and eviction prevention and homeless assistance;
- Expansion of homeownership through first-time homebuyer financial assistance, and technical assistance and counseling to convert rental properties to affordable homeownership; and
- Support of neighborhood-based economic and community revitalization activities through business expansion and retention services.

In an effort to prioritize needs and efficiently allocate resources, DHCD collaborated with citizens, elected officials, public-private agencies, and nonprofit organizations to determine community development needs for FY2011. The main areas of need acknowledged were affordable housing, economic development, and homelessness prevention and social service goals for the District of Columbia. DHCD is pleased to report solid performance across all priority areas and specific objectives.

During FY2011, DHCD focused on three strategic areas: (1) preserving and increasing the supply of affordable housing through new construction and rehabilitation; (2) increasing homeownership opportunities; and (3) revitalizing neighborhoods, promoting community development, and providing economic opportunities. To help meet the diverse housing needs of the District's low- to moderate-income residents, DHCD operated programs for individuals, developers, and community groups. In addition, completing the fourth year of integration of the local Housing Regulation Administration into its organizational structure, DHCD also worked to ensure the preservation and maintenance of affordable rental housing by regulating building sales and conversion, administering the DC Rental Housing Act of 2006, and by enforcing the DC Rental Conversion and Sale Act of 1980 (also known as the tenant opportunity to purchase act (TOPA)).

In terms of preserving and increasing affordable housing, DHCD provided funding for the pre-development, acquisition, rehabilitation and construction of 1,885 affordable units for both multi-family and single-family developments over the past year.

With respect to homeownership, DHCD provided loans through second trust financing for acquisition and closing costs for 245 new first-time homeowners through the Home Purchase Assistance Program (HPAP). DHCD also converted 241 rental units into home ownership by assisting tenants in acquiring their rental units for condominium or co-op ownership under the District of Columbia's First Right to Purchase Assistance Program. DHCD assisted 561 families to remain in their homes by providing loans and grants for rehabilitation, including repairs for accessibility improvements, elimination of code violations, lead remediation, and lead pipe replacement. DHCD also provided housing counseling to 16,559 tenants, home buyers and new

homeowners, increasing their understanding of housing-related issues pertinent to their respective situations.

In connection with neighborhood revitalization and addressing community needs, DHCD activities ranged from small business technical assistance to individual assistance to prevent homelessness. As part of neighborhood investment activity over the past year, DHCD funded our non-profit partners to provide technical assistance for 1,680 small neighborhood businesses and to complete construction on façade improvement projects for 46 small businesses. As part of efforts to prevent homelessness, emergency assistance was provided with ESG funds to prevent 166 households from becoming homeless and shelter was provided for 102 families in a family shelter.

The following Table 2 shows the District's progress from FY 2011 through 2015 in addressing the priorities set by the community.



Table 2: Outcome Performance Measurements (FY11 – FY15)

OBJECTIVE: SUITABLE LIVING ENVIRONMENT	<i>Expected FY11</i>	<i>Actual FY11</i>	<i>Expected FY12</i>	<i>Actual FY12</i>	<i>Expected FY13</i>	<i>Actual FY13</i>	<i>Expected FY14</i>	<i>Actual FY14</i>	<i>Expected FY15</i>	<i>Actual FY15</i>	<i>5-Year Goal</i>	<i>5-Year Total</i>	<i>5-Year % of Total</i>
Outcome: Availability/Accessibility													
Support homeless families. (DHS)	75	102	85		95		105		115		475	102	21.47%
Promote homeownership through the reclamation of abandoned properties.	30	31	32		36		40		42		180	31	17.22%
Outcome: Sustainability													
Support property management	25	11	25		25		25		25		125	11	8.80%
Enhance function and apperarence of business facilities to strengthen commercial corridors.	40	46	42		44		45		45		216	46	21.30%
Conduct program monitoring activities	150	201	175		185		195		200		905	201	22.21%

OBJECTIVE: ECONOMIC DEVELOPMENT	<i>Expected FY11</i>	<i>Actual FY11</i>	<i>Expected FY12</i>	<i>Actual FY12</i>	<i>Expected FY13</i>	<i>Actual FY13</i>	<i>Expected FY14</i>	<i>Actual FY14</i>	<i>Expected FY15</i>	<i>Actual FY15</i>	<i>5-Year Goal</i>	<i>5-Year Total</i>	<i>5-Year % of Total</i>
Outcome: Sustainability													
Support retention and growth of local neighborhood businesses.	1,500	1,680	1,550		1,575		1,600		1,625		7,850	1,680	21.40%



A. Assessment of the Five-Year Goals and Objectives

OBJECTIVE: DECENT HOUSING	Expected FY11	Actual FY11	Expected FY12	Actual FY12	Expected FY13	Actual FY13	Expected FY14	Actual FY14	Expected FY15	Actual FY15	5-Year Goal	5-Year Total	5-Year % of Total
Outcome: Availability/Accessibility													
Provide counseling to tenants in assisted housing with expiring subsidies, to prevent involuntary displacement.	3,000	4,306	3,200		3,400		3,600		3,800		17,000	4,306	25.33%
Provide Comprehensive housing counseling services to low/moderate income households	15,000	16,559	15,000		15,000		15,000		15,000		75,000	16,559	22.08%
Outcome: Affordability													
Preserve and increase rental housing supply for low-moderate income, extremely low and very low-income residents.	1,300	1,417	1,400		1,500		1,550		1,600		7,350	1,417	19.28%
Increase supply of new single and multi-family ownership housing units.	450	468	500		550		575		600		2,675	468	17.50%
Support tenants through tenant organizations with first right to purchase assistance to convert rental units to ownership units.	500	413	550		550		600		650		2,850	413	14.49%
Increase homeownership opportunities for first time low-moderate income residents	300	245	325		350		400		425		1,800	245	13.61%
Preserve and Increase homeownership opportunities for very low and low-income residents who are HOME income eligible.	50	42	60		70		75		80		335	42	12.54%
Preserve existing homeownership through assistance with rehabilitation to code.	100	124	110		120		130		140		600	124	20.67%
Assist conversion of rental units to condominium / co-op ownership units.	150	241	175		200		225		250		1,000	241	24.10%
Prevent increases in homelessness (DHS)	165	166	160		155		150		150		780	166	21.28%

B. Affirmatively Furthering Fair Housing

As an entitlement jurisdiction, DHCD is a recipient of federal funding and must adhere to Section 808(e) (5) of the Fair Housing Act, which requires a participating jurisdiction to engage in activities that promote Affirmatively Furthering Fair Housing (“AFFH”). Part of this responsibility is to conduct an Analysis of Impediments to Fair Housing Choice (“AI”). The District has completed an AI on a five-year interval since 1995. The last AI in 2005 highlighted various areas for improvement which the City has taken appropriate actions to remediate. The process of improving the services available to all District residents is ongoing; and as such, DHCD maintains records to reflect actions taken in this regard. DHCD is currently working on completing the 2010 Analysis of Impediments. In accordance with Section 104 of the Housing and Community Development Act of 1974 (24CFR Part 570.496(a)), DHCD certifies that it will affirmatively further fair housing.

Actions Taken to Affirmatively Further Fair Housing

The recent AI provided the District with a list of impediments that had direct and indirect effects in restricting housing choice for various communities in the City. However, it also provided recommendations to guide the District in addressing these impediments. During the past year, District activities to increase housing opportunities for the general public and persons with special needs have included the following:

- **Interagency partnership** – DHCD has partnered with the DC Department of Mental Health (DMH) to increase funding for affordable housing units that will house DMH consumers, including persons with disabilities. DHCD has provided training to DMH grantees on affirmative marketing to various communities.
- **Community-Based Organization (CBO) partnerships** – DHCD partnered with CBOs and other institutions to implement an integrated legal assistance, housing counseling, and financial assistance continuum to constituents. The CBOs continue to provide an invaluable service to District residents regarding home ownership and credit counseling in these harsh economic times.
- **Inclusionary zoning** – DHCD’s Housing Regulation Administration, in collaboration with the DC Deputy Mayor for Planning and Economic Development and the DC Department of Consumer and Regulatory Affairs, implemented the DC Inclusionary Zoning Program. This innovative regulatory program requires that developers of 10 or more housing units set aside up to 10 percent of the residential units for affordable housing. In return, they receive a 20% density bonus to build the affordable and market rate housing. DHCD is the enforcement agency for compliance with this regulation.
- **DCHousingSearch.org** – DHCD continues to populate and improve its interactive housing search website where individuals can browse up-to-date, detailed listings of available for-rent and for-sale properties. Listed properties include those developed or renovated with DHCD or DC Housing Finance Agency funding, as well as privately managed properties (those affordable to households with incomes up to 120% of AMI and those managed under the DC Housing Authority's Housing Choice Voucher Program). **DCHousingSearch.org** provides the ability to search using criteria such as number of bedrooms and baths; rent and deposit requirements; location (including a mapping feature); special amenities; as well as accessibility features for people with disabilities.



- **Targeted foreclosure prevention** – The Department has identified high interest first trust loans in its portfolio, and proactively worked with these borrowers to avoid foreclosure. Names are forwarded to a partner housing counseling agency to contact and counsel, if necessary, in an effort to prevent default.
- **NSP2-** As a result of the NSP2 funding, the agency partnered with the National Community Reinvestment Coalition (NCRC)- who produced a market study, homeownership strategies and sustainability research for the Ivy City, Trinidad, Anacostia and Deanwood neighborhoods

Affirmative Marketing

DHCD instituted and continues to enforce an internal certification process for all of its housing projects (new construction, rehabilitation and acquisition), as well as its service programs. The certification process ensures compliance with both federal and local laws and regulations. The process also ensures that housing construction projects and service programs are affirmatively marketed and accessible to groups least likely to know about the services or housing availability.

As the agency charged with ensuring compliance with affirmatively furthering fair housing, DHCD aims to ensure that prospective buyers, tenants and service recipients, regardless of their protected category, are informed about programs and prospective housing developments across the District, and that they feel welcome to apply. Through the certification process, DHCD brings greater diversity to areas that are suspected of having been subjected to housing discrimination based on the residents' protected class. Another result of the certification is that communities not likely to apply for the housing without special outreach efforts are targeted (due to self or forced segregation, linguistic isolation, neighborhood racial or ethnic composition and patterns, location, and or the price of housing, about the availability of housing).

In the program arena, the certification process is standard for all agency programs. This equal opportunity certification ensures that non-housing activities, a standalone program or one associated with new construction or rehabilitation projects also abides by the affirmative marketing principle. DHCD requires completion of an Affirmative Marketing Plan ("AMP") certification form for housing projects and for program services. These plans are to be submitted with accompanying information for all residential housing developments containing five or more units, whether the units are located on one parcel or in a scattered sites arrangement.

Impediments Identified in the Analysis

The 2005 AI identified four housing areas with major impediments to fair housing choice. These were:

1. **Real Estate Sector:** Lack of compliance of fair housing laws by the real estate and housing industry (real estate, lending/mortgaging, insurance/appraisals, etc.).
2. **Affordable Housing:** Decreasing number of affordable housing units for low and moderate-income households and special needs residents in target neighborhoods already experiencing a shrinking market.

3. **Education and Outreach:** Information on full range of housing available across many District neighborhoods offering affordable housing is not made available to individuals and families seeking homes due to segregated residential patterns.
4. **Consumer Literacy:** Low levels of home buying literacy among particular protected classes and a high degree of home seekers with no or blemished credit history.

Efforts to Remove Barriers to Affordable Housing

The District, through DHCD and other agencies, maintains and continues to implement strong measures that remove potential barriers to fair housing. Several of our efforts are listed below:

- **Housing Production Trust Fund** – The District maintains a dedicated source of local funding for housing production through its Housing Production Trust Fund (HPTF) managed by DHCD.
- **Rental Housing Act of 1985** – The District enforces the Rental Housing Act of 1985. This strong and effective Rent Stabilization law (known in the vernacular as “Rent Control”) is administered by DHCD, more effectively aligning the purpose of the law with the Department charged with creating and preserving affordable housing in the District.
- **Rental Housing Conversion and Sale Act of 1980** – The District enforces the Rental Housing Conversion and Sale Act of 1980 (known as the tenant opportunity to purchase act or “TOPA”). This vigorous first right of refusal law is administered by DHCD with the goal of aligning the purpose of the law with the creation and preservation of affordable housing opportunities.
- **The Housing Regulation Administration (HRA)** – HRA manages the DHCD Housing Resource Center and administers the District’s Inclusionary Zoning program. This innovative regulatory program requires that developers of 10 or more housing units set aside up to 10 percent of the residential units for affordable housing. In return, they receive a 20% density bonus to build the affordable and market rate housing.
- **Program Monitoring Division** – Through the Program Monitoring Division’s fair housing unit, DHCD provides technical assistance and training to sub-recipients on fair housing and accessibility compliance for construction projects and programs. As well, DHCD continues to monitor all its sub-recipients to ensure compliance with fair housing and equal opportunity laws and regulations.
- **Annual Fair Housing Symposium** – The District held its Tenth Annual Fair Housing Symposium in April 2011. This year, DHCD partnered with the DC Office of Human Rights and the Equal Rights Center to bring District residents and service providers a day full of information from advocates and experts in housing areas as it relates to the LGBT community, source of income protections, aging and disability, access to fair housing choice, school and housing policy, and affordable vs. fair housing. This year’s theme, “One City – One Community,” challenged the audience to think about fair housing issues in an integrated manner, and not in isolation.
- **Community-Based Organization Partners** – The Department partners with non-profit and private sector housing advocates and practitioners to further fair housing policies and provide greater education coverage of housing and fair housing issues to target communities. This is accomplished by funding community-based organizations to provide outreach and education to District residents who are tenants and homeowners on topics such as purchase programs for first time homeowners, comprehensive



homeownership and housing counseling, foreclosure prevention and assistance for relocation, and the location of suitable apartments. In fiscal year 2011, DHCD contracted with University Legal Services, the Latino Economic Development Corporation, Lydia's House, the Central American Resource Center, and Housing Counseling Services, Inc. to provide comprehensive housing services for District residents.

- **Annual Accessibility Training Program** – In August 2011, DHCD hosted its 8th annual accessibility compliance training for staff, grantees, and interested stakeholders. This training covers Section 504 of the Rehabilitation Act of 1973, the Fair Housing Act as amended, and the Americans with Disabilities Act. This training is mandatory for new staff and sub-recipients; sister housing and District agencies are also invited to attend. The training covers changes in federal and local regulations, parallels among the various regulations, practical application of such regulations and the current accessibility requirements for multifamily and single family housing.
- **Fair Housing Literacy** – DHCD continues to provide fair housing information and training as needed to the general public and District agencies, and distributes its fair housing brochure series, printed in various languages, at events such as community fairs and the annual DHCD Housing Expo held during Homeownership month in June.

Other housing agencies and non-profit community development corporations also offer tools for assisting first time homebuyers and residents in crisis. The DC Housing Finance Agency has a Home Resource Center dedicated to education and training of first time homebuyers on homeownership opportunities. Manna, Inc., a non-profit housing corporation which builds affordable housing, also has its own first time home buyer training and mortgage assistance program, through a sister organization, for low income residents citywide.

C. Affordable Housing

The challenges in FY2011 continue to be the increasing cost of housing, competition for a shrinking pool of affordable units, the impact of housing costs on the most vulnerable populations, the wage gap between skilled and unskilled workers, regional employment trends, lack of public transportation options to regional employment opportunities, and the threat of displacement due to rising rents and/or the expiration of federally subsidized housing.

DHCD administers a number of programs that create and preserve opportunities for affordable housing and economic development as well as revitalize underserved communities. DHCD continues to utilize its competitive funding process to target specific projects to achieve this mission, by issuing RFPs for development and acquisition projects and RFAs for service-oriented grants. Additionally, DHCD works with partner organizations—including private, non-profit or semi-governmental development and financing entities—to provide housing and economic opportunities for low-to-moderate income residents.

For each fiscal year, DHCD establishes objectives to meet the District’s priority needs based on community consultation, U.S. Census and other market-driven data. These objectives are identified in the Department’s Annual Action Plan. Table 3 presents a summary of DHCD’s specific objectives for FY2011 within the categories specified by HUD and consistent with the District’s priorities.

Specific Housing Goals and Objectives

During FY2011, DHCD assisted 245 first-time homeowners with loans from the Home Purchase Assistance Program (HPAP), and assisted another 241 units in the conversion from rental units to ownership as condominiums or co-ops. DHCD also provided housing counseling assistance to 16,559 individuals. This goal was revised during the year to reflect the actual level of activity and demand for services.

DHCD increased the supply of affordable housing by funding rehabilitation of multi-family and single-family units or pre-construction of new units for a total of 1,885 units. Among the affordable units supported were 924 rehabilitated or preserved units and 961 new construction multi-family or single-family units. Of the units funded in FY2011, 560 units were affordable to very low-income residents, 754 units were affordable to low-income residents, and 571 units were affordable to low-to-moderate income residents.

Table 3: Summary of Specific FY2011 Objectives

Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/Objective*
Rental Housing					
Preserve and increase rental housing supply for low-moderate income, extremely low and very low-income residents.	CDBG, HOME, HPTF	<ul style="list-style-type: none"> • No. of affordable units • No. of Section 504 accessible units • No. of years of affordability • Units in compliance with Lead Safe Housing Rule 	1,300	1,417	DH-2 DH-1
Support tenants through tenant	CDBG,	<ul style="list-style-type: none"> • No. of tenants receiving 	500	413	DH-2



Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/Objective*
organizations with first right to purchase assistance to convert rental units to ownership units.	HOME, HPTF	counseling for unit purchase			
Provide counseling to tenants in assisted housing with expiring subsidies, to prevent involuntary displacement	ESG, CDBG, LOCAL	<ul style="list-style-type: none"> No. of tenants receiving counseling 	3,000	4,306	DH-1
Owner Housing					
Increase homeownership opportunities for first time low-moderate income residents	CDBG, HOME, LOCAL	<ul style="list-style-type: none"> No. of first-time homebuyers No. receiving down-payment assistance/ closing costs 	300	245	DH-2
Increase homeownership opportunities for very low- and low-income residents who are HOME-income eligible	HOME	<ul style="list-style-type: none"> No. of first-time homebuyers No. receiving home purchase assistance/ closing costs 	50	42	DH-2
Preserve existing home-ownership through assistance with rehabilitation to code standards.	CDBG, HOME, HPTF	<ul style="list-style-type: none"> No. of owner-occupied units rehabilitated or improved 	100	124	DH-2
Increase supply of new single and multi-family ownership housing units	CDBG, HOME, HPTF	<ul style="list-style-type: none"> No. of affordable units No. of Section 504 accessible units No. of years of affordability 	450	468	DH-2
Assist conversion of rental units to condominium /co-op ownership units.	CDBG, HPTF	<ul style="list-style-type: none"> No. of units No. of affordable units No. of years of affordability 	150	241	DH-2
Promote home ownership through the reclamation of abandoned properties.	CDBG, Local	<ul style="list-style-type: none"> No. of units No. of affordable units No. of years of affordability 	30	31	DH-2
Provide comprehensive housing counseling services to low/moderate-income individuals.	CDBG	<ul style="list-style-type: none"> No. of low/moderate income individuals served. 	15,000	16,559	DH-1
Community Development					
Support retention and growth of local neighborhood businesses	CDBG	<ul style="list-style-type: none"> No. of businesses assisted 	1,500	1,680	EO-3
Economic Development					
Enhance function and appearance of business facilities to strengthen commercial corridors.	CDBG	<ul style="list-style-type: none"> No. of businesses assisted 	40	46	SL-3
Planning/Administrative					
Conduct program monitoring activities	CDBG, HOME	<ul style="list-style-type: none"> No. of monitoring activities 	150	201	N/A

Section 215 Housing Opportunities

Section 215 of the Affordable Housing Act contains eligibility requirements for affordable housing as well as a definition, specifically pertaining to the HOME program. Sections 92.252

and 92.254 under Title 24 Code of Federal Regulations, Part 92 (24 CFR 92) further explains rental and owner-occupied HOME housing criteria necessary to qualify as Section 215 housing.

As such, during FY 2011, three types of assistance qualified as Section 215 housing:

1. A total of 21 households received down payment assistance using HOME dollars through the DHCD Home Purchase Assistance Program, which are allowable under HOME regulations and guidelines;
2. No single-family owner-occupied households were rehabilitated using HOME funds under the single-family rehabilitation program; and,
3. Approximately 21 multifamily units were acquired, rehabilitated or constructed using HOME funds.

Efforts to Address Worse Case Needs

In FY2011, the District took several steps to address worse case housing needs, which are defined as low-income households who live in seriously substandard housing or have been involuntarily displaced.

The most important step taken by the District government was to use a dedicated source of local funding for the production of affordable housing. The Housing Production Trust Fund (HPTF or “Fund”), authorized by the Housing Production Trust Fund Act of 1988 as amended by the Housing Act of 2002, acts as a local funding source for affordable housing development. Capital for the HPTF is supplied from a legislated percentage share of DC deed recordation and real estate transfer taxes. The Fund is designed to direct assistance toward the housing needs of the most vulnerable District residents—very low- and extremely low-income renters. Pending the receipt of feasible project proposals, the statute requires that:

- A minimum of 40 percent of all Fund monies disbursed each year must benefit households earning up to 30 percent of the area median income (AMI);
- A second minimum of 40 percent of the Fund monies must benefit households earning between 31 and 50 percent of the AMI;
- The remainder must benefit households earning between 51 and 80 percent of the AMI; and
- At least 50 percent of the Fund monies disbursed each year must be used for the development of rental housing.

The remainder of the funds may also be used for for-sale housing development, and loans associated with our other programs, such as First Right Purchase Assistance Program and Lead Safe Washington.

Another step the District has taken to address worse case housing needs is by discouraging projects that involve the displacement of persons. However, if displacement of persons should occur in a project, DHCD will make provisions for the appropriate relocation assistance as established by federal regulations. It is DHCD’s policy to minimize displacement in all of its projects. Each program officer in the Development Finance Division (DFD) keeps track of any relocation required for a project. Project managers review development plans and revise those

plans, as necessary, in conjunction with project sponsors to minimize displacement. Where relocation is required, the project managers ensure during the underwriting process that any required relocation plan is adequate and included as part of the projected development costs. A number of DFD project managers have received training in the Uniform Relocation Act (URA). DHCD's Office of Program Monitoring ("OPM") has convened a team to oversee project compliance, including URA compliance, and to update the Division's operating protocols to ensure that all specialized monitoring disciplines are being addressed.

In FY 2011, three (3) residential properties required submission and approval of temporary and/or permanent relocation plans. These projects were the E & G Scattered Sites Cooperative Development (consisting of five scattered site buildings), the Pollin Memorial Community (Parkside Additions public housing redevelopment), and St. Dennis Apartments. Some developers were able to temporarily relocate tenants to other vacant units on their project sites to the extent possible in order to avoid relocation to off-project sites. Other developers housed residents permanently off-site in comparable units that were decent, safe and sanitary and inspected by DHCD. Any required relocation generated by DHCD's single family rehabilitation projects is incorporated into each project work plan, and associated costs are factored into the budget.

Non-Homeless Special Needs Population

Addressing the non-homeless special needs population (which includes the elderly and people with disabilities) is an important aspect of DHCD's Annual Action Plan. During the past fiscal year, DHCD utilized five programs to fund projects for the special needs population. These were the Home Purchase Assistance Program (HPAP), Single Family Residential Rehabilitation Program, Multi-Family Housing Construction and Rehabilitation Program, First Right Purchase Program, and the Handicapped Accessibility Improvement Program. In FY2011, DHCD funded a total of 258 special needs housing units.

DHCD has partnered with the DC Department of Mental Health (DMH) to increase funding for affordable housing units which will house DMH consumers, including persons with disabilities.

D. Continuum of Care

HUD encourages communities to address housing and homelessness through a comprehensive, collaborative, and strategic approach that it has promoted since 1994. HUD's Continuum of Care concept facilitates this process and is designed to help communities envision, organize, and plan comprehensive and long-term solutions to address the problem of homelessness.

The District's current homeless and homeless special needs' housing efforts are coordinated and managed by the Department of Human Services (DHS). DHS partners with the Community Partnership for the Prevention of Homelessness (the Partnership) for the District's Continuum of Care program under a FY2011 contract renewable for up to four option years based upon achievement of the contract's performance objectives and the decision of the District. The contract funds the Partnership to address the needs of the District's homeless population, including other special needs subpopulations of the homeless (e.g., the frail elderly, chronically mentally ill, drug and alcohol abusers, and persons with HIV/AIDS).

The Partnership, with the approval of DHS, determines annually which services will be funded with the Emergency Shelter Grant (ESG) to address the most pressing emergency and prevention needs. In FY2011, the ESG funds paid for prevention, shelter operations, and administrative cost. Table 7 describes the uses of ESG funds in FY2011.

Actions Taken to Address Homeless Needs

Numerous activities are undertaken in the District to address the needs of homeless persons, and the special needs of persons that are not homeless but require supportive housing. Many of these activities are undertaken with the use of ESG and/or local funds.

The Emergency Shelter Grant supports the District's homeless Continuum of Care program and the related objectives of the Consolidated Plan that provide for homeless or special needs populations. In FY2011 ESG funds continued to support prevention efforts and facilities operating at the entry point of the Continuum of Care, in order to maintain and improve those facilities even while the District works to build the permanent affordable and supportive housing that will end homelessness over time.

Improvements to the Continuum have been ongoing. The District's plan to end homelessness includes new efforts based on the Interagency Council on Homelessness and designed to support the Continuum of Care concept. It rests on three centerpiece policies:

1. Increase homeless prevention efforts within local and federal government,
2. Develop and/or subsidize at least 6,000 units of affordable, supportive permanent housing to meet the needs of D.C.'s chronically homeless and other very low-income persons at risk of homelessness, and
3. Provide wraparound mainstream supportive services fully coordinated with Continuum of Care programs and special needs housing.

The goals focus on 1) keeping as many people as possible from becoming homeless through direct prevention efforts and increasing the supply of affordable housing; and 2) enriching the homeless Continuum at all levels with supportive services that rapidly re-house persons with

and without special needs. This refocuses the District's efforts over time from a "shelter first" to a "housing first" model that ends homelessness.

Within this general context, ESG funds continue to be used to support policy goal #1, which is to prevent homelessness and to maintain and improve the entry level of the Continuum of Care. Efforts to prevent homelessness in the District of Columbia have been enhanced by local funding of a rental assistance program in FY2011, but ESG prevention funds which are distributed through a network of neighborhood based organizations, continue to be the backbone of the District's prevention efforts.

Actions Taken to Prevent Homelessness

Prevention funds for the DC Emergency Assistance Fund are awarded through a Memorandum of Agreement that established a mutually beneficial partnership wherein ESG funds support a citywide homeless prevention effort managed by the Foundation for the National Capital Region. DHS also exceeded the FY2011 Action Plan Goal of assisting 165 individuals/families with emergency eviction prevention by providing prevention grants to 107 families and 59 individuals for a total of 166 cases.

E. Other Actions

The District continued to support and use several methods to remove possible barriers to affordable housing such as: a dedicated source of local funding for housing production through its Housing Production Trust Fund (HPTF); improving programs and processes to make project funding more efficient; targeting investment by type of project and geographic area; using inter-agency coordination and public-private partnerships to leverage public funding; and by increasing outreach and marketing of programs and funding opportunities.

DHCD improved its various programs to effectively address the needs of the underserved. The Department continued to fund outreach and assistance programs for tenants in buildings with expiring Section 8 and/or other federal program statuses. Tenants were provided information regarding purchase options under the District's First Right to Purchase statute, comprehensive housing counseling and assistance for relocation, location of apartments, and first-time home ownership.

In FY2011, DHCD hosted and participated in a number of outreach and community participation events specifically focused on homeownership and foreclosure prevention. In June, DHCD, in partnership with the U.S. Department of Treasury, Freddie Mac, Fannie Mae, Greater Washington Urban League, the DC Housing Authority and the District Department of Insurance, Securities and Banking, held a Housing Expo and Foreclosure Clinic at the Washington Convention Center. The event provided residents with access to a variety of housing resources. Approximately 1,200 people attended the free event and took advantage of the many educational opportunities offered, including workshops, credit and foreclosure counseling, exhibitors and free credit reports.

During FY2011, DHCD allocated its funds based on the determination of priority needs identified in the Consolidated Plan and the Annual Action Plan and by the suitability of activities that are planned to meet those needs. Actions taken to address those needs are as follows:

Address Obstacles to Meeting Under-Served Needs

DHCD addressed obstacles to meeting under-served needs in the District through the following activities:

- Funded a broad range of housing counseling services with an emphasis on home ownership, eviction and mortgage default prevention, and preservation of existing housing placements.
- Conducted and participated in meetings with community agencies, neighborhood groups, and concerned citizens to discuss needs, available grants, the grant process, and other relevant information.
- Conducted site visits of target areas to assess/confirm needs and consider appropriate actions.
- Utilized a variety of funding sources to assist with rehabilitation of owner-occupied housing of low-income residents.
- Provided information on housing discrimination and landlord-tenant laws to low-income families, nonprofit organizations, local realtors, and property owners.



Foster and Maintain Affordable Housing

The Department has partnered with non-profit and for-profit developers to preserve existing and offer new affordable housing opportunities to those residents unable to meet the current cost demands of the District's escalating real estate market. The Department offers programs that help first-time homebuyers purchase homes and assist current homeowners with home repairs. In addition, the District provides funding for housing counseling services to assist residents in moving towards home ownership and self-sufficiency. The District also funds commercial and economic development initiatives that help revitalize our communities and provide employment opportunities to unemployed and underemployed residents. The Department makes special needs housing, preservation of affordable units with expiring Low Income Housing Tax Credit use agreements, and retention of Section 8 rental properties a specific funding priority in our Requests For Proposals.

Eliminate Barriers to Affordable Housing

In FY2011, the District took several steps to ameliorate the negative impacts of the current housing market, but realizes the fact that resources produced fewer units in an atmosphere characterized by pricing pressures.

The most important step taken by the District government is adding a dedicated source of local funding for housing production through its Housing Production Trust Fund (HPTF). In FY2011, the HPTF budget was \$46,427,144. The "Fund" is a local source of money for affordable housing development. DHCD combines all its eligible funding sources, federal and local, in its competitive funding process to maximize its support for affordable housing and community development projects. The HPTF is aimed at assisting the most vulnerable District residents. The Housing Act of 2002 requires that 80% of funds benefit households earning up to 50% of Area Median Income (AMI), and that 50% of funds disbursed each year must be used for the development of for-sale housing.

The District also uses other methods to remove possible barriers to affordable housing such as: targeting investment by type of project and geographic area in its funding processes; using inter-agency coordination and public-private partnerships to leverage public funding; and increasing outreach and marketing of programs and funding opportunities.

Institutional Structure and Coordination

Another way to remain competitive in the District is to maximize the leveraging of public investment through partnerships with other agencies and/or stakeholders. The District of Columbia government's institutional structure facilitates internal coordination and cooperation.

In FY2011, executive functions were organized under the Mayor, City Administrator and two Deputy Mayors who supervise "clusters of agencies." This Deputy Mayor structure facilitates consultation across responsibility areas, and maximizes leveraging of public investments.

