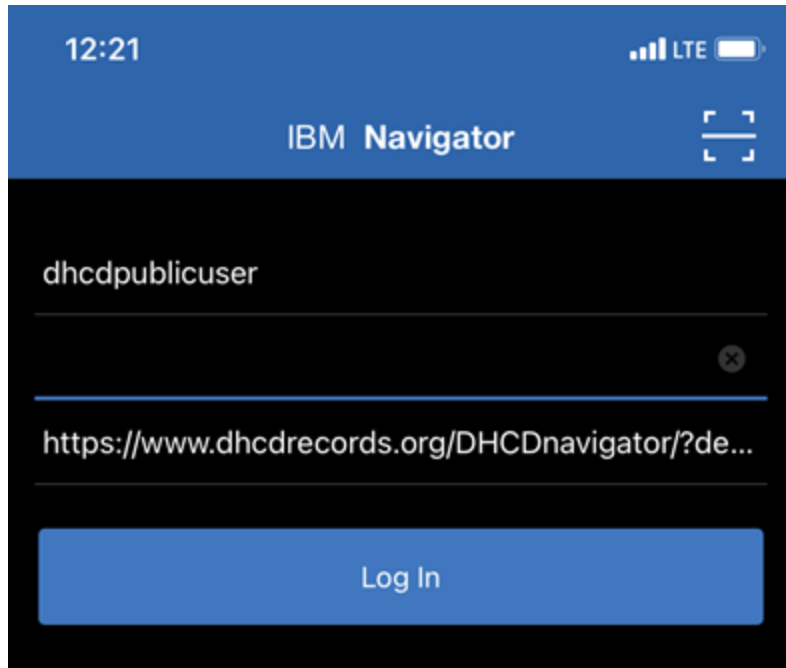


DHCD Public Content Navigator App Documentation

1. Download the IBM Content Navigator App on the Apple or Google app store



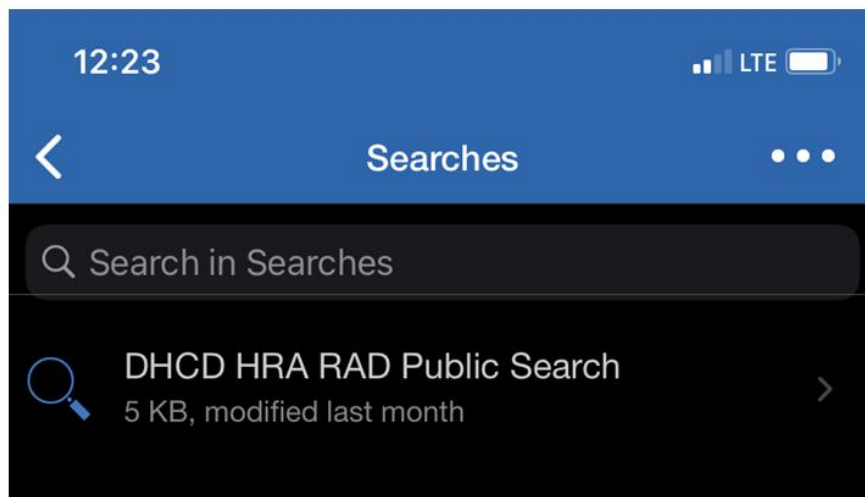
2. Open the Content Navigator app
 - a. Enter the public username: DHCDPublicUser
 - b. Enter the password: DHCDPublicLogon20
 - c. Enter the Content Navigator URL:
<https://www.dhcdrecords.org/DHCDnavigator/?desktop=DHCDPublic>
 - d. Press Log In



