



**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**



PUBLIC NOTIFICATION

Thursday, December 10, 2015



**DHCD's Calls for Filing of LIHTC and
HOME Annual Owner's Certification Documents**

WASHINGTON, DC –Owners of affordable housing projects developed with Low Income Housing Tax Credit (LIHTC) and HOME Investment funds in the District of Columbia are hereby notified by the D.C. Department of Housing and Community Development (DHCD) to file the 2015 Annual Owner's Certifications of Compliance and submit the 2016 Monitoring Compliance Fees (fees are only for Tax Credit funded properties). These submissions are due by close of business, Friday, February 19, 2016, as a requirement by the LIHTC and HOME Investment Partnerships Act. The documents required for the annual owner's certification are available [here](#).

The LIHTC or the HOME Owner's Certificate of Continuing Program documents must be submitted as a hard copy, signed by an authorized member of the ownership entity. All other forms and documents must be returned *electronically* to AOC@dc.gov.

The required monitoring forms and documents for the 2015 calendar year are listed below:

Low Income Housing Tax Credit (LIHTC)

- **Hard Copy:** LIHTC Owner's Certificate of Continuing Program Compliance (**NOTE:** Original signature required);
- **Electronic:** Building Status and Vacancy Report;
- **Electronic:** Attachments 1 and 2, Current History of Project Contacts and Project Specifics;
- **Electronic:** Reporting Period Year Utility Allowance Support Documentation;
- **Compliance Monitoring Fees per invoice**

HOME Investment Partnerships

- **Hard Copy:** HOME Owner's Certificate of Continuing Program Compliance (**NOTE:** Original signature required);
- **Electronic:** HOME Semi-Annual Compliance Report Table;
- **Electronic:** Attachments 1 and 2, Current History of Project Contacts and Project Specifics;
- **Electronic:** Reporting Period Year Utility Allowance Support Documentation;

***Failure to submit or complete these forms in their entirety (including all owners' signatures) may result in noncompliance with federal regulations governing the District of Columbia.**

Mailing Address for LIHTC and HOME Owner's Certificate of Continuing Program Compliance Documents

Government of the District of Columbia Department of Housing and Community Development

Portfolio and Asset Management Division

1800 Martin Luther King Jr. Avenue, SE

Washington, DC 20020

Attention: Sharron Campbell