DHCD reports to the Deputy Mayor for Planning and Economic Development along with the following agencies: the Office of Planning (OP), the Department of Consumer and Regulatory Affairs (DCRA), the Department of Employment Services (DOES), the Department of Small

and Local Business Development (DSLBD), the Department of Insurance, Securities, and Banking (DISB), the Office of the Tenant Advocate (OTA), and the Office of Cable Television. DHCD also works closely with the DC Housing Authority (DCHA) and the DC Housing Finance Agency (DCHFA) to maximize dollars available for housing opportunities for all income levels from extremely low to moderate income.

Improve Public Housing and Resident Initiatives

DHCD has partnered with the DC Housing Authority (DCHA) in redevelopment of the Frederick Douglass/Stanton Dwellings (Henson Ridge), the New East Capitol (Capitol Gateway) public housing community, the Arthur Capper/Carrollsbury Dwellings, and the Eastgate Public Housing sites (Glencrest) through the HOPE VI Program.

The HOPE VI Program redevelopment plan for Frederick Douglass/Stanton Dwellings, renamed Henson Ridge, calls for a new, 600-unit community with all new infrastructure (streets, sidewalks and alleys), a new community center, new parks and open spaces, as well as significant investment in neighborhood schools. The development includes 320 homeownership units targeted to households with a range of incomes. The 280 rental units will serve a mix of public housing and moderate-income families. The housing mix also includes 42 senior bungalows, 28 stacked-flat apartments and 530 townhouses.

To date, DHCD has committed \$8 million for infrastructure improvements, including \$5 million in CDBG funds (disbursed) and \$3 million in capital funds (disbursement in progress). In FY 2010, DHCD completed underwriting a \$2.9 million HPTF loan to DCHA for assistance in the acquisition of 22 three and four bedroom townhouses at Henson Ridge for modification as accessible UFAS units, obtained DC Council approval and executed the contract for acquisition in March 2010 and disbursed the funds. In FY 2011, DHCD completed the underwriting for a second \$1.5 million DC Capital Improvement Program grant for the redevelopment of Parkside Additions, which is associated with the Pollin Memorial Community development – a project in which the DC Housing Authority is a partner and will redevelop 42 replacement public housing units (one-for-one) in place of the existing public housing units that were demolished.

The New East Capitol HOPE VI project, renamed Capitol Gateway Estates (formerly East Capitol Dwellings and Capitol View Plaza along with a HUD-foreclosed property), originally was to include 555 units of newly constructed mixed-income units. One hundred ninety-six units were to be public housing, 214 affordable and market rate rental units and 145 homeownership units. This project will utilize both lease-to-purchase and Section 8 home ownership rules for prospective residents, thus ensuring home ownership for a number of current residents.

However, DCHA acquired Capitol View Plaza II from the Federal Housing Administration (FHA) and has developed a new redevelopment plan for Capitol Gateway Estates that received final approval from HUD. The new redevelopment plan, with a total 761 units, includes 152 units of senior housing, 221 low-income housing tax credit housing units, 177 market rate units, and 211 units of replacement public housing units.

In FY 2011, expenditures continued on completion of the Capital Gateway Demolition contract and disbursements began on infrastructure work related to the redevelopment of Parkside Additions within the Pollin Memorial Community.



Evaluate and Reduce Lead-based Paint Hazards

DHCD's Lead Safe Washington Program (LSW) applied for HUD's Office of Healthy Homes and Lead Hazard Control (OHHLHC) Lead Hazard Reduction Demonstration Grant in 2008 and in May 2009, through the American Recovery and Reinvestment Act of 2009, was awarded \$2,616,843 with a District match of \$2,162,619 to render a total of 170 units lead safe during a three year period under Grant number DCLHD0193-08. To date, the LSW program has met all established benchmarks under the grant, has received continuous GREEN markings on all quarterly reports and is on target to complete all Grant requirements by the Grant completion date of May 14, 2012. In addition, the LSW program has developed a growing pipeline which indicates that at least an additional 50 households will require lead hazard removal assistance by the end of FY2012.

The following is a summary of the key accomplishments of the programs and activities under Grant DCLHD0193-08:

- Lead risk assessments were conducted on more than 242 housing units in the District of Columbia.
- Lead-safe construction was completed and subsequent lead-safe clearance was achieved in 163 housing units in the District of Columbia for which lead-based paint hazards were identified. The Program also has 10 single family units under construction and 42 multi-family and single family units in the pipeline to start construction
- About \$1,987,179.16 has been expended on approved Program activities so far within the original grant funding under DCLHD0193-08. Costs were incurred in the specific expense line items of the original budget.
- The District of Columbia provided matching funds of more than \$2.1 million, exceeding the requirement for matching funds dictated by the original budget.

The implementation of Lead Safe Washington's Lead Hazard Reduction Demonstration Grant (DCLHD0193-08) programs has had a major impact on the extent to which Title X activities are a reality in the District of Columbia. For example:

- Largely as a result of the Lead Safe Washington program, DHCD continues to play a leadership role in the District's overall activities for the elimination of lead-based paint hazards. As one of the original members of the Mayor's Interagency Lead Task Force, the LSW team has continued to provide consistent leadership within this working group since 2006.
- Because of the ability for property owners to access lead hazard abatement funding through Demonstration Grant (DCLHD0193-08), the regulatory authorities within District Government—specifically, the Departments of Health, the Environment, Consumer and Regulatory Affairs, and the Office of the Attorney General—have had much greater leverage in litigating cases of lead hazards involving a child with an Elevated Blood Level (EBL) for lead. The “carrot and stick”—lead hazard funding vs. the potential for significant consequences from the judiciary—continues to be a useful approach for ensuring that property owners whose housing units have lead-based paint hazards move swiftly to eradicate those hazards from their properties.

- Within DHCD, the full implementation of the Lead Safe Washington Initiative strengthened and formalized the requirements for lead safety already in place within the Department's single family and multifamily housing programs.
- As the Lead Hazard Reduction Demonstration Grant program became increasingly visible in the community, the field of District-certified lead abatement entities (risk assessors, contractors, certified lead workers and clearance inspectors) became more formally and completely engaged in addressing lead hazards within the constraints of the federal Lead Hazard Reduction Demonstration program. This has led to a more responsive field of contractors and more competitive pricing for lead hazard control activities.
- Since January 2008, Lead Safe Washington has seen a significant growth in the number of property owners, especially multifamily rental property owners, approaching the program with interest in making application for funding to render those units lead-safe. Owners representing more than 150 units are now in discussion with Lead Safe Washington about application for lead-safe financing. More than 650 units have been made lead safe since the inception of the program.
- Comprehensive housing counseling agencies and other community-based organizations under grant agreement to the Department of Housing and Community Development have been provided training on the Lead Safe Washington Initiative and routinely address both the dangers of lead hazards and the benefits of funding available from Lead Safe Washington program in all residential individual and multi-family rental properties group client contacts.

It should be noted that the grant agreements under HUD's Lead Hazard Reduction Program have certain restrictions on units for which lead hazard remediation activities may be counted toward grant accomplishments; and the completed and cleared unit figures above reflect those restrictions. As a result, those figures do not reflect the full extent to which the Department has promoted remediation of lead-based paint hazards, or the extent to which the Department's financing of affordable housing has secured lead-safe housing units.

Lead Safe Washington's outreach efforts continue to focus on single-family and multi-family properties with children under the age of 6 and to identify properties of children with EBL's. Due to the high percentage of low to moderate income families in the District, multi-family apartment buildings and young children in single-family properties, our outreach target areas have been concentrated in Wards 4, 6, 7, and 8. These efforts contributed to the submission of a steady stream of new single family and multi-family applications under the program.

Lead Safe Washington's outreach and education efforts continue to be two-fold; both consumer-based and multifamily owner-based. Consumer-based efforts are targeted toward ensuring that the initiative has broad access to large numbers of constituents who are interested in learning how to improve the livable quality of their homes. Our efforts in this respect include letters sent to property owners of multifamily properties and property owners and tenants of units reported by the DC Department of the Environment who have a child with an elevated blood lead level living in the home. Outreach efforts center on multi-family property owners with 150 units or less. LSW's multifamily owner-based outreach efforts continue to work to draw new landlords and cooperative associations into the fold of large-scale projects designed to produce significant numbers of lead-safe units.

DHCD continues to hold monthly meetings with contractors to provide outreach to lead abatement contractors licensed in DC. These outreach sessions focused on the Department's efforts and policies regarding the Lead Safe Washington Program.

Other consumer-based efforts center on community fairs and other health related public events in which LSW has the opportunity to have direct contact with property owners interested in lead remediation. Our owner-based efforts occur largely through direct "cold calls" to owners of multifamily properties and properties expected to be good candidates for grant-funded hazard reduction, as well as through dissemination of written materials to real estate associations and tenant organizations. Our detailed information highlights the LSW program and the detrimental hazards of lead-based paint. Letters sent to owners and tenants of properties containing a child with an elevated blood level as reported by the DC Department of the Environment ("DDOE") have proven to be an effective means to provide outreach and enroll properties into the program as well.

The last week of October is "National Lead Awareness Week", and again this year DHCD partnered with the Department of Health and a number of non-government organizations to convene a kick-off for Lead Awareness Week called the "D.C. Lead Safe Fair: Healthy Homes-Healthy Children." The Fair offered information on lead-related health screenings, government programs and services, and businesses or organizations that provide products or services to populations most affected by the effects of lead-based paint.

Also, as part of the National Lead Awareness Week, this year the program hosted the EPA's Region 3 conference, in conjunction with DDOE, to educate stake holders and constituents on the new Renovate, Repair and Painting ("RRP") rules as they affects lead remediation.

A new outreach initiative for Lead Safe Washington this year was our participation in the District Department of the Environment's "Joint Utility Discount Day". This event is only for residents of the District whose income levels are within the low to moderate range. During this event, LSW provided lead awareness education and materials to over 800 residents. Many residents in attendance expressed interest in our program and a need for help due to deteriorated painted surfaces and unhealthy environmental hazardous living conditions in their homes.

In addition, DHCD continues to meet with contractors, community groups, and other interested stakeholders to ensure the dissemination of lead-safe information through an extensive Outreach and Education Campaign funded under the Lead Safe Washington program.

Compliance with Program and Comprehensive Planning Requirements

To ensure compliance with program requirements, our Program Monitoring Division conducts site monitoring and compliance reviews annually of all agencies receiving CDBG and HOME funding. The Program Monitoring Division focuses on accountability and reviews agency records and financial practices to determine compliance with grant regulations. DHCD made changes to its forms at the end of the year to better capture needed data and facilitate tracking of funds.

For comprehensive planning purposes, DHCD staff works closely with the Office of Planning on local affordable housing issues. The Office of Planning assisted DHCD with the development of the Five-Year Consolidated Plan.

Antipoverty Strategy

By funding housing for extremely low, very-low and low-income residents, DHCD contributes to the District's anti-poverty strategy by lifting families out of poverty and providing them with stable housing and a means to build wealth for the future. DHCD also supports other District Government initiatives in reducing poverty and utilizes its federal and local funds to help residents improve their financial stability through housing and financial counseling programs conducted by a network of community-based organizations. DHCD also provides financial support to community based organizations providing small business technical assistance and façade improvement in order to retain and expand neighborhood job opportunities.

The comprehensive housing counseling services funded by DHCD provide tenants and prospective homeowners with assistance in such matters as household/home management and maintenance, improving credit, household budgeting, and foreclosure prevention - all geared toward improving residents' opportunities to obtain and retain decent housing. Residents of buildings with expiring Section 8 protections are provided targeted assistance in locating housing options and are introduced to the DHCD-sponsored Tenant First Right to Purchase Program to move toward ownership.

The Tenant First Right to Purchase Program provides technical assistance, seed funds and "earnest" money to tenant groups to assist them in organizing so they are prepared to take advantage of their first right of refusal when a building is for sale. The program also provides new tenant owner groups with management/technical assistance. Converted buildings are also eligible to apply to DHCD for rehabilitation funding. During FY2011, DHCD provided 241 tenant households with these services through a technical service contract with University Legal Services.

DHCD provides education and outreach to ensure that Fair Housing Laws are understood and that all residents are provided with information on their rights of access to housing in the District of Columbia. DHCD's fair housing brochures are available in several languages. During FY2011, DHCD reached over 150 residents with fair housing information and/or assistance. In addition, DHCD also contributes to the District's anti-poverty strategy by encouraging developers to meet Section 3 employment requirements.

Other agencies play the roles in the reduction of poverty. The Department of Human Services administers income support, welfare to work and a range of programs to support families and individuals. The Community Partnership for the Prevention of Homelessness provides emergency support from ESG funds to prevent eviction. The Office on Aging provides support services to seniors and partners with DHCD in the development of senior housing.

The Department of Employment Services (DOES) provides extensive job training opportunities through its city-wide "One Stop Service Centers." The Workforce Investment Council (WIC) brings together private and public sector stakeholders to develop strategies to increase employment opportunities for DC residents and to support and assist DOES in its

employment mission. The DC Public School Administration has created career-oriented high schools in a number of specialized areas, including the technology and hospitality industries to facilitate students progressing from school to real jobs in the DC market.

DMPED manages the New Communities and Great Streets initiatives that address both physical and human service needs of targeted areas by combining government resources with those of private and non-profit developers or organizations to bring long-term and comprehensive revitalization to the designated area. “New Communities” is a comprehensive partnership to improve the quality of life for families and individuals living in distressed neighborhoods. DHCD administers one of the key resources for New Communities, the Housing Production Trust Fund. The companion program to New Communities is “Great Streets.” Great Streets is a strategy to revive the local commercial corridors bordering the new communities so that the services that neighborhoods need are restored along with the housing and social fabric.

These two initiatives are a new and aggressive approach to fighting poverty that include current residents and businesses in the planning for a diverse neighborhood that attracts a mixture of incomes and families, singles, and elders into the revitalized neighborhoods.

Section 3

Section 3 of the Housing and Urban Development Act of 1968 requires that recipients of the US Department of Housing and Urban Development (HUD) funds (and their contractors and subcontractors), to the greatest extent feasible, provide job and other economic opportunities to low and very-low income persons (Section 3 residents) and Section 3 Business Concerns. DHCD, as a recipient of HUD funding, must ensure that all its recipients, and the contractors they hire, provide employment opportunities to low and very-low income residents in particular public housing residents and recipients of public assistance. DHCD’s Section 3 program helps in creating employment opportunities and contracting opportunities for businesses that are owned by or that employ Section 3 residents. Recipients of community development funds from DHCD are required to either hire Section 3 residents or subcontract with Section 3 business concerns.

DHCD has implemented a comprehensive compliance program to ensure the Section 3 compliance of its recipients and their contractors. DHCD reviews all housing construction, housing rehabilitation and public construction projects for Section 3 applicability. Recipients for covered projects are required to submit a detailed plan stating their Section 3 goals and how they would comply with Section 3 prior to receiving funds. This is the first prong of DHCD’s compliance approach. Additionally, covered recipients are required to submit plans detailing their Section 3 goals, how they notify the community of opportunities and efforts to comply. Recipients are monitored during the life of their project for compliance; monitoring includes site visits, reviews of documents and quarterly reporting.

Education is the second prong of DHCD’s compliance approach; DHCD conducted its fourth annual mandatory training in September 2011 on Section 3 policy and procedure for recipients and their contractors. General contractors, local businesses, community groups, YouthBuild organizations, and representatives from the housing authority were attendance. Partners in DHCD’s Section 3 efforts from the District of Columbia Housing Authority, including the Resident Services Manager and Section 3 Compliance Coordinator, were introduced and given

an opportunity to discuss their programs. Additionally, YouthBuild representatives and certified Section 3 business concerns were in attendance. This training was designed to provide a refresher on agency policy and procedure but also to apprise non-recipients on the Section 3 program and opportunities that are available.

The third prong of the agency's compliance approach is Section 3 Business Concern certification. The certification was implemented in 2009 and designed to facilitate compliance with Section 3 among DHCD recipients and their contractors. The certification is an application process that required any business wishing to receive the preferences available to businesses under 24 CFR §135.36 to submit an application based upon the definition in the regulations. The certification of Section 3 Business Concerns limits the opportunity for recipients and their subcontractors to assert that bona fide Section 3 businesses are not available for contracting opportunities.

Additionally, DHCD held its second Section 3 Business Concern certification orientation event in fiscal year 2011. The orientation targeted local businesses, small business assistance groups, minority contractor groups, and Certified Business Enterprise to apprise them of Section 3 related opportunities at the agency and DHCD policy. As a result of this event the number of certified Section 3 Business Concerns grew to 41 businesses.

In 2011, DHCD was selected to participate in a webinar on Section 3 compliance entitled "Greatest Hits of Section 3" for HUD's Neighborhood Stabilization Program training series as a best practice agency. Additionally, the District was one of five cities selected to participate in HUD's Section 3 Business Registry Pilot Program. This registry is similar to DHCD's certified Section 3 Business Concern directory, but instead requires businesses to self-certify as Section 3 Business Concerns.

DHCD will submit all Section 3 information required under 24 CFR §135.90 to HUD Headquarters on or before January 10, 2012 in order to assist in meeting reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. The data will indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low -income persons, particularly those who are recipients of government assistance for housing.

F. Leveraging Resources

The District's housing and community development programs require, whenever possible, the maximum use of private financial resources. Because DHCD uses its funds to "close the gap" of needed financing for its selected projects, the private sector provides the bulk of each project's funds. Banks and other financial institutions serve as the private financing sources of all housing production, rehabilitation, or capital improvements and ongoing operations.

Many banks have special community lending operations, partly in response to the provisions of the Community Reinvestment Act, which encourage local lenders to invest in affordable housing and other community support projects. Several local banks have been active in supporting nonprofit affordable housing development. The District's public dollars leverage these private funds.

DHCD also works in tandem with non-profit and semi-governmental development organizations to leverage funds for affordable housing and economic opportunity. In addition, the District government and nonprofit developers have actively sought to capture foundation grants. Many nonprofit organizations seek foundation funding to provide social support services, especially to special needs populations. Among the organizations that are active in this area are the Fannie Mae Corporation, Meyer Foundation, Local Initiatives Support Corporation (LISC), and the Enterprise Foundation. Many of these organizations have provided funding to help support DHCD's annual housing expo.

Matching Funds

Three HUD programs require matching funds: HOME, ESG, and Lead Safe Washington. The Lead Safe Washington program is funded by the lead-based paint grants received in FY 2009: the Lead Hazard Control Grant and the Lead Hazard Reduction Demonstration Grant. The District's FY2011 local match requirement for the Lead-Based Paint grants was \$2.1 million supported by Housing Production Trust Fund (HPTF) and the Unified Fund.

Under 24 CFR 92.218 *et. seq.*, the District must provide a matching contribution of local funds to HOME-funded or other affordable housing projects as a condition of using HOME monies. The District was exempt for 100% of the FY2011 local match requirement for HOME which was \$1,018,040. However, DHCD still contributed over \$4 million toward the HOME match. (See HOME Match Report, Appendix F) DHCD met its HOME match obligation through local contributions from HPTF and the Unified Fund. Eighty percent of all HPTF monies must benefit households earning up to a true 50 percent of the area median income, which is below the HOME income eligibility maximum; moreover, HPTF-assisted rental projects must be affordable for 40 years, which exceeds the HOME affordability period requirement. As the Department incurs HOME and Lead match-eligible expenses, it ensures that adequate funding is provided for the matching contribution.

In addition to its federal ESG funds, the District of Columbia provided local match dollars to support outreach and prevention services; support shelter operations and fund renovation of shelter space. The District provided assistance for the homeless through community-based organizations, faith-based organizations and other non-profit service providers. The FY2011 local match for ESG was \$1,568,059 in cash and fair market value of free shelter rent.

G. Citizen Participation and Comment

To ensure citizen participation in the District of Columbia's 2011 CAPER process, DHCD is following its approved Citizen Participation Plan. Information on the public hearing and public review period was developed and delivered to neighborhood associations, Advisory Neighborhood Commissioners, local non-profits, churches, civic associations, District staff, City Council and interested residents. Notice of the hearing was published on the DHCD website and in the D.C. Register on Friday, November 4, 2011 and in local newspapers on or about November 11, 2011. The CAPER is being made available for a 30-day review and comment period in accordance with HUD guidelines and the Citizen Participation Plan.

The purpose of the public hearing is to provide residents with an update on the implementation of the current CDBG, HOME, HOPWA and ESG activities and offer the CAPER for public review and comment.

DHCD took the following actions to make the Notice of Public Review available and to invite public comment on the CAPER for FY 2011:

- **Direct mailings** – Office of the Mayor, City Administrator and Deputy Mayor for Planning and Economic Development; the Council of the District of Columbia; Advisory Neighborhood Commissioners (ANC); ANC Chair offices; Community Development Corporations and Community-Based organizations; Special Needs Housing Organizations; Non-profit Housing Groups; Latino, African, Asian and Pacific Islander Community Organizations and groups; and residents.
- **Email distributions** – DHCD staff, DHCD's housing partners, community leaders and neighborhood-based list serves.
- **Website** – The draft CAPER was posted on DHCD's website for review.
- **Media** – Notice of 15-day Public Review is being provided to diverse media outlets via paid advertising and press release distribution.

At the end of the public review period, DHCD received 22 public comments on the CAPER. A summary of these comments from witnesses during the public hearing regarding the programs covered in the District's FY2011 CAPER are listed below.

Public Hearing 12/1/2011

The public hearing for the CAPER was held on Thursday December 1, 2011. More than 50 people attended, 22 people testified and two people submitted written testimony. Of the 22 people who testified, 20 provided positive feedback about the agency's work in the community. A large majority of the comments centered on the outstanding job being done within the Department's Residential and Community Service Division. Two people gave constructive criticism about the need for more agency transparency and a timely payment process for vendors. Senior staff responded to their comments and spoke with both individuals following the hearing. The hearing successfully provided yet another forum for agency staff to listen to residents about the impact of DHCD's programs and services. The official transcript for the public hearing is available at the DHCD.

H. Self Evaluation

DHCD responds to questions concerning the self evaluation of the District's overall performance in implementing the Five Year Consolidated Plan and, in particular, its performance during FY2011:

1. Are activities and strategies having an impact on identified needs?

Yes: The District, through its neighborhood-based activity programs, strategically invests funds through housing development and community-based non-profit organizations to support the enhancement of economic opportunities, affordable housing preservation and development for the benefit of the District's low-to-moderate income residents. The District funds an array of activities that are tailored to meet/satisfy the needs of each service community only limited by the capacity of the non-profit organization that serves that particular community. Over the past few years, the portfolio of activities funded from year to year has adjusted to meet the changing priorities and the availability of funds.

In FY2011, the Department's Property Acquisition and Disposition Division (PADD) combined local capital funds and federal funds to support the ability of non-profits to acquire property in the District in a timely, affordable manner in order to be better able to serve their constituents, and the Department's affordable housing mission. The strategic neighborhood focus of our RFPs has permitted the Department to focus and concentrate affordable housing and community facilities in targeted neighborhoods to create more effective revitalization synergies in those neighborhoods.

2. What indicators would best describe overall results?

During FY2011, the District effectively utilized a comprehensive set of key performance indicators (KPIs) to track the progress of each program and activity identified in the Consolidated Plan. Several of DHCD's measurements include activities and services that are linked directly to the Consolidated Plan. Examples of such tracking activities are the number of low-to-moderate households assisted in becoming first-time homeowners and the number of low-to-moderate income households served through our neighborhood based activities.

The number of affordable housing units funded is a critical measure that indicates the revitalization of our neighborhoods and how the need for affordable rental and ownership housing for low and moderate-income households is being addressed.

3. Are major goals on target?

Yes: Over the past few years, DHCD has made a tremendous amount of progress in meeting the priorities set forth in the Consolidated Plan. DHCD increased the supply of affordable housing; expanded homeownership opportunities; and contributed to economic and community revitalization.

In FY2011, DHCD increased the supply of affordable housing by 1,885 units through funds provided for multi-family rehabilitation and/or for pre-development loans for new multi-family and single-family construction projects. DHCD also provided housing counseling to 16,559

tenants, home buyers and new homeowners to increase access to housing and stable homeownership.

DHCD's affordable housing construction projects spurred neighborhood revitalization and local economic development. As part of its neighborhood investments over the past year, DHCD funded technical assistance for 1,680 small neighborhood businesses to assist in their retention and expansion, and completed construction on façade improvement projects for 46 small businesses.

The District maintains goals and targets for the priority needs of the communities it serves. Progress continues to meet newly established goals: creation of new affordable housing, preservation of existing affordable housing, expansion of homeownership opportunities and meeting the needs of the homeless and those at-risk of becoming homeless. In FY2011, the District's annual allocation of CDBG and HOME grants were supplemented by funding from competitive federal and state grants, as well as our local Housing Production Trust Fund, local operating funds, and capital improvement program funds. Efforts to house special needs populations, such as the elderly and people with physical and intellectual disabilities, continue to improve through close partnerships with other District agencies.

4. What barriers may have a negative impact on fulfilling strategies and achieving the overall vision?

The number one barrier that prevents the District from fulfilling its vision for District households is the scarcity of resources. Even after leveraging the District's annual Federal entitlement funding of approximately \$53 million with almost \$46 million in local Housing Production Trust Fund dollars, the District's affordable housing and neighborhood economic and community revitalization needs continue to outpace resources. Further, the local Housing Production Trust Fund is funded by revenue from deed and recordation taxes. Generation of this revenue has been negatively impacted by the weak real estate market in FY2011 and projected for FY2012. Therefore, over the next two years it is expected that dramatically fewer local dollars will be available to leverage the shrinking federal resources.

Moreover, the high cost of housing in the District of Columbia continues to be a barrier as the median home sales price for the District is \$424,000, which is down from last year's median price of \$452,000 but higher than the national median price of \$229,400. In FY2011, the national mortgage foreclosure crisis impacted the District in a serious way, heightening the need for the District to maximize resources for foreclosure prevention and the acquisition of vacant and abandoned properties to prevent neighborhood blight.

5. Based on this evaluation, what adjustments or improvements to strategies and activities might meet the identified needs more effectively?

In the face of declining revenues on the local level and diminishing federal fund balances, the District will evaluate all of its strategies for FY2012 to maximize available resources for affordable housing.

I. Monitoring and Compliance

During FY2011, DHCD continued to improve its sub-recipient monitoring program and procedures. DHCD developed its annual sub-recipient monitoring plan, and conducted monitoring reviews of DHCD programs and sub recipients. The Program Monitoring Division (PMD) issued monitoring reports that included specific findings and recommendations to be addressed.

PMD continued to use its tracking database to monitor DHCD and sub-recipient corrective action for reports issued by PMD and by external agencies such as HUD, the D.C. Office of the Inspector General, and respective A-133 auditors. Several findings/recommendations were closed due to the division's tracking and follow-up. The Program Monitoring Division also regularly monitors the Integrated Disbursement Information System (IDIS) for CDBG, HOME, HOPWA and ESG commitment and spending requirements. The division issues monthly spending reports for the above programs.

Annually, PMD conducts regular ongoing site visits as well as tenant file monitoring of affordable housing developments, including HOME, Low-Income Housing Tax Credit and Housing Production Trust Fund units, to ensure compliance with program goals and federal regulations. Site visits include property inspections. PMD monitored 1,032 affordable units this year.

Community Housing Development Organizations (CHDOs)

During FY2011, DHCD certified no new CHDOs and recertified five CHDOs in accordance with the CHDO definition stated in 24 CFR 92.2. The Department also requires that all CHDOs recertify their compliance with that definition prior to issuing CHDO funds to them. To maximize the use of CHDO funds, the Office of Program Monitoring monitors the CHDO reservation requirement (in IDIS) on an ongoing basis, and DHCD both advertises technical assistance opportunities to the CHDOs and solicits CHDO participation from nonprofit organizations.

Community-Based Organizations (CBOs)

DHCD monitors the CBO's three times a year. (November, April and September) Our on-site monitoring review is focused on the following areas of program administration and regulatory compliance: (This monitoring depends on the program the CBO is working on.)

- Program performance review (national objective, eligible activities, contract objectives, scope of work, contract schedule , contract budget)
- General management practices (procurement practices, conflict of interest)
- Financial management practices (accounting system, internal controls)
- Recordkeeping/reporting practices
- Anti-discrimination compliance
- Activity-specific monitoring

Status of Grant Programs

Most services and activities are conducted within the planned time frame of one to two years. All CDBG, HOME, HOPWA and ESG funded activities are managed and completed well within established schedules, except for the activities that have been delayed due to changed circumstances, service areas or populations. DHCD has implemented a policy that projects must be ready for funding within three months of the application date.

J. CDBG Program and Use of Funds

During FY2011, Community Development Block Grant (CDBG) activities were conducted in accordance with the priority goals and objectives identified in the Consolidated Plan. DHCD's total CDBG program allocation for FY2011 was \$19,636,404. Funds were distributed among homeownership and home rehabilitation assistance, affordable housing/real estate development, neighborhood investment, economic and commercial development, and administration costs. As stated in statutory requirements, DHCD did not spend more than fifteen percent (15%) of its allocated grant amount on public services and no more than twenty percent (20%) on administrative costs, irrespective of actual expenditures during the program year.

According to the Integrated Disbursement and Information System (IDIS) PR26 Financial Summary Report, DHCD spent 13.07% of its allocated FY2011 grant amount on public services and 5.66% of its allocated grant amount on administration costs. However, according to DHCD's internal system, the Department spent 13.20% on administration costs. DHCD will adjust the administrative cost once approval for the Department's Cost Allocation Plan is received from HUD.

In FY2011, \$8,245,993 was generated in program income through the CDBG Program. In terms of actual expenditures versus the budgeted amount during FY2011, DHCD spent \$23,841,116 of CDBG funds. The actual expenditure amounts as well as budgeted amounts are listed below.

Table 4: FY2011 CDBG Program Budget

	Budget	Total Expenditures
1. Homeownership and Home Rehabilitation Assistance		
a. Home Purchase Assistance Program (HPAP)	5,400,000	5,073,945
b. Residential Rehabilitation Programs	1,338,200	500,374
Subtotal	6,738,200	5,574,319
2. Affordable Housing/Real Estate Development		
a. Property Acquisition and Disposition	0	0
b. Development Finance Division Project Funding	11,242,675	10,553,586
c. Tenant Purchase Technical Assistance	27,100	45,000
Subtotal	11,269,775	10,598,586
3. Neighborhood Investment		
a. Small Business and Crime Prevention	0	104,676
b. Storefront Façade Development	1,089,413	1,544,501
c. Housing Counseling	4,289,452	3,917,695
Subtotal	5,378,865	5,566,872
4. Economic and Commercial Development		
a. Economic Development	0	0
b. Real Estate & Property Management	0	0
c. DMPED	5,000,000	523,843
Subtotal	5,000,000	523,843
5. Agency Management and Financial Operations	3,185,487	1,024,954
6. Program Monitoring and Compliance / Portfolio Mgt.	552,542	552,542
Total CDBG Program	32,124,869	23,841,116

On the subject of timeliness, the District met expectations when an analysis of the timeliness ratio was computed for the CDBG program on July 31, 2011, the required statutory day that a jurisdiction cannot have more than 1 ½ times its most recent grant amount unspent. The DHCD's ratio was 1.36%. As of September 30, 2011, the District had \$22,103,183 of CDBG money that remained unspent; however, this amount is committed to a wide array of activities.