3. Select the Search Option

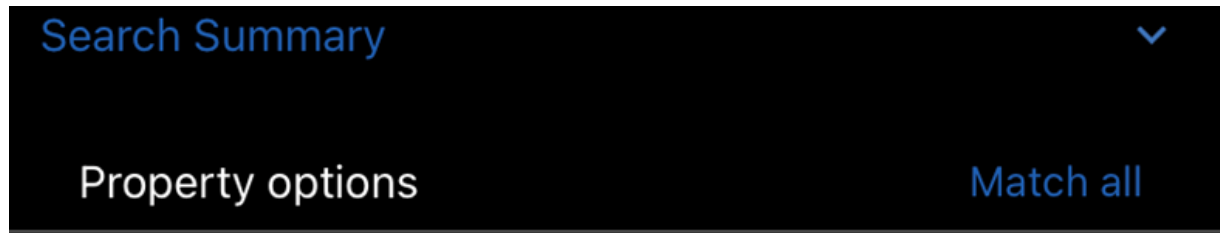


4. Select the DHCD HRA RAD Public search

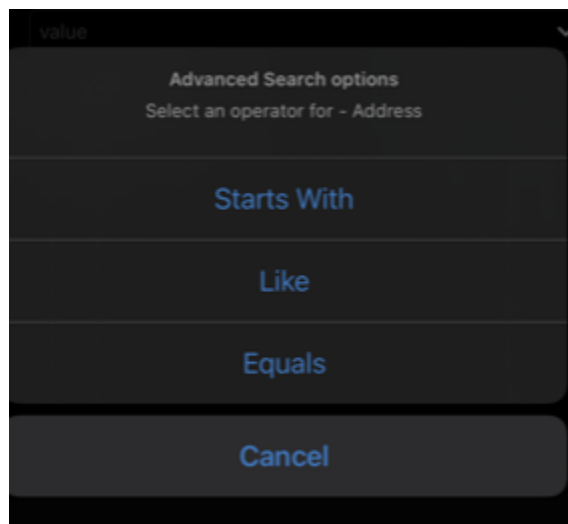


5. Enter Search Criteria
 - a. Note the Match any and Match property options

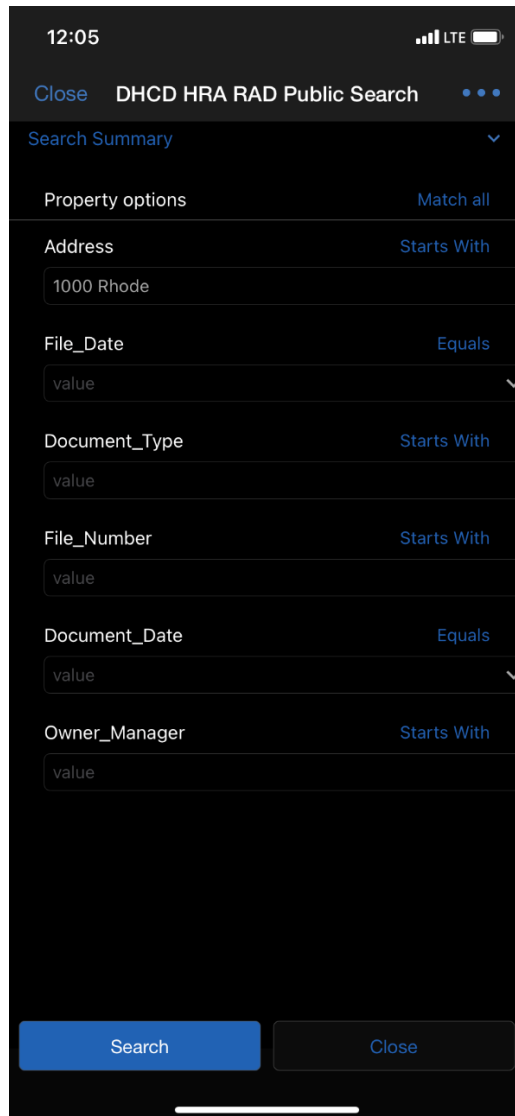
- i. Match All
- ii. Match Any



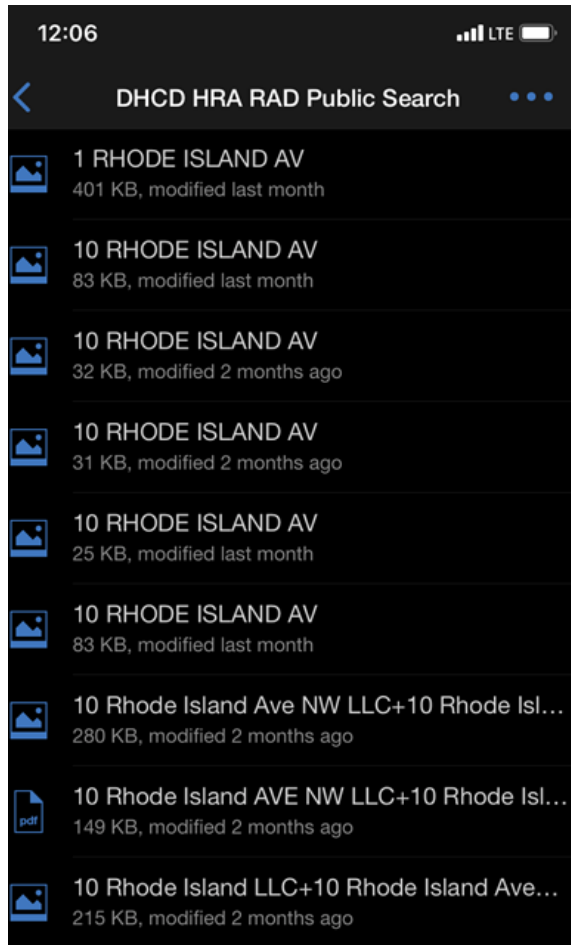
- b. Note the advance search filter options
 - i. Starts with
 - ii. Like
 - iii. Equals
 - iv. Less Than
 - v. Less Than or Equal
 - vi. Greater Than
 - vii. Greater Than



- c. Press Search



6. Search results are returned.



7. Click on a document for the image to open.

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(04/00)

DCDC
District of Columbia
Dept. of Housing and Community Development
Rental Accommodations Division (RAD)
1800 Martin Luther King Jr. Avenue SE, 2nd Floor
Washington, DC 20020
(202) 442-4610

RAD Registration / Claim of Exemption Form

Complete Parts 1 thru 7 if the Housing Accommodation is subject to rent control. If the Housing Accommodation is exempt, skip Parts 5, 6 and 7. This registration is filed under provisions of D.C. OFFICIAL CODE §§ 42-3501 et seq. (Supp. 2008). PRESENT PROOF OF OWNERSHIP OF HOUSING ACCOMMODATION WHEN FILING THIS FORM.