CDBG housing activities undertaken by the DHCD addressed the following Consolidated Plan goals: encouraging revitalization of low-income neighborhoods, housing repairs for elderly persons, and support services to low-income elderly and disabled persons. DHCD's CDBG housing activities for FY2011 were:

- Multi-family rehabilitation,
- Tenant purchase,
- Home purchase assistance,
- Single family rehabilitation, and
- Housing for people with special needs.

Public service activities were focused on the needs of the District's very low to moderate-income residents by assisting with high priority needs. These included, but are not limited to, housing counseling services, neighborhood services, and support for tenants. Other needs listed in the Consolidated Plan and accomplished over the past program year were employment training, small business technical assistance, and façade improvement.

Changes in Program Objectives

While DHCD has used CDBG funds successfully to carry out its programs, the Department has made changes to programs as needed.

- DHCD continues to strengthen the monitoring protocols for its Development Finance Division (DFD) and Residential and Community Services Division programs.
- DHCD has completely revamped the Department's first-time homebuyer assistance programs, by determining levels of assistance that better relate to household income and prevailing real estate market prices; lowering requirements for the homebuyer's contribution of cash toward the home purchase; and providing more favorable terms for loan repayment. The changes had an immediate positive impact on the Department's homebuyer assistance programs. This was a dramatic improvement in the Department's success toward facilitating homeownership, which had been on the decline for the prior three years as a result of rapidly escalating home sale prices in the District of Columbia.

DHCD's programs have been designed to meet the HUD national objectives of benefiting low- and moderate-income persons, and elimination of slums and blight (through, for example, acquisition, disposition and rehabilitation).



K. HOME Program and Use of Funds

DHCD's HOME Program for FY2011 was designed to address both rental housing activities as well as owner-occupied housing activities, which deal with the Consolidated Plan's housing goals of increasing the availability of affordable rental units targeted to extremely low, very low-, and low-income families and to encourage revitalization of low-income neighborhoods through housing rehabilitation.

HOME activities implemented in FY2011, which adhere to the Consolidated Plan goals, were:

- Multifamily development, including rehabilitation;
- Down payment assistance through the HPAP program; and,
- Single family rehabilitation.

In FY2011, \$1,374,422 was generated in program income through the HOME Program. In terms of actual expenditures versus the budgeted amount during FY2011, DHCD spent \$5,916,952 of HOME funds. The budget and actual expenditure amounts are listed below.

Table 5: FY2011 HOME Program Budget

	Budget	Total Expenditure
1. Homeownership and Home Rehab Assistance		
a. Home Purchase Assistance Program	1,600,000	785,658
b. Residential Rehabilitation Programs	20,367	0
Subtotal	1,620,367	785,658
2. Affordable Housing/Real Estate Development		
a. DFD Project Financing	7,868,783	651,465
b. Community Housing Development Organization	1,401,946	4,165,514
Subtotal	9,270,729	4,813,979
3. Neighborhood Investment		
a. CHDO Operating Grants	467,300	317,315
Subtotal	467,300	317,315
4. Agency Management and Financial Operations	448,527	0
5. Program Monitoring and Compliance / Portfolio Mgt.	552,906	0
TOTAL HOME Program	12,359,829	5,916,952

HOME Match Requirement

Under 24 CFR 92.218 *et. seq.*, the District must provide a matching contribution of local funds to HOME-funded or other affordable housing projects as a condition of using HOME monies. The District was exempt for 100% of the FY2011 local match requirement for HOME which was \$1,018,040. However, DHCD still contributed over \$4 million toward the HOME match. DHCD provided this match through Housing Production Trust Fund-financed investments in housing that met the HOME definition of affordable housing. (See HOME Match Report, Appendix F)



HOME MBE and WBE Report

Submittal of each annual CAPER must also include Part III of HUD Form 4107, otherwise known as HOME Annual Performance Report. Specifically, this report is used to report on the contracting and subcontracting opportunities with MBEs and WBEs for any HOME projects completed during FY2011. While there are no statutory requirements for contracting with a MBE or WBE, HUD uses this report to determine the outreach efforts of the Agency to MBEs and WBEs. (See HUD Form 4107, Appendix F)

In terms of Affirmative Marketing, DHCD has established measures to guarantee compliance with affirmative marketing guidelines, including providing prospective funding recipients and all other affected stakeholders, i.e. developers, non-profits, the general public and tenants, with information on such fair housing requirements. The grantees are informed of their responsibility to make good faith efforts to provide information and otherwise attract eligible persons from racial, ethnic, familial composition, and gender groups in the District to occupy the available housing units who otherwise would not be aware of such programs or projects. Following are some actions mandated to assure affirmative marketing:

- All housing related programs and projects must display the “Equal Housing Opportunity” logo/slogan or statement in any advertising or solicitation for tenants or participants.
- Management companies of multifamily funded projects must display the fair housing posters wherever applications are accepted.
- Inform and solicit applications for vacant units for persons in the housing market who are least likely to apply for housing unless special outreach is completed.
- Inform targeted community agencies of the availability of units in order to reach the ethnically/racially/linguistically isolated community.
- Accept referrals from the D.C. Housing Authority that match the affirmative marketing requisites.
- Obtain information about apartment buildings occupied by community organizations and churches whose members are non-minority and are located in the various neighborhoods in which the program operates.

DHCD also continues to ensure that all its public documents have the District’s Non-Discrimination clause as mandated by the Mayor’s Executive Order 11246 and the implementing regulations at 41 CFR Chapter 60. This clause provides that:

In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code Section 2-1401.01 et seq., (Act) the District of Columbia does not discriminate on the basis of actual or perceived: race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity or expression, familial status, family responsibilities, matriculation, political affiliation, genetic information, disability, source of income, status as a victim of an intra-family offense, or place of residence or business. Sexual harassment is a form of sex discrimination which is prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

L. ESG Program and Use of Funds

DHCD exceeded its FY2011 Action Plan goal under the ESG to provide shelter for 75 families. Shelter has been provided for 102 families by supporting operations of a family shelter at 1448 Park Road NE. DHCD has also provided at least 107 families and 59 individuals with Emergency rental assistance and eviction prevention grants.

Table 6: Summary of Specific Homeless Objectives for FY2011

Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/Objective
Homeless Objectives					
Prevent increases in homelessness	ESG	<ul style="list-style-type: none"> No. of households that received emergency financial assistance to prevent homelessness 	165	166	DH-2
Support homeless families	ESG	<ul style="list-style-type: none"> No. of homeless families given overnight shelter. 	75	102	SL-1
Maintain the quality of shelter provided to homeless persons	ESG	<ul style="list-style-type: none"> Emergency Housing: No. of beds created in an overnight shelter or other emergency housing. 	0	0	SL-1

In FY2011, funds reported on are from the ESG 2008 award that was given to DHCD in a grant agreement dated for 2010. DHCD is on track to expend 100% of the ESG within the required 24-month spending period, which will expire on March 15, 2012. (Tables 6 and 7 show the ESG expenditures and accomplishments for FY2010.)

Table 7: ESG Program Expense, FY2011

ACTIVITY/SERVICE	PLANNED	ACTUAL	ESG EXPENSE
Homeless Prevention/Emergency Assistance Grants	165	166	\$207,780.16
Shelter Operations	75	102	\$410,791.47
Administration Cost	NA	NA	\$101,843.37
Total	220	268	\$720,415.00

Distribution of Funds by Goals

In FY2011, using 2008 ESG funds, the Community Partnership for the Prevention of Homelessness paid for the following activities as planned per its FY2011 spending plan though the FY10 action plan was based on 2010 ESG budget figures:

- Homeless Prevention/Emergency Assistance Grants for Families and Adults-
 - Goal: Grants were to be made to eligible recipients through the Emergency Assistance Fund and neighborhood-based Family Support Collaborative.
 - Actual: 166 families and individuals have received prevention assistance totaling \$207,780.16



Sponsor: The Community Partnership for the Prevention of Homelessness

Funding Source: ESG

Budget Amount: \$240,870.00 (February 2010-March 15, 2012 ESG)

Total Expenditure: \$207,780.16 (Spent in FY2011)

Anticipated Outcome Measure: 165 households served

Actual Outcome Measure: 166 families and individuals served (107 families and 59 adults)

2. Shelter Operations

- Goal: Grants were to be made for the cost of rent at the Park Road Family Shelter (45 units) for a total of \$521,885.00
- Actual: A total of \$410,791.47 of 2008 ESG funds were paid in expenses for Shelter Operations which funded the rent for the 45-unit shelter at the Park Road Family Shelter which was expected to serve 75 different families. The shelter served 102 families during the fiscal year.

Sponsor: The Community Partnership for the Prevention of Homelessness

Funding Source: ESG

Budget Amount: \$521,885.00 (2010 ESG)

Total Expenditure: \$410,791.47 (FY 2011 Spending)

Anticipated Outcome Measure: 75

Actual Outcome Measure: 102 families

In FY2011, The 102 families served at the Park Road Family Shelter greatly exceeded the target of 75. The target was set based on experience with families moving slowly out of emergency shelter due to lack of transitional housing. In FY2011, the Short Term Exit Assistance Program, funded by the DC Department of Human Services and coordinated by The Community Partnership, housed 80 families. In addition, there are 20 families housed by Shelter Plus Care grant funded by HUD. The size and scope of these programs created additional movement for families residing in all of the shelter programs in the city including Park Road. In FY 2011, many families were moved out of the Shelter system and into the Mayor's Permanent Supportive Housing Program.

3. Staff, Operating Costs and Administration

- Goal: Funds in the amount of \$140,155.00 were included in the ESG 2008 recitals to cover a portion of administrative costs for the Community Partnership's staff involved in the ESG program and for fiscal monitoring of ESG-funded activities.
- Actual: The Community Partnership for the Prevention of Homelessness spent \$101,843.37 of the budgeted amount for administration.

Sponsor: The Community Partnership for the Prevention of Homelessness

Funding Source: ESG

Budget Amount: \$140,155.00

Total Expenditure: \$101,843.37 (FY2011 Spending)

Anticipated Outcome Measure: N/A

Actual Outcome Measure: N/A

ESG Matching Funds

In addition to its federal ESG funds, the District provided local matching dollars to support outreach and prevention services and support shelter operations. The District works to provide assistance for the homeless through community-based organizations, faith-based organizations and other non-profit service providers.

Table 8: Local ESG Match Expenditures for 2011

PREVENTION/EMERGENCY ASSISTANCE GRANTS		
Nonprofit Organization	Funding Source	Funding Level
Virginia Williams Family Resource Center (Family Central Intake) – operated by the Coalition for the Homeless	TANF block grant allocated by DHS, funding staff salaries	\$826,081.17
Total Prevention		\$826,081.17

ESSENTIAL SERVICES/SHELTER OPERATIONS		
Shelter Operations	Funding Source	Funding Level
Park Road Family Shelter, 1448 Park Rd NW	TANF and local funding, DHS Appropriation funding program costs	\$741,978.35
Total Shelter Operations		\$741,978.35

Method of Distribution

In FY2011, DHS worked directly through the Community Partnership for the Prevention of Homelessness and its sub-grantees to carry out the intent of the ESG program.

The Partnership utilizes three categories of procurement to establish or expand services from District and federal funding sources.

1. Open Competition is the most frequently used method. The Partnership issues Requests for Proposals (RFPs) for desired services. The RFPs define in detail the services required. Draft RFPs are reviewed in a public conference prior to the issuance of a final RFP in order to insure maximum understanding and participation by potential providers. The Partnership accepts competitive applications from any interested organization. Applications submitted in response to RFPs are evaluated and ranked, according to the ranking criteria outlined in the RFP, by panels of three to five persons consisting of Partnership Board members and outside reviewers who have been determined to have no personal or financial interest in the provision of services under the various programs to be funded. The review panel makes recommended selection of awardees to the Partnership’s Executive Director who, in consultation with the Board, is responsible for determining which proposals shall be funded.
2. Limited Competition is used to competitively bid within a limited pool of qualified providers. The basic criteria for inclusion in such procurement include: long standing and unique experience, capacity to implement a special project for a limited period of

time, and/or capacity to provide a unique and specialized service under extenuating circumstances.

3. Sole Source Contracts are used primarily for interim contracts for projects that may be subject to an open competition at a later date; collaborative agreements with substantively qualified agencies that can advance a particular initiative; or personal services and consultant contracts to achieve limited objectives.

McKinney-Vento Continuum of Care Funds

Annual submissions to HUD for Continuum of Care funding utilize the open competition method of procurement. The application considers both new permanent housing proposals and renewals of existing transitional housing, permanent supportive housing and supportive services only (employment, healthcare, childcare). Once HUD announces the SuperNOFA competition, the Partnership issues an email blast to more than 125 programs and city leaders announcing the availability of HUD funding. Following this communication, several meetings are held to discuss the application process for new projects and to rank existing projects. The following criteria have been established by the Community Partnership in ranking applications:

- Performance on achieving past measurable objectives
- Demonstrable and credible outcomes on Housing, Income, Occupancy and Self-Sufficiency performance indicators
- Leveraging of public and private resources
- Cost effectiveness
- Project readiness for new proposals
- Access to mainstream services for clients
- Local and Federal policy priorities

Activity and Beneficiary Data

The FY2011 Action Plan states that the District and Community Partnership will continue to seek McKinney-Vento Act “Continuum of Care” funds to maintain and build its system of care for homeless people. In FY2010, the Community Partnership received notice of awards in the amount of \$19,617,630 from its FY2010 “Continuum of Care” application to HUD. The 2011 Continuum of Care application prepared and submitted by the Community Partnership will be in the amount of at least \$20.39 million in McKinney-Vento funds, as follows:

Table 9: 2011 Continuum of Care Project Priorities

Applicant	Agency Name	Program Name	Type	SHP Renewal	Term of Project
The Community Partnership	Access Housing	Chesapeake House	TH	\$275,106	1
The Community Partnership	Bethany, Inc.	Good Hope House	TH	\$78,342	1
The Community Partnership	Calvary Women's Services	Calvary-Transitional Housing Program	TH	\$143,742	1



Applicant	Agency Name	Program Name	Type	SHP Renewal	Term of Project
The Community Partnership	Catholic Charities	Chronic Homeless Initiative 5	PSH	\$477,676	1
The Community Partnership	Catholic Charities	Families in Transition at TEN	TH	\$201,038	1
The Community Partnership	Catholic Charities	Mt. Carmel House	TH	\$189,000	1
The Community Partnership	Catholic Charities	St. Mathias Mulumba House	PSH	\$245,421	1
The Community Partnership	Christ House	Kairos House	TH	\$899,866	1
The Community Partnership	Coalition for the Homeless	Blair House	TH	\$204,747	1
The Community Partnership	Community Connections, Inc.	Dually Diagnosed-Girard St	PSH	\$121,727	1
The Community Partnership	Community Connections, Inc.	Family Connections	PSH	\$955,500	2
The Community Partnership	Community Connections, Inc.	HIV-G Street	PSH	\$132,300	1
The Community Partnership	Community Connections, Inc.	Permanent Families	PSH	\$188,312	1
The Community Partnership	Community Connections, Inc.	Supportive Housing Program	PSH	\$350,173	1
The Community Partnership	Community Connections, Inc.	Training Apts	TH	\$98,751	1
The Community Partnership	Community Connections, Inc.	Transitional Living Communities	TH	\$106,863	1
The Community Partnership	Community Connections, Inc.	Trauma-Suitland Road	PSH	\$109,725	1
The Community Partnership	Community Connections, Inc.	Youth Families	PSH	\$420,000	1
The Community Partnership	Community Council for the Homeless	Bridges Project 1	PSH	\$110,674	1
The Community Partnership	Community Council for the Homeless	Bridges Project 2	PSH	\$141,366	1
The Community Partnership	Community Family Life Services	Trinity Arms	TH	\$140,205	1
The Community Partnership	Community of Hope	Housing Families First	PSH	\$541,313	1
The Community Partnership	Cornerstone	Cornerstone	PSH	\$39,375	1
The Community Partnership	Covenant House Washington	My Place	PSH	\$257,260	1
The Community Partnership	DC Doors	Transitional Housing Partnership	TH	\$592,184	1
The Community Partnership	Green Door	Chronic Homeless Initiative 2	PSH	\$285,457	1
The Community Partnership	Green Door	Supportive Housing Program	PSH	\$144,758	1
The Community Partnership	House of Ruth	Hope Rising	PSH	\$239,506	1



L. ESG Program and Use of Funds

Applicant	Agency Name	Program Name	Type	SHP Renewal	Term of Project
The Community Partnership	House of Ruth	New Beginnings	TH	\$134,834	1
The Community Partnership	Miriam's House	Miriam's House	PSH	\$141,214	1
The Community Partnership	Neighbors Consejo	Casa Libertad	TH	\$150,000	1
The Community Partnership	Neighbors Consejo	Casa Paz	TH	\$149,203	1
The Community Partnership	New Endeavors by Women	New Generations	TH	\$181,025	1
The Community Partnership	New Endeavors by Women	New Hope	PSH	\$211,621	1
The Community Partnership	New Endeavors by Women	New Horizons	PSH	\$414,028	1
The Community Partnership	Open Arms	The Dunbar	PSH	\$117,600	1
The Community Partnership	Pathways to Housing DC	DC Streets	PSH	\$425,774	1
The Community Partnership	Rachael's Women's Center	Rachael's-Permanent Housing	PSH	\$165,819	1
The Community Partnership	The Community Partnership	HMIS Expansion Grant	HMIS	\$75,000	1
The Community Partnership	The Community Partnership	Transitional Housing (Formerly GRM)	TH	\$100,905	1
The Community Partnership	The Community Partnership	Transitional Housing (Formerly THEIRS)	TH	\$148,115	1
The Community Partnership	Transitional Housing Corporation	Housing With Care	PSH	\$430,837	1
The Community Partnership	Transitional Housing Corporation	Partner Arms 2	TH	\$148,924	1
The Community Partnership	Transitional Housing Corporation	Rapid Rehousing	PSH	\$622,091	1
The Community Partnership	U.S. Veterans Initiative	US Vets-Ignatia House	PSH	\$102,199	1
The Community Partnership	Unity Health Care	FOCUS	PSH	\$123,530	1
The Community Partnership	Woodley House	Holly House	PSH	\$86,003	1
Catholic Charities	Catholic Charities	Tenants Empowerment Network (TEN)	TH	\$432,844	1
Coalition for the Homeless	Coalition for the Homeless	Spring Road Family Apartments	TH	\$171,453	1
Families Forward, Inc.	Families Forward, Inc.	Stable Families 1	TH	\$234,862	1
Families Forward, Inc.	Families Forward, Inc.	Stable Families 3	TH	\$207,041	1
House of Ruth	House of Ruth	Domestic Violence THP	TH	\$321,806	1
House of Ruth	House of Ruth	Madison Transitional Housing Program	TH	\$144,083	1
House of Ruth	House of Ruth	Reunified Families	TH	\$84,383	1
House of Ruth	House of Ruth	Unity Transitional Housing Program	TH	\$114,586	1



Applicant	Agency Name	Program Name	Type	SHP Renewal	Term of Project
Pathways to Housing DC	Pathways to Housing DC	Serial Inebriates	PSH	\$514,025	1
Sasha Bruce Youthwork, Inc.	Sasha Bruce Youthwork, Inc.	Independent Living Program 1	TH	\$67,628	1
Sasha Bruce Youthwork, Inc.	Sasha Bruce Youthwork, Inc.	Independent Living Program 2	TH	\$129,593	1
Sasha Bruce Youthwork, Inc.	Sasha Bruce Youthwork, Inc.	Olaiya's Cradle	TH	\$189,057	1
So Others Might Eat	So Others Might Eat	Exodus House Transitional Housing	TH	\$323,673	1
So Others Might Eat	So Others Might Eat	Mickey Leland Transitional Housing	TH	\$101,333	1
So Others Might Eat	So Others Might Eat	Women's Transitional	TH	\$513,940	1
The Salvation Army	The Salvation Army	The Harbor Light Center	TH	\$475,935	1
Transitional Housing Corporation	Transitional Housing Corporation	Partner Arms 1	TH	\$127,720	1
Subtotal: Requested Amount for SHP Renewal Projects				\$15,773,071	
DC Dept. of Health	DC Dept. of Health	Shelter Plus Care	S+C	\$247,488	1
DC Dept. of Health	DC Dept. of Health	Shelter Plus Care	S+C	\$327,792	1
DC Dept. of Human Services	DC Dept. of Human Services	Shelter Plus Care	S+C	\$3,138,528	1
DC Dept. of Human Services	DC Dept. of Human Services	Shelter Plus Care	S+C	\$910,908	1
Subtotal: Requested Amount for Shelter Plus Care Renewal Projects				\$4,624,716	
TOTAL CoC REQUEST				\$20,397,787	



Appendix A DFD FY2011 CDBG and HOME Funded Activities

Project: 5940 Piney Branch Road NW – TOPA Acquisition

Project Type/Description: Tenant cooperative that exercised their Tenant First to Purchase Rights (TOPA) to acquire their 28 unit apartment building. The tenants are low-moderate income households that now own their apartment units. The project funding application came through an open-ended TOPA funding for all cooperatives that are eligible under the requirements of the TOPA Law.

Address: 5940 Piney Branch Road NW

Ward: 4

Sponsor: 5940 Piney Branch Road Tenant Association

Anticipated Outcome: TOPA Acquisition

Actual Outcome: TOPA Acquisition

Beneficiaries: Households at 80% or below of AMI

Total Development Cost: \$2,061,742

DHCD Budget Funding: \$2,061,742

Total Expenditure: \$1,895,620

Funding Source: CDBG

Closing Date: July 2011

IDIS #: 1737

Project: Northwest DC Tenants Association – TOPA Acquisition

Project Type/Description: Tenant cooperative that exercised their Tenant First to Purchase Rights (TOPA) to acquire their 84 unit apartment building. The tenants are low-moderate income households that now own their apartment units. The project funding application came through an open-ended TOPA funding for all cooperatives that are eligible under the requirements of the TOPA Law.

Address: 1417 N Street NW

Ward: 2

Sponsor: Norwood Tenants Association

Anticipated Outcome: TOPA Acquisition

Actual Outcome: TOPA Acquisition

Beneficiaries: Individuals at 80% or below of AMI

Total Development Cost: \$9,729,479

DHCD Budget Funding: \$9,729,479

Total Expenditure: \$9,729,479

Funding Sources: CDBG - \$6,105,193

HPTF - \$3,624,286

Closing Date: July 2011

IDIS #: 1777

Project: Sanitarium (RAP, Inc) Phase I Redevelopment

Project Type/Description: Community facility and housing. Predevelopment funds to cover architectural, legal, zoning and other related upfront cost for the redevelopment of the property.

Address: 1959 4th Street NE

Ward: 5

Sponsor: Regional Addiction Partnership, Inc.

Anticipated Outcome: 34 units of special needs housing

Actual Outcome: 0 at this time

Beneficiaries: 0-30% AMI individuals needing addiction counseling

Total Development Cost: \$4,000,000

DHCD Budget Funding: \$61,041

Total Expenditure: \$61,041

Funding Source: CDBG

Closing Date: September 2010

IDIS #: 1733

Project: W Street Condos

Project Type/Description: Multi-family new construction for affordable homeownership units for low-moderate income persons. Project was submitted in an RFP solicitation process.

Address: 1751-1759 W Street SE

Ward: 8

Sponsor: W Street 38-42-43 LLC

Anticipated Outcome: 15 affordable ownership units

Actual Outcome: 15 affordable ownership units

Beneficiaries: Individuals at 80% or below of AMI

Total Development Cost: \$3,911,575

DHCD Budget Funding: \$723,850

Total Expenditure: \$651,465

Funding Source: HOME

Closing Date: December 2010

IDIS #: 1218



Project: Ivy City Demonstration Initiative – Mi Casa Phase II	
Project Type/Description: Affordable homeownership units for low-moderate income persons, processed through a Director’s demonstration initiative process. Funding for construction costs and soft costs associated with the development of 6 affordable ownership units.	
Address: 1835, 1940 & 1948 Capitol Avenue NE, 1828 & 1833 Kendall Street NE, 1868 Corcoran Street NE	
Ward: 5	Total Development Cost: \$2,965,429
Sponsor: Mi Casa Inc.	DHCD Budget Funding: \$1,305,887
Anticipated Outcome: 6 affordable ownership units	Total Expenditure: \$1,263,760
	Funding Sources: HOME - \$378,514 NSP I - \$885,246
Actual Outcome: 6 affordable ownership units	Closing Date: January 2011
Beneficiaries: Individuals at 80% or below of AMI	IDIS #: 1216

Project: Alabama Ave Senior	
Project Type/Description: Construction assistance for senior rental.	
Address: 2513- 2517 Alabama Avenue SE	
Ward: 8	Total Program Cost: \$15,160,492
Sponsor: Vision of Victory CDC (CHDO)	DHCD Budget Funding: \$5,000,000
Anticipated Outcome: Rehabilitated community facility	Total Expenditure: \$3,784,000
Actual Outcome: Construction in progress	Funding Source: HOME
Beneficiaries: Seniors at or below 60% of AMI	Closing Date: October 2011
	IDIS #: 1215

Prior Year Federally Funded Projects with Disbursements in Fiscal Year 2011

Project: 801 Pennsylvania Avenue SE – Rehabilitation	
Project Type/Description: Community Facility with non-profit organization offices that provide services to low-moderate income persons, submitted in the RFP competition (under the DFD Project Financing Community Facility of the Program) for rehabilitation construction soft costs assistance.	
Address: 801 Pennsylvania Avenue SE	
Ward: 6	Total Development Cost: \$668,654
Sponsor: Community Connections Real Estate Foundation	DHCD Budget Funding: \$668,654
Anticipated Outcome: Community facility office rehab	Total Expenditure: \$248,952
Actual Outcome: Non-profit office rehab	Funding Source: CDBG
Beneficiaries: Individuals at 80% or below of AMI	Closing Date: October 2009
	IDIS #: 1617

Project: Capital Area Food Bank (Phase I)	
Project Type/Description: Community Facility – funds for pre-development activities associated with redevelopment of 4900 Puerto Rico Avenue NE warehouse	
Address: 4900 Puerto Rico Avenue NE	
Ward: 5	Total Development Cost: \$37,154,877
Sponsor: Capital Area Food Bank	DHCD Budget Funding: \$822,731
Anticipated Outcome: Pre-development studies	Total Expenditure: \$427,344
Actual Outcome: Completed pre-development studies	Funding Source: CDBG
Beneficiaries: Households at 80% AMI or below needing Emergency food supplies	Closing Date: March 2010
	IDIS #: 1705



Project: Dahlgren Courts – Seed Money, Earnest Money Deposit, & Acquisition

Project Type/Description: TOPA seed money and acquisition of 95 apartment units.

Address: 2520 & 2604 10th Street NE

Ward: 5

Sponsor: Dahlgren Courts Tenant Association

Anticipated Outcome: 95 affordable housing units

Actual Outcome: 0 affordable housing units

Beneficiaries: 16 households at 0-30% AMI,
34 at 31-50% AMI, 45 at 51-60% AMI

Total Development Cost: \$5,096,807

DHCD Budget Funding: \$5,096,807

Total Expenditure: \$433,318

Funding Source: CDBG

Closing Date: July 2010

IDIS #: 1729

Project: The Deauville – TOPA Acquisition

Project Type/Description: TOPA Acquisition of 67 apartments

Address: 3145 Mt. Pleasant Street NW

Ward: 1

Sponsor: NHT/Enterprise & 3145 Mt. Pleasant Street Tenant Association

Anticipated Outcome: 67 affordable rental units

Actual Outcome: 67 affordable rental units

Beneficiaries: 22 households at 0-30% of AMI,
22 at 31-50% AMI, 23 at 51-60% AMI

Total Development Cost: \$16,154,765

DHCD Budget Funding: \$4,137,000

Total Expenditure: \$60,087

Funding Source: CDBG

Closing Date: July 2010

IDIS #: 1725

Project: Easter Seals Rehabilitation

Project Type/Description: Construction assistance for special needs community facility rehabilitation.

Address: 2800 13th Street NW

Ward: 1

Sponsor: Easter Seals of Greater Washington

Anticipated Outcome: Rehabilitated community facility

Actual Outcome: Rehabilitation is preceding

Beneficiaries: Households with special needs children at
80% or less of AMI

Total Program Cost: \$1,054,010

DHCD Budget Funding: \$1,054,010

Total Expenditure: \$180,864

Funding Source: CDBG

Closing Date: June 2008

IDIS #: 1469

Project: Permanent Home 4 Fatherhood Initiative

Project Type/Description: Community facility providing counseling to low income fathers in Ward 4 and throughout District

Address: 1104 Allison Street NW

Ward: 4

Sponsor: Georgia Avenue Family Support Collaborative

Anticipated Outcome: Community facility

Actual Outcome: Community facility

Beneficiaries: Households at 80% or less of AMI

Total Development Cost: \$736,981

DHCD Budget Funding: \$700,810

Total Expenditure: \$20,570

Funding Source: CDBG

Closing Date: September 2006

IDIS #: 1378

**Project:** Skyland Shopping Center

Project Type/Description: CDBG funds were utilized to acquire a portion of the remaining existing properties, through the District's power of eminent domain, provide the necessary relocation costs/services to businesses affected by the acquisition of these properties and obtain the necessary services to dispose of the project site to a Developer for redevelopment of the site.

Address: 2704 Good Hope Road, SE

Ward: 7

Sponsor: District Government

Anticipated Outcome: Low to moderate residents

Actual Outcome: Low to moderate residents

Beneficiaries: Low to moderate residents

Total Development Cost: \$4,840,264

DMPED Budget Funding: \$4,840,264

Total Expenditure: \$227,071

Funding Source: CDBG

Closing Date: June 2008

IDIS #: 1511, 1515

Project: Lower Georgia Avenue Job Training Center

Project Type/Description: CDBG funds were used to construct this job training and educational facility for underserved residents in the NW neighborhood of Washington, DC.

Address: 625 and 633 Park Road, NW

Ward: 4

Sponsor: District Government

Anticipated Outcome: Public Facilities and Improvement

Actual Outcome: Public Facilities and Improvement

Beneficiaries: Low to moderate residents

Total Development Cost: \$5,000,000

DMPED Budget Funding: \$1,700,000

Total Expenditure: \$296,772

Funding Source: CDBG

Closing Date: May 2010

IDIS #: 1631

Project: RLARC / Anacostia Gateway Center

Project Type/Description: Public infrastructure associated with Commercial Facility – Office Building, submitted by DHCD on behalf of AEDC in District call for capital projects to be funded. Construction is complete

Address: Good Hope Road & Martin Luther King Jr. Ave SE

Ward: 8

Sponsor: Anacostia Economic Development Corporation

Anticipated Outcome: Public sidewalk infrastructure

Actual Outcome: Public sidewalk infrastructure

Beneficiaries: Community serving office building

Total Development Cost: \$21,913,860

DHCD Budget Funding: \$1,000,000

Total Expenditure: \$980,338

Funding Source: CDBG

Closing Date: December 2005

IDIS #: 1149

Project: Fort Stevens (Fort View)

Project Type/Description: Rehabilitation assistance for multifamily rental.

Address: 6000- 6050 13th Place NW

Ward: 4

Sponsor: Fort Stevens Thirteenth Place LP

Anticipated Outcome: Rehabilitated affordable rental units

Actual Outcome: Construction completed

Beneficiaries: Households at or below 60% of AMI

Total Program Cost: \$18,108,131

DHCD Budget Funding: \$7,655,000

Total Expenditure: \$45,000

Funding Source: CDBG

Closing Date: March 2010

IDIS #: 1480



Appendix B Residential Community Services FY2011 CDBG Funded Activities

Housing Services

1. Housing Counseling Services (IDIS # 1768)

2410 17th Street, NW

DHCD Budget Funding - \$1,140,718

Total Expenditure - \$1,035,274

Outputs:

- 190 HPAP/EHAP applications submitted
- 785 families were prepared to purchase a home in the future through pre-purchase counseling and training
- 105 families purchased a home
- 254 clients receive follow-up services, counseling and problem resolutions.
- 92 single family LSW/SFRRP applications submitted to DHCD for consideration
- 18 clients counseled in Homestead requirements
- 260 residents attended foreclosure prevention clinics
- 1050 clients received money/credit counseling or training
- 169 clients received relocation counseling
- 428 clients received eviction counseling
- 57 clients received T/A for First Right Purchase (# buildgs)
- 25 clients received counseling for IZ/ADU
- 372 clients received tenant counseling services (# buildgs)

2. Lydia's House (IDIS # 1770)

3939 South Capitol Street, SW

DHCD Budget Funding - \$370,000

Total Expenditure - \$278,864

Outputs:

- Homeownership Counseling provided to 1,096 individuals
- Foreclosure prevention provided to 117 households
- General credit counseling provided to 601 households
- Processed 146 HPAP Applications submitted to the Greater Washington Urban League
- 24 applications processed for LSW
- 143 clients received eviction counseling
- One regular monthly Homebuyers Club; 75 members

3. University Legal Services (IDIS #1771)

220 I St. NE

DHCD Budget Funding - \$ 1,190,786

Total Expenditure - \$865,964

Outputs:

- Total of 1,361 clients for Homeownership and Home Management services
- Provided 205 clients for direct Homebuyer training (HPAP/EAHP received their NOE)
- Provided Single Family rehab counseling to 351 clients
- Provided foreclosure counseling to 350 clients
- Processed 97 LSW applications
- Provided service to 48 clients for Rental/Eviction Counseling
- Provided First Right Purchase Counseling in one building

**4. Latino Economic Development Corporation (IDIS # 1769)**2316 18th Street, NW**DHCD Budget Funding - \$546,895****Total Expenditure - \$464,450****Outputs:**

- Provided homeownership counseling to 209 potential applicants
- Submitted 93 HPAP applications
- 79 approved HPAP applicants
- Provided credit counseling to 65 clients
- Provided post purchase counseling to 45 clients
- Educated tenants in 59 buildings, which are home to more than 5,000 units of affordable housing
- Provided T/A to 9 buildings for the First Right Purchase Program
- Educated 45 families about default/foreclosure prevention counseling and education

5. Central American Resource Center (IDIS # 1641)

1460 Columbia Rd NW

DHCD Budget Funding - \$254,105**Total Expenditure - \$87,050****Outputs:**

- Provided general mortgage default and foreclosure counseling to 56 families
- Provided pre-purchase counseling to 21 families
- Provided technical assistance to 655 renters – education regarding tenant rights and helping the associations to organize
- Provided eviction counseling to 191 individuals, specifically helping tenants file complaints against their landlords for housing code violations, providing counseling on tenant rights and responsibilities, and reading documents from English to Spanish pertaining to leases and other non-legal documents issued by landlords.
- Provided Credit counseling to 24 individuals
- Provided ongoing apartment management counseling to 107 individuals

6. Housing Counseling Services (IDIS # 1644)2410 17th Street, NW**DHCD Budget Funding - \$1,040,718****Total Expenditure - \$280,942****Outputs:**

- 204 HPAP/EHAP applications submitted
- 1,064 families were prepared to purchase a home in the future through pre-purchase counseling and training
- 164 families purchased a home
- 617 clients receive follow-up services, counseling and problem resolutions.
- 46 single family LSW/SFRRP applications submitted to DHCD for consideration
- 253 clients counseled in Homestead requirements
- 575 residents attended foreclosure prevention clinics
- 1,245 clients received money/credit counseling or training
- 399 clients received relocation counseling
- 792 clients received eviction counseling
- 117 clients received T/A for First Right Purchase (# buildgs)
- 2,260 clients received counseling referrals from HRA
- 625 clients received tenant counseling services (# buildgs)

**7. Lydia's House (IDIS # 1643)****3939 South Capitol Street, SW****DHCD Budget Funding - \$330,000****Total Expenditure – \$134,946****Outputs:**

- Homeownership Counseling provided to 1,132 individuals
- Foreclosure prevention provided to 103 households
- General credit counseling provided to 516 households
- Processed 133 HPAP Applications submitted to the Greater Washington Urban League
- 3 applications processed for LSW
- 67 clients received eviction counseling
- One regular monthly Homebuyers Club

8. University Legal Services (IDIS #1642 CDBG)**220 I St. NE****DHCD Budget Funding - \$ 1,008,904****Total Expenditure - \$379,556****Outputs:**

- Total of 2,918 clients for Homeownership and Home Management services
- Provided 210 clients for direct Homebuyer training (HPAP/EAHP received their NOE)
- Provided Single Family rehab counseling to 530 clients
- Provided foreclosure counseling to 342 clients
- Processed 18 LSW applications
- Provided service to 57 clients for Rental/Eviction Counseling
- Provided a total of 268 Workshops

9. Latino Economic Development Corporation (IDIS # 1640)**2316 18th Street, NW****DHCD Budget Funding - \$486,895****Total Expenditure - \$219,758****Outputs:**

- Provided homeownership counseling to 2,279 potential applicants
- Submitted 120 HPAP applications
- 110 approved HPAP applicants
- Provided credit counseling to 178 clients
- Provided post purchase counseling to 36 clients
- Educated tenants in 58 buildings, which are home to more than 5,000 units of affordable housing
- Provided T/A to 7 buildings for the First Right Purchase Program
- Educated 44 families about default/foreclosure prevention counseling and education

10. Central American Resource Center (IDIS # 1767)**1460 Columbia Rd NW****DHCD Budget Funding - \$203,125****Total Expenditure -\$170,891****Outputs:**

- Provided general mortgage default and foreclosure counseling to 133 families
- Provided pre-purchase counseling to 52 families
- Provided technical assistance to 830 renters – education regarding tenant rights and helping the associations to organize



- Provided eviction counseling to 126 individuals, specifically helping tenants file complaints against their landlords for housing code violations, providing counseling on tenant rights and responsibilities, and reading documents from English to Spanish pertaining to leases and other non-legal documents issued by landlords.
- Provided Credit counseling to 58 individuals
- Provided ongoing apartment management counseling to 74 individuals

Storefront Façade Activities

11. Latino Economic Development Corporation (IDIS # 1487)

2316 18th Street, NW

DHCD Budget Funding - \$242,751

Total Expenditure -\$139,170

Outputs:

- 100% of construction completed on 15 properties

12. Latino Economic Development Corporation (IDIS # 1488)

2316 18th Street, NW

DHCD Budget Funding - \$767,236

Total Expenditure - \$113,753

Outputs:

- 100% of construction completed on ten properties

13. Latino Economic Development Corporation (IDIS # 1765)

2316 18th Street, NW

DHCD Budget Funding - \$546,895

Total Expenditure -\$19,516

Outputs:

- Design and Bidding completed on 10 properties

14. Anacostia Economic Development Corporation (IDIS # 1735)

1800 Martin Luther King, Jr. Avenue, SE

DHCD Budget Funding - \$328,244

Total Expenditure - \$46,487

Outputs:

- In construction on five properties, two are completed; Project will continue into FY 2012 with adjustments

15. Arch Development Corporation (IDIS # 1738)

1227 Good Hope Road, SE

DHCD Budget Funding - \$109,543

Total Expenditure - \$84,499

Outputs:

- In pre-development; near construction on four properties; project will complete in FY 2012 with more properties up to fifteen

16. Development Corporation of Columbia Heights (IDIS # 1724)

3419 14th Street, NW

DHCD Budget Funding - \$526,000

**Total Expenditure - \$526,000****Outputs:**

- Construction is complete on 13 properties

17. Development Corporation of Columbia Heights (IDIS # 1766)3419 14th Street, NW**DHCD Budget Funding - \$188,000****Total Expenditure - \$128,616****Outputs:**

- In predevelopment on 12 properties; project will continue in FY 2012

18. Barracks Row Main Street (IDIS # 1772)

733 8th St SE

DHCD Budget Funding - \$251,539**Total Expenditure - \$84,139****Outputs:**

- Design and bidding complete on 40 properties

19. Emory Beacon Of Light (IDIS # 1370)

6128 Georgia Avenue, NW

DHCD Budget Funding - \$1,002,018**Total Expenditure - \$402,321****Outputs:**

- 100% of construction completed on 13 properties

Homebuyer Assistance Programs**20. HPAP CDBG Loans – (IDIS # 1634)**

City-wide Washington, DC 20002

DHCD Budget Amount: \$5,834,083**Total Expenditure: \$113,792****Outputs:**

- Provided first time homebuyers with down payment assistance

21. HPAP CDBG Loans – (IDIS # 1774)

City-wide Washington, DC 20002

DHCD Budget Amount: \$4,960,153**Total Expenditure: \$4,960,153****Outputs:**

- Provided first time homebuyers with down payment assistance

Single Family Rehabilitation Program**22. SFR Loans and Grants (IDIS # 1728)**

1800 Martin Luther King, Jr. Avenue, SE

DHCD Budget Amount - \$1,000,000**Total Expenditure - \$264,908****Outputs:**



- 69 Homes were provided loans and grants in order to bring their homes up to code.

23. SFR Loans and Construction (IDIS # 1807)

1800 Martin Luther King, Jr. Avenue, SE

DHCD Budget Amount - \$500,000

Total Expenditure - \$235,466

Outputs:

- 55 Homes were provided loans and grants in order to bring their homes up to code.

Crime Prevention Activities**24. Woodland Tigers (IDIS #1731)**

2443 Ainger Place S.E.

DHCD Budget Amount - \$24,000

Total Expenditure - \$4,676

Outputs:

- 100 youth participated in youth activities, including recreational, educational, counseling, and college preparation programs
- 20 youth participated in sports programs
- 30 youth participated in after school education programs
- 20 youth participated in college preparation programs, including field trips and visits to local colleges and universities

Small Business Assistance**25. Anacostia Economic Development Corporation (IDIS #1697)**

1800 Martin Luther King, Jr. Avenue, SE

DHCD Budget Funding - \$100,000

Total Expenditure - \$100,000

Outputs:

- Provided 134 clients with assistance
- Conducted 8 trainings with 78 attendants
- Issued \$793,000 in business loans
- Assisted in the award of \$1.1 million in contracts

HOME CHDO Operating Grants**26. Jubilee Housing, Inc. (IDIS #1219)**

1640 Columbia Road, NW

DHCD Budget Funding - \$218,000

Total Expenditure - \$212,000

Outputs:

- Phase II: 70 units – Obtained certificates of occupancy; ensured occupancy of 70 units. Worked with partners and contractors to ensure successful inspections.
- Ontario Property – Grantee is now close to securing financing for this property.



- Maycroft Property – Successfully acquired this 66-unit property

27. Mi Casa, Inc. (IDIS #1220)**6230 3rd Street, NW****DHCD Budget Funding - \$105,315****Total Expenditure - \$105,315****Outputs:**

- 1320 Trinidad Property: sold
- Ivy City Phase I: Construction substantially complete
- Ivy City Phase II: Construction documents complete
- Georgia and Lamont Avenue Project: Gap Financing commitment secured

Appendix C Income Levels

**DISTRICT OF COLUMBIA
2011 MEDIAN INCOME TABLES
Effective May 31, 2011**

Very Low Income - Gross household income 30% area median income (AMI), adjusted for household size per the following table: (This category is known as Extremely Low Income when referring to HOME)

1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
22,300	25,500	28,700	31,850	34,400	36,950	39,500	42,050

Low Income - Gross household income 50% area median income (AMI), adjusted for household size per the following table: (This category is known as Very Low Income when referring to HOME)

1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
37,150	42,450	47,750	53,050	57,300	61,550	65,800	70,050

Moderate Income - Gross household income 80% area median income (AMI), adjusted for household size per the following table: (This category is known as Low Income when referring to HOME)

1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
47,350	54,100	60,850	67,600	73,050	78,450	83,850	89,250

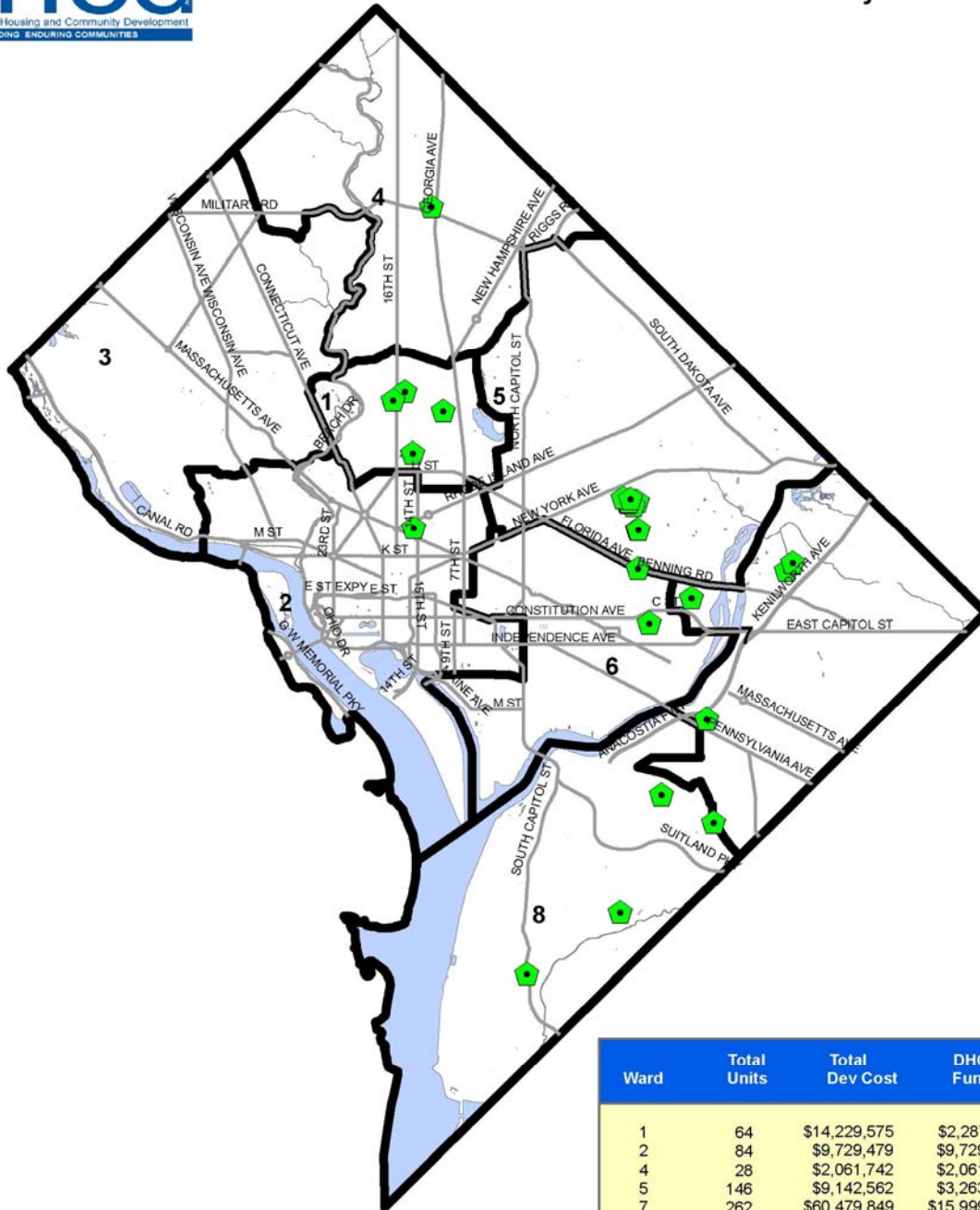
Jurisdictions covered by these income limits include the following: Arlington, Fairfax, Fauquier, Loudoun, Prince William, Spotsylvania, and Stafford County, and the Cities of Alexandria, Fairfax, Falls Church, Fredericksburg, Manassas and Manassas Park in Virginia; Washington, D.C.; and Calvert, Charles, Frederick, Montgomery, and Prince George's County in the State of Maryland.

Median Family Income for Washington Metropolitan Area is \$106,100 for a family of four.

Appendix D Map of Funded Projects in FY2011



Department of Housing and Community Development
 Development Finance Division
 FY 11 Closed Projects



 DFD FY11 Projects

December 2011
 John E. Hall, Director

Ward	Total Units	Total Dev Cost	DHCD Funding
1	64	\$14,229,575	\$2,287,611
2	84	\$9,729,479	\$9,729,479
4	28	\$2,061,742	\$2,061,742
5	146	\$9,142,562	\$3,263,060
7	262	\$60,479,849	\$15,999,458
8	271	\$52,585,870	\$2,763,850
Various	166	\$34,112,199	\$9,436,437
TOTALS	1,011	\$182,341,276	\$50,926,998
DHCD Funding per Unit: \$66,571			
Total DHCD Funding includes Section 1602 TCE			

Appendix E Public Notice**PUBLIC HEARING NOTICE****District of Columbia's Fiscal Year 2011
Consolidated Annual Performance Evaluation Report (CAPER)**

John E. Hall, Director, D.C. Department of Housing and Community Development (DHCD or the Department) will hold a public hearing on Thursday, December 1, 2011, to discuss the District's Fiscal Year (FY) 2011 performance in its use of funds received from the U.S. Department of Housing and Urban Development (HUD). DHCD received approximately forty seven million dollars from HUD in Fiscal Year 2011 through four programs: the Community Development Block Grant (CDBG) Program; the HOME Investment Partnerships Program; the Emergency Shelter Grant (ESG) Program; and the Housing for Persons with AIDS (HOPWA) Program. DHCD administers the CDBG and HOME funds directly; the Department entered into an agreement with the Community Partnership for the Prevention of Homelessness to administer the ESG grant; and transferred the HOPWA grant to the D.C. Department of Health.

In preparation for the submission of the FY 2011 Consolidated Annual Performance and Evaluation Report (CAPER) to HUD, DHCD is soliciting public comments on the District's effectiveness during FY 2011 at using federal funds to meet the District's housing and community development needs. These comments will form part of DHCD's and the District's evaluation, as required by federal regulations (24 CFR 91.520). This hearing is reserved for a discussion of the District's FY 2011 performance.

The hearing will be held on **Thursday, December 1, 2011**, at the Department of Housing and Community Development, 1800 Martin Luther King Jr., Avenue, SE, 1st floor conference room from 6:30 pm – 8:30 pm. If you would like to testify, you are encouraged to register in advance either by e-mail at DHCDEVENTS@dc.gov or by calling (202)442-7251. Please provide your name, address, telephone number, and organization affiliation, if any.

Telecommunications Device for the Deaf (TDD) relay service will be provided by calling (800) 201-7165. Sign language interpretation and language translation services will be available upon request by calling Ms. Pamela Hillsman, seven days prior to the hearing on (202) 442-7251. Persons, who require interpretation or language translation, must specify the language of preference (i.e. Spanish, Vietnamese, Chinese-Mandarin/Cantonese, Amharic, or French). Language interpretation service will be provided to pre-registered persons only. Bilingual staff will provide services on an as needed basis to walk-ins without registration.

Written statements may be submitted for the record at the hearing, or until close of business, Friday, December 9, 2011. Mail written statements to: John E. Hall, Director, DHCD, 1800 Martin Luther King Jr., Avenue, SE, Washington, DC 20020.



Vincent C. Gray, Mayor
John E. Hall, Director, Department of Housing and Community Development
www.dhcd.dc.gov



Appendix F HOME Match Report

Annual Performance Report HOME Program

U.S. Department of Housing
and Urban Development
Office of Community Planning
and Development

OMB Approval No. 2506-0171
(exp. 05/31/2007)

Public reporting burden for this collection of information is estimated to average 2.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

This form is intended to collect numeric data to be aggregated nationally as a complement to data collected through the Cash and Management Information (C/M) System. Participants should enter the reporting period in the first block. The reporting period is October 1 to September 30. Instructions are included for each section if further explanation is needed.

Submit this form on or before December 31.	This report is for period (mm/dd/yyyy)		Date Submitted (mm/dd/yyyy)
Send one copy to the appropriate HUD Field Office and one copy to: HOME Program, Rm 7176, 451 7th Street, S.W., Washington D.C. 20410	Starting 10/01/2010	Ending 09/30/2011	12/30/2011

Part I Participant Identification

1. Participant Number 56-6001131	2. Participant Name Government of the District of Columbia		
3. Name of Person completing this report Alan Bray		4. Phone Number (Include Area Code) 202-442-7273	
5. Address 1800 Martin Luther King, Jr. Avenue	6. City Washington	7. State DC	8. Zip Code 20020

Part II Program Income

Enter the following program income amounts for the reporting period: in block 1, enter the balance on hand at the beginning; in block 2, enter the amount generated; in block 3, enter the amount expended; and in block 4, enter the amount for Tenant-Based rental Assistance.

1. Balance on hand at Beginning of Reporting Period 0.00	2. Amount received during Reporting Period \$1,374,422.66	3. Total amount expended during Reporting Period \$844,166.43	4. Amount expended for Tenant-Based Rental Assistance \$0.00	5. Balance on hand at end of Reporting Period (1 + 2 - 3) = 5 \$530,256.23
---	--	--	---	---

Part III Minority Business Enterprises (MBE) and Women Business Enterprises (WBE)

In the table below, indicate the number and dollar value of contracts for HOME projects completed during the reporting period.

	a. Total	Minority Business Enterprises (MBE)			f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	
A. Contracts					
1. Number	1	0	0	0	1
2. Dollar Amount	862,000.00	.00	.00	0.00	862,000.00
B. Sub-Contracts					
1. Number	13	0	0	3	7
2. Dollar Amount	1,586,000.00	.00	0.00	557,450.00	659,550.00
	a. Total	b. Women Business Enterprises (WBE)	c. Male		
C. Contracts					
1. Number	1	0	1		
2. Dollar Amount	862,000.00	.00	862,000.00		
D. Sub-Contracts					
1. Number	13	0	13		
2. Dollar Amounts	1,586,000.00	0.00	1,586,000.00		

Part IV Minority Owners of Rental Property

In the table below, indicate the number of HOME assisted rental property owners and the total dollar amount of HOME funds in these rental properties assisted during the reporting period.

	a. Total	Minority Property Owners				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
1. Number	0	0	0	0	0	0
2. Dollar Amount	0	0	0	0	0	0

Part V Relocation and Real Property Acquisition

Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition. The data provided should reflect only displacements and acquisitions occurring during the reporting period.

	a. Number	b. Cost
1. Parcels Acquired	0	0
2. Businesses Displaced	0	0
3. Nonprofit Organizations Displaced	0	0
4. Households Temporarily Relocated, not Displaced	0	0

Households Displaced	a. Total	Minority Business Enterprises (MBE)				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
5. Households Displaced - Number	0					
6. Households Displaced - Cost	0					



OMB Approval No. 2506-0171
(exp. 05/31/2007)

U.S. Department of Housing and Urban Development
Office of Community Planning and Development

HOME Match Report

Part I Participant Identification		Match Contributions for Federal Fiscal Year (yyyy) 2010	
1. Participant No. (assigned by HUD) 56-6001131	2. Name of the Participating Jurisdiction Government of the District of Columbia	3. Name of Contact (person completing this report) Alan Bray	
5. Street Address of the Participating Jurisdiction 1800 Martin Luther King, Jr. Avenue		4. Contact's Phone Number (include area code) 202-442-7273	
6. City Washington	7. State DC	8. Zip Code 20020	

Part II Fiscal Year Summary

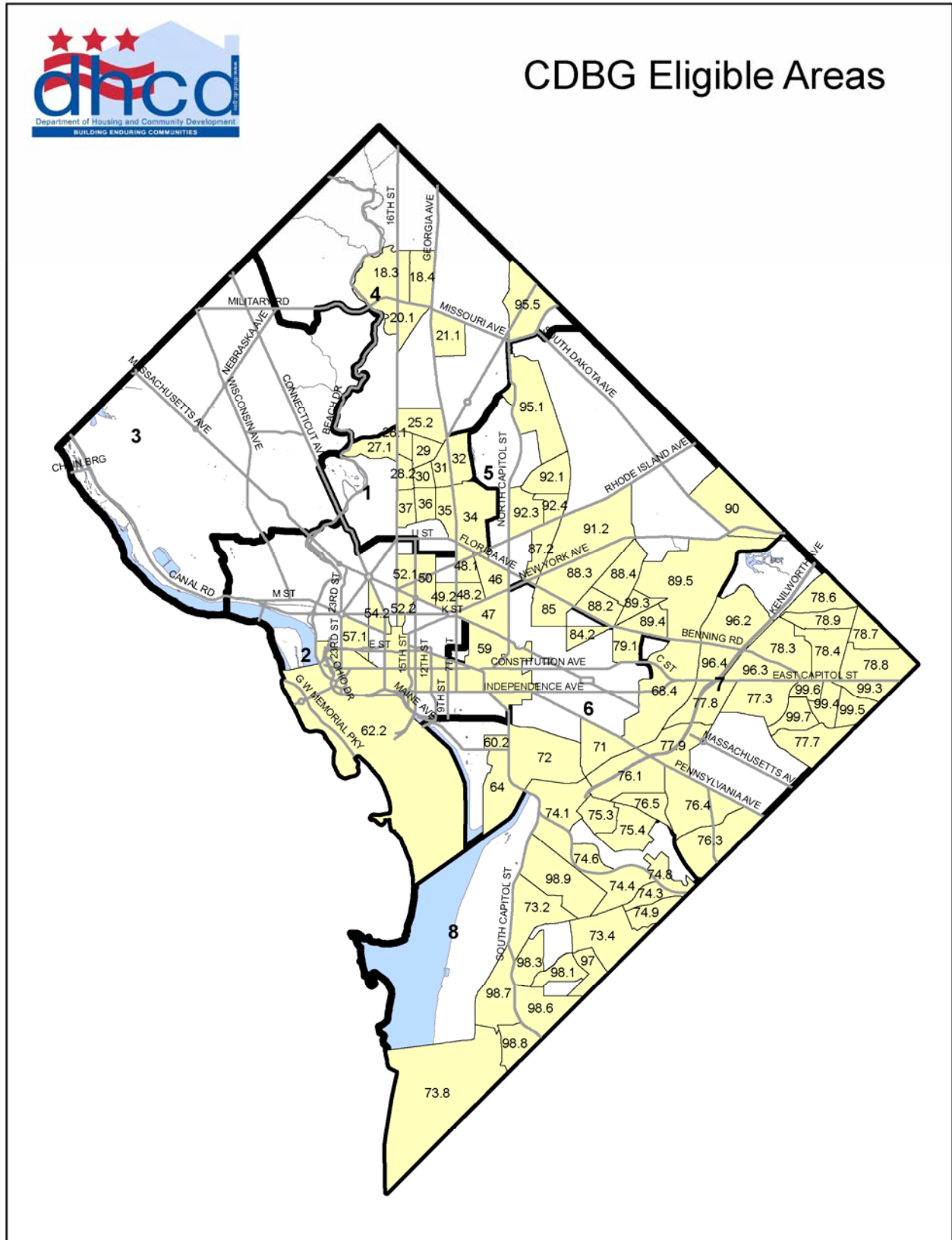
1. Excess match from prior Federal fiscal year	\$ 4,382,803
2. Match contributed during current Federal fiscal year (see Part III.9.)	\$ 11,333,861
3. Total match available for current Federal fiscal year (line 1 + line 2)	\$ 15,716,664
4. Match liability for current Federal fiscal year	\$ 0
5. Excess match carried over to next Federal fiscal year (line 3 minus line 4)	\$ 15,716,664

Part III Match Contribution for the Federal Fiscal Year

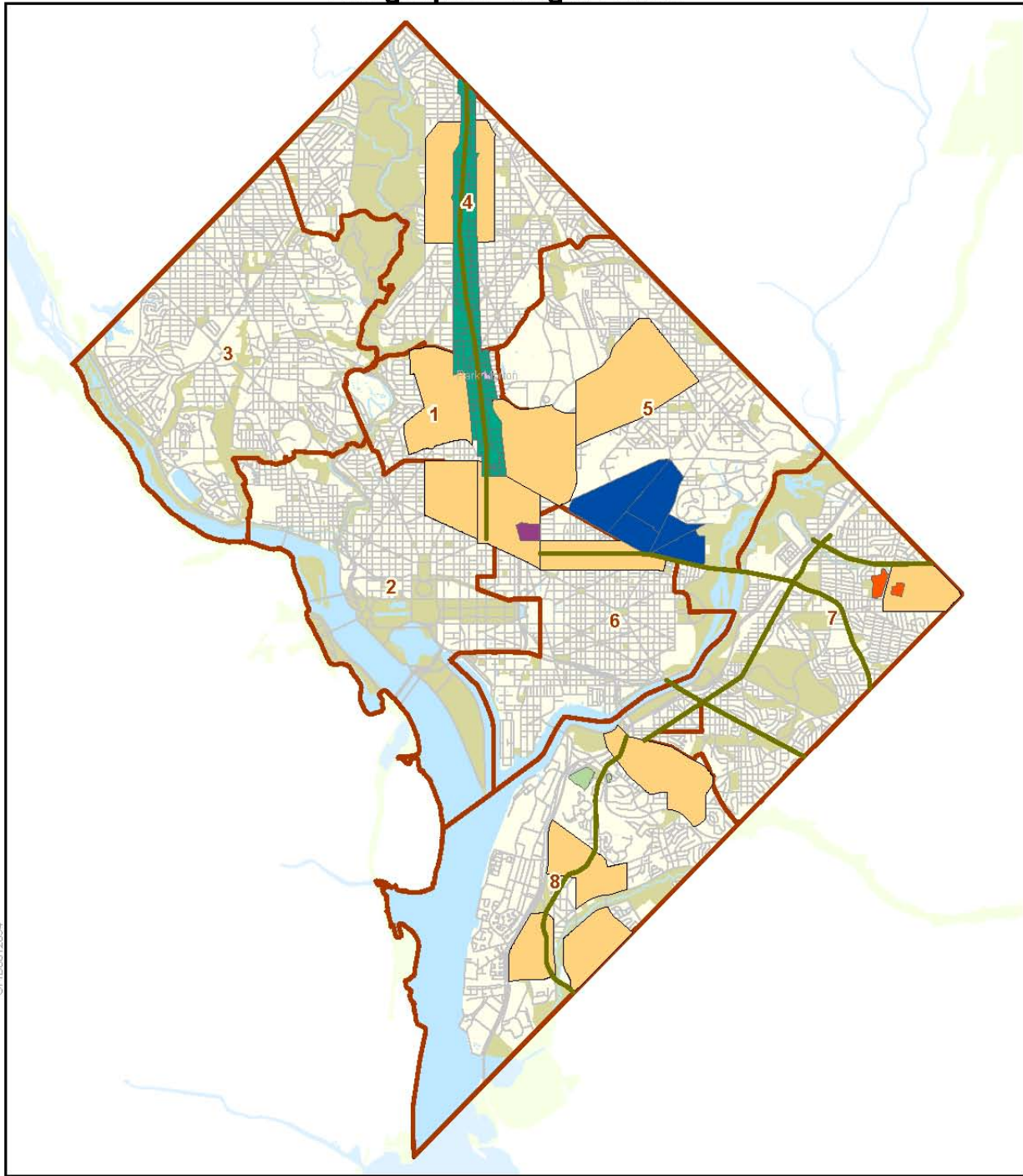
1. Project No. or Other ID	2. Date of Contribution (mm/dd/yyyy)	3. Cash (non-Federal sources)	4. Foregone Taxes, Fees, Charges	5. Appraised Land / Real Property	6. Required Infrastructure	7. Site Preparation, Construction Materials, Donated labor	8. Bond Financing	9. Total Match
Trinity Plaza	10/1/2010	\$780,000						\$780,000
TFRP Pool	3/1/2011					\$5,385,361		\$5,385,361
Pollin Memorial	8/1/2011					\$5,168,500		\$5,168,500



Appendix G Map of CDBG Eligible Areas and Geographic Target Areas



Geographic Target Areas



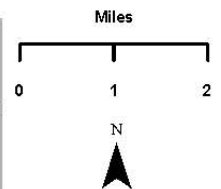
OPI/00012894

★ ★ ★ **Government of the District of Columbia**
Adrian M. Fenty, Mayor

Office of Planning ~ November 5, 2007

This map was created for planning purposes from a variety of sources. It is neither a survey nor a legal document. Information provided by other agencies should be verified with them where appropriate.