Part 1 - Occupancy

Certificate of Occupancy Number (if required)	Basic Business License Number	Registration/Exemption Number
0901200203	12000074	HR 12000074
Write Representative	Fee Per Rental Unit	Total Registration Fee
CUESTON	\$4300	\$18600
		Proof of Ownership Presented

Part 1 - Address Of The Housing Accommodation You Are Registering

Street Address of Housing Accommodation You Are Registering (No P.O. Box)
10 Rhode Island Ave

Unit	City	State	Quadrant
	Washington	DC	NW
Square	Suffix (if any)	Lot	Ward
3111		004B	5

Part 2 - Property Owner's Business Information

Owner of Property
10 Rhode Island Ave NW LLC

Street Address of Owner (No P.O. Box)
1350 Wallach Pl

Unit	City	State	Quadrant
	Washington	DC	NW
Square	Suffix (if any)	Lot	Ward

Business Telephone: 202 462-5106
Business Facsimile: [blank]
Home Telephone: [blank]
Email Address: jcharris@klproperties.com

Business Type (if applicable) (check box): Partnership Corporation LLC Sole proprietorship Other

Name & Title of all Partners and/or Officers of Owner
[blank]

D.C. Registered Agent of Owner (if applicable)
Karen Hardy McPhoo

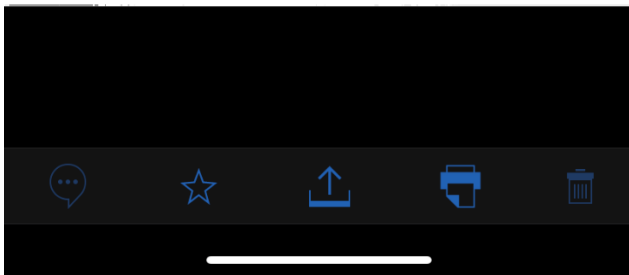
Street Address of Registered Agent (No P.O. Box)
1350 Wallach Pl

Unit	City	State	Quadrant
	Washington	DC	NW
Square	Suffix (if any)	Lot	Ward

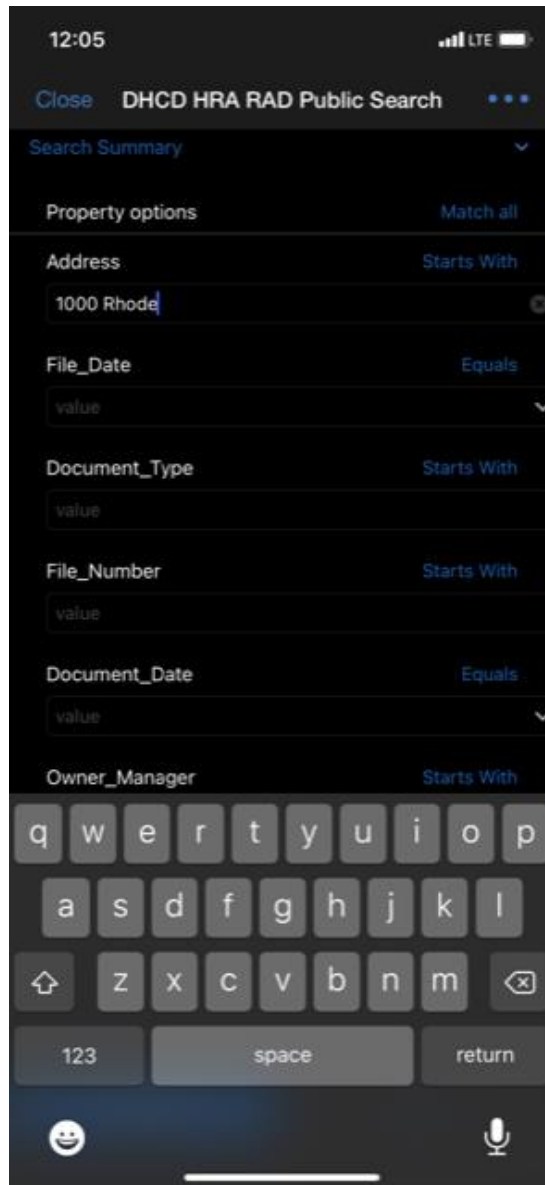
Work Telephone: 202 462-5106
Work Facsimile: [blank]
Home Telephone: [blank]
Email Address: [blank]

Property Management Company of Owner (if applicable)
KL Associates

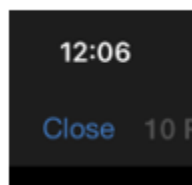
RECEIVED



8. Click on the "i" icon to view the properties of a document.



9. Use the Close button to close the document



10. Use the Back Arrow button to return to the search criteria