Great Streets	New Communities
NRSA - Georgia Ave.	Barry Farm
NRSA - Ivy City/Trinidad	Lincoln Heights/Richardson Dwellings
Neighborhood Investment Fund (NIF) areas	Park Morton
	NW1/Sursum Corda



Appendix H HOPWA FY2011 CAPER**Housing Opportunities for Persons With AIDS
(HOPWA) Program****Consolidated Annual Performance and
Evaluation Report (CAPER)
Measuring Performance Outcomes****OMB Number 2506-0133 (Expiration Date: 12/31/2010)**

The HOPWA CAPER report for formula grantees provides annual information on program accomplishments in meeting the program's performance outcome measure: maintain housing stability; improve access to care; and reduce the risk of homelessness for low-income persons and their families living with HIV/AIDS. This information is also covered under the Consolidated Plan Management Process (CPMP) report and includes Narrative Responses and Performance Charts required under the Consolidated Planning Regulations. The public reporting burden for the collection of information is estimated to average 45 hours per manual response, or less if an automated data collection and retrieval system is in use, along with 68 hours for record keeping, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Grantees are required to report on the activities undertaken only, thus there may be components of these reporting requirements that may not be applicable. This agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless that collection displays a valid OMB control number.



Overview. The Consolidated Annual Performance and Evaluation Report (CAPER) provides annual performance reporting on client outputs and outcomes that enables an assessment of grantee performance in achieving the housing stability outcome measure. The CAPER, in conjunction with the Integrated Disbursement Information System (IDIS), fulfills statutory and regulatory program reporting requirements and provides the grantee and HUD with the necessary information to assess the overall program performance and accomplishments against planned goals and objectives

HOPWA formula grantees are required to submit a CAPER, and complete annual performance information for all activities undertaken during each program year in the IDIS, demonstrating coordination with other Consolidated Plan resources. HUD uses the CAPER and IDIS data to obtain essential information on grant activities, project sponsors, housing sites, units and households, and beneficiaries (which includes racial and ethnic data on program participants). The Consolidated Plan Management Process tool (CPMP) provides an optional tool to integrate the reporting of HOPWA specific activities with other planning and reporting on Consolidated Plan activities.

The revisions contained within this edition are designed to accomplish the following: (1) provide for an assessment of unmet need; (2) streamline reporting sources and uses of leveraged resources; (3) differentiate client outcomes for temporary/short-term and permanent facility-based assistance; (4) clarify indicators for short-term efforts and reducing the risk of homelessness; and (5) clarify indicators for Access to Care and Support for this special needs population. In addition, grantees are requested to comply with the Federal Funding Accountability and Transparency Act 2006 (Public Law 109-282) which requires federal grant recipients to provide general information for all entities (including subrecipients) receiving \$25,000+ in federal funds.

Table of Contents

PART 1: Executive Summary

1. Grantee Information
2. Project Sponsor Information
3. Contractor(s) or Subcontractor(s) Information
 - A. Grantee and Community Overview
 - B. Annual Performance under the Action Plan
 - C. Barriers or Trends Overview
 - D. Assessment of Unmet Housing Needs

PART 2: Sources of Leveraging

PART 3: Accomplishment Data

PART 4: Summary of Performance Outcomes

1. Housing Stability: Permanent Housing and Related Facilities
2. Prevention of Homelessness: Short-Term Housing Payments
3. Access to Care and Support: Housing Assistance with Supportive Services

PART 5: Worksheet - Determining Housing Stability

Outcomes

PART 6: Certification of Continued Use for HOPWA Facility-Based Stewardship Units (Only)

Continued Use Periods. Grantees that use HOPWA funds for new construction, acquisition, or substantial rehabilitation are required to operate their facilities for ten years for HOPWA-eligible beneficiaries. For the years in which grantees do not receive and expend HOPWA funding for these activities, the grantee must submit an Annual Certification of Continued Project Operation throughout the required use periods. This certification is included in Part 5 in CAPER.

Final Assembly of Report. After the entire report is assembled, please number each page sequentially.

Filing Requirements. Within 90 days of the completion of each program year, grantees must submit their completed CAPER to the

CPD Director in the grantee's State or Local HUD Field Office, and to the HOPWA Program Office: Office of HIV/AIDS Housing, Room 7212, U.S. Department of Housing and Urban Development, 451 Seventh Street, SW, Washington, D.C. 20410.

Definitions: Facility-Based Housing Assistance: All HOPWA housing expenditures which provide support to facilities, including community residences, SRO dwellings, short-term or transitional facilities, project based units, master leased units, scattered site units leased by the organization, and other housing facilities approved by HUD.

Grassroots Organization: An organization headquartered in the local community where it provides services; has a social services budget of \$300,000 or less annually; and six or fewer full-time equivalent employees. Local affiliates of national or larger organizations are not considered "grassroots."

Housing Assistance Total: The non-duplicated number of households receiving housing subsidies and residing in units of facilities that were dedicated to persons living with HIV/AIDS and their families that were supported with HOPWA or leveraged funds during this operating year.

In-kind Leveraged Resources: These involve additional types of support provided to assist HOPWA beneficiaries such as volunteer services, materials, use of equipment and building space. The actual value of the support can be the contribution of professional services, based on customary rates for this specialized support, or actual costs contributed from other leveraged resources. In determining a rate for the contribution of volunteer time and services, use the rate established in HUD notices, such as the rate of ten dollars per hour. The value of any donated material, equipment, building, or lease should be based on the fair market value at time of donation. Related documentation can be from recent bills of sales, advertised prices, appraisals, or other information for comparable property similarly situated.

Leveraged Funds: The amount of funds expended during the operating year from non-HOPWA federal, state, local, and private sources by grantees or sponsors in dedicating assistance to this client population. Leveraged funds or other assistance used directly in HOPWA program delivery.

Output: The number of units of housing or households that receive HOPWA housing assistance during the operating year.

Outcome: The HOPWA assisted households who have been enabled to establish or better maintain a stable living environment in housing that is safe, decent, and sanitary, (per the regulations at 24 CFR 574.310(b)) and to reduce the risks of homelessness, and improve access to HIV treatment and other health care and support. The goal that eighty percent of HOPWA clients will maintain housing stability, avoid homelessness, and access care by 2011.

Permanent Housing Placement: A supportive housing service that helps establish the household in the housing unit, including reasonable costs for security deposits not to exceed two months of rental costs).

Program Income: Gross income directly generated from the use of HOPWA funds, including repayments. See grant administration requirements on program income for state and local governments at 24 CFR 85.25, or for non-profits at 24 CFR 84.24.

Short-Term Rent, Mortgage and Utility Payments (STRMU): Subsidy or payments subject to the 21-week limited time period to prevent the homelessness of a household (e.g., HOPWA short-term rent, mortgage and utility payments).



Stewardship Units: Units developed, where HOPWA funds were used for acquisition, new construction and rehabilitation, but no longer receive operating subsidies. Report information for the units subject to the three-year use agreement if rehabilitation is non-substantial, and those subject to the ten-year use agreement if rehabilitation is substantial.

Tenant-Based Rental Assistance: (TBRA): An on-going rental housing subsidy for units leased by the client, where the amount is determined based in part on household income and rent costs. Project-based costs are considered facility-based expenditures.

Total by Type of Housing Assistance/Services: The non-duplicated households assisted in units by type of housing assistance dedicated to persons living with HIV/AIDS and their families or services provided that were supported with HOPWA and leveraged funds during the operating year.



Housing Opportunities for Persons with AIDS (HOPWA) Consolidated Annual Performance and Evaluation Report - Measuring Performance Outcomes

OMB Number 2506-0133 (Expiration Date: 12/31/2010)

Part 1: Grantee Executive Summary

As applicable, complete the charts below followed by the submission of a written narrative to questions A through C, and the completion of Chart D. Chart 1 requests general grantee information and Chart 2 is to be completed for each organization selected or designated as a project sponsor, as defined by CFR 574.3. In Chart 3, indicate each subrecipient organization with a contract/agreement of \$25,000 or greater that assists grantees or project sponsors carrying out their activities. Agreements include: grants, subgrants, loans, awards, cooperative agreements, and other forms of financial assistance; and contracts, subcontracts, purchase orders, task orders, and delivery orders. These elements address requirements in the Federal Funding and Accountability and Transparency Act of 2006 (Public Law 109-282).

1. Grantee Information

HUD Grant Number DCH08F001		Operating Year for this report <i>From (mm/dd/yy) To (mm/dd/yy)</i> 10/01/09 to 09/30/10		
Grantee Name Government of the District of Columbia, Department of Health, HIV/AIDS, Hepatitis, STD Administration (HAHSTA)				
Business Address		899 North Capitol N.E. 4 th floor		
City, County, State, Zip	Washington	District of Columbia	DC	20002
Employer Identification Number (EIN) or Tax Identification Number (TIN)	536001131		DUN & Bradstreet Number (DUNs) if applicable 106731248	
Congressional District of Business Address		DC At-Large		
*Congressional District(s) of Primary Service Area(s)		DC At-Large		
*Zip Code(s) of Primary Service Area(s)		20001-20099, 20201-20599		
*City(ies) and County(ies) of Primary Service Area(s)		Washington		District of Columbia
Organization's Website Address http://www.doh.dc.gov		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Have you prepared any evaluation reports? <i>If so, please indicate the location on an Internet site (url) or attach copy.</i> No		If yes, explain in the narrative section how this list is administered.		

* Service delivery area information only needed for program activities being directly carried out by the grantee



2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name Community Family Life Services		Parent Company Name, if applicable N/A		
Name and Title of Contact at Project Sponsor Agency		Ms. Claudia Thorne, Executive Director		
Email Address		cthorne@cflsdc.org		
Business Address		305 E Street, NW		
City, County, State, Zip,		Washington	District of Columbia	DC 20001
Phone Number (with area codes)		202-347-0511 x 411		Fax Number (with area code) 202-347-0520
Employer Identification Number (EIN) or Tax Identification Number (TIN)		52-0910609		DUN & Bradstreet Number (DUNs) if applicable 12-652-0121
Congressional District of Business Location of Sponsor		DC At-Large		
Congressional District(s) of Primary Service Area(s)		DC At-Large		
Zip Code(s) of Primary Service Area(s)		20011		
City(ies) and County(ies) of Primary Service Area(s)		Washington		District of Columbia
Total HOPWA contract amount for this Organization		\$160,000		
Organization's Website Address http://www.cflsdc.org		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section how this list is administered.		
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>				



2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name DC Care Consortium		Parent Company Name, if applicable N/A		
Name and Title of Contact at Project Sponsor Agency	Earl Fowlkes, Executive Director			
Email Address	efowlkes@dccare.org			
Business Address	1156 15 th Street, NW			
City, County, State, Zip,	Washington	District of Columbia	DC	20036
Phone Number (with area codes)	202-223-9550		Fax Number (with area code) (202) 223-9382	
Employer Identification Number (EIN) or Tax Identification Number (TIN)	52-1787555		DUN & Bradstreet Number (DUNs) if applicable 79-782-7037	
Congressional District of Business Location of Sponsor	DC At-Large			
Congressional District(s) of Primary Service Area(s)	DC At-Large			
Zip Code(s) of Primary Service Area(s)	20001-20099, 20201-20599			
City(ies) and County(ies) of Primary Service Area(s)	Washington		District of Columbia	
Total HOPWA contract amount for this Organization	\$561,707			
Organization's Website Address http://www.dccare.org	Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>	If yes, explain in the narrative section how this list is administered.			



2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name Cornerstone Community		Parent Company Name, if applicable N/A		
Name and Title of Contact at Project Sponsor Agency		Mr. Tom Copps, Executive Director		
Email Address		Tcopps2000@hotmail.com		
Business Address		4800 Arkansas Ave., NW		
City, County, State, Zip,		Washington	District of Columbia	DC 20011
Phone Number (with area codes)		202-207-8339	Fax Number (with area code) 202-595-7008	
Employer Identification Number (EIN) or Tax Identification Number (TIN)		26-0573434	DUN & Bradstreet Number (DUNs) if applicable 826-025-889	
Congressional District of Business Location of Sponsor		DC At-Large		
Congressional District(s) of Primary Service Area(s)		DC At-Large		
Zip Code(s) of Primary Service Area(s)		20011		
City(ies) and County(ies) of Primary Service Area(s)		Washington	District of Columbia	
Total HOPWA contract amount for this Organization		\$80,000.		
Organization's Website Address		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		If yes, explain in the narrative section how this list is administered.		



2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name Greater Washington Urban League		Parent Company Name, if applicable N/A		
Name and Title of Contact at Project Sponsor Agency		Ms. Maudine Cooper, Executive Director		
Email Address		mcooper@gwul.org		
Business Address		2901 14 th Street, NW		
City, County, State, Zip,		Washington	District of Columbia	DC 20009
Phone Number (with area codes)		202-265-8200		Fax Number (with area code) 202-265-9878
Employer Identification Number (EIN) or Tax Identification Number (TIN)		53-0208981		DUN & Bradstreet Number (DUNs) if applicable 072646755
Congressional District of Business Location of Sponsor		DC At-Large		
Congressional District(s) of Primary Service Area(s)		DC At-Large and MD4		
Zip Code(s) of Primary Service Area(s)		20001-20099, 20201-20599, 20601-20604, 20607, 20608, 20611, 20612, 20613, 20616, 20617, 20622, 20623, 20625, 20632, 20637, 20640, 20643, 20645, 20646, 20658-, 20659, 20661, 20662, 20664, 20675, 20677, 20682, 20693, 20695, 20697, 20703-20710, 20712, 20715-20722, 20725, 20726, 20731, 20735, 20737, 20738, 20740-20750, 20752, 20753, 20757, 20762, 20768-20773		
City(ies) and County(ies) of Primary Service Area(s)		Washington, All Cities within Prince George's County, MD, all cities within Charles County, MD		District of Columbia Prince George's County, MD, Charles County, MD
Total HOPWA contract amount for this Organization		\$5,093,285		
Organization's Website Address http://www.gwul.org		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		If yes, explain in the narrative section how this list is administered.		



2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name Homes for Hope		Parent Company Name, if applicable N/A		
Name and Title of Contact at Project Sponsor Agency		Dr. Veronica Jenkins, Executive Director		
Email Address		veronicajenkins@msn.com		
Business Address		3007 G Street, SE, Suite A		
City, County, State, Zip,		Washington	N/A	DC 20019
Phone Number (with area codes)		202-582-0169		Fax Number (with area code) 202-582-0522
Employer Identification Number (EIN) or Tax Identification Number (TIN)		27-0034814		DUN & Bradstreet Number (DUNs) if applicable 141933860
Congressional District of Business Location of Sponsor		DC At Large		
Congressional District(s) of Primary Service Area(s)		DC At Large		
Zip Code(s) of Primary Service Area(s)		20001-20099, 20201-20599		
City(ies) and County(ies) of Primary Service Area(s)		Washington		District of Columbia
Total HOPWA contract amount for this Organization		\$225,000		
Organization's Website Address http://www.homesforhopeinc.org		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		If yes, explain in the narrative section how this list is administered.		



2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name Housing Counseling Services		Parent Company Name, if applicable		
Name and Title of Contact at Project Sponsor Agency	Marian Siegel, Executive Director			
Email Address	mariansiegel@housingetc.org			
Business Address	2410 17 th Street, NW			
City, County, State, Zip,	Washington	District of Columbia	DC	20009
Phone Number (with area codes)	202-667-2681		Fax Number (with area code) 202-667-0862	
Employer Identification Number (EIN) or Tax Identification Number (TIN)	52-0958568		DUN & Bradstreet Number (DUNs) if applicable 012403044	
Congressional District of Business Location of Sponsor	DC At Large			
Congressional District(s) of Primary Service Area(s)	DC At Large			
Zip Code(s) of Primary Service Area(s)	20001-20099, 20201-20599			
City(ies) and County(ies) of Primary Service Area(s)	Washington		District of Columbia	
Total HOPWA contract amount for this Organization	\$584,140			
Organization's Website Address http://www.housingetc.org		Does your organization maintain a waiting list? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		If yes, explain in the narrative section how this list is administered. Housing Counseling Services maintains a centralized waiting list for TBRA and Facility Based Housing in the District of Columbia. Clients become eligible to be on the waiting list after initial eligibility assessment. Clients on the waiting list are provided linkages to support services and referrals to other housing services by a HOPWA funded housing specialist located within the agency or through linkage with a Ryan White funded Medical Case Manager..		



2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name Joseph's House		Parent Company Name, if applicable N/A		
Name and Title of Contact at Project Sponsor Agency	Patty Wudel, Executive Director			
Email Address	pattywudel@josephshouse.org			
Business Address	1730 Lanier Place, NW			
City, County, State, Zip,	Washington	District of Columbia	DC	20009
Phone Number (with area codes)	202-328-9161		Fax Number (with area code) 202-588-7097	
Employer Identification Number (EIN) or Tax Identification Number (TIN)	52-1693018		DUN & Bradstreet Number (DUNs) if applicable 79-042-7686	
Congressional District of Business Location of Sponsor	DC At Large			
Congressional District(s) of Primary Service Area(s)	DC At Large			
Zip Code(s) of Primary Service Area(s)	20001-20099, 20201-20599			
City(ies) and County(ies) of Primary Service Area(s)	Washington		District of Columbia	
Total HOPWA contract amount for this Organization	\$240,000			
Organization's Website Address http://www.josephshouse.org	Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section how this list is administered.			
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input checked="" type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>				



2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name Miracle Hands Development Corporation		Parent Company Name, if applicable N/A		
Name and Title of Contact at Project Sponsor Agency		Cornell Jones, Executive Director		
Email Address		Cornelljones1.miraclehands@verizon.net		
Business Address		2127 Queens Chapel Road, NE		
City, County, State, Zip,		Washington	District of Columbia	DC 20018
Phone Number (with area codes)		202-832-7744		Fax Number (with area code) 202-832-2711
Employer Identification Number (EIN) or Tax Identification Number (TIN)		33-1027412		DUN & Bradstreet Number (DUNs) if applicable 02-232-0894
Congressional District of Business Location of Sponsor		DC At Large		
Congressional District(s) of Primary Service Area(s)		DC At Large		
Zip Code(s) of Primary Service Area(s)		20001-20099, 20201-20599		
City(ies) and County(ies) of Primary Service Area(s)		Washington		District of Columbia
Total HOPWA contract amount for this Organization		\$228,000		
Organization's Website Address http://www.miraclehands.org		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		If yes, explain in the narrative section how this list is administered.		



2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name Miriam's House		Parent Company Name, if applicable N/A		
Name and Title of Contact at Project Sponsor Agency		Sam Collins, Executive Director		
Email Address		scollins@miriamshouse.org		
Business Address		1300 Florida Avenue, NW		
City, County, State, Zip,		Washington	District of Columbia	DC 20009
Phone Number (with area codes)		202-667-1758	Fax Number (with area code) 202-667-4638	
Employer Identification Number (EIN) or Tax Identification Number (TIN)		52-2069681	DUN & Bradstreet Number (DUNs) if applicable 03-198-0308	
Congressional District of Business Location of Sponsor		DC At Large		
Congressional District(s) of Primary Service Area(s)		DC At Large		
Zip Code(s) of Primary Service Area(s)		20001-20099, 20201-20599		
City(ies) and County(ies) of Primary Service Area(s)		Washington	District of Columbia	
Total HOPWA contract amount for this Organization		\$250,000		
Organization's Website Address http://www.miriamshouse.org		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input checked="" type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		If yes, explain in the narrative section how this list is administered.		



2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name Camille House		Parent Company Name, if applicable Our Place, DC		
Name and Title of Contact at Project Sponsor Agency		Ashley McSwain, Executive Director		
Email Address		amcswain@ourplacedc.org		
Business Address		801 Pennsylvania Avenue, SE		
City, County, State, Zip,		Washington	District of Columbia	DC 20003
Phone Number (with area codes)		202-548-2400		Fax Number (with area code) 202-548-2403
Employer Identification Number (EIN) or Tax Identification Number (TIN)		51-03933992		DUN & Bradstreet Number (DUNs) if applicable 135775448
Congressional District of Business Location of Sponsor		DC At Large		
Congressional District(s) of Primary Service Area(s)		DC At Large		
Zip Code(s) of Primary Service Area(s)		20001-20099, 20201-20599		
City(ies) and County(ies) of Primary Service Area(s)		Washington		District of Columbia
Total HOPWA contract amount for this Organization		\$135,000		
Organization's Website Address http://www.ourplacedc.org		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		If yes, explain in the narrative section how this list is administered.		



2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name Regional Addiction Prevention, Inc. (R.A.P.)		Parent Company Name, if applicable N/A		
Name and Title of Contact at Project Sponsor Agency	Ron Clark, Executive Director			
Email Address	ron.clark@rapinc.org			
Business Address	1949 4 th Street, NE			
City, County, State, Zip,	Washington	District of Columbia	DC	20002
Phone Number (with area codes)	202-462-7500		Fax Number (with area code) 202-462-7507	
Employer Identification Number (EIN) or Tax Identification Number (TIN)	52-0906297		DUN & Bradstreet Number (DUNs) if applicable 0748-333-02	
Congressional District of Business Location of Sponsor	DC At Large			
Congressional District(s) of Primary Service Area(s)	DC At Large			
Zip Code(s) of Primary Service Area(s)	20001-20099, 20201-20599			
City(ies) and County(ies) of Primary Service Area(s)	Washington		District of Columbia	
Total HOPWA contract amount for this Organization	\$456,996			
Organization's Website Address http://www.rapinc.org	Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>	If yes, explain in the narrative section how this list is administered.			



2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name Transgender Health Empowerment (T.H.E.)		Parent Company Name, if applicable N/A		
Name and Title of Contact at Project Sponsor Agency	Anthony Hall, Executive Director			
Email Address	ahall@theincdc.org			
Business Address	16 Rhode Island Avenue, NE			
City, County, State, Zip,	Washington	District of Columbia	DC	20002
Phone Number (with area codes)	202-526-9160		Fax Number (with area code) 202-526-9163	
Employer Identification Number (EIN) or Tax Identification Number (TIN)	30-0006489		DUN & Bradstreet Number (DUNs) if applicable 14-087-6071	
Congressional District of Business Location of Sponsor	DC At-Large			
Congressional District(s) of Primary Service Area(s)	DC At-Large			
Zip Code(s) of Primary Service Area(s)	20001-20099, 20201-20599			
City(ies) and County(ies) of Primary Service Area(s)	Washington		District of Columbia	
Total HOPWA contract amount for this Organization	\$225,000			
Organization's Website Address http://transgenderhealthempowerment.org	Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>	If yes, explain in the narrative section how this list is administered.			



2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name Community Networks, Inc.		Parent Company Name, if applicable N/A		
Name and Title of Contact at Project Sponsor Agency	Glenda S. Helman, Executive Director			
Email Address	gia_antsa@hotmail.com			
Business Address	309 W. King Street			
City, County, State, Zip,	Martinsburg	Berkeley	WV	25401
Phone Number (with area codes)	304-263-6614		Fax Number (with area code) 304-263-9571	
Employer Identification Number (EIN) or Tax Identification Number (TIN)	52-0662121		DUN & Bradstreet Number (DUNs) if applicable 015900939	
Congressional District of Business Location of Sponsor	WV-2			
Congressional District(s) of Primary Service Area(s)	WV-2			
Zip Code(s) of Primary Service Area(s)	25410, 25414, 25423, 25425, 25430, 25432, 25438, 25441, 25442, 25443, 25446 All zip codes within the Jefferson County, WVA			
City(ies) and County(ies) of Primary Service Area(s)	All Cities within Jefferson County		Jefferson	
Total HOPWA contract amount for this Organization	\$82,172			
Organization's Website Address www.antsa.org		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		If yes, explain in the narrative section how this list is administered.		

2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name Southern Maryland Tri-County Community Action Committee, Inc.		Parent Company Name, if applicable N/A		
Name and Title of Contact at Project Sponsor Agency	Faye Wade			
Email Address	fwade@smtccac.org			
Business Address	Post Office Box 280			
City, County, State, Zip,	Hughesville	CalvertCounty	Maryland	20637
Phone Number (with area codes)	301-274-0430		Fax Number (with area code) 301-274-0637	
Employer Identification Number (EIN) or Tax Identification Number (TIN)	526066477		DUN & Bradstreet Number (DUNs) if applicable 080554843	
Congressional District of Business Location of Sponsor	MD5			
Congressional District(s) of Primary Service Area(s)	MD 5			
Zip Code(s) of Primary Service Area(s)	20610, 20615, 20629, 20639, 20657, 20676, 20678, 20685, 20688, 20689, 20714, 20732, 20736, 20754, 20601-20604, 20607, 20611, 20612, 20613, 20616, 20617, 20622, 20625, 20632, 20637, 20640, 20643, 20645, 20646, 20658-, 20659, 20661, 20662, 20664, 20675, 20677, 20682, 20693, 20695			
City(ies) and County(ies) of Primary Service Area(s)	All cities within Calvert and CharlesCounties		Charles and CalvertCounties	
Total HOPWA contract amount for this Organization	\$83,829.99			
Organization's Website Address http://www.smtccac.org/	Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section how this list is administered.			
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>				



2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name Northern Virginia AIDS Ministry		Parent Company Name, if applicable <input type="checkbox"/> N/A		
Name and Title of Contact at Project Sponsor Agency		Carol Jameson, Executive Director		
Email Address		cjameson@nvam.org		
Business Address		803 West Broad Street, Suite 700		
City, County, State, Zip,		Falls Church	Fairfax	VA 22046
Phone Number (with area codes)		703-533-5505	Fax Number (with area code) 703-533-5506	
Employer Identification Number (EIN) or Tax Identification Number (TIN)		54-1421559	DUN & Bradstreet Number (DUNs) if applicable 79-830-4572	
Congressional District of Business Location of Sponsor		Virginia 8th		
Congressional District(s) of Primary Service Area(s)		Virginia 8th		
Zip Code(s) of Primary Service Area(s)		22046, 22314, 22204, 20121, 22026, 20141		
City(ies) and County(ies) of Primary Service Area(s)		Cities of Arlington, Alexandria, Falls Church as well as all cities within the counties of Fairfax, Prince William and Loudon	Fairfax, Prince William, Loudon	
Total HOPWA contract amount for this Organization		\$132,400.		
Organization's Website Address: http://www.novam.org		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		If yes, explain in the narrative section how this list is administered.		



2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name Northern Virginia Family Service		Parent Company Name, if applicable N/A		
Name and Title of Contact at Project Sponsor Agency		Sharon LeGrande, Program Manager		
Email Address		slegrande@nvfs.org		
Business Address		10455 White Granite Drive, Suite 100		
City, County, State, Zip,		Oakton	Fairfax	VA 22315
Phone Number (with area codes)		703-385-3267		Fax Number (with area code) 703-385-5176
Employer Identification Number (EIN) or Tax Identification Number (TIN)		54-0791977		DUN & Bradstreet Number (DUNs) if applicable 16-281-8561
Congressional District of Business Location of Sponsor		8 th Congressional District in Virginia		
Congressional District(s) of Primary Service Area(s)		1 st , 7 th , 8 th , 10 th , 11 th Congressional District in Virginia		
Zip Code(s) of Primary Service Area(s)		22201, 22301, 22031, 22191, 22401, 20175, 22485, 22551		
City(ies) and County(ies) of Primary Service Area(s)		Fredericksburg, Falls Church, AlexandriaCity, Fairfax, Manassas		Arlington, Fairfax, Prince William, Loudon, King George, Spotsylvania, Stafford, Fauquier, Warren and Clarke
Total HOPWA contract amount for this Organization		\$ 678,415.00		
Organization's Website Address http://nvfs.org		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		If yes, explain in the narrative section how this list is administered.		



2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name Agape House		Parent Company Name, if applicable Wesley Housing Development Corporation			
Name and Title of Contact at Project Sponsor Agency		Julie Riddle, Supportive Services Management			
Email Address		jiddle@whdc.org			
Business Address		5515 Cherokee Avenue, Suite 200			
City, County, State, Zip,		Alexandria	Fairfax	VA	22312
Phone Number (with area codes)		703-642-3830		Fax Number (with area code) 703-642-1064	
Employer Identification Number (EIN) or Tax Identification Number (TIN)		51-0155779		DUN & Bradstreet Number (DUNs) if applicable 184-858-249	
Congressional District of Business Location of Sponsor		VA-11			
Congressional District(s) of Primary Service Area(s)		VA-11			
Zip Code(s) of Primary Service Area(s)		22030			
City(ies) and County(ies) of Primary Service Area(s)		City of Fairfax		County of Fairfax	
Total HOPWA contract amount for this Organization		\$50,000.			
Organization's Website Address www.wesleyhousing.org\		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		If yes, explain in the narrative section how this list is administered.			



2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name Prince William County Office of Housing and Community Development (PWC OHCD)		Parent Company Name, if applicable N/A		
Name and Title of Contact at Project Sponsor Agency	Amanda Harris – Team Lead Occupancy			
Email Address	aharris@pwcgov.org			
Business Address	15941 Donald Curtis Drive Ste. #112			
City, County, State, Zip,	Woodbridge	Prince William	VA	22191
Phone Number (with area codes)	703-792-7536		Fax Number (with area code) 703-792-4978	
Employer Identification Number (EIN) or Tax Identification Number (TIN)	54-6001531		DUN & Bradstreet Number (DUNs) if applicable 003096740	
Congressional District of Business Location of Sponsor	VA-11			
Congressional District(s) of Primary Service Area(s)	VA-11			
Zip Code(s) of Primary Service Area(s)	22191, 22192, 22193, 22026, 22172, 20109, 20155, 20169			
City(ies) and County(ies) of Primary Service Area(s)	Woodbridge, Lake Ridge, Dale City, Dumfries, Triangle, Manassas, Gainesville, Haymarket		PrinceWilliamCounty	
Total HOPWA contract amount for this Organization	\$ 278,488.00			
Organization's Website Address http://www.pwcgov.org	Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section how this list is administered.			
Is the sponsor a nonprofit organization? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>				



2. Project Sponsor Information

In Chart 2, provide the following information for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3.

Project Sponsor Agency Name Legal Services of Northern Virginia		Parent Company Name, if applicable N/A		
Name and Title of Contact at Project Sponsor Agency		Raquel Colon, Deputy Director		
Email Address		rcolon@lsnv.org		
Business Address		6066 Leesburg Pike, Suite 500		
City, County, State, Zip,		Falls Church	Fairfax	VA 22041
Phone Number (with area codes)		703-778-6803		Fax Number (with area code) 703-778-4790
Employer Identification Number (EIN) or Tax Identification Number (TIN)		54-1137931		DUN & Bradstreet Number (DUNs) if applicable 003096740
Congressional District of Business Location of Sponsor		Northern Virginia and Counties of Clarke, Fauquier, Spotsylvania, Stafford and Warren		
Congressional District(s) of Primary Service Area(s)		1, 8, 10, 11		
Zip Code(s) of Primary Service Area(s)		20101-20153,20155, 20156, 20158-20160, 20163-20172, 20175-20178, 20180-20182, 20184-20189, 20190- 20198, 20598, 22003, 22009,22025-22027,22030-22039, 22040-22044, 22046, 22066, 22067, 22079, 22081, 22082, 22095, 22096, 22101, 22102, 22103, 22106-22109, 22116, 22134, 22135, 22172, 22191-22195, 22201-22217, 22219, 22222, 22225-22227, 22230, 22241-22246, 22301-22315, 22320, 22332-22334, 22401, 22403, 22405, 22406,22407, 22408, 22412, 22430, 22463, 22471, 22508, 22534, 22545, 22546,22551, 22553,22554, 22555, 22556,22565, 22567,22580,22610, 22611, 22620, 22630, 22639, 22642, 22643,22645, 22646, 22649, 22655, 22657, 22663, 22712, 22720, 22728, 22734, 22739, 22742, 22960, 23015, 23024, 23117		
City(ies) and County(ies) of Primary Service Area(s)		Alexandria, Fairfax, Falls Church, ManassasCity and ManassasPark		Arlington, Fairfax, Prince William, Loudoun, Clarke, Fauquier, Spotsylvania, Stafford and Warren
Total HOPWA contract amount for this Organization		\$135,151		
Organization's Website Address http://www.novaregion.org		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		If yes, explain in the narrative section how this list is administered.		



3. Subrecipient Information

In Chart 3, provide the following information for each subrecipient with a contract/agreement of \$25,000 or greater that assist the grantee or project sponsors to carry out their administrative or service delivery functions. Agreements include: grants, subgrants, loans, awards, cooperative agreements, and other forms of financial assistance; and contracts, subcontracts, purchase orders, task orders, and delivery orders. (Organizations listed may have contracts with project sponsors or other organizations beside the grantee.) These elements address requirements in the Federal Funding and Accountability and Transparency Act of 2006 (Public Law 109-282).

Subrecipient Name		Parent Company (if applicable)		
Prince George's County Housing Authority		Prince Georges County Government		
Name and Title of Contact at Subrecipient	James Johnson, Acting Director			
Email Address	JEJohnson@co.pg.md.us			
Business Address	9400 Peppercorn Place			
City, State, Zip, County	Largo	MD	20774	PrinceGeorgesCounty
Phone Number (with area code)	301-883-5531		Fax Number (with area code) 301-883-9832	
Employer Identification Number (EIN) or Tax Identification Number (TIN)	52-1332044		DUN & Bradstreet Number (DUNs) if applicable	
North American Industry Classification System (NAICS) Code	925110			
Congressional District of Location	MD-4			
Congressional District of Primary Service Area	MD-4, MD-5			
Zip Code of Primary Service Area(s)	20601, 20604, 20607, 20608, 20610-20613, 20615-20617, 20622, 20623, 20625, 20629, 20632, 20637, 20639, 20640, 20643, 20646, 20657, 20658, 20659, 20661, 20662, 20664, 20675-20678, 20682, 20685, 20688, 20689, 20693, 20695, 20697, 20703-20712, 20714-20722, 20731, 20732, 20735-20738, 20740-20750, 20754, 20757, 20762, 20768-20773.			
City(ies) and County(ies) of Primary Service Area(s)	All Cities within Prince George's, Charles, and Calvert Counties		Prince George's, Charles, and Calvert Counties	
Total HOPWA Contract Amount	\$2,606,356			



3. Subrecipient Information

In Chart 3, provide the following information for each subrecipient with a contract/agreement of \$25,000 or greater that assist the grantee or project sponsors to carry out their administrative or service delivery functions. Agreements include: grants, subgrants, loans, awards, cooperative agreements, and other forms of financial assistance; and contracts, subcontracts, purchase orders, task orders, and delivery orders. (Organizations listed may have contracts with project sponsors or other organizations beside the grantee.) These elements address requirements in the Federal Funding and Accountability and Transparency Act of 2006 (Public Law 109-282).

Subrecipient Name		Parent Company (if applicable)		
Northern Virginia Regional Commission		N/A		
Name and Title of Contact at Subrecipient	G. Mark Gibb, Executive Director			
Email Address	mgibbs@novaregion.org			
Business Address	3060 Williams Drive, Suite 510			
City, State, Zip, County	Fairfax	VA	22031	Fairfax
Phone Number (with area code)	703-642-4644		Fax Number (with area code) 703-642-5077	
Employer Identification Number (EIN) or Tax Identification Number (TIN)	54-0567355		DUN & Bradstreet Number (DUNs) if applicable 12-402-0830	
North American Industry Classification System (NAICS) Code	925120			
Congressional District of Location	VA-1			
Congressional District of Primary Service Area	VA-1, VA-7, VA-8, VA-10, VA-11			
Zip Code of Primary Service Area(s)	20101-20153, 20155, 20156, 20158-20160, 20163-20172, 20175-20178, 20180-20182, 20184-20189, 20190- 20198, 20598, 22003, 22009,22025-22027, 22030-22039, 22040-22044, 22046, 22066, 22067, 22079, 22081, 22082, 22095, 22096, 22101, 22102, 22103, 22106-22109, 22116, 22134, 22135, 22172, 22191-22195, 22201-22217, 22219, 22222, 22225-22227, 22230, 22241-22246, 22301-22315, 22320, 22332-22334, 22401-22408, 22412, 22430,22443, 22448, 22451, 22463, 22471, 22481,22485, 22508, 22526, 22534, 22544-22547,22551, 22553-22556,22565, 22567,22580,22610, 22611, 22620, 22630, 22639, 22642, 22643,22645, 22646, 22649, 22655, 22657, 22663, 22712, 22720, 22728, 22734, 22739, 22742, 22960, 23015, 23024, 23117			
City(ies) and County(ies) of Primary Service Area(s)	\$2,698,110		Arlington, Clark, Fairfax, Fauquier, King George, Loudon, Prince William, Spotsylvania, Stafford and Warren	
Total HOPWA Contract Amount	\$2,698,110			



This is the information for each part of the narrative CAPER Boxes

A. Grantee and Community Overview

Provide a one to three page narrative summarizing major achievements and highlights that were proposed and completed during the program year. Include a brief description of the grant organization, area of service, the name(s) of the program contact(s), and an overview of the range/type of housing activities provided. This overview may be used for public information, including posting on HUD's website. *Note: Text fields are expandable.*

HOPWA Program and Use of Funds

The District of Columbia Department of Housing Community Development (DHCD) is the Formula Grantee for the Housing Opportunity for Persons with AIDS (HOPWA) for the Washington, DC Eligible Metropolitan Statistical Area (EMSA). The mission of DHCD is to create and preserve opportunities for affordable housing and economic development and to revitalize underserved communities in the District of Columbia. HOPWA is administered by the HIV/AIDS, Hepatitis, STD & TB Administration (HAHSTA). The mission of HAHSTA is to prevent HIV/AIDS, STDs, Tuberculosis and Hepatitis, reduce transmission of the diseases and provide care and treatment to persons with the diseases. The HOPWA program goals are to reduce homelessness, minimize the risk of homelessness, increase housing stability and promote the general health and well-being of residents with HIV and their families.

The EMSA for the Washington DC Regional Metropolitan area includes the District of Columbia; portions of northern and northwest Virginia; three counties in suburban Maryland; and Jefferson County, West Virginia, and represents a subset of the CARE Act Part A eligible metropolitan area, also administered by HAHSTA. This puts HAHSTA in the unique position of administering housing programs across four states each operating within unique local housing and medical continuums of care.

HAHSTA directly administers funding and oversees services for residents of the District of Columbia, and supports housing programs in each of the neighbor jurisdictions through individual service agreements with a designated administrative agent.

Each of the three neighboring jurisdictions administers the award differently under the auspice of the following entities;

- Northern and Northwest Virginia. A quasi-governmental organization, the Northern Virginia Regional Commission (NVRC), serves as the administrative agency for northern and northwest Virginia. The service area includes the counties of Arlington, Clarke, Fairfax, Fauquier, Loudoun, Prince William, Spotsylvania, Stafford, and Warren and the cities of Alexandria, Fairfax, Falls Church, Fredericksburg, Manassas, and Manassas Park.
- Suburban Maryland. The Prince George's County Housing Authority serves as the administrative agency for residents of Prince Georges County, Calvert County and Charles County.
- Jefferson County, West Virginia. Community Networks, Inc. (CNI) serves the dual role of administrative agency and housing service provider for this region. CNI is located at 309 W. King St., Martinsburg, West Virginia in Berkley County.

Services supported among the four jurisdictions vary somewhat based upon client need and the availability of other sources of funding for housing and housing-related services. The administrative agent in each jurisdiction is responsible for working within their community in conjunction with HAHSTA to implement HOPWA funding to augment the regional housing continuum. Services for each jurisdiction in fiscal year 2011 were as follows:

The District of Columbia:

- Tenant Based Rental Assistance (TBRA)
- Permanent Housing Placement (PHP)

- Facility Based Housing (FBH)
- Short-Term, Rent, Mortgage, and Utility Assistance (STRMU)
- Housing Information and Referral Services: Intake, Assessment, and linkage services
- Support Services: Housing Case Management

Northern and Northwest Virginia:

- TBRA
- PHP
- STRMU
- Facility Operations
- Housing Information and Referral Services: Internet housing resource database, intake, assessment and linkage services
- Support Services: Legal services and transportation

Suburban Maryland:

- TBRA
- STRMU

Jefferson County, West Virginia

- TBRA
- PHP
- STRMU
- Support Services: Housing case management and transportation services

Summary of Achievements

In FY 2011, the District of Columbia made significant achievements in the implementation of HOPWA services despite a significant downturn in the economy, an increase in the local area Fair Market Rent (FMR) and a relatively modest increase in funding.

Priority #1: Improve the ease of entering the housing system

- HAHSTA worked with the project sponsors identified as the Single Point of Entry and Single Point of Payment for both STRMU and TBRA to streamline the system, ensure the proper documentation of eligibility and referred clients to all services within the housing continuum of care.
- HAHSTA conducted numerous training sessions with the Ryan White Medical Case Managers to ensure that the Ryan White Case Managers had the most up-to-date information about entry into the HOPWA program and provide clients with better assistance.
- HAHSTA also conducted outreach with consumer groups to ensure that clients and client advocates received information about the application process and available housing resources.

Priority #2: Improve the impact of Support Services

- HAHSTA administers both Ryan White and HOPWA funds. As a result, HAHSTA is in a unique position to coordinate HOPWA and Ryan White support services. In FY 2011, HOPWA staff participated in the development of guidance for Ryan White Medical Case Managers. As a result housing needs assessment and planning are included in the comprehensive client acuity scale and treatment plan utilized by all Ryan White medical case managers.
- In 2011, HAHSTA organized several training designed to improve the ability of medical case managers to assess client housing need and to develop individualized housing plans.
- In FY 2011, HAHSTA also set up a series of monthly in-services for all HOPWA providers. These in-services featured speakers from Department of Human Services, Department of Health, and Social Security Administration and were designed to improve the ability of HOPWA providers to access a full continuum of support services.
- In FY 2011, HAHSTA required all Facility Based Housing providers to identify a mandatory core set of supportive services necessary to promote housing stability and to ensure client participation in

medical care. Grant agreements developed for FY 2012, required that programs fully implement these supportive services either through HOPWA funding or leveraged linkages.

- In Virginia and West Virginia housing case management continued to be funded with HOPWA funds and available to all clients with housing needs.

Priority #3: Increase housing stability, including increasing capacity to implement objective measures of housing stability

- In 2011, HAHSTA continued collaboration on software that will allow the program to capture client-level data. HAHSTA worked with staff to develop indicators that would better measure housing stability and the impact of the HOPWA program on client health outcomes. HAHSTA expects to beta test and deploy this data collection system by FY 2013.
- HAHSTA continued to increase focus on data collection and measures. Project Sponsors are required to submit as part of the monthly report housing quality measures designed to capture the program’s ability to successfully move a client toward housing stability. As a follow up, in FY 2012, HAHSTA intends to conduct training for providers on Continuous Quality Improvement measures.

Priority #4: Increase the number of slots supported for Tenant-Based and Facility-Based Rental Assistance

- The HOPWA program successfully increased the number of housing assistance slots available. EMSA supported 612 numbers of households with TBRA slots and 166 numbers of households with Facility Based Housing assistance.
- The District of Columbia Housing Authority awarded one of the HOPWA program’s Project Sponsors an additional 10 Housing Choice Vouchers to support low-income HIV positive individuals and families in permanent housing. Through this award, the District was able to enroll 10 households currently receiving TBRA into the Housing Choice Voucher program and added 10 new recipients from the waiting list into the TBRA program.
- Despite the increase in the number of permanent housing slots available for low-income people, HIV positive individuals and families; the need for housing services continues to exceed available resources. The unemployment rate in the District of Columbia increased in from 9.8% in October 2001 to 11% in September 2011. The District of Columbia still experienced high unemployment compared to the national average (9.0%) and the unemployment rate has not recovered to the October 2008 rate of 7.1%. As a result, many more residents continued to seek assistance from HOPWA as well as other housing continuums of care. The waitlists for long-term housing subsidy assistance increased locally.

Priority #5: Identify and utilize the full range of support for housing programs by expanding routine interactions with entities associated with other housing programs.

In 2011, the District of Columbia continued to expand local collaborations to ensure access to the full range of housing support for HOPWA eligible households.

- With the support of executive leadership, HAHSTA collaborated with DHCD, Department of Mental Health (DMH) and Department of Human Services (DHS) to explore opportunities to improve the collaboration among providers. As a result HAHSTA is working with these organizations to analyze the overlap among all of our client populations to get a true picture of the unmet needs in the District and to ensure better use of available resources.

**B. Annual Performance under the Action Plan**

Provide a narrative addressing each of the following four items:

- 1. Outputs Reported.** Describe significant accomplishments or challenges in achieving the number of housing units supported and the number households assisted with HOPWA funds during this operating year compared to plans for this assistance, as approved in the Consolidated Plan/Action Plan. Describe how HOPWA funds were distributed during your program year among different categories of housing and geographic areas to address needs throughout the grant service area, consistent with approved plans.
- 2. Outcomes Assessed.** Assess program goals against actual client outcomes for achieving housing stability, reducing risks of homelessness, and improving access to care. If current year results are lower than the national program targets (80 percent of HOPWA clients maintain housing stability, avoid homelessness and access care), please describe the steps being taken to achieve the national outcome goal in next operating year.
- 3. Coordination.** Report on program coordination with other mainstream housing and supportive services resources, including the use of committed leveraging from other public and private sources that helped to address needs for eligible persons identified in the Consolidated Plan/Strategic Plan.
- 4. Technical Assistance.** Describe any program technical assistance needs and how they would benefit program beneficiaries.

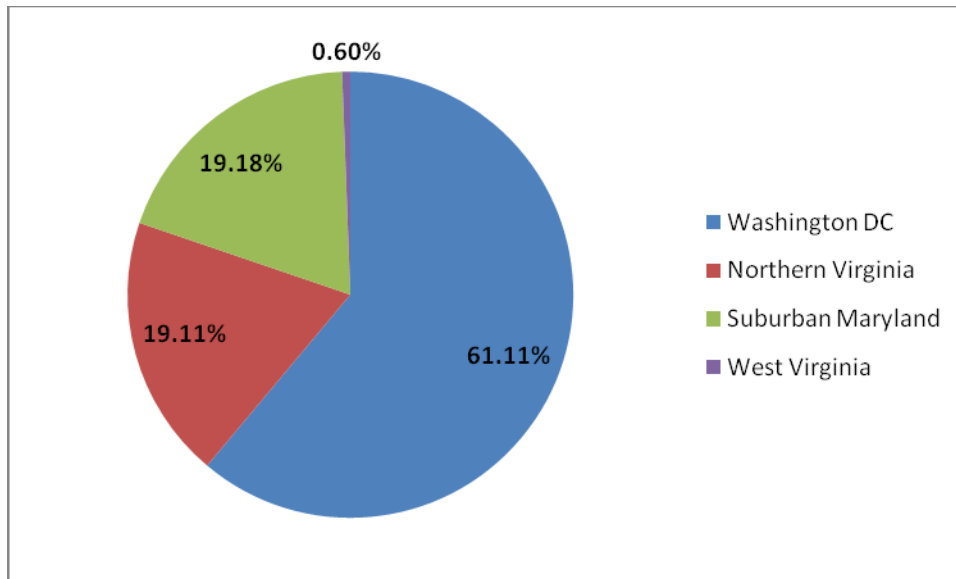
**Distribution of HOPWA across the Washington DC EMSA
*HIV/AIDS, Hepatitis, STD & TB Administration (HAHSTA)***

The District of Columbia Department of Housing and Community Development (DHCD) is the HOPWA Formula Grantee for the Washington, DC EMSA. The District's Department of Health, HIV/AIDS, Hepatitis, STD & TB Administration (HAHSTA) is the agency within the District of Columbia responsible for the fiscal and programmatic administration and oversight of the HOPWA award. In FY 2011, the HOPWA program in the Washington DC EMSA spent \$11,654,967 in support of housing services. Notably, this amount represents 96% of the funds awarded through the HOPWA formula grant in the EMSA in FY 2011. In conjunction with community partners, HAHSTA maximized the fiscal accountability and implementation of HOPWA program to address the increased needs of clients. Although HAHSTA expects to continue to fully expend HOPWA funds in the EMSA, the needs of residents continue to outstrip available resources.

HAHSTA is responsible for distribution of HOPWA funds to the jurisdictions. HAHSTA distributes these funds to each jurisdiction based on cumulative AIDS case rates, the impact of distribution on overall housing stability within the EMSA; and each jurisdiction's ability to expend the allocation in previous years. HAHSTA contracts out with sub-recipients in each of the Suburban Jurisdictions comprised in the EMSA. The sub-recipients, in turn will sub-contract with local service providers based on the community needs and in conjunction with statewide housing Action Plans applicable to the region. In FY 2011, the distribution to each jurisdiction was as follows:

**Distribution of HOPWA Funds in Washington D.C. EMSA by Jurisdiction
(October 1, 2010 – September 30, 2011)**

	Program Cost	Administrative Cost	Project Sponsor Administration	TOTAL
Washington DC	7,765,221	261,382	603,962	8,630,565
Northern Virginia	2,428,299	80,943	188,868	2,698,110
Suburban Maryland	2,437,194	81,240	189,560	2,707,994
West Virginia	76,242	-	5,930	82,172
	12,706,956	423,565	988,320	14,118,841



**Beneficiaries Served by Jurisdiction and Activity Type
Washington D.C. EMSA
(October 1, 2010 – September 30, 2011)**

	Total Households Served	District of Columbia	Suburban Maryland	Northern Virginia	Jefferson Co., West Virginia
Total Households Served	21,065	2,920	425	17,672	48
TBRA	612	331	175	101	5
STRMU	412	282	56	66	8
Transitional/Short Term	166	166	0	0	0
Permanent	37	24	0	13	0
Stewardship Units	2	0	0	2	0
Supportive Services	205	175	0	13	17
Supportive Services Only	797	78	0	719	0
Permanent Housing Placement	87	35	0	51	1
Housing Information	18,747	1,829	194	16,707	17

The basis for the administration of the HOPWA program is coordination of the five-year Consolidated Housing Plan, the Annual Action Plan, and the Consolidated Annual Performance and Evaluation Report

(CAPER). HAHSTA provides overall leadership in the development and implementation of these planning tools. Working with the administrative agents, HAHSTA sets EMSA wide programmatic and fiscal goals; provides technical assistance to the administrative agents and project sponsors EMSA wide; ensures that the system of housing care EMSA wide meets legislative requirements; and collaborates with the US Housing and Urban Development (HUD). HAHSTA monitors the administrative agents for programmatic and fiscal compliance by reviewing quarterly programmatic reports, conducting annual site visits, and providing technical assistance as needed.

In the District of Columbia, HAHSTA awards sub-grants to project sponsors through a competitive Request for Application (RFA) process. In 2011, HAHSTA supported 12 agencies. These agencies provided the following HOPWA services in the District of Columbia:

- Tenant Based Rental Assistance (TBRA)
- Permanent Housing Placement (PHP)
- Facility Based Housing (Short-Term and Transitional)
- Short-Term, Rent, Mortgage, and Utility Assistance (STRMU)
- Housing Information and Referral Services: Intake, Assessment, and linkage services
- Support Services: Housing Case Management

In the District of Columbia, Clients enter into the system through a single point of entry program called the Metropolitan Housing Access Program (MHAP). Clients are able to apply for housing assistance through MHAP directly or through a Ryan White Medical Case Managers. The MHAP program ensures that clients are properly assessed for eligibility, linked to appropriate supportive services, and receive referrals for other services.

In the District, HAHSTA monitors these programs both fiscally and programmatically to ensure coordination within the overall housing continuum of care, efficiency in service delivery, and compliance with federal and local regulations. This is done through both remote and on-site monitoring.

Jurisdictional Administrative Agencies

- *Prince George’s County Department of Housing Authority (Suburban Maryland)*

The HOPWA Program in Suburban Maryland comprises services to Prince George’s, Calvert, and Charles Counties. Maryland sub-contracts with two project sponsors to deliver the following services:

- TBRA
- STRMU

HOPWA programs in Suburban Maryland operate in collaboration with a broader continuum of care that helps clients to meet their daily needs for housing, mental health, substance abuse and other supportive services. The priorities and allocations of the Suburban Maryland region correlate with those of the Washington, D.C. Eligible Metropolitan Area.

Clients in Suburban Maryland also enter into the system through the MHAP. This ensures that clients are properly assessed for eligibility, linked to supportive services, and referred to the full housing continuum of care.

- *Northern Virginia Regional Commission (NVRC)*

The Northern and Northwest Virginia portion of the EMSA serves the counties of Arlington, Clarke, Fairfax, Fauquier, Loudoun, Prince William, Spotsylvania, Stafford, and Warren and the cities of Alexandria, Fairfax, Falls Church, Fredericksburg, Manassas, and Manassas Park. Northern Virginia includes urban, suburban and rural areas. NVRC contracts out with vendors regionally who are adept at providing services in this large and diverse service area. NVRC funded 7 sub-grants to community-based organizations and local housing authorities.

The needs of people living with HIV/AIDS are met with dwindling resources. The following initiatives were established to address the needs of this population:

- HIV Resource Project: NVRC’s HIV Resources Project exists to help persons with HIV/AIDS and their caregivers in Suburban Virginia identify appropriate housing options and supportive services that contribute to enhanced health outcomes and quality of life. Assistance is provided to PLWHs who call for information and through the information provided on the HIV Resources Project website at www.novaregion.org/hiv.
- STRMU
- TBRA
- PHP
- Facility-Based Housing: Stewardship Units and Operating Costs.
- Housing Information Services
- Supportive Services: Housing Case Management, Legal Services, Transportation

Clients in Northern Virginia enter into the HOPWA system of care by referral from Ryan White medical case managers, directly through individual project sponsors or through the HIV Resource Project.

- *West Virginia: Community Networks, INC (CNI)*

The Community Networks, INC (CNI) is a sub-recipient for HOPWA services in Jefferson County, West Virginia. In FY 2011, CNI delivered the following services:

- STRMU
- PHP
- TBRA
- Supportive Services: Housing Case Management and Transportation.

CNI acts as the administrative agent for the Ryan White CARE Act Part A as well as the sub-recipient for HOPWA funding for the West Virginia jurisdiction of the Washington DC EMSA. Uniquely, CNI operates both as a sub-recipient and as a project sponsor providing administrative oversight for the region and direct services to clients. Currently Jefferson County, West Virginia is the only jurisdiction in the EMSA not experiencing waiting lists for TBRA and STRMU.

FY 2011 CNI began HOPWA services in Jefferson County. Community Networks, Inc. (CNI) has operated as a project sponsor under the auspices of HAHSTA and has done an exemplary job providing the following HOPWA services for eligible residents of Jefferson County, West Virginia:

- STRMU
- TBRA
- PHP
- Supportive Services: Housing case management and Transportation.

Accomplishments in FY 2011

New families moved off the TBRA waiting list

In FY 2011, five families were chosen from the HOPWA waiting list to receive TBRA. HAHSTA is assessing funding opportunities to make more slots available to families on the waiting list for TBRA.

Increased regulatory compliance through policies and procedures

In collaboration with HUD, the Executive Office of the Mayor, and the City Council, HAHSTA developed policies and procedures that strengthened regulatory compliance and improved the District’s ability to work with HUD to improve the program. The process included collaboration with the multiple government agencies responsible for the administration of the HOPWA program including those agencies within

HAHSTA and the Office of the Chief Financial Officer. This collaboration improved the fiscal operation of the HOPWA program. Simultaneously, HAHSTA worked to educate project sponsors and sub recipients about HOPWA regulations and to provide technical assistance.

Throughout the year, HAHSTA continued to strengthen the single point of entry and single point of payment to ensure a seamless process and those programs serving the most number of households remain in compliance with regulations. This included review of the client application formats, increased monitoring of documentation, and best consumer practices.

Solutions found for Facility Based Transitional Clients

HAHSTA facility based housing providers used local resources to move three clients to non HOPWA funded permanent housing. Although the number is small, it reflects the HAHSTA facility based providers increased work with other stakeholders to assist an increasing PLWHA population in need of permanent housing.

Strengthened fiscal oversight

In the spring of FY 2011, HAHSTA issued a Request for Applications (RFA) for two distinct complementary housing services that will be funded through this RFA for FY2012. Both service categories provide housing services from multiple funding sources, specifically HOPWA and local appropriated funds. The Single Point of Entry for Housing Services is designed to ensure effective access to housing services for people with HIV and their families. The Single Point of Payment will provide direct client subsidies supported by HOPWA Tenant-Based Rental Assistance (TBRA), HOPWA Short Term Rental, Mortgage and Utility (STRMU) Assistance and local appropriated funding for HIV housing services (“Bridges Fund”). HAHSTA identified two organizations through this competitive process that will serve in these roles in FY 2011 and help in maintaining long standing checks and balances while opening up opportunity for new community stakeholders.

Coordination

In conjunction with its community partners, HAHSTA improved the systemic supports necessary to maintain individuals on TBRA and in supportive housing. This increased the length of time individuals remained in these programs. So, despite increased need, clients enrolled on TBRA in the District remained on TBRA throughout the year. TBRA dollars were utilized effectively in assisting families to remain housed throughout the fiscal year. These numbers reflect the effectiveness of targeted support services for individuals stabilized through TBRA. This shift directly impacted the ability of the EMSA to service the number of clients projected.

HAHSTA continued coordination with DHCD and Department of Health’s Addiction Prevention and Recovery Administration to seek new resources to address housing for people living with HIV/AIDS.

C. Barriers and Trends Overview

Provide narrative addressing items 1 through 3. Explain how barriers and trends affected your program’s ability to achieve the objectives and outcomes discussed in the previous section.

1. Describe any barriers (including regulatory and non-regulatory) encountered, actions taken in response to barriers, and recommendations for program improvement. Provide an explanation for each barrier selected.

<input checked="" type="checkbox"/> HOPWA/HUD Regulations	<input type="checkbox"/> Planning	<input checked="" type="checkbox"/> Housing Availability	<input checked="" type="checkbox"/> Rent Determination and Fair Market Rents
<input type="checkbox"/> Discrimination/Confidentiality	<input type="checkbox"/> Multiple Diagnoses	<input type="checkbox"/> Eligibility	<input checked="" type="checkbox"/> Technical Assistance or Training
<input type="checkbox"/> Supportive Services	<input checked="" type="checkbox"/> Credit History	<input type="checkbox"/> Rental History	<input type="checkbox"/> Criminal Justice History
<input checked="" type="checkbox"/> Housing Affordability	<input checked="" type="checkbox"/> Other, please explain further		

2. Describe any trends in the community that may affect the way in which the needs of persons living with HIV/AIDS are being addressed, and provide any other information important to the future provision of services to this population.

3. Identify any evaluations, studies, or other assessments of the HOPWA program that are available to the public.

Extreme Affordability Gap, High Cost Burden, and Lack of Affordable Housing

In the EMSA the 2011 Fair Market Rent (FMR) for a two-bedroom unit was \$1,461. According to the National Low-Income Housing Coalition publication *Out of Reach 2010* by Keith E. Wardrip, Danilo Pelletiere, and Sheila Crowley, a household in the Washington DC EMSA must earn \$4,980 monthly or \$55,760 annually to afford a two-bedroom unit at the 2010 FMR. Assuming a 40-hour work week, 52 weeks per year, this level of income translates into a Housing Wage of \$28.75 per hour or 3.5 times the minimum wage for the District of Columbia (\$8.25 per hour). HOPWA utilization data for the region indicates that nearly 95% of the consumers had incomes below 30% of Area Median Income. At 30% of the AMI a family of four persons in the EMSA would earn \$31,050 nearly \$25,000 less than the annual income necessary to afford a 2-bedroom unit in the EMSA.

In addition, the monthly Supplemental Security Income (SSI) payment for an individual was \$674 in District of Columbia in 2010. Because SSI recipients received no cost of living increase in 2011, this has been the award amount for SSI recipients for the past three years. If SSI represents an individual's sole source of income, \$202 in monthly rent is affordable, while the FMR for a one-bedroom for 2011 was \$1,289.

According to the February 2010 study by the DC Fiscal Policy Institute (DCFPI) entitled *Nowhere to Go: As DC Housing Costs Rise, Residents Are Left With Fewer Affordable Housing Options*, nearly 80% of all households that earned less than 30% of AMI in the District of Columbia in 2007 experienced a cost burden defined as spending at least 30% of their income on housing costs. According to the National Alliance to End Homelessness this cost burden was above the national average of 74% for 2007.¹ Additionally nearly 64% of households earning less than 30% AMI qualified as having extreme cost burden defined as spending more than 50% of the household income on rent and utility costs.¹

Across the EMSA there is limited availability of affordable housing options outside of those supported by housing subsidy programs like HOPWA and the Housing Choice Voucher Program. According to the DCFPI report, the number of rental units considered affordable for District of Columbia families living at or below 30% of the AMI (\$750 per month) decreased from 69,000 in 2000 to 45,000 in 2007. Additionally, the number of number of homes valued at or below \$250,000 fell from 58,000 in 2000 to 27,000 in 2007.

According to *Housing in the Nation’s Capital 2009*, reductions in affordable housing stock applied to the

¹ *Affordable Housing Shortage*. “Fact Checker: Accurate Statistics on Homelessness”. National Alliance to End Homelessness, September 2007. Downloaded Feb. 17, 2010. <http://www.endhomelessness.org/content/article/detail/1658>.

entire EMSA. Several counties within the EMSA had foreclosure rates surpassing the national average of 2.7%: Prince George's County 5.2%, Charles County 3.9% and Prince William 3.7%.² In West Virginia, Jefferson County only has three rental complexes that either offer their own subsidized housing or accept Housing Choice Vouchers, but these complexes have a long waiting list.

HOPWA eligible clients in Northern Virginia have difficulty finding housing that is affordable to them. Northern Virginia is an affluent area -- the cost of rental properties is high and approval standards are stringent. Most HOPWA clients have insufficient incomes, many on SSI/SSDI, to qualify for available rentals. Clients are turned down for various reasons -- not meeting income requirements or having poor credit. Many landlords/ owners of large apartment complexes are not willing to work with the HOPWA programs.

To address this issue in Virginia HOPWA case managers have reached out to landlords to educate them on the benefits of participating in the HOPWA program. Case managers have compiled a list of rental properties that have accepted HOPWA clients in the past, as well as information resources regarding housing options for new clients. The HIV Resources Project also features a number of affordable housing resource lists and search engines. The goal is to provide as much information regarding affordable housing opportunities so that client can secure housing and stabilize their health.

Inability of current funding to meet the needs of all HIV positive residents

Federal funding has not kept pace with the HIV epidemic in the Washington DC EMSA. HOPWA in the Washington DC EMSA has experienced prolonged client usage in long-term programming, decreased client turnover, and a lack of capacity across other HUD funded programs to accommodate clients. This is especially impactful for the EMSA given the affordability gap, cost burden and lack of housing stock for the region. The lack of affordable housing options below the FMR for low-income PLWHA means that many individuals cannot sustain housing without long-term subsidy support. Additionally, other programs funded by local or federal dollars such as the Housing Choice Voucher program experienced long wait lists with little capacity for new clients. So few PLWHA are able to move from TBRA to more permanent housing programs.

As a result, the waiting list for TBRA services expanded to include 957 people in the District, 235 in Virginia, and 155 in Maryland in September 2011. Five clients from the DC transitioned from the waiting list into TBRA, three in Suburban Maryland and zero in Virginia.

As a result of the TBRA waitlist, all other HOPWA programs experienced increased use and a lack of options for moving people into long-term support programs. Transitional and emergency housing programs had trouble moving clients into more permanent programming; and, in FY 2011, despite the availability of additional emergency dollars through the Homelessness Prevention and Rapid Re-Housing Program (HPRP), the STRMU program spent 94% of the allocated dollars in the EMSA and served 410 households. HOPWA funding to assist clients in the Washington EMSA has not increased proportionately for HAHSTA to meet the needs of the residents of the EMSA.

Because high cost of housing in the District, it is increasingly difficult for clients to find affordable housing and maintain self-sufficiency. Although the current FMR more accurately reflects the costs of available housing for many clients in the EMSA and it appears to show a slight decrease in the median cost it still reflects an amount that is out of reach for the population served by the HOPWA program.

² Pettit, K., Hendey, L., Kingsley, G, et. al. *Housing in the Nation's Capital 2009* The Urban Institute. Washington D.C. Downloaded Feb. 19, 2010. <http://www.nvaha.org/pdfs/housingnationscapital09.pdf>

Difficulty administering grants across jurisdictions

The Washington DC EMSA covers a large area and incorporates parts of four different states with four different housing continua of care. Administering the program in this broad area causes multiple challenges for service delivery. First, the continuum of care in each jurisdiction is different and requires a different set of HOPWA services to address those needs and to ensure parity across the EMSA. Additionally, each sub recipient has different capacity to implement and address those needs. For all of the sub recipients this often means coordinating multiple government entities within their portion of the EMSA in systems where HIV housing may not be a priority. HAHSTA has been working both with the service providers in the District and the sub recipients in the jurisdictions to improve the service delivery system. In addition, the complicated data collection mechanisms required to meet HOPWA guidelines becomes much more challenging to administer across jurisdictions. This requires an increased level of coordination for both HAHSTA and the sub recipients in the jurisdictions and can be confusing for Project Sponsors. This high level of coordination becomes even more challenging when operating on the limited administration support budget that HOPWA allows. And finally, ensuring that programming in this environment meets high quality standards across every jurisdiction is difficult without a uniform set of HUD defined quality indicators.

Difficulty addressing the complexity of client needs

Clients in the EMSA face a number of barriers in achieving self-sufficiency including extreme poverty, lack of affordable housing options, language and cultural barriers, and systemic barriers such as poor credit. These issues often require the coordination of several systems including medical systems; employment rehabilitation services; support services such as substance abuse treatment and mental health services; and non-HOPWA funded housing programs such as the Housing Choice Voucher Program. The need for these services is more pronounced as a result of the down turn in the economy. Without the coordination of these systems, clients are at risk for cycling in-and-out of homelessness and continual dependence on governmental systems for stability. This is due not only to lack of funding to create more dynamic systems but also to the level of technical knowledge providers and administrators must possess to adequately address needs and support clients.

Currently the EMSA has a wide array of transitional and emergency housing programs through HOPWA, Shelter Plus Care, and Emergency Shelter Grants. However, the length of time allotted for clients in short-term programming and the lack of long-term supportive programming cause clients to cycle in and out of homelessness. The lack of exit strategies available for clients into long-term supportive housing often mean that clients leaving transitional housing programs also face an upheaval to their support structures.

Other – Documentation Burden

The HOPWA program requires a large amount of assessment information and supporting documentation from clients. Gathering this documentation requires that a lot of information from clients who are already under a tremendous amount of stress and pressure, but it also requires that a number of providers from both HOPWA and non-HOPWA sources understand the requirements and work together with the client to gather documentation. This burden is a barrier to helping clients and to gathering valid data.

Across the EMSA, STRMU has often struggled to get clients, landlords, and referring case workers to return the documentation required to process cases in a timely manner. This issue prolongs the application process and causes stress for all participating parties. In Northern Virginia, the STRMU project sponsor has added staff to the HOPWA program to proactively pursue required documentation but continues to experience delays and requests going unfilled based on insufficient documentation of STRMU eligible need. In the District of Columbia, the grantee has conducted numerous trainings with Ryan White Case Managers to ensure that the staff completing applications is better trained on the process.

Other -- Difficulty in Obtaining Security Deposit Repayment

Project sponsors in Suburban Virginia and the District of Columbia have difficulty ensuring security deposits are returned by landlords when the tenant vacates. Former landlords are reporting that clients are causing damage to their rental properties and therefore they are using the security deposit for repairs. HOPWA case managers have requested documentation or receipts of repairs from landlords to justify situations when the security deposit is not returned, but none have been given. Landlords are also keeping security deposits to offset nonpayment of the tenant rent portion. Although clients are informed that they are not allowed to use the security deposit for rent payments, this continues to happen.

2. Describe any trends in the community that may affect the way in which the needs of persons living with HIV/AIDS are being addressed, and provide any other information important to the future provision of services to this population

During FY 2011, the Washington DC EMSA noticed the following trends.

Economic downturn continues to negatively impact HIV community.

In the Washington DC EMSA, despite increased availability of slots due to both better forecasting of the rental costs associated with the TBRA program and through leveraged slots in the Housing Choice Voucher Program, the waiting list for permanent housing slots continued to increase. At the end of the program year there were 957 persons waiting for services in the District of Columbia compared to 787 persons at the start of the program year; 155 persons waiting in Suburban Maryland compared to 122 at the beginning of the program year, and 235 persons waiting in Northern Virginia compared to 220 at the start of the program year.

In Northern Virginia, the sub recipient, NVRC, anticipated that the economic downturn would require much more money in STRMU. In fact, the STRMU program in Northern Virginia did experience increased usage; however, the expenditures did not match what the sub-recipient forecasted. In Virginia as in DC, this may be the result of the availability of HPRP money for emergency support and is expected to increase in FY 2012.

In Virginia, the economic downturn has had a dramatic effect on the HOPWA eligible population. Some PLWHA who were doubled up with friends and family are being asked to leave because of changes in the hosting household's fiscal situation. As a result, the HOPWA wait list for TBRA continued to grow. Local homeless shelters saw an increase in requests for assistance. The availability of affordable housing units continued to contract in the region as families throughout the community had to downsize housing, i.e. people who had been homeowners, but have been through foreclosure are competing with HOPWA clients for a limited supply of more affordable rental housing.

Funding formula does not accurately measure housing needs for the Washington DC EMSA

The HUD calculation for Formula Grantees (cumulative AIDS cases) does not accurately depict the funding needs of a metropolitan area with a modern epidemic. Utilizing cumulative AIDS cases as the method for distributing the HOPWA formula grant does not take into account the increasing number of HIV positive individuals needing assistance; those HIV positive clients currently being supported by the HOPWA program; or the relatively recent and dramatic increase in HIV cases experienced throughout the Washington DC metropolitan region.

D. Unmet Housing Needs: An Assessment of Unmet Housing Needs

In Chart 1, provide an assessment of the number of HOPWA-eligible households that require housing assistance but are not currently served by HOPWA in this service area.

In Line 1, report the total unmet need of the geographical service area, as reported in *Unmet Needs for Persons with HIV/AIDS*, Table 1B of the Consolidated or Annual Plan(s), or as reported under HOPWA worksheet in the Needs Workbook of the Consolidated Planning Management Process (CPMP) tool. *Note: Report most current data available, through Consolidated or Annual Plan(s), and account for local housing issues, or changes in HIV/AIDS cases, by using combination of one or more of the sources in Chart 2.*

In Rows a through c, enter the number of HOPWA-eligible households by type of housing assistance whose housing needs are not met. For an approximate breakdown of overall unmet need by type of housing assistance refer to the Consolidated or Annual Plan (s), CPMP tool or local distribution of funds.

1. Assessment of Unmet Need for HOPWA-eligible Households

1. Total number of households that have unmet housing needs	= 1,214
From Item 1, identify the number of households with unmet housing needs by type of housing assistance	
a. Tenant-Based Rental Assistance (TBRA)	= 1,175
b. Short-Term Rent, Mortgage and Utility payments (STRMU)	= 26
c. Housing Facilities, such as community residences, SRO dwellings, other housing facilities	= 13

2. Recommended Data Sources for Assessing Unmet Need (check all sources used)

<input checked="" type="checkbox"/> = Data as reported in the area Consolidated Plan, e.g. Table 1B, CPMP charts, and related narratives
<input type="checkbox"/> = Data established by area HIV/AIDS housing planning and coordination efforts, e.g. Continuum of Care
<input type="checkbox"/> = Data from client information provided in Homeless Management Information Systems (HMIS)
<input type="checkbox"/> = Data from project sponsors or housing providers, including waiting lists for assistance or other assessments on need
<input type="checkbox"/> = Data from prisons or jails on persons being discharged with HIV/AIDS, if mandatory testing is conducted
<input type="checkbox"/> = Data from local Ryan White Planning Councils or reported in CARE Act Data Reports, e.g. number of clients with permanent housing
<input type="checkbox"/> = Data collected for HIV/AIDS surveillance reporting or other health assessments, e.g. local health department or CDC surveillance data

End of PART 1



PART 2: Sources of Leveraging

Report the source(s) of cash or in-kind leveraged federal, state, local or private resources identified in the Consolidated or Annual Plan and used in the delivery of the HOPWA program and the amount of leveraged dollars.

[1] Sources of Leveraging		Total Amount of Leveraged Dollars (for this operating year)	
		[2] Housing Assistance	[3] Supportive Services and other non-direct housing costs
1.	Program Income	=	=
2.	Federal government (please specify):	= \$98,495.19	= \$44,822.00
	Ryan White	= \$21,059.19	= \$44,822.00
	Section 811	= \$77,436.00	=
		=	=
3.	State government (please specify)	= \$56,428.00	=
	DCHA	= \$56,428.00	=
		=	=
		=	=
4.	Local government (please specify)	=	= \$69,143.00
	Fairfax County	=	= \$43,143
	City of Alexandria	=	= \$26,000
		=	=
5.	Foundations and other private cash resources (please specify)	= \$90,579.02	= \$309,013.48
	Did not report	= \$90,579.02	= \$272,113.48
	Good Shepard	=	= \$5,000.00
	Broadway Cares	=	= \$5,000.00
	Arlington/Broadway Caress/Washington Forest/Wesley Group	=	= \$16,500.00
	United Way	=	= \$10,400.00
6.	In-kind Resources	=	= \$11,150.00
7.	Resident rent payments in Rental, Facilities, and Leased Units	= \$1,280,105.64	=
8.	Grantee/project sponsor (Agency) cash	= \$349,537.84	= \$347,700.75
9.	TOTAL (Sum of 1-7)	\$1,875,145.69	= \$781,829.23

End of PART 2



PART 3: Accomplishment Data - Planned Goal and Actual Outputs

In Chart 1, enter performance information (goals and actual outputs) for all activities undertaken during the operating year supported with HOPWA funds. Performance is measured by the number of households and units of housing that were supported with HOPWA or other federal, state, local, or private funds for the purposes of providing housing assistance and support to persons living with HIV/AIDS and their families. *Note: The total households assisted with HOPWA funds and reported in PART 3 of the CAPER should be the same as reported in the annual year-end IDIS data, and goals reported should be consistent with the Annual Plan information. Any discrepancies or deviations should be explained in the narrative section of PART 1.*

1. HOPWA Performance Planned Goal and Actual Outputs

	HOPWA Performance Planned Goal and Actual	Output Households				Funding	
		HOPWA Assistance		Non-HOPWA		e.	f.
		a.	b.	c.	d.		
		Goal	Actual	Goal	Actual	HOPWA Budget	HOPWA Actual
Housing Subsidy Assistance		Output Households					
1.	Tenant-Based Rental Assistance	650	612			\$4,478,705	\$6,672,233.50
2a.	Households in permanent housing facilities that receive operating subsidies/leased units	45	37			\$311,560	\$199,337.99
2b.	Households in transitional/short-term housing facilities that receive operating subsidies/leased units	200	166	100	95	\$1,170,275	\$938,845.53
3a.	Households in permanent housing facilities developed with capital funds and placed in service during the program year						
3b.	Households in transitional/short-term housing facilities developed with capital funds and placed in service during the program year						
4.	Short-Term Rent, Mortgage and Utility Assistance	495	412			\$485,187	\$732,242.58
5.	Adjustments for duplication (subtract)		24				
6.	Total Housing Subsidy Assistance	1,390	1,203	100	95		8,542,659.60
Housing Development (Construction and Stewardship of facility based housing)		Output Units					
7.	Facility-based units being developed with capital funding but not opened (show units of housing planned)						
8.	Stewardship Units subject to 3 or 10 year use agreements						
9.	Total Housing Developed		2	2			
Supportive Services		Output Households					
10a.	Supportive Services provided by project sponsors also delivering HOPWA housing assistance	225	205			\$334,313	\$412,875.12
10b.	Supportive Services provided by project sponsors serving households who have other housing arrangements	777	797			\$840,741	\$661,985.00
11.	Adjustment for duplication (subtract)						
12.	Total Supportive Services	1,002	1,002				\$1,026,8604.74
Housing Placement Assistance Activities							
13.	Housing Information Services	16,500	18,747			\$625,250	\$630,239.70
14.	Permanent Housing Placement Services	120	86			\$150,000	\$149,812.75
15.	Adjustment for duplication						
16.	Total Housing Placement Assistance	16,620	18,833				\$503,006.24
Grant Administration and Other Activities							
17.	Resource Identification to establish, coordinate and develop housing assistance resources					\$0	\$0
18.	Technical Assistance (if approved in grant agreement)					\$0	\$0



19.	Grantee Administration (maximum 3% of total HOPWA grant)								\$406,638.13
20.	Project Sponsor Administration (maximum 7% of portion of HOPWA grant awarded)								\$850,756.34
	Total Expenditures for program year (Sum of rows 6, 9, 12, 16, and 20)								\$11,654,966.64

2. Listing of Supportive Services

Report on the use of HOPWA funds for all supportive services. In Rows 1 through 16, provide the (unduplicated) total of all households and expenditures for each type of supportive service for all project sponsors.

	Supportive Services	Number of <u>Households</u> Receiving HOPWA Assistance	Amount of HOPWA Funds Expended
1.	Adult day care and personal assistance	42	\$ 37,513
2.	Alcohol and drug abuse services	62	\$ 41,664
3.	Case management/client advocacy/ access to benefits & services	175	\$ 323,249
4.	Child care and other child services		
5.	Education	25	\$3,191
6.	Employment assistance and training		
7.	Health/medical/intensive care services, if approved Note: Client records must conform with 24 CFR §574.310	28	\$ 3,597
8.	Legal services	334	\$,182,256
9.	Life skills management (outside of case management)	20	\$3,191
10.	Meals/nutritional services	225	\$ 211,503
11.	Mental health services	22	\$ 6,382
12.	Outreach	0	
13.	Transportation	207	\$ 157,555
14.	Other Activity (if approved in grant agreement). Specify: Tenant Services	27	\$ 56,701
15.	Adjustment for Duplication (subtract)	165	
16.	TOTAL Households receiving Supportive Services (unduplicated)	1,002	\$ 1,026,805

End of PART 3

Part 4: Summary of Performance Outcomes

HOPWA Long-term Performance Objective: *Eighty percent of HOPWA clients will maintain housing stability, avoid homelessness, and access care each year through 2011.*

Section 1. Housing Stability: Assessment of Client Outcomes on Maintaining Housing Stability (Permanent Housing and Related Facilities)

In Column 1, report the total number of eligible households that received HOPWA housing assistance, by type. In Column 2, enter the number of households continuing to access each type of housing assistance, the following year. In Column 3, report the housing status of all households that exited the program. Columns 2 (Number of Households Continuing) and 3 (Exited Households) summed will equal the total households reported in Column 1. *Note: Refer to the housing stability codes that appear in Part 5: Worksheet - Determining Housing Stability Outcomes.*

[A] Permanent Housing Assistance	[1] Total Number of Households Receiving Housing Assistance	[2] Assessment: Number of Households Continuing with this Housing (per plan or expectation for next year)		[3] Assessment: Number of Exited Households and Housing Status	
Tenant-Based Rental Assistance	= 612	= 568		1 Emergency Shelter/Streets	= 1
				2 Temporary Housing	= 1
				3 Private Housing	= 9
				4 Other HOPWA	=
				5 Other Subsidy	= 2
				6 Institution	= 4
				7 Jail/Prison	= 1
				8 Disconnected/Unknown	= 16
				9 Death	= 12
Permanent Supportive Housing Facilities/Units	= 37	= 12		1 Emergency Shelter/Streets	= 0
				2 Temporary Housing	= 0
				3 Private Housing	= 4
				4 Other HOPWA	= 1
				5 Other Subsidy	= 1
				6 Institution	= 1
				7 Jail/Prison	= 0
				8 Disconnected/Unknown	= 1
				9 Death	= 17
[B] Transitional Housing Assistance	[1] Total Number of Households Receiving Housing Assistance	[2] Of the Total Number of Households Receiving Housing Assistance this Operating Year		[3] Assessment: Number of Exited Households and Housing Status	
Transitional/Short-Term Supportive Facilities/Units	= 168	Total number of households that will continue in residences:	= 48	1 Emergency Shelter/Streets	= 7
		2 Temporary Housing		= 32	
		3 Private Housing		= 27	
		4 Other HOPWA		= 3	
		Total number of households whose tenure exceeded 24 months:	= 4	5 Other Subsidy	= 17
		6 Institution		= 4	
		7 Jail/Prison		= 1	
		8 Disconnected/unknown		= 29	
		9 Death		= 0	

Section 2. Prevention of Homelessness: Assessment of Client Outcomes on Reduced Risks of Homelessness (Short-Term Housing Assistance)

Report the total number of households that received STRMU assistance in Column 1. In Column 2, identify the result of the housing assessment made at time of assistance, or updated in the operating year. (Column 3 provides a description of housing outcomes; therefore, data is not required.) In Row 1a, enter the total number of households served in the prior operating year that received STRMU assistance this year. In Row 1b, enter the total number of households that received STRMU Assistance in the 2 prior operating years that received STRMU assistance this year. *Note: The sum of Column 2 should equal the number of households reported in Column 1.*

Assessment of Households receiving STRMU Assistance

[1] STRMU Housing Assistance	[2] Assessment of Housing Status		[3] HOPWA Client Outcomes
= 412	Maintain Private Housing without subsidy (e.g. Assistance provided/completed and client is stable, not likely to seek additional support)	= 92	<i>Stable/Permanent Housing (PH)</i>
	Other Private Housing without subsidy	= 13	
	Other HOPWA support (PH)	= 21	
	Other housing subsidy (PH)	= 83	
	Institution (e.g. residential and long-term care)	= 0	
	Likely to maintain current housing arrangements, with additional STRMU assistance	= 112	<i>Temporarily Stable, with Reduced Risk of Homelessness</i>
	Transitional Facilities/Short-term (e.g. temporary or transitional arrangement)	= 17	
	Temporary/non-permanent Housing arrangement (e.g. gave up lease, and moved in with family or friends but expects to live there less than 90 days)	= 24	
	Emergency Shelter/street	= 11	<i>Unstable Arrangements</i>
	Jail/Prison	= 14	
	Disconnected	= 25	
	Death	= 0	<i>Life Event</i>
	1a. Total number of households that received STRMU assistance in the prior operating year, that also received STRMU assistance in the current operating year.		
1b. Total number of those households that received STRMU assistance in the two (2 years ago) prior operating years that also received STRMU assistance in the current operating year.			= 13

Section 3. HOPWA Outcomes on Access to Care and Support

1A. Status of Households Accessing Care and Support by Project Sponsors delivering HOPWA Housing Assistance/Housing Placement/Case Management

Use Table 1 A for project sponsors that provide HOPWA housing assistance/housing placement with or without case management services. In Table 1A, identify the number of client households receiving any type of HOPWA housing assistance that demonstrated improved access or maintained connections to care and support within the program year by: having a housing plan; having contact with a case manager/benefits counselor; visiting a primary health care provider; accessing medical insurance/assistance; and accessing or qualifying for income benefits. *Note: For information on types and sources of income and medical insurance/assistance, refer to Charts 1C and 1D.*

Categories of Services Accessed	Households Receiving Housing Assistance within the Operating Year	Outcome Indicator
1. Has a housing plan for maintaining or establishing stable on-going housing.	856	<i>Support for Stable Housing</i>
2. Has contact with case manager/benefits counselor consistent with the schedule specified in client's individual service plan..	875	<i>Access to Support</i>
3. Had contact with a primary health care provider consistent with the schedule specified in client's individual service plan,	817	<i>Access to Health Care</i>
4. Has accessed and can maintain medical insurance/assistance.	733	<i>Access to Health Care</i>
5. Successfully accessed or maintained qualification for sources of income.	661	<i>Sources of Income</i>

1B. Number of Households Obtaining Employment

In Table 1B, identify the number of recipient households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA funded: job training, employment assistance, education or related case management/counseling services. *Note: This includes jobs created by this project sponsor or obtained outside this agency.*

Categories of Services Accessed	Number of Households that Obtained Employment	Outcome Indicator
Total number of households that obtained an income-producing job	296	<i>Sources of Income</i>

Chart 1C: Sources of income include, but are not limited to the following (Reference only)

<ul style="list-style-type: none"> • Earned Income • Unemployment Insurance • Supplemental Security Income (SSI) • Social Security Disability Income (SSDI) • Veteran's Disability Payment 	<ul style="list-style-type: none"> • Veteran's Pension • Pension from Former Job • Child Support • Alimony or Other Spousal Support • Retirement Income from Social Security • Private Disability Insurance
<ul style="list-style-type: none"> • General Assistance, or use local program name • Temporary Assistance for Needy Families (TANF) income, or use local program name 	<ul style="list-style-type: none"> • Worker's Compensation

Chart 1D: Sources of medical insurance and assistance include, but are not limited to the following (Reference only)

<ul style="list-style-type: none"> • MEDICAID Health Insurance Program, or local program name • Veterans Affairs Medical Services • State Children's Health Insurance Program (SCHIP), or local program name 	<ul style="list-style-type: none"> • MEDICARE Health Insurance Program, or local program name • AIDS Drug Assistance Program (ADAP) • Ryan White-funded Medical or Dental Assistance
---	---



2A. Status of Households Accessing Care and Support through HOPWA-funded Services receiving Housing Assistance from Other Sources

In Table 2A, identify the number of client households served by project sponsors receiving HOPWA-funded housing placement or case management services who have other and housing arrangements that demonstrated improved access or maintained connections to care and support within the program year by: having a housing plan; having contact with a case manager/benefits counselor; visiting a primary health care provider; accessing medical insurance/assistance; and accessing or qualifying for income benefits. Note: For information on types and sources of income and medical insurance/assistance, refer to Charts 2C and 2D.

Categories of Services Accessed	Households Receiving HOPWA Assistance within the Operating Year	Outcome Indicator
1. Has a housing plan for maintaining or establishing stable on-going housing.	42	Support for Stable Housing
2. Successfully accessed or maintained qualification for sources of income.	204	Sources of Income
3. Had contact with a primary health care provider consistent with the schedule specified in clients individual service plan.	242	Access to Health Care
4. Has accessed and can maintain medical insurance/assistance.	186	Access to Health Care
5. Has contact with case manager, benefits counselor, or housing counselor consistent with the schedule specified in client's individual service plan.	231	Access to Support

2B. Number of Households Obtaining Employment

In Table 2B, identify the number of recipient households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA funded: job training, employment assistance, education or related case management/counseling services. Note: This includes jobs created by this project sponsor or obtained outside this agency.

Categories of Services Accessed	Number of Households that Obtained Employment	Outcome Indicator
Total number of households that obtained an income-producing job	1	Sources of Income

Chart 2C: Sources of income include, but are not limited to the following (Reference only)

<ul style="list-style-type: none"> • Earned Income • Unemployment Insurance • Supplemental Security Income (SSI) • Social Security Disability Income (SSDI) • Veteran's Disability Payment 	<ul style="list-style-type: none"> • Veteran's Pension • Pension from Former Job • Child Support • Alimony or Other Spousal Support • Retirement Income from Social Security • Private Disability Insurance
<ul style="list-style-type: none"> • General Assistance, or use local program name • Temporary Assistance for Needy Families (TANF) income, or use local program name 	<ul style="list-style-type: none"> • Worker's Compensation

Chart 2D: Sources of medical insurance and assistance include, but are not limited to the following (Reference only)

<ul style="list-style-type: none"> • MEDICAID Health Insurance Program, or local program name • Veterans Affairs Medical Services • State Children's Health Insurance Program (SCHIP), or local program name 	<ul style="list-style-type: none"> • MEDICARE Health Insurance Program, or local program name • AIDS Drug Assistance Program (ADAP) • Ryan White-funded Medical or Dental Assistance
---	---

End of PART 4

PART 5: Worksheet - Determining Housing Stability Outcomes

1. This chart is designed to assess program results based on the information reported in Part 4.

Permanent Housing Assistance	Stable Housing (# of households remaining in program plus 3+4+5+6=#)	Temporary Housing (2)	Unstable Arrangements (1+7+8=#)	Life Event (9)
Tenant-Based Rental Assistance (TBRA)	15	0	17	12
Permanent Facility-based Housing Assistance/Units	7	0	1	17
Transitional/Short-Term Facility-based Housing Assistance/Units	51	32	37	0
Total Permanent HOPWA Housing Assistance	73	37	68	27
Reduced Risk of Homelessness: Short-Term Assistance	Stable/Permanent Housing	Temporarily Stable, with Reduced Risk of Homelessness	Unstable Arrangements	Life Events
Short-Term Rent, Mortgage, and Utility Assistance (STRMU)	219	113	0	0
Total HOPWA Housing Assistance	359	32	55	29



Background on HOPWA Housing Stability Codes Stable Permanent Housing/Ongoing Participation

3 = Private Housing in the private rental or home ownership market (without known subsidy, including permanent placement with families or other self sufficient arrangements) with reasonable expectation that additional support is not needed.

4 = Other HOPWA-funded housing assistance (not STRMU), e.g. TBRA or Facility-Based Assistance.

5 = Other subsidized house or apartment (non-HOPWA sources, e.g., Section 8, HOME, public housing).

6 = Institutional setting with greater support and continued residence expected (e.g., residential or long-term care facility).

Temporary Housing

2 = Temporary housing - moved in with family/friends or other short-term arrangement, such as Ryan White subsidy, transitional housing for homeless, or temporary placement in institution (e.g., hospital, psychiatric hospital or other psychiatric facility, substance abuse treatment facility or detox center).

Unstable Arrangements

1 = Emergency shelter or no housing destination such as places not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station, or anywhere outside).

7 = Jail /prison.

8 = Disconnected or disappeared from project support, unknown destination or no assessments of housing needs were undertaken.

Life Event

9 = Death, i.e., remained in housing until death. This characteristic is not factored into the housing stability equation.

Tenant-based Rental Assistance: Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as reported under: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item: 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

Permanent Facility-Based Housing Assistance: Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

Transitional/Short-Term Facility-Based Housing Assistance: Stable Housing is the sum of the number of households that (i) continue in the residences (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Other Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

Tenure Assessment. A baseline of households in transitional/short-term facilities for assessment purposes, indicate the number of households whose tenure exceeded 24 months.

STRMU Assistance: Stable Housing is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period and there is reasonable expectation that additional support is not needed in order to maintain permanent housing living situation (as this is a time-limited form of housing support) as reported under housing status: Maintain Private Housing with subsidy; Other Private with Subsidy; Other HOPWA support; Other Housing Subsidy; and Institution. Temporarily Stable, with Reduced Risk of Homelessness is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period or left their current housing arrangement for a transitional facility or other temporary/non-permanent housing arrangement and there is reasonable expectation additional support will be needed to maintain housing arrangements in the next year, as reported under housing status: Likely to maintain current housing arrangements, with additional STRMU assistance; Transitional Facilities/Short-term; and Temporary/Non-Permanent Housing arrangements. Unstable Situation is the sum of number of households reported under housing status: Emergency Shelter; Jail/Prison; and Disconnected.

End of PART 5

PART 6: Certification of Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY)

Grantees that use HOPWA funding for new construction, acquisition, or substantial rehabilitation are required to operate their facilities for HOPWA eligible individuals for at least ten years. If non-substantial rehabilitation funds were used they are required to operate for at least three years. Stewardship begins once the facility is put into operation. This Annual Certification of Continued HOPWA Project Operations is to be used in place of other sections of the APR, in the case that no additional HOPWA funds were expended in this operating year at this facility that had been acquired, rehabilitated or constructed and developed in part with HOPWA funds.

1. General information

HUD Grant Number(s)	Operating Year for this report From (mm/dd/yy) To (mm/dd/yy) <input type="checkbox"/> Final Yr <input type="checkbox"/> Yr 1; <input type="checkbox"/> Yr 2; <input type="checkbox"/> Yr 3; <input type="checkbox"/> Yr 4; <input type="checkbox"/> Yr 5; <input type="checkbox"/> Yr 6; <input type="checkbox"/> Yr 7; <input checked="" type="checkbox"/> Yr 8; <input type="checkbox"/> Yr 9; <input type="checkbox"/> Yr 10;
Grantee Name Homestrech, Inc.	Date Facility Began Operations (mm/dd/yy)

2. Number of Units and Leveraging

Housing Assistance	Number of Units Receiving Housing Assistance with HOPWA funds	Amount of Leveraging from Other Sources Used during the Operating Year
Stewardship units (developed with HOPWA funds but no current operations or other HOPWA costs) subject to 3 or 10 year use periods	2	\$ 1,500,000

3. Details of Project Site

Name of HOPWA-funded project site	Homestrech, Inc Transitional Housing
Project Zip Code(s) and Congressional District(s)	22046
Is the address of the project site confidential?	<input type="checkbox"/> Yes, protect information; do not list. <input checked="" type="checkbox"/> Not confidential; information can be made available to the public.
If the site address is not confidential, please provide the contact name, phone, email, and physical address, if different from business address.	

I certify that the facility that received assistance for acquisition, rehabilitation, or new construction from the Housing Opportunities for Persons with AIDS Program has operated as a facility to assist HOPWA-eligible persons from the date shown above. I also certify that the grant is still serving the planned number of HOPWA-eligible households at this facility through leveraged resources and all other requirements of the grant agreement are being satisfied.

<i>I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.</i>	
Name & Title of Authorized Official	Signature & Date (mm/dd/yy)
Name & Title of Contact at Grantee Agency <i>(person who can answer questions about the report and program)</i>	Contact Phone (with area code)

End of PART 6



Housing Opportunities for Persons with AIDS (HOPWA) Program Grantee CAPER/IDIS Verification Worksheets

The CAPER/IDIS Verification Worksheets have been created to address inconsistencies between the reengineered IDIS Online and the revised HOPWA CAPER (*form HUD-40110-D*). In an effort to streamline reporting, the Office of HIV/AIDS Housing is providing the following guidance:

- **Continue to report accomplishment data in the HOPWA CAPER.** To comply with the approved paperwork collection authority for HOPWA, grantees can avoid reporting difficulties by continuing their use of the approved HOPWA CAPER (form HUD-40110-D, Expiration Date 12/31/2010)) to provide annual performance information.
- **Complete the CAPER/IDIS Verification Worksheets.** Grantees will submit the HOPWA Verification Worksheets that provide data elements on client demographics and other accomplishment details currently not collected in the CAPER but previously reported in IDIS. Formula grantees will complete the Verification Worksheets and submit them to the Office of HIV/AIDS Housing (and HUD Field Office) with their completed CAPER. Pending future IDIS modernization efforts, ***grantees do not need to report beneficiary or accomplishment data in IDIS Online.*** This will simplify the reporting process by allowing grantees to report this data only once.
- **Continue to use IDIS to access funds.** HOPWA Formula grantees will still be required to use IDIS for project/activity set-up and financial draw-downs. Grantees will continue to follow the guidance *IDIS for HOPWA Grantees: A Guide to Using IDIS* and tie HOPWA projects to a single funding allocation, and activities to each program year.
- **Record Keeping.** Names and other individual information must be kept confidential, as required by 24 CFR 574.440. However, HUD reserves the right to review the information used to complete the CAPER/IDIS Verification worksheets for grants management oversight purposes, except for recording any names and other identifying information. Information is reported in aggregate to HUD without personal identifications. Do not submit client or personal information in data systems to HUD.

HOPWA Formula Grant Reporting Guide			
Performance Data	CAPER	IDIS	Verification Worksheets
Grantee, Sponsor and Sub-recipient Information <ul style="list-style-type: none"> • Narratives • Unmet Need 	Part 1		
Leveraging	Part 2		
Accomplishment Data <ul style="list-style-type: none"> • Housing Outputs • Supportive Services 	Part 3		
Performance Outcomes Access to Care and Support	Part 4		
Housing Stability	Part 5		
Certification of Facility-based Stewardship Units	Part 6		
Information of Individuals, Beneficiaries, and Households <ul style="list-style-type: none"> • # individuals living with HIV/AIDS • Special needs • Prior living situation • # of HOPWA beneficiaries • Age and Gender • Race and Ethnicity • Median Income 			Part 1



Facility-based Housing Assistance			Part 2
HOPWA program activities set-up		‘Projects/Activities’ Tab	
Financial draw-downs		‘Funding/Drawdown’ Tab	

HUD Grant Number	Operating Year for this report From (mm/dd/yy) To (mm/dd/yy) <input type="checkbox"/> Yr 1; <input type="checkbox"/> Yr 2; <input type="checkbox"/> Yr 3; <input type="checkbox"/> ExtYr
Grantee Name	

Part 1: Summary Overview of Grant Activities: Information on Individuals, Beneficiaries, and Households Receiving HOPWA Housing Assistance

Chart a. Individuals Served with Housing Assistance	Total
Total number of individuals with HIV/AIDS who received HOPWA housing assistance	1,225

Chart b. Special Needs	Total
Number of HOPWA eligible individuals served with Housing Assistance who are veterans?	10
Number of HOPWA eligible individuals served with Housing Assistance who were chronically homeless?	41

Chart c. Prior Living Situation: Indicate the prior living arrangements for all eligible individuals, referenced in Chart a, who received HOPWA housing assistance. *Note: The total number of eligible individuals served in Row 17 should equal the total number of individuals served through housing assistance reported in Chart a above.*

Category		Number of HOPWA Eligible Individuals Served with Housing Assistance
1.	<u>Continuing</u> to receive HOPWA support from the prior operating year	646
New Individuals who received HOPWA Housing Assistance support during Operating Year		



2.	Place not meant for human habitation (such as a vehicle, abandoned building, bus/train/subway station/airport, or outside)	4
3.	Emergency shelter (including hotel, motel, or campground paid for with emergency shelter voucher)	36
4.	Transitional housing for homeless persons	17
5.	Permanent housing for formerly homeless persons (such as Shelter Plus Care, SHP, or SRO Mod Rehab)	
6.	Psychiatric hospital or other psychiatric facility	1
7.	Substance abuse treatment facility or detox center	32
8.	Hospital (non-psychiatric facility)	19
9.	Foster care home or foster care group home	
10.	Jail, prison or juvenile detention facility	7
11.	Rented room, apartment, or house	368
12.	House you own	39
13.	Staying or living in someone else's (family and friends) room, apartment, or house	52
14.	Hotel or motel paid for without emergency shelter voucher	2
15.	Other	1
16.	Don't Know or Refused	1
17.	TOTAL (sum of items 1-16)	1,225

Section 2. HOPWA Beneficiaries.

a. Total Number of HOPWA Beneficiaries Served with Housing Assistance

Individuals and Families Served with Housing Assistance	Total Number
1. Number of individuals with HIV/AIDS who received HOPWA housing assistance (Chart a page 4)	1,225
2. Number of other persons residing with the above eligible individuals in HOPWA-assisted housing	602
3. TOTAL number of beneficiaries served with Housing Assistance (Rows 1 + 2)	1,827

In Charts b and c below, indicate the age, gender, race and ethnicity for all beneficiaries referenced in Chart a. *Note: The sum of each of the following charts should equal the total number of beneficiaries served with HOPWA housing assistance (in Chart a, Row 3).*

b. Age and Gender

Category	Male	Female
1. Under 18	242	221
2. 18 to 30 years	122	119
3. 31 to 50 years	434	320
4. 51 years and Older	242	127



c. Race and Ethnicity*

	Category	Total Beneficiaries Served with Housing Assistance	Total Beneficiaries also identified as Hispanic or Latino		Category	Total Beneficiaries Served with Housing Assistance	Total Beneficiaries also identified as Hispanic or Latino
1.	American Indian/Alaskan Native			6.	American Indian/Alaskan Native & White	6	
2.	Asian	5		7.	Asian & White		
3.	Black/African American	1,565	8	8.	Black/African American and White	6	2
4.	Native Hawaiian/Other Pacific Islander			9.	American Indian/Alaskan Native & Black/African American	3	
5.	White	242	72	10.	Other Multi-Racial		

*Reference (data requested consistent with Form HUD-27061Race and Ethnic Data Reporting Form)

Section 3. Household Income

a. Household Area Median Income. Report the area median income(s) for all households served with HOPWA housing assistance. The total number of households served with housing assistance should equal total households reported in Part 3C, Section 1, Line 6 of the CAPER. *Note: Refer to www.hud.gov for information on area median income in your community.*

Percentage of Area Median Income		Households Served with Housing Assistance
1.	0-30% of area median income (extremely low)	1121
2.	31-50% of area median income (very low)	93
3.	51-60% of area median income (low)	10
4.	61-80% of area median income (low)	1

Part 2: Summary of Project Sponsor Information- Facility-based Housing Assistance

Complete this following section for each facility being developed or supported through HOPWA funds.

In Chart 1, provide the name of the organization designated or selected to serve as a project sponsor, as defined by CFR 574.3. This should correspond to information reported in Part 1, Chart 2 of the CAPER.

1. Project Sponsor Agency Name

Cornerstone Community

Complete the following section for each facility being developed or supported through HOPWA funds. Complete Charts 2a Project Site Information and 2b Type of Capital Development Project Units for all development projects, current or previous. Charts 3a and 3b are required for each facility. In Chart 2a, and 2b, indicate the type of facility and number of units in each facility. If no expenditures were reported but the facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs) the project sponsor should complete the “HOPWA Housing Project Certification of Continued Usage Form” at the end of the report.

2a. Project Site Information for Capital Development of Projects (For Capital Development Projects only)

Type of Development	HOPWA Funds Expended	Non-HOPWA funds Expended	Type of Facility [Check <u>only one</u> box.]
<input type="checkbox"/> New construction	\$	\$	<input type="checkbox"/> Permanent housing
<input type="checkbox"/> Rehabilitation	\$	\$	<input type="checkbox"/> Short-term Shelter or Transitional housing
<input type="checkbox"/> Acquisition	\$	\$	<input type="checkbox"/> Supportive services only facility
a.	Purchase/lease of property:		Date (mm/dd/yy):
b.	Rehabilitation/Construction Dates:		Date started: Date Completed:
c.	Operation dates:		Date residents began to occupy: <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units = Total Units =
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, number of participants on the list at the end of operating year</i>
g.	What is the address of the facility (if different from business address)?		
h.	Is the address of the project site confidential?		<input type="checkbox"/> Yes, protect information; do not publish list. <input type="checkbox"/> No, can be made available to the public.



2b. Type of Capital Development Project Units (For Capital Development Projects only)

For units entered above (1 a) please list the number of HOPWA units that fulfill the following criteria.

	Designated for the chronically homeless	Designated for assist the homeless	Energy-Star Compliant	504 Accessible	Years of affordability (IN YEARS)
Rental units constructed (new) and/or acquired with or without rehab					
Rental units rehabbed					
Homeownership units constructed (if approved)					

3. Units assisted in types of housing facility/units leased by sponsor

Indicate the type and number of housing units in the facility, categorized by the number of bedrooms per unit. *Note: The number of units may not equal the total number of households served. Please complete this page for each housing facility assisted.*

a. Check one only.

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

b. Type of Facility

Type of housing facility operated by the project sponsor		Total Number of Units Operated in the Operating Year Categorized by the Number of Bedrooms per Units				
		SRO/0 bdrm	1 bdrm	2bdrm	3 bdrm	4 bdrm
a.	Single room occupancy dwelling					
b.	Community residence					
c.	Project-based rental assistance units or leased units	5				
d.	Other housing facility. Specify:					

Part 2: Summary of Project Sponsor Information- Facility-based Housing Assistance

Complete this following section for each facility being developed or supported through HOPWA funds. In Chart 1, provide the name of the organization designated or selected to serve as a project sponsor, as defined by CFR 574.3. This should correspond to information reported in Part 1, Chart 2 of the CAPER.

1. Project Sponsor Agency Name

Homes for Hope

Complete the following section for each facility being developed or supported through HOPWA funds. Complete Charts 2a Project Site Information and 2b Type of Capital Development Project Units for all development projects, current or previous. Charts 3a and 3b are required for each facility. In Chart 2a, and 2b, indicate the type of facility and number of units in each facility. If no expenditures were reported but the facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs) the project sponsor should complete the “HOPWA Housing Project Certification of Continued Usage Form” at the end of the report.

2a. Project Site Information for Capital Development of Projects (For Capital Development Projects only)

Type of Development	HOPWA Funds Expended	Non-HOPWA funds Expended	Type of Facility [Check <u>only one</u> box.]
<input type="checkbox"/> New construction	\$	\$	<input type="checkbox"/> Permanent housing <input type="checkbox"/> Short-term Shelter or Transitional housing <input type="checkbox"/> Supportive services only facility
<input type="checkbox"/> Rehabilitation	\$	\$	
<input type="checkbox"/> Acquisition	\$	\$	
a.	Purchase/lease of property:		Date (mm/dd/yy):
b.	Rehabilitation/Construction Dates:		Date started: Date Completed:
c.	Operation dates:		Date residents began to occupy: <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units = Total Units =
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, number of participants on the list at the end of operating year</i>
g.	What is the address of the facility (if different from business address)?		
h.	Is the address of the project site confidential?		<input type="checkbox"/> Yes, protect information; do not publish list. <input type="checkbox"/> No, can be made available to the public.

2b. Type of Capital Development Project Units (For Capital Development Projects only)

For units entered above (1 a) please list the number of HOPWA units that fulfill the following criteria.

	Designated for the chronically homeless	Designated for assist the homeless	Energy-Star Compliant	504 Accessible	Years of affordability (IN YEARS)
Rental units constructed (new) and/or acquired with or without rehab					
Rental units rehabbed					
Homeownership units constructed (if approved)					

3. Units assisted in types of housing facility/units leased by sponsor

Indicate the type and number of housing units in the facility, categorized by the number of bedrooms per unit. *Note: The number of units may not equal the total number of households served. Please complete this page for each housing facility assisted.*

a. Check one only.

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

b. Type of Facility

Type of housing facility operated by the project sponsor		Total Number of Units Operated in the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/0 bdrm	1 bdrm	2bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						
c.	Project-based rental assistance units or leased units		4				
d.	Other housing facility. Specify:						

Part 2: Summary of Project Sponsor Information- Facility-based Housing Assistance

Complete this following section for each facility being developed or supported through HOPWA funds. In Chart 1, provide the name of the organization designated or selected to serve as a project sponsor, as defined by CFR 574.3. This should correspond to information reported in Part 1, Chart 2 of the CAPER.

1. Project Sponsor Agency Name

Joseph's House

Complete the following section for each facility being developed or supported through HOPWA funds. Complete Charts 2a Project Site Information and 2b Type of Capital Development Project Units for all development projects, current or previous. Charts 3a and 3b are required for each facility. In Chart 2a, and 2b, indicate the type of facility and number of units in each facility. If no expenditures were reported but the facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs) the project sponsor should complete the "HOPWA Housing Project Certification of Continued Usage Form" at the end of the report.

2a. Project Site Information for Capital Development of Projects (For Capital Development Projects only)

Type of Development	HOPWA Funds Expended	Non-HOPWA funds Expended	Type of Facility [Check <u>only one</u> box.]
<input type="checkbox"/> New construction	\$	\$	<input type="checkbox"/> Permanent housing
<input type="checkbox"/> Rehabilitation	\$	\$	<input type="checkbox"/> Short-term Shelter or Transitional housing
<input type="checkbox"/> Acquisition	\$	\$	<input type="checkbox"/> Supportive services only facility
a.	Purchase/lease of property:		Date (mm/dd/yy):
b.	Rehabilitation/Construction Dates:		Date started: Date Completed:
c.	Operation dates:		Date residents began to occupy: <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units = Total Units =
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, number of participants on the list at the end of operating year</i>
g.	What is the address of the facility (if different from business address)?		
h.	Is the address of the project site confidential?		<input type="checkbox"/> Yes, protect information; do not publish list. <input type="checkbox"/> No, can be made available to the public.



2b. Type of Capital Development Project Units (For Capital Development Projects only)

For units entered above (1 a) please list the number of HOPWA units that fulfill the following criteria.

	Designated for the chronically homeless	Designated for assist the homeless	Energy-Star Compliant	504 Accessible	Years of affordability (IN YEARS)
Rental units constructed (new) and/or acquired with or without rehab					
Rental units rehabbed					
Homeownership units constructed (if approved)					

3. Units assisted in types of housing facility/units leased by sponsor

Indicate the type and number of housing units in the facility, categorized by the number of bedrooms per unit. *Note: The number of units may not equal the total number of households served. Please complete this page for each housing facility assisted.*

a. Check one only.

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

b. Type of Facility

Type of housing facility operated by the project sponsor		Total Number of Units Operated in the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/0 bdrm	1 bdrm	2bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						
c.	Project-based rental assistance units or leased units	5					
d.	Other housing facility. Specify:						

Part 2: Summary of Project Sponsor Information- Facility-based Housing Assistance

Complete this following section for each facility being developed or supported through HOPWA funds. In Chart 1, provide the name of the organization designated or selected to serve as a project sponsor, as defined by CFR 574.3. This should correspond to information reported in Part 1, Chart 2 of the CAPER.

1. Project Sponsor Agency Name

Our Place, DC

Complete the following section for each facility being developed or supported through HOPWA funds. Complete Charts 2a Project Site Information and 2b Type of Capital Development Project Units for all development projects, current or previous. Charts 3a and 3b are required for each facility. In Chart 2a, and 2b, indicate the type of facility and number of units in each facility. If no expenditures were reported but the facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs) the project sponsor should complete the “HOPWA Housing Project Certification of Continued Usage Form” at the end of the report.

2a. Project Site Information for Capital Development of Projects (For Capital Development Projects only)

Type of Development	HOPWA Funds Expended	Non-HOPWA funds Expended	Type of Facility [Check <u>only one</u> box.]
<input type="checkbox"/> New construction	\$	\$	<input type="checkbox"/> Permanent housing <input type="checkbox"/> Short-term Shelter or Transitional housing <input type="checkbox"/> Supportive services only facility
<input type="checkbox"/> Rehabilitation	\$	\$	
<input type="checkbox"/> Acquisition	\$	\$	
a.	Purchase/lease of property:		Date (mm/dd/yy):
b.	Rehabilitation/Construction Dates:		Date started: Date Completed:
c.	Operation dates:		Date residents began to occupy: <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units = Total Units =
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, number of participants on the list at the end of operating year</i>
g.	What is the address of the facility (if different from business address)?		
h.	Is the address of the project site confidential?		<input type="checkbox"/> Yes, protect information; do not publish list. <input type="checkbox"/> No, can be made available to the public.



2b. Type of Capital Development Project Units (For Capital Development Projects only)

For units entered above (1 a) please list the number of HOPWA units that fulfill the following criteria.

	Designated for the chronically homeless	Designated for assist the homeless	Energy-Star Compliant	504 Accessible	Years of affordability (IN YEARS)
Rental units constructed (new) and/or acquired with or without rehab					
Rental units rehabbed					
Homeownership units constructed (if approved)					

3. Units assisted in types of housing facility/units leased by sponsor

Indicate the type and number of housing units in the facility, categorized by the number of bedrooms per unit. *Note: The number of units may not equal the total number of households served. Please complete this page for each housing facility assisted.*

a. Check one only.

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

b. Type of Facility

Type of housing facility operated by the project sponsor		Total Number of Units Operated in the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/0 bdrm	1 bdrm	2bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						
c.	Project-based rental assistance units or leased units	6					
d.	Other housing facility. Specify:						

Part 2: Summary of Project Sponsor Information- Facility-based Housing Assistance

Complete this following section for each facility being developed or supported through HOPWA funds. In Chart 1, provide the name of the organization designated or selected to serve as a project sponsor, as defined by CFR 574.3. This should correspond to information reported in Part 1, Chart 2 of the CAPER.

1. Project Sponsor Agency Name

Regional Addictions Prevention, Inc.

Complete the following section for each facility being developed or supported through HOPWA funds. Complete Charts 2a Project Site Information and 2b Type of Capital Development Project Units for all development projects, current or previous. Charts 3a and 3b are required for each facility. In Chart 2a, and 2b, indicate the type of facility and number of units in each facility. If no expenditures were reported but the facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs) the project sponsor should complete the “HOPWA Housing Project Certification of Continued Usage Form” at the end of the report.

2a. Project Site Information for Capital Development of Projects (For Capital Development Projects only)

Type of Development	HOPWA Funds Expended	Non-HOPWA funds Expended	Type of Facility [Check <u>only one</u> box.]
<input type="checkbox"/> New construction	\$	\$	<input type="checkbox"/> Permanent housing
<input type="checkbox"/> Rehabilitation	\$	\$	<input type="checkbox"/> Short-term Shelter or Transitional housing
<input type="checkbox"/> Acquisition	\$	\$	<input type="checkbox"/> Supportive services only facility
a.	Purchase/lease of property:		Date (mm/dd/yy):
b.	Rehabilitation/Construction Dates:		Date started: Date Completed:
c.	Operation dates:		Date residents began to occupy: <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units = Total Units =
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, number of participants on the list at the end of operating year</i>
g.	What is the address of the facility (if different from business address)?		
h.	Is the address of the project site confidential?		<input type="checkbox"/> Yes, protect information; do not publish list. <input type="checkbox"/> No, can be made available to the public.



2b. Type of Capital Development Project Units (For Capital Development Projects only)

For units entered above (1 a) please list the number of HOPWA units that fulfill the following criteria.

	Designated for the chronically homeless	Designated for assist the homeless	Energy-Star Compliant	504 Accessible	Years of affordability (IN YEARS)
Rental units constructed (new) and/or acquired with or without rehab					
Rental units rehabbed					
Homeownership units constructed (if approved)					

3. Units assisted in types of housing facility/units leased by sponsor

Indicate the type and number of housing units in the facility, categorized by the number of bedrooms per unit. *Note: The number of units may not equal the total number of households served. Please complete this page for each housing facility assisted.*

a. Check one only.

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

b. Type of Facility

Type of housing facility operated by the project sponsor		Total Number of Units Operated in the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/0 bdrm	1 bdrm	2bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						
c.	Project-based rental assistance units or leased units	5					
d.	Other housing facility. Specify:						



Part 2: Summary of Project Sponsor Information- Facility-based Housing Assistance

Complete this following section for each facility being developed or supported through HOPWA funds. In Chart 1, provide the name of the organization designated or selected to serve as a project sponsor, as defined by CFR 574.3. This should correspond to information reported in Part 1, Chart 2 of the CAPER.

1. Project Sponsor Agency Name

Regional Addictions Prevention, Inc.

Complete the following section for each facility being developed or supported through HOPWA funds. Complete Charts 2a Project Site Information and 2b Type of Capital Development Project Units for all development projects, current or previous. Charts 3a and 3b are required for each facility. In Chart 2a, and 2b, indicate the type of facility and number of units in each facility. If no expenditures were reported but the facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs) the project sponsor should complete the “HOPWA Housing Project Certification of Continued Usage Form” at the end of the report.

2a. Project Site Information for Capital Development of Projects (For Capital Development Projects only)

Type of Development	HOPWA Funds Expended	Non-HOPWA funds Expended	Type of Facility [Check <u>only one</u> box.]
<input type="checkbox"/> New construction	\$	\$	<input type="checkbox"/> Permanent housing
<input type="checkbox"/> Rehabilitation	\$	\$	<input type="checkbox"/> Short-term Shelter or Transitional housing
<input type="checkbox"/> Acquisition	\$	\$	<input type="checkbox"/> Supportive services only facility
a.	Purchase/lease of property:		Date (mm/dd/yy):
b.	Rehabilitation/Construction Dates:		Date started: Date Completed:
c.	Operation dates:		Date residents began to occupy: <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units = Total Units =
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, number of participants on the list at the end of operating year</i>
g.	What is the address of the facility (if different from business address)?		
h.	Is the address of the project site confidential?		<input type="checkbox"/> Yes, protect information; do not publish list. <input type="checkbox"/> No, can be made available to the public.

2b. Type of Capital Development Project Units (For Capital Development Projects only)

For units entered above (1 a) please list the number of HOPWA units that fulfill the following criteria.

	Designated for the chronically homeless	Designated for assist the homeless	Energy-Star Compliant	504 Accessible	Years of affordability (IN YEARS)
Rental units constructed (new) and/or acquired with or without rehab					
Rental units rehabbed					
Homeownership units constructed (if approved)					

3. Units assisted in types of housing facility/units leased by sponsor

Indicate the type and number of housing units in the facility, categorized by the number of bedrooms per unit. *Note: The number of units may not equal the total number of households served. Please complete this page for each housing facility assisted.*

a. Check one only.

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

b. Type of Facility

Type of housing facility operated by the project sponsor		Total Number of Units Operated in the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/0 bdrm	1 bdrm	2bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						
c.	Project-based rental assistance units or leased units	21					
d.	Other housing facility. Specify:						

Part 2: Summary of Project Sponsor Information- Facility-based Housing Assistance

Complete this following section for each facility being developed or supported through HOPWA funds. In Chart 1, provide the name of the organization designated or selected to serve as a project sponsor, as defined by CFR 574.3. This should correspond to information reported in Part 1, Chart 2 of the CAPER.

1. Project Sponsor Agency Name

Transgender Health Empowerment

Complete the following section for each facility being developed or supported through HOPWA funds. Complete Charts 2a Project Site Information and 2b Type of Capital Development Project Units for all development projects, current or previous. Charts 3a and 3b are required for each facility. In Chart 2a, and 2b, indicate the type of facility and number of units in each facility. If no expenditures were reported but the facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs) the project sponsor should complete the “HOPWA Housing Project Certification of Continued Usage Form” at the end of the report.

2a. Project Site Information for Capital Development of Projects (For Capital Development Projects only)

Type of Development	HOPWA Funds Expended	Non-HOPWA funds Expended	Type of Facility [Check <u>only one</u> box.]
<input type="checkbox"/> New construction	\$	\$	<input type="checkbox"/> Permanent housing <input type="checkbox"/> Short-term Shelter or Transitional housing <input type="checkbox"/> Supportive services only facility
<input type="checkbox"/> Rehabilitation	\$	\$	
<input type="checkbox"/> Acquisition	\$	\$	
a.	Purchase/lease of property:		Date (mm/dd/yy):
b.	Rehabilitation/Construction Dates:		Date started: Date Completed:
c.	Operation dates:		Date residents began to occupy: <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units = Total Units =
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, number of participants on the list at the end of operating year</i>
g.	What is the address of the facility (if different from business address)?		
h.	Is the address of the project site confidential?		<input type="checkbox"/> Yes, protect information; do not publish list. <input type="checkbox"/> No, can be made available to the public.

2b. Type of Capital Development Project Units (For Capital Development Projects only)

For units entered above (1 a) please list the number of HOPWA units that fulfill the following criteria.

	Designated for the chronically homeless	Designated for assist the homeless	Energy-Star Compliant	504 Accessible	Years of affordability (IN YEARS)
Rental units constructed (new) and/or acquired with or without rehab					
Rental units rehabbed					
Homeownership units constructed (if approved)					

3. Units assisted in types of housing facility/units leased by sponsor

Indicate the type and number of housing units in the facility, categorized by the number of bedrooms per unit. *Note: The number of units may not equal the total number of households served. Please complete this page for each housing facility assisted.*

a. Check one only.

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

b. Type of Facility

Type of housing facility operated by the project sponsor		Total Number of Units Operated in the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/0 bdrm	1 bdrm	2bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						
c.	Project-based rental assistance units or leased units	7					
d.	Other housing facility. Specify:						

Appendix I IDIS Reports

IDIS REPORTS TO SUBMIT WITH CAPER

CDBG REPORTS

- *PR01 Federal Entitlement Grant Funding shows for each grant the amount authorized, sub allocated, drawn and available to draw. The grants are organized by program and listed by fiscal year.
- *PR02 List of Activities lists - by project, activity and program sequence - the amount authorized for draw, amount drawn and the difference.
- PR03- Summary of Activities lists each CDBG activity which was open during a program year. For each activity the report shows the status, accomplishments, program year narrative and program year expenditures. For each activity the report also shows the activity code, regulation cite and characteristics of the beneficiaries.
- PR06 Consolidated Annual Performance and Evaluation Report tracks progress in implementing projects identified in the action plan. This report lists all projects for a plan year in sequence by project number. Disbursements are summarized by program for each project's activities. Accomplishments reported for the program year in the C04MA08 screens are summarized for each program area.
- *PR07 Drawdown voucher report lists the details for all vouchers in sequence by voucher identification. The voucher details include voucher status, amount drawn and the grant identification.
- *PR08 Grantee Summary Activity Report provides a list of activities in grantee activity number sequence. For each activity the report shows the date funded, grant status, amount drawn and date last draw.
- *PR23 Summary of Accomplishments Report presents data on CDBG activity counts and disbursements by priority need categories. It also contains data on CDBG accomplishments by various units of measure and housing units by racial/ethnic categories.
- *PR26 Financial Summary Report provides the key CDBG program indicators. This report shows the obligations, expenditures which the grantee has made for a specified program year. The expenditures are summarized to determine the relevant indicators for low- and moderate-income, planning/ administration, public service activities and economic development.

ESG REPORTS

- *PR12 ESG Financial summary show the grants, committed and disbursed amounts for each ESG project/activity.
- *PR19 ESG Program for Grantee Statistics provides statistics on the characteristics of beneficiaries and services for each ESG project/activity.
- *PR20 ESG Activity Summary report provides the amounts that are committed and disbursed by type of ESG expenditure.

HOME REPORTS

- *PR01 Federal Entitlement Grant Funding shows for each grant the amount authorized, sub allocated, drawn and available to draw. The grants are organized by program and listed by fiscal year.
- *PR22 Status of HOME Activities shows the status of current HOME activities. The report lists activities which are currently open and funded or which have been closed out within the past 12 months. For each activity, the report shows the address, the number of units, funds committed and disbursed and activity status.
- *PR25 Status of CHDO funds shows for each fiscal year the funds reserved, committed and disbursed for each CHDO.
- *PR27 Status of HOME grants provide a summary of funding by fiscal year. This report contains the key programmatic indicators. The funding report show the status of commitments, disbursements, administrative funds, CHDO operating funds, all CHDO funds, CHDO loan/capacity building, other entities and program income.
- PR33 Match Report shows the required match percentage, funds disbursed and required match for a given fiscal year.

December 29, 2011



Vincent C. Gray, Mayor
Government of the District of Columbia

Victor Hoskins, Deputy Mayor for
Planning and Economic Development

John E. Hall, Director
Department of Housing and Community Development

For further information, contact
Alan R. Bray
(202) 442-7273